

**JOINT PLANNING COMMISSION  
CITY OF EMMETT / GEM COUNTY  
SUMMARY MINUTES**

**July 12, 2019  
Emmett City Hall  
8:30 A.M.**

**MEMBERS PRESENT:** Donald Stansberry, Burton Briggs, Debbie Rouwenhorst, Denise Sorenson, Maria Salazar and Jen Frieboes.

**MEMBERS ABSENT:** None.

**OTHERS PRESENT:** City of Emmett Zoning Administrator – Brian Sullivan, City of Emmett Planning Clerk – Anna Young, Gem County Planning Director – Jennifer Kharrl, Gem County Development Services Admin Assistant – Lisa Lombardo.

**PUBLIC PRESENT:** Charlie West – Senior Workforce Consultant and Jan Roeser – Regional Economist from Idaho Department of Labor.

1. **Call to Order:** Chairman **Rouwenhorst** called the meeting to order at 8:30 A.M.
2. **Roll Call:** Maria Salazar – present, Donald Stansberry – present, Denise Sorenson – present, Burton Briggs – present, Debbie Rouwenhorst – present, Jen Frieboes – present
3. **Review of Agenda: Planning** Commission Reviewed Agenda.
4. **Approval of Minutes** – May 24, 2019.  
A motion to approve minutes as written was made by Commissioner **Salzar**. The motion was seconded by Commissioner **Stansberry**. Motion carried.
5. **New Business:**  
Jan Roeser was invited to give input on the Economic Development chapter in the Gem Community Joint Comprehensive Plan. She shared statistics shown from the last nine years, comparing Gem County to Idaho and the United States. She shared handouts with diagrams of comparative numbers. Statistics shared covered wages, job types, cost of living, population growth, travel time associated with work and education. She discussed the long term effects of education debt and artificial intelligence on job placement. The Statistics showed that job/employment growth has had a 20% improvement over the last 9 years.
6. **Unfinished Business:**
  - a. **Economic development** – Statistics from Idaho Department of Labor can be used as a resource to update facts.
  - b. **Community Design** – Planner Kharrl and Zoning Administrator Sullivan will be bringing a hard copy for review.

- c. **Education Chapter** – Commissioner Salzar submitted a draft to hand out for review.

**7. Items from the Public:** None.

**8. Items from City Zoning Administrator/County Planning Director:**

Upcoming agenda for Gem County Board of County Commissioners will have a draft request for proposals for a consultant to be hired for the comprehensive plan.

**9. Items from Planning Commission:**

- a. None.

**10. Upcoming Meetings:**

- a. **Next regular meeting** – July 26, 2019 at 8:30 A.M.

**11. Adjournment:** A motion to adjourn was made by Commissioner **Stansberry**. The motion was seconded by Commissioner **Sorenson**. Motion carried.

**The meeting was adjourned at 10:07 A.M.**

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Chairman Debbie Rouwenhorst

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City Clerk