

**JOINT PLANNING COMMISSION
CITY OF EMMETT / GEM COUNTY
SUMMARY MINUTES**

**December 20, 2019
Emmett City Hall
8:30 A.M.**

MEMBERS PRESENT: Debbie Rouwenhorst, Burton Briggs, Don Stansberry and Brian Gregory.

MEMBERS ABSENT: Maria Salazar.

OTHERS PRESENT: Gem County Planning Director – Jennifer Kharrl, City of Emmett Zoning Administrator – Brian Sullivan, and Planning and Building Assistant – Lisa Lombardo

PUBLIC PRESENT: Joe Morton.

1. **Call to Order:** Chairman **Rouwenhorst** called the meeting to order at 8:37 A.M.
2. **Roll Call:** Debbie Rouwenhorst – present, Burton Briggs – present, Don Stansberry – present and Brian Gregory – present
3. **Review of Agenda:** A motion to approve the agenda with an addition of an introduction of new board member was made by Commissioner **Stansberry**. The motion was seconded by Commissioner **Briggs**. Motion carried.
4. **Approval of Minutes** – November 22, 2019 minutes were approved as written by Commissioner **Stansberry**. The motion was seconded by Commissioner **Briggs**.

December 6, 2019 minutes were not approved.

5. **New Business:**
 - a. **Chapter 14 – Implementation:** Postpone to future meeting.
 - b. **Chapter 2 – Population and Growth:** Postpone to future meeting.
6. **Unfinished Business:**
 - a. **Chapter 3 – Housing:** Commission reviewed final draft. Revisions will be made to chapter for Commission’s approval.
7. **Items from the Public:** Joe Morton complimented the Planning Commission on the job they are doing. He attended to voice his concern of how much detail is going into the Comprehensive Plan to prepare for growth for Gem County. He discussed the current process of applications that are accepted at Development Services that refer to the Comprehensive Plan. He was given clarification from Chairman **Rouwenhorst** on the detail that is currently going into chapters in process. She also explained the Subdivision Ordinance staff has to reference for details for roads, schools, etc.

8. Items from City Zoning Administrator/County Planning Director:

- a. Director **Sullivan** gave an update on the Little Subdivision.
- b. Director **Kharri** attended the City of Eagle Planning and Zoning meeting held for the Comprehensive Plan amendment. She informed the Commission on the property that would be affected directly in Gem County.

9. Items from Planning Commission:

- a. Welcomed the new member, Brian Gregory.
- b. Next meeting, January 3rd, updates to the assigned chapter status chart will be made to add new member and update chapter's current status.

10. Upcoming Meetings:

- a. **Next regular meeting** – January 3, 2020 at 8:30 A.M.

11. Adjournment: A motion to adjourn was made by Commissioner **Gregory**. The motion was seconded by Commissioner **Briggs**. **Motion carried.**

The meeting was adjourned at 10:20 A.M.

Chairman Debbie Rouwenhorst

City Clerk