

**JOINT PLANNING COMMISSION
CITY OF EMMETT / GEM COUNTY
SUMMARY MINUTES**

**November 8, 2019
Emmett City Hall
8:30 A.M.**

MEMBERS PRESENT: Debbie Rouwenhorst, Donald Stansberry and Maria Salazar

MEMBERS ABSENT: Denise Sorenson and Burton Briggs.

OTHERS PRESENT: Gem County Planning Director – Jennifer Kharrl, Gem County Planning and Building Assistant – Lisa Lombardo, City of Emmett Zoning Administrator – Brian Sullivan and City of Emmett Planning Clerk – Anna Marie Young.

PUBLIC PRESENT: None.

1. **Call to Order:** Chairman **Rouwenhorst** called the meeting to order at 8:32 A.M.
2. **Roll Call:** Debbie Rouwenhorst – present, Donald Stansberry – present and Maria Salazar – present.
3. **Review of Agenda:** A motion to approve the agenda was made by Commissioner **Salazar**. The motion was seconded by Commissioner **Stansberry**. Motion carried.
4. **Approval of Minutes** – Minutes not approved.
5. **New Business:**
 - a. Chapter 1 – Private Property Rights:
Commissioner Stansberry presented his draft. A motion to approve Chapter 1 was made by Commissioner **Salazar**. The motion was seconded by Commissioner **Stansberry**. Motion carried.
 - b. Chapter 2 – Population and Growth:
Chapter will be postponed until 2020 Census is updated.
 - c. Chapter 3 – Housing:
Commissioner **Rouwenhorst** and Commissioner **Briggs** will begin working on chapter. Some information may need to wait for the 2020 Census.
 - d. Chapter 4 – Implementation:
Chapter will be postponed until next meeting.
6. **Unfinished Business:**
 - a. Chapter 11 – Community Design: Draft of the chapter was given out to commission. This chapter will be further discussed at next meeting.

- b. Chapter 5 – Education: A motion to approve Chapter 5 was made by Commissioner **Salazar**. The motion was seconded by Commissioner **Stansberry**. Motion carried.

7. Items from the Public: None

8. Items from City Zoning Administrator/County Planning Director:

- a. Director **Kharri** updated the commission on the Request for Proposal; the Board of County Commissioners have requested fees on contract with Galena Consulting.
- b. Administrator **Sullivan** informed the commission the draft Area of City Impact map is drafted.

9. Items from Planning Commission:

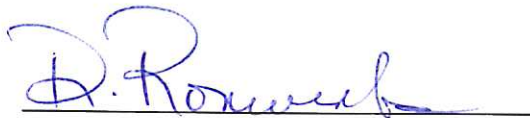
- a. Letter of Concern: Commissioner **Salazar** read draft letter. The commission will finalize letter

10. Upcoming Meetings:

- a. **Next regular meeting** – November 22, 2019 at 8:30 A.M.

11. Adjournment: A motion to adjourn was made by Commissioner **Salazar**. The motion was seconded by Commissioner **Stansberry**. **Motion carried.**

The meeting was adjourned at 9:39 A.M.


Chairman Debbie Rouwenhorst


City Clerk