



Board of Trustees Meeting Agenda

Thursday, November 21, 2019 @ 5:00pm

Emmett Public Library • 275 S Hayes Ave • Emmett, Idaho 83617

Mission: The Emmett Public Library's mission is to enhance the lives of our community members by providing access to information, while promoting reading and literacy.

Call meeting to order/welcome guests:

Topic	Comments	Action Items
Approval of Agenda		<u>Action Item</u>
Approval of October minutes		<u>Action Item</u>
Treasures Report: A. Expenditures/Revenues B. Review/Approve bills		<u>Action Item</u> <u>Action Item</u>
Unfinished Business: A. Hooked on Chocolate recap B. Idaho Family Reading Week C. Staffing Update D. Credit Card Merchant Acct. Update		
New Business: A. City Christmas Party Dec. 12 th early closure so staff can attend. B. Library Staff/Board December 19 th Meeting	Discussion Discussion	<u>Action Item</u> <u>Action Item</u>
Library Director's Report Friends Report (Agenda & Minutes)	<ul style="list-style-type: none"> • Lib. Stats Review • Programs: Outreach Make-It & Mingle First Wednesday Meeting/activities 	

For the Good of the order:

Adjournment – Next Meeting December ??, 2019

**If you need accommodations to attend this meeting, please call the library @ 208-365-6057, 24hr in advance.*