

**JOINT PLANNING COMMISSION
CITY OF EMMETT / GEM COUNTY
SUMMARY MINUTES**

**October 25, 2019
Emmett City Hall
8:30 A.M.**

MEMBERS PRESENT: Debbie Rouwenhorst, Donald Stansberry, Burton Briggs, Maria Salazar and Denise Sorenson.

MEMBERS ABSENT: None.

OTHERS PRESENT: Gem County Planning Director – Jennifer Kharri, Gem County Planning and Building Assistant – Lisa Lombardo, City of Emmett Zoning Administrator – Brian Sullivan and City of Emmett Planning Clerk – Anna Marie Young.

PUBLIC PRESENT: Dan Yett.

1. **Call to Order:** Chairman **Rouwenhorst** called the meeting to order at 8:33 A.M.
2. **Roll Call:** Debbie Rouwenhorst – present, Donald Stansberry – present, Burton Briggs – present, Marie Salazar – present and Denise Sorenson – present.
3. **Review of Agenda: A motion to approve the agenda** was made by Commissioner **Salazar**. The motion was seconded by Commissioner **Stansberry**. Motion carried.
4. **Approval of Minutes** – September 27, 2019: A motion to approve minutes as written was made by Commissioner **Stansberry**. The motion was seconded by Commissioner **Sorenson**. Motion carried.
5. **New Business:** None.
6. **Unfinished Business:**
 - a. **Community Design** – postponed until next meeting.
 - b. **Education Chapter** – Commissioner **Salazar** made final changes to draft. Chapter is being prepared for public hearing.
7. **Items from the Public**
 - a. Mr. Yett asked for an update on the Priority Growth Area parameters and acreage minimum requirements per zone within the county.
8. **Items from City Zoning Administrator/County Planning Director:**
 - a. Director **Kharri** updated the commission on the Request for Proposal; a Notice of Contract with Galena Consulting will be on an upcoming agenda for the Board of County Commissioners.

- b. Administrator **Sullivan** gave an update on the “Little Subdivision”. He informed the commission on the plan the City of Emmett has taken to prepare for the growth in population.

9. Items from Planning Commission:

- a. Commissioner **Sorenson** attended a meeting presented by Tina Wilson on October 17, 2019. The meeting was for policy makers within Gem County and the City of Emmett, she provided a recap of the meeting for those who did not attend.
- b. Commissioner **Briggs** discussed the rapid growth of surrounding cities, such as Kuna and Star. Brought the question of how the Gem Community can learn from the growth.

10. Upcoming Meetings:

- a. **Next regular meeting** – November 9, 2018 at 8:30 A.M.

11. Adjournment: A motion to adjourn was made by Commissioner **Stansberry**. The motion was seconded by Commissioner **Briggs**. **Motion carried.**

The meeting was adjourned at 9:41 A.M.

Chairman Debbie Rouwenhorst

City Clerk