

**JOINT PLANNING COMMISSION
CITY OF EMMETT / GEM COUNTY
SUMMARY MINUTES**

**August 23, 2019
Emmett City Hall
8:30 A.M.**

MEMBERS PRESENT: Burton Briggs, Debbie Rouwenhorst, Denise Sorenson, Maria Salazar and Jen Frieboes.

MEMBERS ABSENT: Donald Stansberry.

OTHERS PRESENT: City of Emmett Zoning Administrator – Brian Sullivan, City of Emmett Planning Clerk – Anna Marie Young, Gem County Planning Director – Jennifer Kharri, Gem County Development Services Admin Assistant – Lisa Lombardo and Executive Director of Western Alliance for Economic Development. – Tina Wilson

PUBLIC PRESENT: None.

1. **Call to Order:** Chairman **Rouwenhorst** called the meeting to order at 8:31 A.M.
2. **Roll Call:** Maria Salazar – present, Denise Sorenson – present, Burton Briggs – present, Debbie Rouwenhorst – present and Jen Frieboes – present.
3. **Review of Agenda:** A motion to approve agenda as written was made by Commissioner **Salazar**. The motion was seconded by Commissioner **Briggs**. Motion carried.
4. **Approval of Minutes – July 12, 2019 and August 9, 2019:** A motion to approve minutes as written was made by Commissioner **Salazar**. The motion was seconded by Commissioner **Briggs**. Motion carried.
5. **New Business:** None.
6. **Unfinished Business:**
 - a. **Economic development** – Reviewed draft revisions, chapter is now ready for a final draft.
 - b. **Community Design** – Chapter review was postponed.
 - c. **Education Chapter** – Commissioner Salazar reviewed revisions with commission. Chapter still in progress.
7. **Items from the Public:** None.
8. **Items from City Zoning Administrator/County Planning Director:**
 - a. The area of city impact will be redesigned to create a route for city services to be provided at the airport and industrial park.
 - b. Director **Kharri** announced the upcoming FEMA open house on September 17. She announced approval of amendments to the zoning and subdivision ordinance.

9. Items from Planning Commission:

- a. Chairman **Rouwenhorst** will be unable to attend next meeting.

10. Upcoming Meetings:

- a. **Next regular meeting** – September 13, 2019 at 8:30 A.M.

11. Adjournment: A motion to adjourn was made by Commissioner **Salazar**. The motion was seconded by Commissioner **Briggs**. Motion carried.

The meeting was adjourned at 10:16 A.M.

Chairman Debbie Rouwenhorst

City Clerk