

**JOINT PLANNING COMMISSION
CITY OF EMMETT / GEM COUNTY
SUMMARY MINUTES**

February 28, 2011

City Hall

9:00 A.M.

MEMBERS PRESENT: Anita Hendrix, Debbie Rouwenhorst and Kevin Boren.

MEMBERS ABSENT WITHOUT PRIOR NOTICE: Travis Madsen and Maria Salazar.

OTHERS PRESENT: Planning Director Brad Hawkins-Clark.

PUBLIC PRESENT: None.

1. **Call to Order:** Chairman **Hendrix** called the meeting to order at 9:05 A.M.
2. **Review of Agenda:** Chairman **Hendrix** added new meeting time under New Business.
3. **Approval of Minutes of November 15, 2010:** Minutes were approved.
4. **Election of Officers:** Commissioner **Rouwenhorst** made a motion to elect Chairman **Hendrix** as Chairman again. Motion received a second. Chairman **Hendrix** made a motion to elect Commissioner **Rouwenhorst** as Vice Chairman again. Motion received a second. **Motion carried.**
5. **New Business:**
 - a. **New meeting time:** The Commission decided to change their meeting date to the second Friday of the month instead of the third Monday of the month starting in March.
6. **Unfinished Business:**
 - a. **Master Pathway Plan Discussion:** Brad Hawkins-Clark stated that the City Zoning Commission wrote a letter to the Farmers Co-op stating that the City of Emmett was interested in creating a Master Pathway Plan and would like a path along a portion of the canal. The City is asking for an agreement between the City and the Farmers Co-op Canal for the path maintenance. The County Zoning Commission has it on their agenda for next month to start working on it. Brad stated that Walter Knox has a health committee and they are very interested in recreation and he told them about the pathway plan and they were very interested in the plan.
 - b. **Discussion/Review of Public Facilities Chapter (Ch. 9):** Commissioner **Rouwenhorst** stated that she researched Comprehensive Plans from other

communities to see the differences between theirs and ours. Idaho Power had given the Commission language they would like to see in the Comp Plan and Commissioner **Rouwenhorst** said after reviewing other communities they didn't use specific language for the utilities they just referenced that the utilities had plans to follow. She stated that there are several other entities that need to be added to the chapter. The other Comp Plans she looked at didn't have large public facility chapters. Brad stated that he has spoken with Bruce Evans and he is helping out with some information for the chapter. Brad stated that he got a copy of the Idaho Airport System Plan that was put together by the Idaho Division of Aeronautics and they recommend land use priorities around airports. He felt there was some good information that could be used in a couple of the Comp Plan chapters. He said he would find the areas that are relevant and make copies.

- c. **Discussion/Review of Transportation Chapter (Ch. 10):** Nothing to report since Commissioner **Madsen** is absent.
- d. **Discussion /Review of Natural Resources and Hazardous Areas Chapter (Ch.6):** Chairman **Hendrix** stated she didn't have a new draft because she is waiting to meet with Chief Welch on the wildfire part of the chapter to get some numbers, statistics and policies that he would like to see in the chapter. She said she did get a lot of information from Knute Sandahl, the State Fire Investigator, who works for Gem County.

7. Items from Planning Director:

- a. **Source Water Protection Ordinance:** Brad stated that from the County's standpoint, the Source Water Protection Ordinance will be a 5-6 page ordinance that will help protect the three wells in the Area of City Impact from certain land uses.
- b. **City/County Meeting – March 14, 2011 at 5:00 P.M:** The Planning Commission was asked to attend the City/County meeting to discuss with the Elected Officials the meeting times, general progress and absence issues of the Planning Commission.

Brad wanted to let the Commission know that the Legislature has a bill before them right now to change the Comprehensive Plan section of the Idaho Land Use Planning Act. This would add agriculture as a separate element to the Comp Plan.

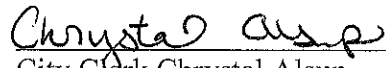
- 8. Items from Planning Commission:** Chairman **Hendrix** asked if there was anything in their By-Laws that addresses absences. Commissioner **Madsen** has been absent often and while she understands that he is busy and has to spend a lot more time at the school, it does hamper the Commission's progress. Brad didn't think there was anything that addressed absences in the By-Laws but it can be discussed at the City/County meeting on March 14th.

- 9. Upcoming Meetings:** Next meeting is March 11, 2011, at 9:00 A.M.

- 10. Adjournment:** Chairman **Hendrix** adjourned the meeting.

The meeting was adjourned at 10:00 a.m.


Chairman Anita Hendrix


City Clerk Chrystal Alsup

