

**JOINT PLANNING COMMISSION
CITY OF EMMETT / GEM COUNTY
SUMMARY MINUTES**

**January 11, 2019
Emmett City Hall
8:30 A.M.**

MEMBERS PRESENT: Burton Briggs, Donald Stansberry, Maria Salazar and Ben Mock.

MEMBERS ABSENT: Debbie Rouwenhorst.

OTHERS PRESENT: Gem County Planning Director – Jennifer Kharrl and City of Emmett Zoning Administrator – Brian Sullivan.

PUBLIC PRESENT: Dennis Colgan.

1. **Call to Order:** Vice Chairman **Salazar** called the meeting to order at 8:30 A.M.
2. **Roll Call:** Burton Briggs-present, Donald Stansberry-present, Ben Mock-present, Maria Salazar-present.
3. **Review of Agenda:** A motion to approve the agenda was made by Commissioner **Mock**. The motion was seconded by Commissioner **Briggs**. Motion carried.
4. **Approval of Minutes** – November 30, 2018: Not available.
5. **New Business:**
 - a. **None.**
6. **Unfinished Business:**
 - a. **Economic Development Chapter** – Postponed until 1/25/19.
 - b. **Review Introduction Chapter** – The Commission reviewed and discussed that they felt it was fine for right now and they would look at it after the other chapters are updated.
 - c. **Community Design** – The design review process was discussed and how to edit the current chapter to meet the current needs of the process. Entryway corridors and policies were discussed.
 - d. **Education Chapter** – **None.**
7. **Items from the Public**
 - a. **None.**
8. **Items from City Zoning Administrator/County Planning Director:** **None.**

9. Items from Planning Commission: Commissioner **Mock** suggested setting some goals or targets to finalize the chapters they are working on. The Commission discussed the format of the agendas.

10. Upcoming Meetings:

a. Next regular meeting –January 25, 2019 at 8:30 A.M.

11. Adjournment: A motion to adjourn was made by Commissioner **Mock**. The motion was seconded by Commissioner **Stansberry**. **Motion carried.**

The meeting was adjourned at 10:13 A.M.

Vice Chairman Maria Salazar

City Clerk