The Emmett City Council held a regular meeting at 501 E. Main Street, Emmett, Idaho.

Mayor Gordon Petrie called the meeting to order at 7:00p.m.

Mayor Gordon Petrie led the **Pledge of Allegiance**

Cesar Perez offered the **Community Invocation**

**Council Present**: Council President Nebeker

**Council Present via telephone:** Councilor Gary Resinkin, Councilor Tona Henderson, Councilor Michelle Welch, Councilor Denise Sorenson

**Absent:**  Councilor Thomas Butler

**Staff Present:** Lyleen Jerome, Mike Knittel, Stephanie Johnson

**Staff present via telephone:** Alyce Kelley, Steve Kunka, Clint Seamons, Brian Sullivan

**Public Present via telephone**: Katie Watkins – EHS Vice-Principal

**Amendments to the Agenda**: None.

**Council President Nebeker made a MOTION TO APPROVE THE AGENDA. Seconded by Councilor Henderson. 6 – AYES, 0 – NOES. Motion Carried.**

**Declaration of Conflicts of Interest:**

**Declaration of Council Members’ Discussion Outside an Open Meeting**: None

**ELECTED OFFICIALS:**

1. **Mayor -** ADA Proclamation. Mayor Petrie proclaimed July 26th, 2020 as the Awareness Day for the Americans with Disabilities Act.

**B. City Council -**

**C. Announcements and Good of the Order –** Councilor Sorenson presented Mayor Petrie a plaque in congratulation of his appointment to the AIC board and all that he has done in his efforts as Mayor. Thank you Mayor Petrie!

**CONSENT AGENDA**:

**A.**  **Approval of Minutes** – June 23, 2020 – Budget Workshop

June 23, 2020 – Regular Council Meeting

1. **Approval of Accounts Payable**.

**Councilor Henderson made a MOTION TO ACCEPT THE CONSENT AGENDA AS PRESENTED. Seconded by Councilor Welch**. **AYES -5, NOES - 0. Motion Carried.**

**NON-CONSENT AGENDA**

**BUSINESS:**

**A.** Katie Watkins, EHS Vice Principal, requested approval of the Traffic Plan for 2020 Homecoming Parade. **Council President Nebeker made a MOTION TO APPROVE THE TRAFFIC PLAN FOR 2020 HOMECOMING PARADE ON SEPTEMBER 18, 2020 BASED ON STAFF RECOMMENDATIONS. Seconded by Councilor Henderson. 5 – AYES, 0- NOES. Motion Carried.**

**B.** Brian Sullivan, Building/Zoning Administratorrequested to approve Coltrin Minor Subdivision #20-002. **Councilor Henderson made a MOTION TO APPROVE COLTRIN MINOR SUBDIVISION #20-002 WITH STAFF RECOMMENDATIONS 1) COMPLY WITH ALL FINAL PLAT REVIEW COMMENTS. 2) ALL REVIEW FEES FROM COUNTY SURVEYOR BEING PAID PRIOR TO SIGNING THE MYLAR. 3) SUBMIT TWO (2) PAPER COPIES AND 1 DIGITAL COPY OF THE FINAL PLAT TO THE ZONING DEPARTMENT FOR REVIEW PRIOR TO PRINTING THE MYLAR. 4) FINAL PLAT MUST BE RECORDED WITHIN 1 YEAR OF WRITTEN APPROVAL UNLESS AN EXTENSION IS REQUESTED AND GRANTED BY THE CITY. 5) THE APPLICANT IS TO FOLLOW ALL RECORDING REQUIREMENTS AS OUTLINED IN ECC 10-2-4K. 6) WITHIN TEN (10) DAYS OF RECORDING THE FINAL PLAT, NEW DEEDS AND LEGAL DESCRIPTION FOR LOTS 1-4 SHALL BE PREPARED AND RECORDED IN GEM COUNTY RECORDER’S OFFICE. AND FOR THE MAYOR TO SIGN. Seconded by Councilor Resinkin.. Roll Call Vote. COUNCIL PRESIDENT NEBEKER – AYE, COUNCILOR HENDERSON – AYE, COUNCILOR RESINKIN – AYE, COUNCILOR SORENSON – AYE, COUNCILOR WELCH – AYE. COUNCILOR BUTLER – AYE. Motion Carried.**

1. Brian Sullivan, Building/Zoning Administrator requested approval of Harvest Valley Subdivision, Phase 5 Final

Plat #20-001. **Councilor Henderson made a MOTION TO APPROVE HARVEST VALLEY SUBDIVISION, PHASE 5 FINAL PLAT #20-001 AND REQUESTS APPROVAL OF THE PLAT WITH FOLLOWING SPECIFIC CONDITION BEING PART OF THE APPROVAL. 1) COMPLY WITH ALL FINAL PLAT AND CONSTRUCTION PLAN REVIEW COMMENTS. 2) ALL REVIEW FEES FROM KELLER’S BEING PAID PRIOR TO SIGNING THE MYLAR. 3 LETTER DATED FEBRUARY 20, 2020 FROM KELLER ENGINEERING REQUIRES THE PETITION TO SUPPLY THE CITY A SET OF AS-BUILT PLANS ON MYLAR AS WELL AS ON CD-ROM OR DISC IN AUTOCAD FORMAT AND PDF FORMAT. 4) POST A BOND FOR $18,7500.0 FOR COMPLETION OF LANDSCAPING IN THE PARK AREA WHICH IS HALF IN PHASE 5, HALF IN PHASE 6. 6) SUBMIT TWO (2) PAPER COPIES AND 1 DIGITAL COPY OF THE FINAL PLAT TO THE ZONING DEPARTMENT FOR REVIEW PRIOR TO PRINTING THE MYLAR. 7) FINAL PLAT MUST BE RECORDED WITHIN 1 YEAR OF WRITTEN APPROVAL UNLESS AN EXTENSION IS REQUESTED AND GRANTED BY THE CITY. 8) THE APPLICANT IS TO FOLLOW ALL RECORDING REQUIREMENTS AS OUTLINED IN ECC 10-2-4K. 9) WITHIN TEN (10) DAYS OF RECORDING THE FINAL PLAT, NEW DEEDS AND LEGAL DESCRIPTIONS FOR ALL LOTS SHALL BE PREPARED AND RECORDED IN GEM COUNTY RECORDER’S OFFICE . Seconded by Council President Nebeker. Roll Call Vote. COUNCIL PRESIDENT NEBEKER – AYE, COUNCILOR HENDERSON – AYE, COUNCILOR RESINKIN – AYE, COUNCILOR SORENSON – AYE, COUNCILOR WELCH – AYE. COUNCILOR BUTLER – AYE. Motion Carried.**

**D.** Brian Sullivan, Building/Zoning Administrator requested approval for a Waiver of curb, gutter, sidewalk, and storm drainage – Jordan Lane Subdivision. **Council President Nebeker made a MOTION RECOMMENDING WAIVING THE REQUIREMENTS FOR THE INSTALLATION OF CURB, GUTTER, SIDEWALK AND STORM DRAINAGE AND PAVEMENT WIDENING FOR LOTS 1-3 OF JORDAN LANE SUBDIVISION. Seconded by Councilor Henderson.Roll Call Vote. COUNCIL PRESIDENT NEBEKER – AYE, COUNCILOR HENDERSON – AYE, COUNCILOR RESINKIN – AYE, COUNCILOR SORENSON – AYE, COUNCILOR WELCH – AYE. COUNCILOR BUTLER – NAY. Motion Carried.**

**E.** Clint Seamons, Public Works Director requested approval of payment to Granite Excavation, Inc. in the amount of $26,803.75. **Councilor Henderson made a MOTION TO APPROVE THE PAYMENT TO GRANITE EXCAVATION, INC. INVOICE NO: 20014-01 IN THE AMOUNT OF $26,803.75. Seconded by Councilor Welch. 6- AYES. 0 - NOES. Motion Carried.**

**F.** Clint Seamons, Public Works Director requests approval of Surplus of Vehicles. **Council President Nebeker made a MOTION TO APPROVE THE SURPLUS OF VEHICLES AS LISTED VIA SALE OR TRADE 1) 2005 DODGE DURANGO 2) 2008 DODGE CHARGER 3) 2004 CHEVROLET TRAILBLAZER 4) 2006 FORD TAURUS. Seconded by Councilor Butler.** **6 - AYES. 0 - NOES. Motion Carried.**

**G**. Clint Seamons, Public Works Director requests approval of the WWTP Influent Screen Improvement Contract Amendment #1. **Councilor Henderson made a MOTION TO APPROVE EMMETT WWTP INFLUENT SCREEN IMPROVEMENT CONTRACT AMENDMENT #1 IN THE AMOUNT OF $24,505.05 FOR A TOTAL AMOUNT OF $45,905.05. WITH MAYOR TO SIGN. Seconded by Councilor Welch.** **Roll Call Vote. COUNCIL PRESIDENT NEBEKER – AYE, COUNCILOR HENDERSON – AYE, COUNCILOR RESINKIN – AYE, COUNCILOR SORENSON – AYE, COUNCILOR WELCH – AYE. COUNCILOR BUTLER – AYE. Motion Carried.**

**H.** Steve Kunka, Police Chief requests approval of Surplus of Equipment. **Council President Nebeker made a MOTION TO APPROVE THE SURPLUS OF EQUIPMENT AS LISTED ON THE LETTER DATED JUNE 25, 2020. 1) VIE VU BODY CAMERAS AND VIE VU ACCESSORIES. 2) CAMERA EQUIPMENT. Seconded by Councilor Henderson. 6- AYES. 0 - NOES. Motion Carried.**

**I.** Lyleen Jerome, City Clerk requests approval of the Gem County Dispatch Funding Agreement for 2020-2021. **Council President Nebeker made a MOTION TO APPROVE THE GEM COUNTY DISPATCH FUNDING AGREEMENT FOR 2020-2021 IN THE AMOUNT OF $62,713.94 AND FOR THE MAYOR TO SIGN. Seconded by Councilor Butler. Roll Call Vote. COUNCIL PRESIDENT NEBEKER – AYE, COUNCILOR HENDERSON – AYE, COUNCILOR RESINKIN – AYE, COUNCILOR SORENSON – AYE, COUNCILOR WELCH – AYE. COUNCILOR BUTLER – AYE. Motion Carried.**

**J.** Lyleen Jerome, City Clerk requests approval of the Tentative Budget for Fiscal Year 2020-2021. **Council President Nebeker made a MOTION TO APPROVE THE TENTATIVE BUDGET FOR FISCAL YEAR 2020-2021. Seconded by Councilor Henderson. 6 - AYES. 0 - NOES. Motion Carried.**

**DEPARTMENT/ ACTIVITY REPORTS**

**A. Building Official/City Planner –** Director Brian Sullivan – No report

**B. City Clerk** – Lyleen Jerome – No report

**C. Fire** – Chief Curt Christensen – No report

**D. Library** – Director Alyce Kelley – No report

**E. Police –** Chief Steve Kunka – No report

**F. Public Works** – Director Clint Seamons – No report

**G. Systems Administrator** – Director Mike Knittel – gave a presentation on the Broadband Project grant fund that would connect our fiber optics. We requested $570,000 for the project. We will find out if we are awarded the funds on July 31st. .

**H. Engineer**

**Councilor Henderson made a** **MOTION TO ADJOURN. Seconded by Council President Nebeker. 6 – AYES, 0 – NOES. Motion Carried.**

Meeting Adjourned at 8:39p.m.

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**Mayor Gordon Petrie Lyleen Jerome, City Clerk**