

**JOINT PLANNING COMMISSION
CITY OF EMMETT / GEM COUNTY
SUMMARY MINUTES**

**April 8, 2011
City Hall
9:00 A.M.**

MEMBERS PRESENT: Maria Salazar, Anita Hendrix, Debbie Rouwenhorst and Kevin Boren.

MEMBERS ABSENT: Travis Madsen.

OTHERS PRESENT: Planning Director Brad Clark, City Clerk/Treasurer Chrystal Alsup, Superintendent of Public Works Bruce Evans and Road and Bridge Department Director Kim Reed.

PUBLIC PRESENT: None.

1. **Call to Order:** Chairman **Hendrix** called the meeting to order at 9:00 A.M.
2. **Review of Agenda:** A motion was made by Commissioner **Rouwenhorst** and seconded by Commissioner **Salazar** to **accept the agenda. Motion carried.**
3. **Approval of Minutes of March 11, 2011:** A motion was made by Commissioner **Salazar** and seconded by Commissioner **Boren** to **accept the minutes. Motion carried.**
4. **New Business:**
 - a. **Transportation Chapter Discussion with City and County Road Departments:** Brad stated that Bruce Evans and Kim Reed are attending to help the Commission with the financial sides and projects of local transportation. Bruce Evans stated that finances have put his department more on a maintenance mode. Any improvements on the City side have been based on utility replacement. The City of Emmett property tax Levy is way too low to keep up with the maintenance and improvements. Getting grants is the only way to do any projects because of the huge funding issue. Bruce explained the rules and mechanisms of grants. Kim Reed stated that the County has a Capital Improvement Program for maintenance. As far as the overlays are concerned they had to give up on them because of funding so instead they seal coat the roads to protect them from water. Kim stated that there are a few bridges that have been re-done with Federal Grants. Kim reviewed the major collectors that are listed in the Transportation Chapter and the right-of-widths throughout the County.

The Commission discussed with Bruce and Kim the differences between the City and County standards for road widths and what the differences would be for

a Highway District instead of two separate Road Departments. Bruce and Kim shared with the Commission what their project goals would be if funding wasn't an issue.

5. Unfinished Business:

a. Master Pathway Plan Discussion: Brad stated that the Farmer's Co-op Board of Directors did a field trip over here between Boise and Lincoln where the Pathway Plan designates a north/south path and they were not supportive of having a public pathway long the canal. The Zoning Commission is probably going do a field trip to try to find another north/south option.

b. Discussion/Review of Public Facilities Chapter (Ch. 9): Commissioner **Rouwenhorst** asked Bruce Evans for some information regarding the Water Treatment/Solid Waste Maintenance. Bruce stated that the City is going to start the water treatment upgrade on April 11th and will continue through December 2011 to address the water quality. Bruce stated that the Water Master Plan is complete and he will get a copy to Brad.

Commissioner **Rouwenhorst** and Brad have been working on this chapter and we have divided it out. They have talked to the Library, Public Utility Commission and the FCC. They have done quite a bit on the chapter.

c. Discussion/Review of Transportation Chapter (Ch. 10): The Commission chose to hold this discussion at their next meeting.

d. Discussion/Review of Natural Resources and Hazardous Areas Chapter (Ch. 6): Chairman **Hendrix** is waiting on responses from the Ola Assistant Fire Chief and Chief Welch here in the County. She is formulating the policies but she needs some statistics before she can do the narrative.

6. Items from Planning Director: Brad discussed with the Commission the Legislative changes that will affect the Comprehensive Plan. Agriculture will need its own chapter now in the Comprehensive Plan.

7. Items from Planning Commission: None.

8. Upcoming Meetings:

a. Next regular meeting – May 13, 2011, at 9:00 A.M.

9. Adjournment: A motion to adjourn was made by Commissioner **Salazar**. The motion was seconded by Commissioner **Rouwenhorst**. **Motion carried.**

The meeting was adjourned at 11:25 A.M.


Chairman Anita Hendrix


City Clerk Chrystal Alsup