

**JOINT PLANNING COMMISSION
CITY OF EMMETT / GEM COUNTY
SUMMARY MINUTES**

**May 24, 2019
Emmett City Hall
8:30 A.M.**

MEMBERS PRESENT: Donald Stansberry, Burton Briggs, Debbie Rouwenhorst, Denise Sorenson, Maria Salazar and Jen Frieboes.

MEMBERS ABSENT: None.

OTHERS PRESENT: City of Emmett Zoning Administrator – Brian Sullivan and Gem County Development Services Coordinator – Michelle Barron.

PUBLIC PRESENT: None.

1. **Call to Order:** Chairman **Rouwenhorst** called the meeting to order at 8:30 A.M.
2. **Roll Call:** Donald Stansberry – present, Denise Sorenson – present, Burton Briggs – present, Brian Sullivan – present, Debbie Rouwenhorst – present, Maria Salazar – present, Michelle Barron – present, Jen Frieboes – present.

3. **Review of Agenda:**
Move items 8 and 9 to follow 4 and re-order 6;
a. Community Design b. Economic Development

A motion to approve the agenda with change to items 8, 9 and 6 was made by Commissioner **Stansberry**. The motion was seconded by Commissioner **Sorenson**. Motion carried.

4. **Approval of Minutes** – March 8th, 2019, April 26th, 2019 and May 10th, 2019
A motion to approve minutes as written was made by Commissioner **Salzar**. The motion was seconded by Commissioner **Sorenson**. Motion carried.

5. **Items from Planning Commission:**
Joint Planning Commission is to come up with questions for the consultant for the Land Use Chapter. Felt the consultant could review revisions the joint commission has made and give professional feedback.

6. **Unfinished Business:**
 - a. **Community Design** –
Planner Kharrl will provide a clean copy of Community Design.
 - b. **Economic Development** –
This chapter was redone in 2007. Decided on which revisions are going to be reviewed. Commissioner Salazar will go to Department of Labor to gain more

knowledge to educate on this chapter. Overall, Economic Development is needing updated verbiage, sentence structure and facts.

c. Education Chapter –

This chapter was redone in 2010. Postpone until next meeting.

7. Items from City Zoning Administrator/County Planning Director:

City of Emmett gained a new employee in the Building & Planning Services department.

8. New Business:

New City Planning Commission member, Jen Frieboes.

9. Items from the Public: None.

10. Upcoming Meetings:

a. Next regular meeting – June 14, 2019

11. Adjournment: A motion to adjourn was made by Commissioner **Rouwenhorst**. The motion was seconded by Commissioner **Stansberry**. Motion carried.

The meeting was adjourned at 10:02 A.M.

Chairman Debbie Rouwenhorst

City Clerk