

City of Emmett Council Meeting

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July 11, 2023

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Budget Workshop

The Emmett City Council held a regular meeting at 501 E. Main Street, Emmett, Idaho.

Mayor Gordon Petrie called the meeting to order at 6:00 p.m.

**Council Present:** Council President Steve Nebeker, Councilor Denise Sorenson, Councilor Jody Harris, Councilor Gary Resinkin, Councilor Tona Henderson

**Absent:** Councilor Thomas Butler

**Staff Present:** City Clerk Lyleen Jerome, Library Director Alyce Kelly, Fire Chief Curt Christensen, Police Chief Steve Kunka, Public Works Director Clint Seamons, IT Systems Director Mike Knittel, Building Official/Zoning Administrator Brian Sullivan, De

**Fiscal Year 2023-2024 Budget**

City Clerk Lyleen Jerome presented the projected expenses for all funds for the upcoming 2023-24 fiscal year budget. All questions presented from the Council to department directors on the expense estimates were addressed and answered.

Councilor Harris **MOVED TO ADJOURN**, Seconded by Councilor Sorenson. **Motion Carried by voice vote.**

Meeting Adjourned at 6:39 p.m.

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Mayor Gordon Petrie

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Lyleen Jerome, City Clerk

# City of Emmett Council Meeting

July 11, 2023

## Regular Meeting

The Emmett City Council held a meeting at 501 E. Main Street, Emmett, Idaho.  
Mayor Petrie called the meeting to order at 7:00 p.m.  
Mayor Petrie led the Pledge of Allegiance  
Lyle Thompson offered the Community Invocation

**Council Present:** Council President Steve Nebeker, Councilor Tona Henderson, Councilor Gary Resinkin, Councilor Tom Butler, Councilor Jody Harris, Councilor Denise Sorenson

**Council Zoom:** None

**Council Absent:** None

**City Attorney:** Jake Sweeten

**Staff Present:** Lyleen Jerome, Steve Kunka, Brian Sullivan, Curt Christensen, Clint Seamons, Mike Knittel, Alyce Kelley

**Public Present:** Abra Dodson, 107 E. Main; Mia Saffoan, 601 Hobson Ln; Mark Heath, 850 Cherry Ln; Christine Allen, 900 Robin Lane; Kristen Seitz, 315 E. 3<sup>rd</sup> St; Ralph & Diana Fox, 1014 Dittman Dr; Matt & Jacke Watts, 1020 Dittman Dr; Joe Decker, 2460 E. Quail Run Rd; Robert and Linda Thomason, 1213 Dittman Dr.

**Public Present via telephone:** None

**Amendments to the Agenda:** Remove Item 9D

**Declaration of Conflict of Interest:** None

**Declaration of Council Members' Discussion Outside an Open Meeting:** None

### ELECTED OFFICIALS:

Mayor

City Council

**Announcements and Good of the Order** – Justin Vickery of Vickery Internet wanted to thank the Council for approving their application for the installation of their equipment on the water tower giving the City residents an additional choice for internet service.

### PUBLIC HEARING:

Mayor Petrie opened the public hearing at 7:04 p.m.

Rezone from R-2 Duplex to P-Public, property location 212 E. 3<sup>rd</sup> Street. Brian Sullivan, Building/Zoning Administrator presented rezone application for applicant Gem County Recreation District. Mayor Petrie called for any public comments three times, no comments were presented. Mayor Petrie closed the public hearing at 7:10 p.m.

Decision of Public Hearing: Councilor Henderson **MOVED TO APPROVE APPLICATION RZ-23-001, A REZONE OF PROPERTY LOCATED AT 212 E. 3<sup>RD</sup> ST., FROM R-2 DUPLEX, TO P, PUBLIC AND ADOPT THE STAFF REPORT.** Seconded by Councilor Butler. **Motion carried by voice vote.**

### CONSENT AGENDA:

**Approval of Minutes** – June 27, 2023 Budget Workshop  
June 27, 2023 Regular Council Meeting

**Approval of Accounts Payables**

**Approval of Permits** – Bartenders: Nicole Chatterton, Naylor Daisson, Mellisa Duboise, Ryan Morton, Tara Needham, Victoria Pelayo, Cecilia Walgenbach

Councilor Resinkin **MOVED TO APPROVE THE CONSENT AGENDA,** Seconded by Councilor Henderson. **Motion carried by voice vote.**

### BUSINESS:

Mayor Petrie requests approval of Resolution #R2023-03 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EMMETT, IDAHO TO RENAME THE EMMETT CITY COUNCIL CHAMBERS AS THE JOHN REYNOLDS LaFORDGE EMMETT CITY COUNCIL CHAMBER. Councilor Henderson **MOVED TO APPROVE RESOLUTION #R2023-03,** Seconded by Councilor Harris. **Motion carried by voice vote.**

Clint Seamons, Public Works Director requests approval of funds for the Emmett City Splash Pad in the amount of \$220,000. The Idaho Parks and Recreation grant has restrictive regulations and it would be beneficial and cost effective to the City to decline the grant and fund the construction of the splash pad with donations and our own funds. Council President **Nebeker MOVED TO APPROVE FUNDING OF THE EMMETT SPLASH PAD IN THE AMOUNT OF \$220,000 FROM THE LGIP INVESTMENT FUND.** Seconded by Councilor Henderson. **Motion Carried by voice vote.**

Brian Sullivan, Building Official/City Planner requests approval of an extension for final plat for Payette River Estates Subdivision. Councilor Henderson **MOVED TO APPROVE A ONE YEAR TIME EXTENSION TO AUGUST 8, 2024, FOR DON NEWELL TO FILE A FINAL PLAT FOR PAYETTE RIVER ESTATES SUBDIVISION DUE TO SLOW MARKET CONDITIONS.** Seconded by Councilor Sorenson. **Motion carried by voice vote.**

### DEPARTMENT REPORTS:

Building Official/City Planner – Brian Sullivan – Reported

City Clerk, Lyleen Jerome – Reported

Fire Chief, Curt Christensen – Absent

Library Director, Alyce Kelley – Reported



City of Emmett Council Meeting

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July 11, 2023

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Regular Meeting

Police Chief, Steve Kunka – Reported  
Public Works, Clint Seamons - Reported  
IT Systems Director, Mike Knittel – Reported

Council President Nebeker MOVED TO ENTER INTO EXECUTIVE SESSION 74-206(b) To consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against, a public officer, employee, staff member or individual agent, or public-school student. Seconded by Councilor Sorenson. Motion carried by voice vote. Executive session entered at 7:37 p.m.

Councilor Harris MOVED TO EXIT EXECUTIVE SESSION 74-206(b) Seconded by Council Butler. Role Call Vote: Council President Nebeker – AYE, Councilor Resinkin – AYE, Councilor Henderson – AYE, Councilor Sorenson – AYE, Councilor Harris-AYE, Councilor Butler-AYE. Executive session exited at 8:01 p.m.

Decision of Executive Session - None

Adjourn – Councilor Sorenson MOVED TO ADJOURN, Seconded by Councilor Harris. Motion Carried by voice vote.

**Meeting Adjourned 8:01 p.m.**

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Mayor Gordon Petrie

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Lyleen Jerome, City Clerk



# CITY OF EMMETT

## Bartender Permit Checklist

Applicant Name MADISON CHATTERTON-MCLEAN

Date Application Received 06/23/23 By SR

- New Application       Renewal Application
- Application Notarized
- Fingerprint Receipt Attached (New only)
- Copy of Driver's License Attached
- Permit Fee Paid
- Temporary Permit Language added to Receipt (New only)

### Police Department

Background Check W Lake

\_\_\_\_\_ Emmett Police Name/Records Check

✓ \_\_\_\_\_ Gem County Sheriff's Name/Records Check

\_\_\_\_\_ Application Approved

\_\_\_\_\_ Application Denied

[Signature]  
Chief of Police (signature)

7-11-23  
Date

Fingerprint Results Attached (New only) \_\_\_\_\_

### City Council

Added to Council Agenda for approval

City Council Approved Yes  No

7/25/23  
Council Date

### Official Permit

Created \_\_\_\_\_

Mailed \_\_\_\_\_

Tracking # \_\_\_\_\_







# CITY OF EMMETT

## Bartender Permit Checklist

Applicant Name NICHOLAS RYAN GRIMM

Date Application Received 06/15/23 By SJ

- New Application**       **Renewal Application**
- Application Notarized
- Fingerprint Receipt Attached (New only)
- Copy of Driver's License Attached
- Permit Fee Paid
- Temporary Permit Language added to Receipt (New only)

### Police Department

- Background Check *[Signature]*  
 \_\_\_\_\_ Emmett Police Name/Records Check  
 \_\_\_\_\_ Gem County Sheriff's Name/Records Check  
 \_\_\_\_\_ Application Approved  
 \_\_\_\_\_ Application Denied  
*[Signature]* 7-11-23  
 Chief of Police (signature)      Date
- Fingerprint Results Attached (New only) \_\_\_\_\_

### City Council

- Added to Council Agenda for approval
- City Council Approved    Yes     No     7/25/23  
 \_\_\_\_\_  
 Council Date

### Official Permit

- Created \_\_\_\_\_
- Mailed \_\_\_\_\_

Tracking # \_\_\_\_\_



# CITY OF EMMETT

## Bartender Permit Checklist

Applicant Name DARA MORAN

Date Application Received 06/30/23 By LR

- New Application**       **Renewal Application**
- Application Notarized
- Fingerprint Receipt Attached (New only)
- Copy of Driver's License Attached
- Permit Fee Paid
- Temporary Permit Language added to Receipt (New only)

### Police Department

- Background Check *[Signature]*  
Emmett Police Name/Records Check
- [Signature]* Gem County Sheriff's Name/Records Check
- [Signature]* Application Approved
- [Signature]* Application Denied
- [Signature]* Chief of Police (signature)      7-10-23 Date

- Fingerprint Results Attached (New only) \_\_\_\_\_

### City Council

- Added to Council Agenda for approval
- City Council Approved    Yes     No       7/25/23  
Council Date

### Official Permit

- Created \_\_\_\_\_
- Mailed \_\_\_\_\_

Tracking # \_\_\_\_\_





# Gem County

Chamber of Commerce

*"Where Business Comes Together"*

July 14, 2023

City of Emmett  
501 East Main Street  
Emmett, ID 83617

Dear Mayor Petrie and Members of the Emmett City Council,

The Gem County Chamber of Commerce (GCCC) respectfully requests to use the streets of Historic Downtown Emmett, Idaho for the 30<sup>th</sup> annual Harvest Festival Street Fair. This much-anticipated free event draws approximately 3,000-4,000 attendees. The GCCC's purpose in positioning the event downtown is to draw attention to the existing businesses while also promoting/marketing downtown and the available buildings/properties in the area.

The Harvest Festival Street Fair is scheduled for:

Friday, September 29, 2023, from Noon to 7:00pm  
Saturday, September 30, 2023, from 10:00am to 7:00pm.

Main Street closure dates and times requested:

Thursday, September 28 at 5:30pm and remain closed until  
Saturday, September 30 around 11:00pm.

Street closure locations requested:

- East Main Street from Washington Ave to South Hayes Ave
- West Main Street from Washington Ave to South Boise Ave
- North Commercial from West Main Street to in front of (south of) the alley running behind the 100 block of West Main Street and South Commercial from West Main Street to the alley running beside Raw Iron Gym.

The GCCC proposes and agrees to the following:

1. The GCCC has provided the plan, map and barricades/traffic control devices/signage for the requested closures (see attached map and key)
  - a. East Main Street & South Hayes Ave
  - b. Washington Ave. & East Main Street
  - c. Washington Ave. & West Main Street
  - d. South Commercial Ave at the alley by Raw Iron Gym
  - e. North Commercial Ave at south of the alley before Park Street/Blaser Park
  - f. West Main Street & South Boise Ave
  - g. Traffic control devices will be placed each according to the plan prior to 5:30pm on Thursday, September 28, 2023.
2. At the above locations the following intersections will remain open for traffic or be altered as follows:
  - a. South Hayes Ave. & Main Street open for north/south traffic
  - b. South/North Washington Ave. & Main Street open for north/south traffic
  - c. The left turn lanes on South/North Washington Ave. to access East/West Main Street will be closed.

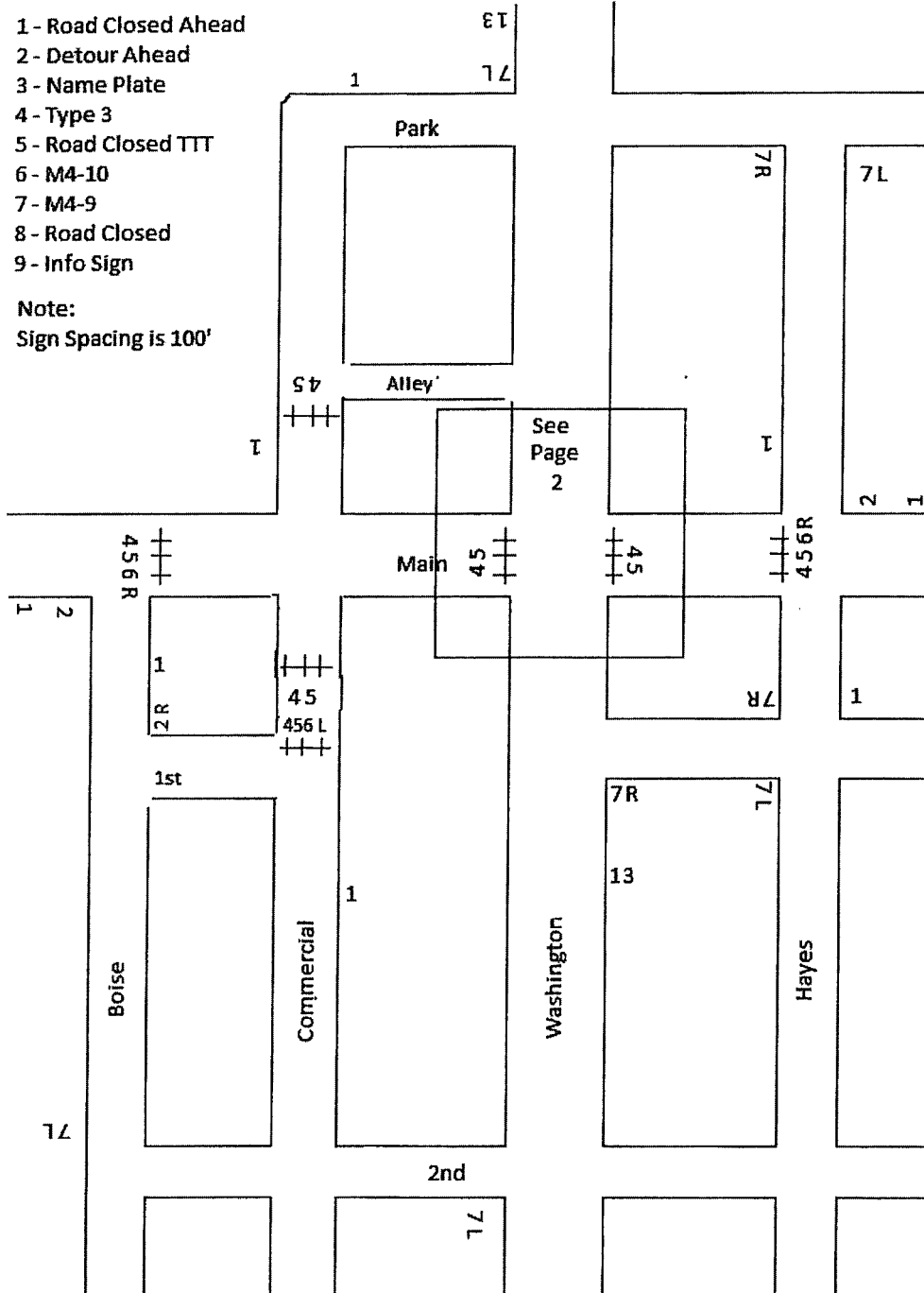
- d. South Boise Ave. & Main Street open for west/south traffic and access to the parking lot west of Main Street Beverage
  - e. West Park Street near the Depot Square will remain open to traffic (not through traffic)
  - f. South Commercial from 2<sup>nd</sup> Street to 1st Street will be open (not through traffic)
3. The GCCC will be responsible for cleaning up any trash and debris such as straw, paper, plastic bags, etc., during and after the event.
  4. After the street is cleared of debris, the GCCC will be responsible for removing all traffic control devices, leaving them at nearest street corners on sidewalks for pick-up on the following Monday morning by the traffic control.
  5. The GCCC has preplanned with and will continue to work closely with Chief of Police Steve Kunka, Fire Chief Curt Christensen and Clint Seamons, Public Works, to ensure that all codes are met, and that communication takes place before and during this event.

Sincerely,

Tina Hefley  
CEO  
Gem County Chamber of Commerce

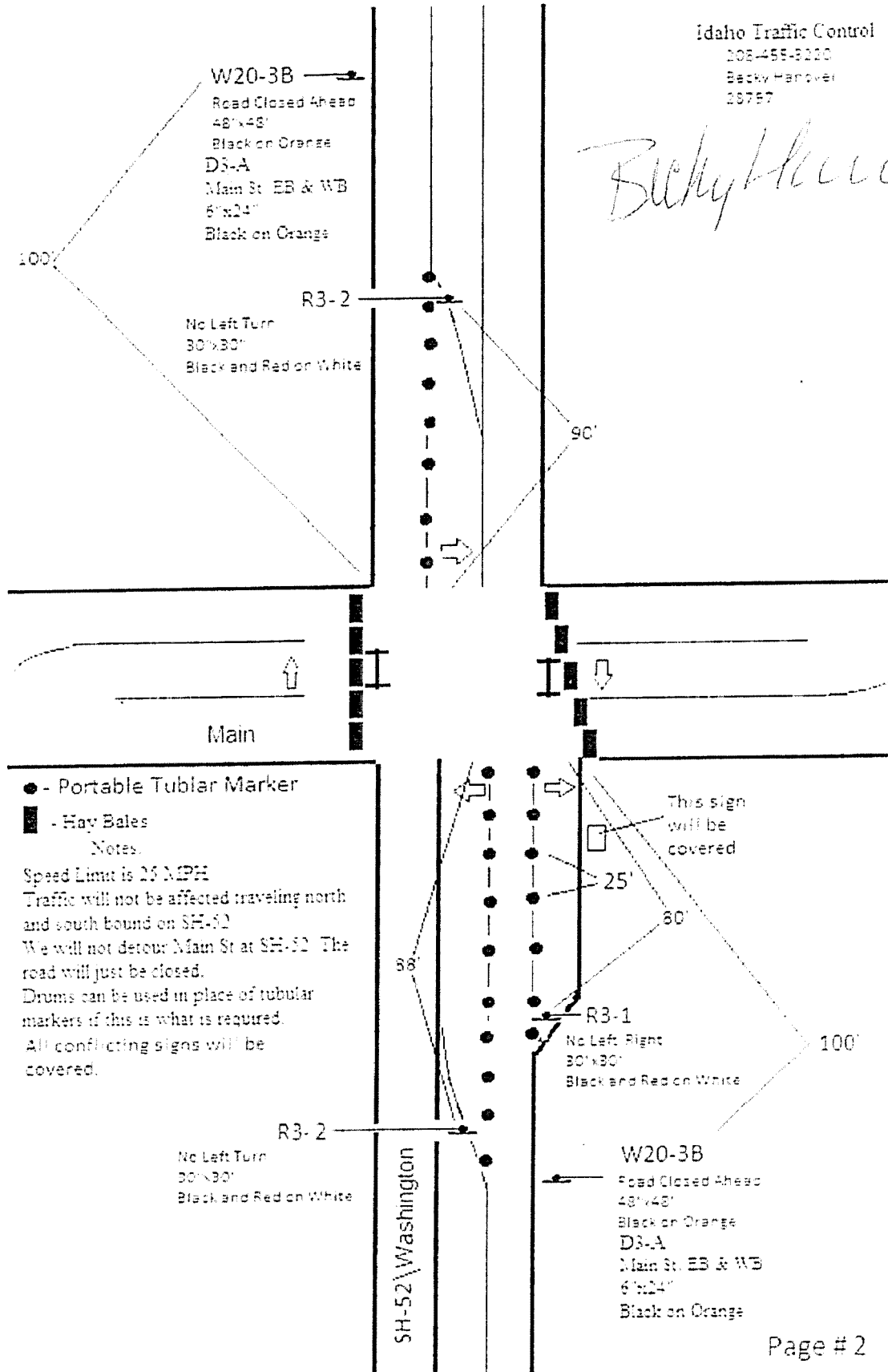
- 1 - Road Closed Ahead
- 2 - Detour Ahead
- 3 - Name Plate
- 4 - Type 3
- 5 - Road Closed TTT
- 6 - M4-10
- 7 - M4-9
- 8 - Road Closed
- 9 - Info Sign

Note:  
Sign Spacing is 100'

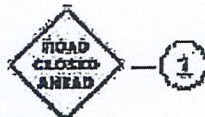


**APPROVED**  
By Shona Tonkin at 6:26 am, Aug 17, 2021





# Key



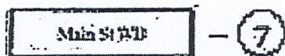
W20-3B  
48" x 48"  
Black on Orange



R3-2  
30" x 30"  
Black and Red on White



M4-9L  
30" x 24"  
Black on Orange



D-3A  
24" x 6"  
Black on Orange



R11-4:  
60" x 30"  
Black on White  
M4-10L  
48" x 18"  
Black on Orange  
Type III Barricade



R11-2  
48" x 30"  
Black on White  
Type III Barricade



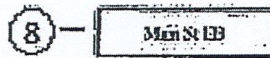
W20-2B  
48" x 48"  
Black on Orange



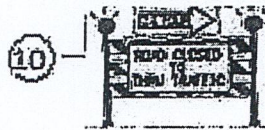
R3-1  
30" x 30"  
Black and Red on White



M4-9R  
30" x 24"  
Black on Orange



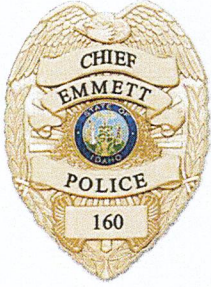
D-3A  
24" x 6"  
Black on Orange



R11-4:  
60" x 30"  
Black on White  
M4-10R  
48" x 18"  
Black on Orange  
Type III Barricade

(12)  
NEED TO  
ADD  
M4-10L





# EMMETT POLICE DEPARTMENT

501 E. Main Street – Emmett, ID 83617

Fax 365-6062 Phone 365-6055

**Steve Kunka, Chief of Police**

July 19, 2023

Mayor Gordon Petrie  
Emmett City Council

I am showing my approval for the road closures for the 2023 Harvest Festival Street Fair. I received a request from the Gem County Chamber of Commerce CEO, Tina Hefley, on July 14, 2023 (see attached request). The chamber is requesting for street closures from September 28<sup>TH</sup> at 5:30 p.m. and remain closed until September 30<sup>th</sup> 7:00 p.m. in the City of Emmett downtown area (see attached map of traffic control plan). I have reviewed the traffic control plan from I.T.C. and approve of it.

I believe that if any concerns or issues come up they will be resolved between Tina Hefley, Clint Seamons, ITC or myself. The Chamber of Commerce has always worked very well with the police department and I am in full support of this event.

Steve Kunka,

Chief of Police



**ORDINANCE O2023-11**

AN ORDINANCE AMENDING THE ZONING CLASSIFICATION FOR CERTAIN REAL PROPERTY IN THE CITY OF EMMETT, IDAHO, LOCATED AT 212 E. 3<sup>RD</sup> ST., EMMETT, IDAHO, FROM R-2, DUPLEX, TO P, PUBLIC; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Zoning Commission of the City of Emmett, Idaho, pursuant to public notice as required by law, held a public hearing on June 5, 2023 at 6:00 p.m., as required by Section 67-6509 of the Idaho Code, and recommended to the Mayor and Council as follows: that the zoning classification for the property described in the attached Exhibit A and incorporated by this reference as if set out in full, be changed from R-2, Duplex, to P, Public;

WHEREAS, the property is approximately 0.964 acres and is located at 212 E. 3<sup>RD</sup> ST., Emmett, Idaho;

WHEREAS, the Emmett City Council, pursuant to public notice as required by law, held a public hearing on July 11, 2023, at 7:00 p.m., on the proposed zoning change for the real property described in Exhibit A, as required by Section 67-6509 of the Idaho Code;

WHEREAS, the Emmett City Council finds that the zoning classification proposed is consistent with the Comprehensive Plan;

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF EMMETT, IDAHO, as follows:

Section 1: The zoning land use classification for the land described in Exhibit A is hereby classified as P, Public, as provided by the Zoning Ordinance of the City. The Zoning Map of the City is hereby amended to include the real property described in Exhibit A in the P, Public, zoning land use classification.

Section 2: This Ordinance shall take effect and be in force from and after its passage, approval and publication as required by law.

PASSED by the City Council this \_\_\_\_ day of \_\_\_\_\_, 2023.

APPROVED by the Mayor on this \_\_\_\_ day of \_\_\_\_\_, 2023.

\_\_\_\_\_  
GORDON PETRIE, MAYOR

ATTEST:

\_\_\_\_\_  
LYLEEN JEROME, CITY CLERK

Exhibit A

Legal Description  
Gem County Recreation District  
RPE3340001013A

Lots 13,14,15,16,17,18,19,20,21,22,23, and 24, in Block 1 of Reed's Addition to Emmett, Idaho, according to the plat of said Reed's Addition now on file in the office of the county recorders of Gem County, Idaho, together with all water and ditch rights appurtenant thereto or used in connection therewith. Subject to any easements or rights of ways.

SUMMARY OF THE CITY OF EMMETT, IDAHO ORDINANCE NO. O2023-11, REZONING REAL PROPERTY LOCATED AT 212 E. 3<sup>RD</sup> ST., EMMETT, IDAHO.

THE CITY OF EMMETT, IDAHO HEREBY GIVES NOTICE OF THE ADOPTION OF ORDINANCE NO. O2023-11, REZONING REAL PROPERTY LOCATED AT 212 E. 3<sup>RD</sup> ST., EMMETT, IDAHO.

THE ZONING LAND USE CLASSIFICATION FOR THE REAL PROPERTY DESCRIBED IN EXHIBIT A, LOCATED AT 212 E. 3<sup>RD</sup> ST., EMMETT, IDAHO IS HEREBY CLASSIFIED AS P, PUBLIC.

THIS ORDINANCE WILL BE EFFECTIVE UPON PUBLICATION OF THIS SUMMARY.

THE FULL TEXT OF THE ORDINANCE IS AVAILABLE AT THE EMMETT CITY HALL, 501 EAST MAIN STREET, EMMETT, IDAHO.

DATED: \_\_\_\_\_, 2023

/S/ LYLEEN JEROME  
CITY CLERK

THE FOREGOING SUMMARY IS A TRUE AND COMPLETE SUMMARY OF SAID ORDINANCE AND PROVIDES ADEQUATE NOTICE TO THE PUBLIC.

/S/ JACOB A. SWEETEN  
EMMETT CITY ATTORNEY

Exhibit A  
Legal Description  
Gem County Recreation District  
RPE3340001013A

Lots 13,14,15,16,17,18,19,20,21,22,23, and 24, in Block 1 of Reed's Addition to Emmett, Idaho, according to the plat of said Reed's Addition now on file in the office of the county recorders of Gem County, Idaho, together with all water and ditch rights appurtenant thereto or used in connection therewith. Subject to any easements or rights of ways.

**CITY OF EMMETT**  
**Planning & Zoning Department**

**STAFF REPORT**

**APPLICATION: PP #23-001- PRELIMINARY PLAT FOR LONG HORN ACRES SUBDIVISION**

**P&Z COMMISSION HEARING: JULY 10, 2023**

**COUNCIL PUBLIC MEETING: JULY 25, 2023**

**APPLICANT: KINDI MOOSMAN**

**REPRESENTATIVE: KINDI MOOSMAN**  
**HORROCKS ENGINEERS**  
**2775 W. NAVIGATOR DR.**  
**BOISE, IDAHO, 83642**

**PROPERTY LOCATION: 1033 E. 12<sup>TH</sup> ST., RP06N01W172738 AND  
RP06N01W172400**

**STAFF PLANNER: BRIAN SULLIVAN**

**1. APPLICATION SUMMARY/BACKGROUND:**

The applicant, Kindi Moosman with, Horrocks Engineers, representing Rocky Mountain Companies, Emmett Station LLC, and BRD Holdings, LLC, is requesting approval for a Preliminary Plat application for Long Horn Acres Subdivision. Comprised of two contiguous parcels, located south of 1033 E. 12<sup>th</sup> St., north of Highway 16, with continuous frontage along State Highway 16. The development proposes eleven (11), commercial lots on approximately 11.36 acres

Lot sizes range from 27,258 sf. (.626 acres) to 104,151 sf. (2.391). There are two proposed access points to State Highway 16 with one being a new roadway constructed with a traffic signal at full buildout.

A Traffic Impact Study (TIS) was completed for this project. Keller Engineering is recommending two items be addressed prior to final approval.

The subdivision will be constructed to the 2017 edition of ISPWC and the most current edition of Emmett Public Works Standards. Some of the improvements include street lighting, fire hydrants, curb, gutter, and sidewalk though-out, and a traffic light at Foxfire Road.

This summary gives a brief description and the contents of this application. For information on how this application complies with the zoning ordinance and comprehensive plan, please look at sections 5, 6, and 7 of this staff report.

**2. APPLICATION & PROPERTY FACTS:**

**A. Site Address/Location:**

The subject property is generally located at 1033 E. 12<sup>th</sup> St., on the south side of E. 12<sup>th</sup> St. and north of State Highway 16, and east of the Albertson's Subdivision. The subdivision lies within Section 17 of T6N, R1W.

- B. Current Owner(s): Emmett Station LLC and BRD Holdings LLC.
- C. Applicant(s): Kindi Moosman, Horrocks Engineers
- D. Representative(s): Kindi Moosman
- E. Engineer: Matt Graham, P.E.
- F. Present Comprehensive Plan Designation: General Commercial/Mixed Planned Development
- G. Zoning Designation: Commercial
- H. Property Size: Approx. 11.36 acres (gross)

**3. APPLICATION PROCESS FACTS:**

- A. Application Submittal:  
The complete application for this item was received by the P&Z Department on April 24, 2023.
- B. Notice of Public Hearing:  
Notice of Public Hearing on the application for the Emmett Planning and Zoning Commission was published in accordance with requirements of Title 67, Chapter 65, Idaho Code on May 17, 2023. Notice of this public hearing was mailed to property owners within 300 feet of the subject property in accordance with the requirements of Title 67, Chapter 65, Idaho Code on May 15, 2023. The physical property was posted on May 19, 2023.
- C. Relevant Ordinances and Required Actions:  
The subject application will in fact constitute a Preliminary Plat as determined by Emmett City Code (ECC), Title 10, Chapter 2. By reason of the provisions of the Emmett City Code Title 10, Chapter 2, a public hearing is required before the planning & zoning commission. Within 20 days after the public hearing, the commission shall, in writing, either recommend to the city council for approval, conditional approval or disapproval of the preliminary plat application as presented.  
  
The city council shall consider the recommendation of the commission at the next available regularly scheduled council meeting and may delay their decision pending submission of additional information or approve, conditionally approve, or disapprove the preliminary plat application as presented to the commission. Should the council disapprove the recommendation of the commission it shall hold a public hearing following the notification and hearing procedures listed above.
- D. History of Previous Actions on Property: None
- E. Companion Applications: None

**4. LAND USE:**

- A. Existing Land Use(s):
- B. Description of Character of Surrounding Area: Commercial uses to the east and west, residential to the north.
- C. Adjacent Comprehensive Plan, Zoning and Land Use: C-Commercial, R-3, multi-family and R-4 manufactured homes.

	<b>COMP PLAN DESIGNATION</b>	<b>ZONING DESIGNATION</b>	<b>LAND USE</b>
<b>North of site</b>	General Commercial and	R-3 Multi-Family, R-4,	Vacant land and Single-

	<b>COMP PLAN DESIGNATION</b>	<b>ZONING DESIGNATION</b>	<b>LAND USE</b>
	Mixed Planned Dev.	Manufactured homes	family residential
<b>South of site</b>	General Commercial and Mixed Planned Dev.	Mixed Development	Vacant land
<b>West of site</b>	General Commercial and Mixed Planned Dev.	Commercial	Grocery store, restaurant, and gas station
<b>East of site</b>	General Commercial and Mixed Planned Dev.	Mixed Development	Vacant land

- D. Streets and/or Access Information: The applicant is proposing two (2) new access points to State Highway 16, with one access located in the center of the property, and Foxfire Road located near the east boundary. The new road will be classified as a major collector with 90' right of way.
- E. The access issue to State Highway 16 has not been resolved at time of this report, (6-2-2023). There is one deeded access to this property. The new road, Foxfire Road, is on the City's Major Street Plan for future roads. This access is contingent on ITD giving approval of the two access points.

**5. COMPREHENSIVE PLAN POLICIES & GOALS** [Staff comments and analysis are shown in *italics*.]

The following policies in the Gem Community Joint Comprehensive Plan support approval of this application. The Commission and Council need to consider these and any other policies you deem appropriate in reviewing and deciding on the applications:

**CHAPTER 12 – LAND USE**

Future Conditions

There are several important social, economic and environmental factors and trends, which will influence future land use in the Gem community throughout the planning period of 2007-2025. These factors and trends are:

- Increasing population and increasing employment
- Increasing demand for business development

The proposed future land uses for the community are shown on the Gem Community Comprehensive Plan Future Land Use Map. This map reflects a mix of land-use areas designed to provide adequate expansion areas from 2007 through 2025. The land-use element is based on the following objectives:

1. Respect for the responsibilities and rights of land ownership;
2. Planned, mixed uses along high volume traffic corridors, as shown on the Gem Community Comprehensive Plan Future Land Use Map;
3. Designating ample land for urban expansion and encouraging infill;

Commercial

- General Commercial General commercial includes uses such as retail stores, offices, service establishments, shopping centers and wholesale businesses. Residential uses such as housing, hotels and motels may be allowed. The commercial center category is oriented to land parcels with arterial or highway access, which requires a mix of commercial or business land uses for successful development. Single, standalone developments within the general commercial area may have a total of 80,000 to 120,000 square feet of building area, but no single building in excess of 50,000 square feet.

Mixed Planned Development



These areas are unique in that they are accessible by arterials, and/or rail lines and/or the airport. These areas are greatly affected by contiguous industrial, residential and commercial land uses. In order that compatible land uses and efficient uses of the land might occur, these lands are anticipated for a variety of planned, compatible mixed uses. Probable mixed uses for these areas could be commercial, multi-family residential, open space uses (as a means to buffer highway noise), light industrial, office, public and related land uses. Heavy industrial uses are not envisioned as part of the Mixed Planned Use areas. Single-family uses are only allowed through the Special Use Permit process. The vision of these mixed use areas is to allow commercial and light industrial uses without requiring a Special Use Permit in order to facilitate and streamline business expansion and development. For properties adjacent to State Highway 16 and 52, a design review process will be required for the building design to ensure this entryway corridor has high quality construction. Single, stand-alone developments within the Mixed Planned Development area may have a total of 80,000 to 120,000 square feet of building area, but no single building in excess of 50,000 square feet.

### **General Land Use Policies**

- 12.1 – Respect the responsibilities and rights of land ownership.
- 12.3 – Ensure due process of land development is clear and concise and avoid unnecessary delays for citizens and businesses.
- 12.5 – Promote the design and landscaping of attractive entryways into our communities.
- 12.6 – Promote and support the community business cores, including adopting and enforcing policies that promote growth which radiates outward from those core areas of each community.

*Landscape plan must be submitted with construction drawings. Final plat will not be approved until landscaping of the common lots is complete.*

### **Commercial / Office Land-Use Policies**

- 12.28 – Support new commercial uses near residential areas in such a way as to complement but not conflict with those residential areas.
- 12.29 – Neighborhood business/shopping uses should be designed for future integration of adjoining residential uses. These should locate close to the intersections of collectors and/or arterials and within planned residential/commercial developments, when they are an integral part of the development plan.
- 12.30 – Encourage commercial infill uses and offices to locate in the Central Business District, business parks, shopping centers, and near high-intensity activity areas, within Letha, Sweet, Ola, Montour and Emmett.
- 12.31 – Support commercial and business developments throughout the county that are compatible with adjacent development and/or agricultural land uses.

### **Mixed Planned Development Policies**

- 12.36 – The development of a variety of compatible land uses should be provided in specific plans and proposals for future development.
- 12.37 – The integrity and identity of any adjoining residential and/or agricultural neighborhoods should be preserved through the use of compatible designs.
- 12.38 – Within the Mixed Planned Development area, no residential will be allowed when two or more differing uses are proposed within the same development, Planned Unit Development standards will be applied.
- 12.39 – Site improvements and types of development should be in harmony with previously developed land in the area, and where located near or adjacent to any existing residential or agricultural area, shall be made to reduce the impact of noise, traffic and any other negative development effects.
- 12.40 – The community should consider the clustering of uses and controlled access points along arterial and collector streets.
- 12.42 – Because Mixed Planned Development areas are near State Highways 16 and 52 and other arterials, high quality visual appearance is essential.

## TRANSPORTATION GOAL STATEMENT

“Develop a balanced and mixed transportation system which provides for the efficient and safe movement of people and goods.”

10.1.2 – Achieve a balanced transportation system including roadways, public transit, bicycle route, sidewalks, etc.

10.1.3 – Encourage a transportation system designed and developed to reduce existing traffic congestion and facilitate the safe, efficient movement of people and goods within the community.

10.1.4 – Encourage clustering of uses and access points along arterial, minor arterial and section line roads where applicable.

10.1.7 – Recommend a Level of Service of “C” or better (see Appendix 10-3 for definition) on roads throughout the community and set higher priorities for improvements on these roads. Continue traffic counts and review the impact of measured traffic volumes (internal and external circulation) to preserve the integrity of Gem Community transportation with special attention to arterials and collectors identified in this plan.

10.1.10 – Continue to support the improvements of State Highway 16.

*Traffic Impact Study is complete and requires a revision and resubmittal for approval.*

## 2.0 STREET BEAUTIFICATION GOAL STATEMENT

“Promote the beautification of federal, state and local roads to improve the visual impact of the Gem Community, especially its entryway corridors.”

### **Policies for Street Beautification**

10.2.1 Enforce the landscape ordinance that requires new development to plant trees in street landscaping buffer zones within the city limits and Area of City Impact.

10.2.2 Require site landscaping at all new development and follow specific guidelines at designated entryway corridors and principal arterials (e.g. Washington Avenue, State Highways 16 and 52).

*The applicant will need to provide a final landscape plan when construction drawings are submitted. Plan must address common lots including landscape buffer along State Highway 16.*

## 6. ZONING DISTRICTS:

The purpose of the C district is to accommodate and encourage further expansion and renewal in the historical core retail business and highway corridor areas of the city.

The purpose of the MD district is to provide for a variety of multi-family residential, commercial and light industrial uses that complement and integrate with the state highways, rail lines and/or the airport, as envisioned in the comprehensive plan. Multi-family uses in the MD district shall have at least ten dwelling units per acre (net). Single-family residential uses are only allowed through a special use permit. All new nonresidential buildings in the MD zone shall be no larger than 25,000 square feet, unless otherwise approved through a planned unit development.

## 7. SUBDIVISION ORDINANCE (PRELIMINARY PLAT)

Before recommending approval or approving any subdivision, ECC 10-2-3.H requires the Commission and City Council to consider the objectives of the Subdivision Ordinance and at least the following findings:

1. The conformance of the subdivision with the comprehensive development plan.

*Staff finds the plat to comply with the Comprehensive Plan, as outlined in Section 5 above.*

2. The availability of public services to accommodate the proposed development.

*In addition to the aforementioned requirements, the findings of the preliminary plat require all public services to be evaluated before approving a preliminary plat application. This includes, among other services, EMS, fire, law enforcement, library, schools, streets and irrigation. To date, written comments have been received from the following service providers:*

**Service Providers**

- Gem County Assessor's Office
- Keller Engineering
- Idaho Power
- Gem County Treasure
- Idaho Transportation Department (ITD)

*The Commission should review all of the comments from any service providers as well as public testimony before making a decision.*

3. The continuity of the proposed development with the capital improvement program.

*Currently, there is no adopted Capital Improvement Program for the City of Emmett.*

4. The public financial capability of supporting services for the proposed development.

*If this subdivision is approved, staff finds the following services will need to be provided by the City of Emmett to future residents:*

- Water
- Street
- Parks
- Cemetery
- Fire
- City Clerk

*Public services to support the development would be handled through general tax and/or fee-for-service structures in place at the time of development.*

## 8. SITE SPECIFIC CONDITIONS OF APPROVAL:

*P&Z staff offers the following recommended conditions of approval for the PP application. Other departments/agencies may have recommended conditions of approval separate from this report.*

### **Preliminary Plat Application**

1. Comply with all conditions of approval, as approved by City Council, from staff, impact agencies, and utility providers.
2. All subdivision construction must follow the 2017 edition of ISPWC, (Idaho Standards for Public Works

Construction) as adopted by the City of Emmett.

3. Landscaping: Developer shall submit a preliminary landscape plan with the construction drawings for approval by staff prior to installation. a) The common lots must be maintained by an HOA or business owner's association, as applicable and be noted as such on the final plat. b) The landscape plan submitted must be prepared by a qualified nursery person, landscape architect or other landscape professional. c) A final landscape plan must be submitted for approval prior to filing the final plat.
4. Applicant shall submit to the city a final copy of the CC & R's for review prior to filing the final plat.
5. All utilities within the development must be constructed underground.
6. Streetlights shall be installed using LED lights. Corridor lighting plans calls out for street lights along State Highway 16. Street lights will be required along the backage road. Locations are to be submitted with construction drawings for approval.
7. Street signage shall be submitted to the City for approval prior to installation.
8. A centralized mailbox system is required for the subdivision. Individual mailboxes will not be allowed to be anchored or placed on the completed sidewalk. Developer is required to contact the Emmett Postal Service for type of gang mailbox allowed and obtain approval for placement location.
9. Applicant shall comply with ECC 10-2-3 regarding plat approval period standards and shall submit a final plat application within one (1) year of Preliminary Plat approval.

#### **9. STAFF RECOMMENDATION**

Staff recommends the Commission review the comments received from the impact agencies, and decide whether to recommend approval to City Council, or they need more information to make their decision. If the Commission recommends approval of the application for the preliminary plat of Long Horn Acres Subdivision, then in the motion I recommend adopting the staff report as part of the motion, which will include all staff and impact agency comments.

#### **Possible Motion:**



**CITY OF EMMETT**  
Zoning Commission  
Recommendation to City Council

*(This recommendation is to be used in conjunction with the Staff Report  
for the same application.)*

---

**Application:** PP #23-001 Preliminary Plat– Long Horn Acres Subdivision

**Applicant:** Kindi Moosman, Horrocks Engineers

**Date of Written Recommendation:** July 19, 2023

**Date of Zoning Commission Public Hearing(s):** July 10, 2023

**Date of City Council Meeting:** July 25, 2023

**Summary and Rebuttal of Public Testimony:**

- Applicant provided summary/overview of proposed plat.
- No public comments
- Applicant agreed to comply with all staff comments.

**Commission Recommendation:**

- Based on the findings included in the accompanying staff report and on the applicant's testimony that they will comply with staff comments, the Commission voted to recommend approval of application #PP 23-001, and adopt the staff report as part of the approval.

**Reason(s) and Findings for Recommendation:** See pages 3-7 of the Staff Report.

**Possible Motion:**

I make a motion to approve, application PP 23-001, a preliminary plat for Long Horn Acres Subdivision, conditioned on final approval from ITD on the access in and out, and adopt the staff report as part of this approval.

OR

I make a motion to deny application PP #23-001, a preliminary plat application for Long Horn Acres Subdivision for the following reason:



February 24, 2023

City of Emmett Planning & Zoning Department  
Attention Brian Sullivan  
601 E 3<sup>rd</sup> St.  
Emmett, ID

**SUBJECT: Rocky Mountain Companies – Preliminary Plat**

Dear Brian:

On behalf of Rocky Mountain Companies, Emmett Station, LLC and BRD Holdings, LLC, we are submitting this Preliminary Plat application with respect to the property located off Highway 16 at 1033 E 12 St.

**Project Details**

The project encompasses parcel numbers RP06N01W172738 and RP06N01W172400. The site covers a total of 11.36 acres. The current zoning is R3 and C with no intent to request a zone change. The preliminary plat shows a total of 11 lots. All lots will be for commercial use.

**Access and Easements**

The site will have two access that comes off Highway 16. The site accesses are currently under review by ITD. It is our understanding that the access points need to be approved by ITD prior to the preliminary plat hearing in order for the plat to be approved. We will forward ITD's approval as soon as we are able. Our client plans to prepare and record a Declaration and a Common Area Maintenance Agreement against the property to govern the development.

**Application Request**

We are requesting a review of the preliminary plat with the end goal being approval.

We feel this project adequately meets all applicable zoning regulations and requirements. We look forward to working with the city planning staff to maneuver it through the approval process. Please let us know if you have any questions or concerns.

Sincerely,

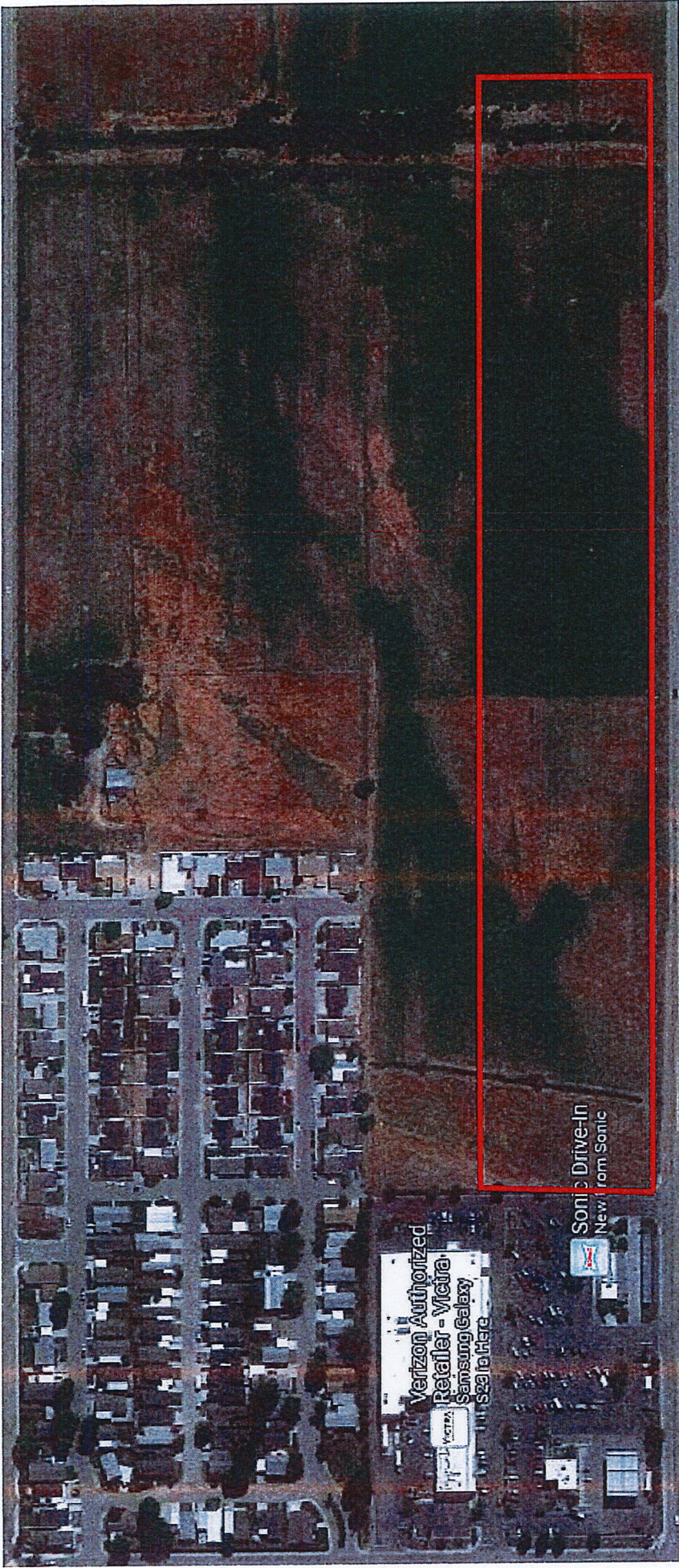
Kindi Moosman  
Planner II, Horrocks Engineers  
P: 435-669-4579 | E: kindi.moosman@horrocks.com



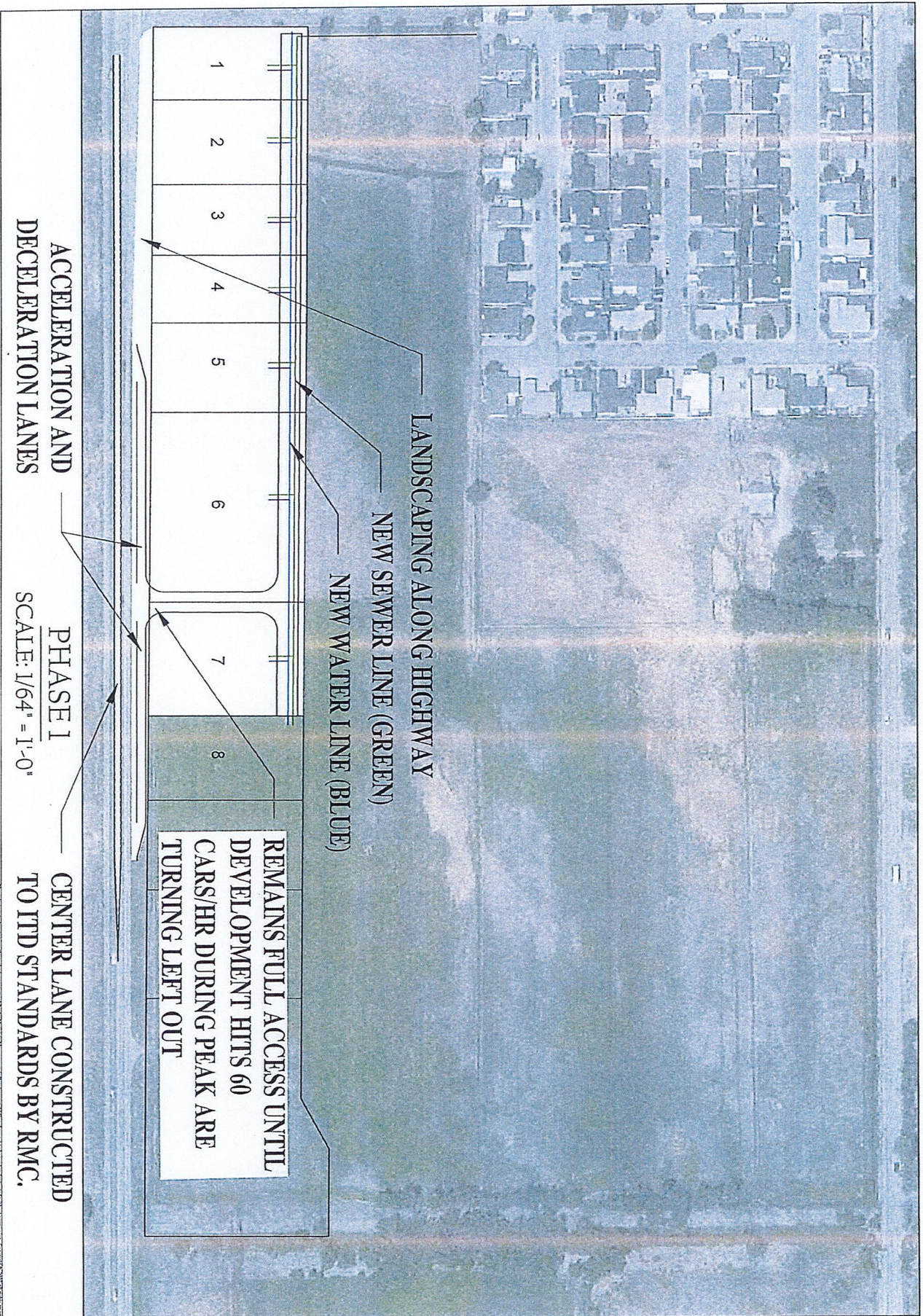




Rocky Mountain Companies  
Commercial Site Location







ACCELERATION AND  
DECELERATION LANES

PHASE I  
SCALE: 1/64" = 1'-0"

CENTER LANE CONSTRUCTED  
TO TTD STANDARDS BY RMC.

LANDSCAPING ALONG HIGHWAY

NEW SEWER LINE (GREEN)

NEW WATER LINE (BLUE)

REMAINS FULL ACCESS UNTIL  
DEVELOPMENT HITS 60  
CARS/HR DURING PEAK ARE  
TURNING LEFT OUT

EMMETT MARKETPLACE  
HIGHWAY 16  
EMMETT, ID 83617

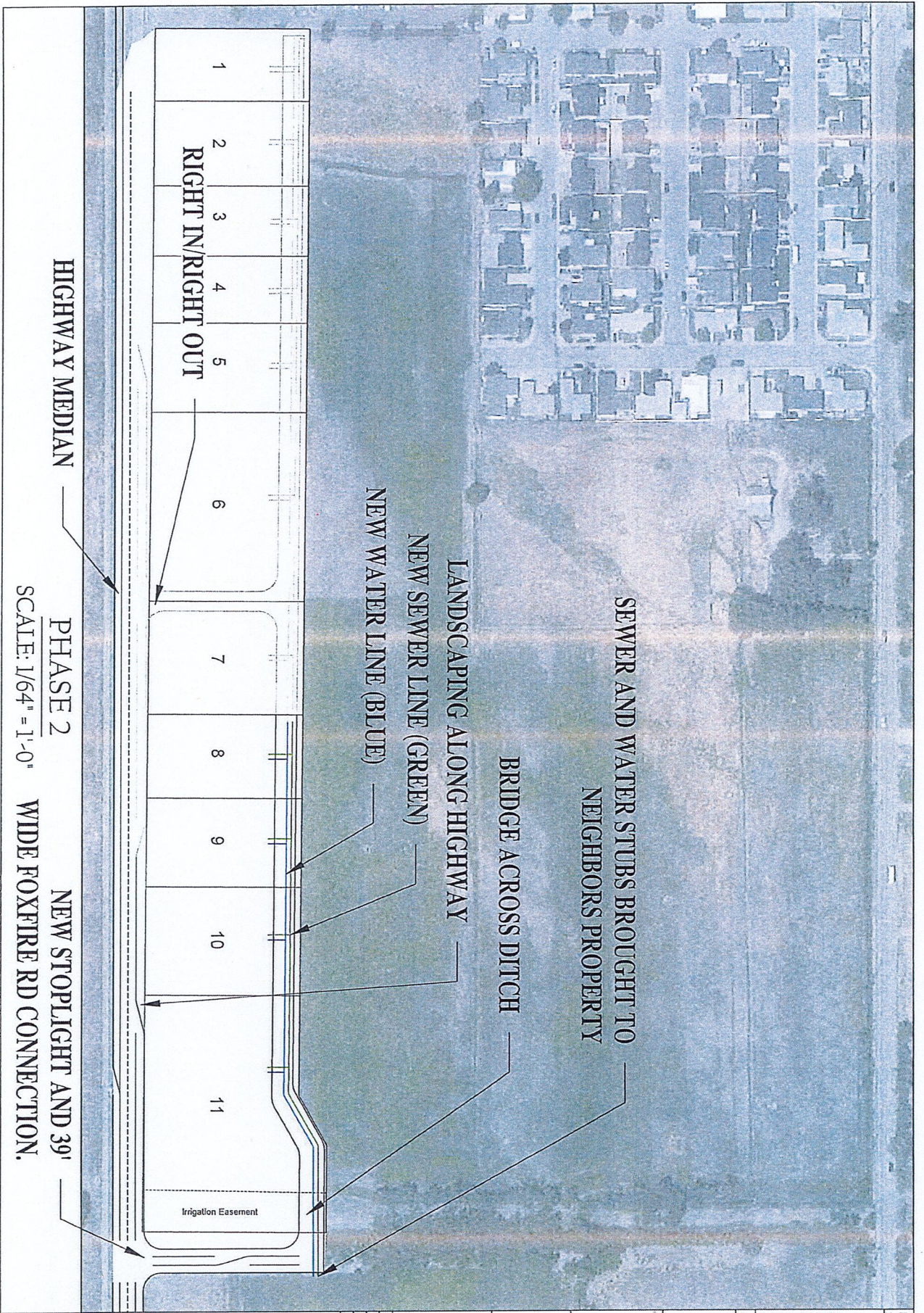


ROCKY MOUNTAIN  
CORPORATION  
1405 SOUTH 1915 WEST  
BOULDER, CO 80502  
303.442.0000  
WWW.RMCO.COM

DATE	ISSUE DATE	DATE
REV		

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HIGHWAY MEDIAN

PHASE 2

SCALE: 1/64" = 1'-0"

NEW STOPLIGHT AND 39' WIDE FOXFIRE RD CONNECTION.

SEWER AND WATER STUBS BROUGHT TO NEIGHBORS PROPERTY

LANDSCAPING ALONG HIGHWAY

NEW SEWER LINE (GREEN)

NEW WATER LINE (BLUE)

BRIDGE ACROSS DITCH

1

2

3

4

5

6

7

8

9

10

11

Irrigation Easement

EMMETT MARKETPLACE  
HIGHWAY 16  
EMMETT, ID 83617



ROCKY MOUNTAIN COMPANIES  
100 NORTH 8TH STREET  
BOULDER, COLORADO 80502  
283.343.4347  
WWW.RMCO.COM

DATE	REV	ISSUE DATE	DATE

Horizontal Alignment and Vertical Curve Design Manual, Copyright © 2011, by Civil Engineers



FULL BUILD-OUT AND WIDENING OF FOXFIRE RD  
 CONNECTING HWY 16 TO 12TH STREET. WORK TO BE  
 PERFORMED WHEN FUTURE SITE IS DEVELOPED.

Irrigation Easement

**FUTURE WORK**  
 SCALE: 1/64" = 1'-0"

For use only in the design of future projects. All work is subject to change without notice. The user assumes all liability for any use of this drawing.

REVISION:	FILE NO.:
PROJECT NO.:	DRAWING:

**EMMETT MARKETPLACE**  
 HIGHWAY 16  
 EMMETT, ID 83617

NO.	DATE	DESCRIPTION



ROCKY MOUNTAIN COMPANIES  
 310 NORTH 7TH STREET  
 BOZEMAN, MONTANA 59717  
 406.552.2222  
 WWW.RMCO.COM

DATE	ISSUE DATE	DATE
REV		





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Your Economic Opportunity**

**IDAHO TRANSPORTATION DEPARTMENT**

P.O. Box 8028 • Boise, ID 83707-2028  
(208) 334-8300 • [itd.idaho.gov](http://itd.idaho.gov)

December 6, 2022

Dakota Gullickson  
Rocky Mountain Companies  
350 N. 9<sup>th</sup> St, Ste 200  
Boise, ID 83702  
[dgullickson@rmcos.com](mailto:dgullickson@rmcos.com)

VIA EMAIL

**RE: Emmett Marketplace – ITD Development Condition Memo**

Dear Mr. Gullickson,

The Idaho Transportation Department (ITD) has completed our review of the Emmett Marketplace Traffic Impact Study. The proposed development is between 12th Street and Idaho State Highway 16 (SH-16) in Emmett. The commercial portion of Emmett Marketplace is directly east of the existing Albertson's grocery store. The significant intersections in the area are at 12th Street and S. Johns Avenue and Highway 16 and S. Johns Avenue. 12th Street, Highway 16, and the new road (Firefox Road) will provide access to the Emmett Marketplace.

The department finds the development's proposed access acceptable with the following conditions:

- Install a Signal at State Highway 16 & Foxfire (new intersection) intersection with a southbound left-turn, southbound right-turn, eastbound left-turn, eastbound through lane, westbound through lane, and westbound right-turn lane. The developer shall construct improvements, including the roadway alignment, per the City of Emmett's requirements and standards outlined in their transportation plan.
- Install a westbound Right-in, Right-out (RIRO) turn at the current deeded access point along SH-16. Design the RIRO with a mechanical means to stop left-out turning movements. In addition, ITD will require you to dedicate an additional 12' of right-of-way for the right turn lane into the development. Follow national standards for the design of the right-turn lane.

Please submit an ITD-2109 encroachment application with engineered drawings and temporary traffic control plans to [itdd3permits@itd.idaho.gov](mailto:itdd3permits@itd.idaho.gov). My staff will work with you on reviewing and accepting these documents,





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**IDAHO TRANSPORTATION DEPARTMENT**

P.O. Box 8028 • Boise, ID 83707-2028  
(208) 334-8300 • [itd.idaho.gov](http://itd.idaho.gov)

along with any questions you have about ROW dedication, before the issuance of an approved permit. No work may begin in ITD's right-of-way without an approved permit.

Maintaining safety and mobility for Idaho's motorists is of utmost importance to ITD. We appreciate your patience as we worked through the development of these conditions with the City of Emmett and Gem County. If you have any questions, contact Development Services Coordinator Nikki Benyakhlef at [nikki.benyakhlef@itd.idaho.gov](mailto:nikki.benyakhlef@itd.idaho.gov) or at 208-334-8337.

Sincerely,

Vincent Trimboli  
ITD – District 3  
Planning & Development Services Manager

Cc:  
Brian Sullivan – City of Emmett Zoning Administrator  
Clint Seamons – City of Emmett Superintendent of Public Works  
Neal Capps – Gem County Road and Bridge Director

GEM COUNTY

OFFICE OF  
Megan Keene  
TREASURER  
TAX COLLECTOR  
PUBLIC ADMINISTRATOR



415 E MAIN STREET  
ROOM 200  
EMMETT, IDAHO 83617  
(208) 365-3272

May 31, 2023

Mr. Brian Sullivan  
Building Official / Zoning Administrator  
City of Emmett  
601 East 3<sup>rd</sup> Street  
Emmett, ID 83617

RE: Long Horn Acres Subdivision, Preliminary  
Applicant: Kindi Moosman  
Owner (s): Emmett Station, LLC/BRD Holdings LLC  
Parcel(s) RP06N01W172738  
Loc: Quarter: NW 1/4 Section: 17 Township: 6 Range: 1W  
Site Address: 1033 E. 12<sup>th</sup>

Dear Planning Director:

After reviewing the Preliminary Plat application for Long Horn Acres Subdivision, applicant Kindi Moosman, the following are my comments concerning the subject parcel(s);

Parcel RP06N01W172738 will owe 2023 taxes, *the estimated amount due is \$62.92.*

**\*\*Any split/combined/property boundary adjustment/sub parcels must have all taxes paid in full. \*\***

***\*\*Please note--Splits, Combos, PBAs, Platted Subdivisions, and Manufactured Homes Declared Real need to be correctly recorded by no later than May 1, 2023, in order to show up in the 2023 Assessment Roll and 2023 Tax Roll. Anything recorded after that date will be valued and taxed based on how the property was as of January 1, 2023.***

If you have any questions, please feel free to contact the Treasurer's office.

Sincerely,

Megan Keene  
Gem County Treasurer

**Brian Sullivan**

---

**From:** Hollie Ann Strang <hstrang@co.gem.id.us>  
**Sent:** Thursday, May 11, 2023 11:42 AM  
**To:** Brian Sullivan  
**Subject:** RE: City of Emmett Preliminary Plat review

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No comment at this time.

## Hollie Ann Strang

**From:** Brian Sullivan [mailto:bsullivan@cityofemmett.org]  
**Sent:** Thursday, May 11, 2023 8:59 AM  
**To:** Steve Kunka <skunka@emmettpolice.com>; Curt Christensen <cchristensen@cityofemmett.org>; bailey, james B - Emmett, ID <James.B.Bailey@usps.gov>; Hollie Ann Strang <hstrang@co.gem.id.us>; Sandy Mitchell <samitchell@co.gem.id.us>; 'mwelch@gemfireems.org' <mwelch@gemfireems.org>; Craig Woods <cwoods@isd221.net>; Angela Mattingly <amattingly@isd221.net>; Mike Knittel <mknittel@cityofemmett.org>; Jennifer Kharrl <jkharrl@co.gem.id.us>; lastchanceditch@gmail.com; Megan Keene <mkeene@co.gem.id.us>; Uhrig, Jake <JUhrig@idahopower.com>  
**Subject:** FW: City of Emmett Preliminary Plat review

Good Morning,

Attached is an application by Horrocks Engineers for Longhorn Acres.  
Please review the documents and respond by May 30, 2023.

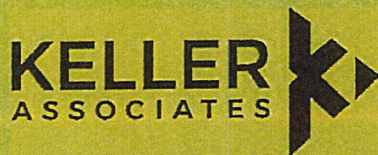
Brian Sullivan  
Building Official/Zoning Administrator  
City of Emmett  
208-365-9569  
[bsullivan@cityofemmett.org](mailto:bsullivan@cityofemmett.org)  
[www.cityofemmett.org](http://www.cityofemmett.org)

#####  
#####  
ATTENTION!

Contentcontrol has removed the following attachments due to policy reasons.  
To release the blocked attachments please contact your administrator!

Attachments:





100 East Bower St, Suite 110  
Meridian, ID 83642

(208) 288-1992

May 30, 2023

Clint Seamons  
City of Emmett, Idaho  
Public Works Director  
316 East Park Street  
Emmett, ID 83617

**Re: Emmett Marketplace (Long Horn Acres) Traffic Impact Study (TIS) Review Letter**

Dear Clint,

Keller Associates, Inc. has reviewed the Traffic Impact Study (TIS) for the Emmett Marketplace (Long Horn Acres) subdivision dated September 2022. We have the following comments below.

1. Because this development accesses SH-16, Idaho Transportation Department (ITD) review and approval of the TIS will be required.
2. The most recent site plan, dated April 5, 2023, differs from the site plan evaluated in the TIS. In the 4/5/2023 site plan, the residential land uses and Accesses 3, 4, and 5 are not included, and there is an additional access onto SH-16. Because the residential trips were mostly routed through Accesses 3, 4, and 5 in the TIS analysis, and the commercial trips were mostly routed through Accesses 1 and 2, this change to the site plan is not expected to have a significant negative effect on traffic operation and safety of the remaining Accesses 1 and 2.
3. The old geometric configuration of the S Johns Ave & 12th Street intersection (two-way stop control) was assumed for existing conditions, instead of the existing mini-roundabout configuration that was completed in November 2021. The TIS's recommendation for all-way stop control in 2023 is not valid and the recommendation for a roundabout in 2028 is redundant.
4. The TIS recommends mitigations to the intersections listed below; for each intersection, the TIS should include a table showing the peak hour development traffic volume as a percentage of 2033 full build-out (Phases 1, 2 and 3) traffic.
  - Firefox Rd (proposed Collector) & Highway 16
  - Washington Ave & Highway 16
  - S Johns Ave & Highway 16
  - Substation Road & Highway 16
5. Although Substation & 12th intersection was not evaluated in this study, this development will have an impact on traffic volumes at the intersection. From the report trip generation

and trip distribution, we see that this development at full build-out will add 200 vehicles in the AM peak and 201 vehicles in the PM peak to the Substation & 12th intersection. The City is developing proportionate-share calculations for Substation & 12th intersection improvements, and this development may be expected to contribute based on its projected traffic through the intersection.

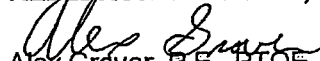
**We recommend that the Traffic Impact Study (TIS) be REVISED AND RESUBMITTED for approval to address comments 3 and 4 above.** The other comments are either informational in nature or do not affect the TIS conclusions.

Any variance or waivers to the City of Emmett standards, ordinances, or policies must be specifically approved in writing by the City. Approval of the above-referenced Traffic Impact Study does not relieve the Registered Professional Engineer of those responsibilities.

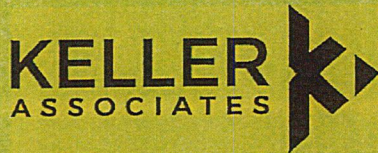
If you have any questions, please do not hesitate to call Keller Associates at (208) 288-1992.

Sincerely,

**KELLER ASSOCIATES, INC.**

  
Alex Grover, P.E., PTOE  
Project Engineer





May 30, 2023

Clint Seamons  
City of Emmett, Idaho  
Public Works Director  
316 East Park Street  
Emmett, ID 83617

**Re: Long Horn Acres Subdivision Preliminary Plat Application**

Dear Mr. Seamons:

Keller Associates, Inc. has reviewed the Preliminary Plat for the Long Horn Acres Subdivision dated February 6, 2023. We reviewed the applicant's package to check conformance with the City's Subdivision Ordinance and coordinated our review with Brian Sullivan. We have the following comments and question based on our review.

1. Provide easements for Fisher Chapin Drain and Gem County Drain Ditch on the final plat.
2. Is any of the Foxfire Rd right of way on this property/plat?
3. Upsize 8" water main to 10" and extend to east property boundary including crossing the drain. If any part of Foxfire Rd right of way is on this property, a 10" water main will be required along the frontage.
4. Is developer proposing to tile the Gem County Drain Ditch?
5. Plat shall comply with conditions listed in the TIS review letter dated May 30, 2023.
6. Street lighting shall be in accordance with ISPWC Division 1100, Section 1102 and the City of Emmett Supplementals.
7. Construction plans for a subdivision-wide pressure irrigation system will be required for each final plat. Plan approvals and license agreements from the affected irrigation and/or canal companies will be required.
8. It is unclear if the project is proposing offsite stormwater disposal to drain ditches. If so, plan approvals and license agreements from the affected irrigation ditch companies will be required.
9. Historic irrigation lateral, drain, and ditch flow patterns shall be maintained unless approved in writing by the local irrigation district or ditch company.
10. Finish grades at subdivision boundaries shall match existing finish grades. Runoff shall be maintained on subdivision property unless otherwise approved.

100 East Bower St, Suite 110  
Meridian, ID 83642

(208) 288-1992



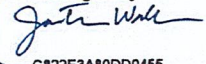
11. 10-foot easements for pressure irrigation lines will need to be shown once the applicant determines the alignment location(s) for the facilities. Show all ditch and drainage easements.
12. Easements for sewer/water facilities will be required where placed outside of public right of way.
13. Developer will be required to participate in improvements to the 12th Street Lift Station and 12th Street sewer lines along with other proposed developers in the area. The details for the improvements and cost sharing arrangement will be determined at a future time.

We recommend that the **conditions 1 and 4 listed above be addressed prior to approval of the Preliminary Plat**. Any variance or waivers to the City of Emmett standards, ordinances, or policies must be specifically approved in writing by the City. Approval of the above-referenced Preliminary Plat does not relieve the Registered Professional Land Surveyor or the Registered Professional Engineer of those responsibilities.

If you have any questions, please do not hesitate to call Keller Associates at (208) 288-1992.

Sincerely,

**KELLER ASSOCIATES, INC.**

DocuSigned by:  
  
C822E3A80DD0455  
Justin Walker, P.E.  
City Engineer

cc: File



## Brian Sullivan

---

**From:** Uhrig, Jake <JUhrig@idahopower.com>  
**Sent:** Monday, May 15, 2023 12:13 PM  
**To:** Brian Sullivan  
**Subject:** RE: City of Emmett Preliminary Plat review

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Idaho Power has no comments at this time. We will work with developer on their power needs and our easement requirements at the time of their submittal to our company.

Thank you,

### Jake Uhrig

Regional Design Leader Western Region  
1550 S. Main Street | Payette, ID 83661  
Idaho Power | Payette Operations Center  
(208) 642-6278  
[juhrig@idahopower.com](mailto:juhrig@idahopower.com)

**From:** Brian Sullivan <bsullivan@cityofemmett.org>  
**Sent:** Thursday, May 11, 2023 8:59 AM  
**To:** Steve Kunka <skunka@emmettpolice.com>; Curt Christensen <cchristensen@cityofemmett.org>; bailey, james B - Emmett, ID <James.B.Bailey@usps.gov>; assessor@co.gem.id.us; Sandy Mitchell <samitchell@co.gem.id.us>; 'mwelch@gemfireems.org' <mwelch@gemfireems.org>; Craig Woods <cwoods@isd221.net>; Angela Mattingly <amattingly@isd221.net>; Mike Knittel <mknittel@cityofemmett.org>; Jennifer Kharri <jkharri@co.gem.id.us>; lastchanceditch@gmail.com; treasurer@co.gem.id.us; Uhrig, Jake <JUhrig@idahopower.com>  
**Subject:** [EXTERNAL]FW: City of Emmett Preliminary Plat review

**KEEP IDAHO POWER SECURE!** External emails may request information or contain malicious links or attachments. Verify the sender before proceeding, and check for additional warning messages below.

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Good Morning,

Attached is an application by Horrocks Engineers for Longhorn Acres.  
Please review the documents and respond by May 30, 2023.

Brian Sullivan  
Building Official/Zoning Administrator  
City of Emmett  
208-365-9569  
[bsullivan@cityofemmett.org](mailto:bsullivan@cityofemmett.org)  
[www.cityofemmett.org](http://www.cityofemmett.org)

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Your Economic Opportunity**

**IDAHO TRANSPORTATION DEPARTMENT**  
P.O. Box 8028 • Boise, ID 83707-2028  
(208) 334-8300 • [itd.idaho.gov](http://itd.idaho.gov)

July 5, 2023

Brian Sullivan, Building Official/Zoning Administrator  
City Of Emmett  
501 E Main St  
Emmett, ID 83617  
[bsullivan@cityofemmett.org](mailto:bsullivan@cityofemmett.org)

VIA EMAIL

**RE: Longhorn Station Subdivision**

The Idaho Transportation Department (ITD) has conducted a preliminary review of the proposed subdivision by Rocky Mountain Companies, "Longhorn Station", located in the southeast quadrant of the intersection of the future Firefox Rd and SH-16 in Emmett, Idaho. The Developer has worked closely with ITD in consideration of safety concerns and possible mitigations to the state highway system.

The development is proposing one temporary full access from SH-16 west of the planned Firefox Rd intersection with inbound and outbound right-hand turn lanes and one permanent full access from the planned Firefox Rd on the eastside of the development. The temporary access from SH-16 would remain open until the development generates 60 left turn out movements out of the subdivision per hour. The developer plans to start construction of Firefox Rd in a timeframe that allows full buildout of the new intersection and roadway prior to reaching the 60 cars per hour threshold. Immediately upon the completion of Firefox Rd, the developer will modify the temporary full access west of the Firefox Rd to a right-in-right out with a porkchop limiting left-out movements.

ITD has reviewed the developer's proposal and has no objections at this time. Upon final review of the Development's Traffic Impact Study, ITD will issue a final conditions memo and coordinate the permitting process as applicable.

Maintaining safety and mobility for Idaho's motorists is of utmost importance to ITD. If you have any questions please contact Development Services Manager Brian Duran at [Brian.Duran@itd.idaho.gov](mailto:Brian.Duran@itd.idaho.gov) or 208-334-8375.

Sincerely,

Brian Duran

Idaho Transportations Department | District 3  
Development Services Manager

Cc:

Dakota Gullickson, Rocky Mountain Companies, Owner Representative

LEGAL NOTICE

CITY OF EMMETT, IDAHO

Treasurer Financial Report for Quarter Ending June 2023

FUND	BUDGET	YTD Receipts	YTD Expenditures	% Rec	% Exp
<b>General Fund</b>	\$ 3,307,616.00	\$ 2,473,126.15	\$ 2,249,442.33	75%	68%
Personnel			\$ 1,297,154.42		
Insurance			\$ 245,712.25		
Capital Outlay			\$ 706,575.66		
<b>Street Fund</b>	\$ 740,539.00	\$ 563,299.07	\$ 462,182.89	76%	62%
Personnel			\$ 115,025.75		
Insurance			\$ 32,697.06		
Capital Outlay			\$ 314,460.08		
<b>Library Fund</b>	\$ 280,587.00	\$ 191,396.22	\$ 182,328.04	68%	65%
Personnel			\$ 122,712.82		
Insurance			\$ 16,717.18		
Capital Outlay			\$ 42,898.04		
<b>Cemetery</b>	\$ 134,266.00	\$ 101,546.21	\$ 90,251.47	76%	67%
Personnel			\$ 57,022.17		
Insurance			\$ 10,702.41		
Capital Outlay			\$ 22,526.89		
<b>Perpetual Care</b>	\$ 4,200.00	\$ 7,212.47	\$ -	172%	0%
<b>TOTAL</b>	\$ 4,467,208.00	\$ 3,336,580.12	\$ 2,984,204.73	75%	67%

<b>Enterprise Funds: Water/Sewer/Sanitation/Technology</b>					
<b>Water</b>	\$ 2,016,300.00	\$ 1,500,471.24	\$ 963,551.77	74%	48%
Personnel			\$ 362,462.24		
Insurance			\$ 105,264.37		
Capital Outlay			\$ 489,136.21		
Bond Repayment			\$ 6,688.95		
<b>Sewer</b>	\$ 2,412,200.00	\$ 1,949,069.64	\$ 1,427,206.44	81%	59%
Personnel			\$ 337,517.99		
Insurance			\$ 85,757.36		
Capital Outlay			\$ 839,699.18		
Bond Repayment			\$ 164,231.91		
<b>Sanitation</b>	\$ 716,571.00	\$ 558,987.21	\$ 548,152.15	78%	76%
Personnel			\$ 47,618.70		
Insurance			\$ 8,119.25		
Capital Outlay			\$ 492,414.20		
<b>Techology</b>	\$ 21,000.00	\$ 15,023.77	\$ 6,386.40	72%	30%
Capital Outlay			\$ 6,386.40		
<b>TOTAL ENTERPRISE FUNDS</b>	\$ 5,166,071.00	\$ 4,023,551.86	\$ 2,945,296.76	78%	57%
<b>Other</b>	\$ 15,300.00	\$ 62,259.01	\$ 156,841.95		
<b>TOTAL ALL FUNDS</b>	\$ 9,648,579.00	\$ 7,422,390.99	\$ 6,086,343.44	77%	63%

*Citizens are invited to inspect the detailed supporting records of the above financial statement.*

*City of Emmett is an Equal Opportunity Employer*

*Lyleen Jerome, City Clerk/Treasurer*



**City's Strategic Pillars**  
**7/25/2023**

- Economically Vibrant and...
- Health-conscious city
- Legally compliant with all state and federal laws
- Performing its constitutional mission (protecting people and property)
- With adequate infrastructure for growth

**Building/Zoning Department Goal**

- Educate staff to obtain intimate knowledge of building and zoning codes. 0%
- Update outdated city ordinances, implement new ordinance-----70% zoning and building only.
- Obtain accessibility inspector certification-----40%
- Comprehensive Plan overhaul and revision----- 99.9%
- Digitalize and organize all building and zoning files and plans----16%

Permits = June 2023: New house = 5, Foundation Only = 5, Commercial =2, Duplex =, Tri-plex =, Apartment =Hangars  
=Manufactured Home =

1. Reviewing plans and zoning applications
  2. Started preliminary work on updating our zoning map
  3. Daily operations, plan reviews, contractor talks, developer talks, etc.
  4. Updates to Title 7, water and sewer, city code
  5. Work on Building Department fee increase for permits
  6. Work on updates to ordinances
  7. Draft PUD updates to zoning commission for workshops
  8. Draft boundary changes for Historic Downtown District
  9. Review plans for Community Bible Church
  10. Received plans for Stinker Station reconstruct
  11. Address Skyhawk Subdivision
  12. Draft staff reports for three upcoming hearings
  13. Interviewed four candidates for front end clerk.
14. Zoning Applications:
- Final Plat for Skyhawk
  - PP, Longhorn Acres 1033 E. 12<sup>th</sup> St., Zoning Commission July 10
  - Re-zone application, GCRD, Recommended approval, to Council, July 11, 2023
  - Annexation Nelson Lane, Zoning Commission, July 10
- Training (see attached)***

***This report does NOT contain any data required by ordinance or statute...that is covered in a separate report***

## *City's Strategic Pillars*

7/25/23

- Economically Vibrant and...
- Health-conscious city
- Legally compliant with all state and federal laws
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### *Clerk's Goals this Budget Year*

- Increase ACH (Direct Pay) 10% from prior year
- Digitalize Resolutions and Legal Documents
- Review/Modify current Procedures and Processes to become more efficient with daily work
- ADA Compliance Updates to City Hall

### *Accomplishments since last report*

- **June Transactions**
  - Billings sent – **3890**
  - E-mail Bills - **736**
  - ACH (Direct Pay) customers - **668**
  - Over the counter Water/Sewer payments (checks/cash) – **2420**
  - On-Line Credit Card Payments – **706**
  - Over the counter credit card payments – **96**
  - Disconnection late letters mailed - **303**
  - Water disconnections due to non-payment - **33**
  - New Water/Sewer Accounts opened – **30**
  - Cemetery Lots Sold/Deeds Issued – **12**
  - Open/Close Cemetery Lots - **12**
  - Bartender/ Alcohol/Catering Permits -**3**
  - Dog License – **11**
  - Business Registration Certificate – **2**
  - Vendor Permits/Other License – **3**
  - Accounts Payable Claims processed – **158**
  - Onboard new employees – **1**
  - Terminations -**1**
  - Payroll processed- **155**
  - Record Requests - **1**
- June Recon Complete
- Iii-A Insurance Premiums up 6.1% for next budget year
- Schedule Iii-A Employee Meeting – 7/26/23
- Deputy Clerk attended AIC Annual Conference 6/21-6/23
- PERSI rate adjustments – up on first responders, down on general employees
- Payroll Quarterly Reports
- Idaho Department of Labor Quarterly Report
- 2023-24 Projected Budget balanced until final numbers are received on August 7th

### *Plan for next 30 days*

- Adopt Tentative Budget 8-8-23
- Special Meeting for Proposed Budget Public Hearing 8-29-23
- Adopt Budget Amendments for F/Y 22-23

### ***City's Strategic Pillars***

- Economically Vibrant and...
- Health-conscious city
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- With adequate infrastructure for growth

### ***Emmett Fire Department Goals this Budget Year (with percentage of completion to date)***

- Work to provide a training area to include a burn building where class A materials can be burnt and provide a constant, realistic and rigorous training program (50% of completion)
- Provide all equipment necessary to allow for daily mission execution while meeting operational goals. **(70% of completion)**
- Implement a community based risk program that educates so that in each iteration high standards will be enforced, thus making our community safer. (50% of completion)
- Provide a positive work environment thus keeping well-trained and motivated firefighters for at least five year tours. (60% of completion)

### ***Expenditures requiring authorization from higher and purpose of expenditure***

#### ***No less than Top Ten Accomplishments since last***

- Hosted firefighter and families celebration 4th of July
- Finished plans review for Community Bible Church
- Initiated Burn Ban for City
- Assisted resident with car seat questions
- Wrote a press release secondary to a structure fire
- Attempted to help a resident with a car seat
- Provided a venue and food for Cruise Night
- Wrote letter of recommendation
- Ordered and received pagers
- Built a Car seat devise to promote the car seat event coming up. Coordinated effort with a senior project.
- Had an engine go to the park to give relief to the community and water the park
- Sprayed for weeds, and insects at the EFD
- Put together wheels on a generator
- Installed new batteries in a resident

#### ***Plan for next 30 days***

- Insulate Hazmat trailer
- Yearly training standards
- Develop a curriculum for PD officers
- Finish Class on Coordinated ventilation
- Survey all businesses (knox, box, alarms, hoods)





## City's Strategic Pillars 7/25/2023 @ LIBRARY

- Economically Vibrant and...
- Health-conscious city
- Legally compliant with all state and federal laws
- Performing its constitutional mission (protecting people and property)
- With adequate infrastructure for growth

**Mission: The Emmett Public Library is the heart of the community. It provides real and virtual resources for the Gem Community, as well as ever expanding learning and recreational opportunities.**

### ***Library Goals this Budget Year (with percentage of completion to date)***

- “Balancing of Efficiencies” with patron services and library usage (Growth); by collaborating with other community entities that support the library’s mission of 2022-2023, partnerships that help the library as it stretches to serve and grow real and virtual resources for the community.
- Library will implement best practices to manage patron and collection data bases, expand delivery of learning opportunities through in-house & virtual resources.
- Library will develop Adult/Senior resources to enhance “A Place for Seniors to Age & Stay”
- Develop grant/gift programs as well as in-kind contributions, providing no less than \$50,000 a year towards budget. **To date: Donations=\$14423.75+ Grants=\$7,000.00, In-Kind Donations=\$640.00**

***Expenditures requiring authorization from higher and purpose of expenditure-*** None at this time  
***Yearly Training list-*** None at this time

### ***No less than Top Ten Accomplishments since last report***

- Grant of \$52,000 submitted to Idaho Commission for library front entrance updates
- Foster Grandparent Program transfer to library during summer months
- Rotary Grant submitted for new Teen Bench-received \$1,600
- HOPE Week participation, supporting mental health with ID Resilience Project, grant submitted to purchase resources for Gem Co. schools and public libraries-Received \$5,000
- Summer Reading going well with 271 kids registered, theme is “All Together Now”
- First Wednesday Kids Creative Corner is changing to Family First Fridays-to be in line with the changes of early release at the beginning of the school year.
- LYNX Directors meeting 7-20-2023
- LYNX ALL training for Vega (new catalog system for patrons) 6-29-2023, 9:00AM

### **Next 30 Days**

LYNX Directors Meeting 7/20 & 21, working on a new JPA  
Summer Reading Grand Finale’ 7/21 and challenge pay-out 7/24-26  
National Library Card Month activities being planned (September)

***This report does NOT contain any data required by ordinance or statute...that is covered in a separate report.***

2022-23 Library Stats	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	21-23 TOTAL	2022	
<b>PATRONS</b>													<b>S</b>	<b>Totals</b>	
Resident	494	5	4963	4983	5017	5035	5060	5083	5106	5110			5017	4926	
NonResident	327	6	3280	3309	3492	3520	3539	3541	3555	3559			3492	3261	
Adult-Circulation	227	8	2111	2200	2501	2248	2482	2202	2189	2207			20418	34984	
Teen-Circulation	243	208	196	253	214	256	283	279	261				2193	6633	
Juvenile-Circulation	309	3	2845	2663	3197	2731	3020	2760	2803	3062			26174	45142	
<b>TOTAL BOOKS</b>	<b>561</b>	<b>4</b>	<b>5164</b>	<b>5059</b>	<b>5951</b>	<b>5193</b>	<b>5758</b>	<b>5245</b>	<b>5271</b>	<b>5530</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>48785</b>	<b>86759</b>
Audios-Circulation	149	106	108	135	134	133	135	124	134				1158	2073	
In-house Tech-Circ	35	10	11	13	14	19	16	18	23				159	501	
In-house Book-Circ	391	374	182	137	152	203	184	191	179				1993	4440	
Trade/Exchange-Circ	206	280	168	56	23	22	61	97	24				937	2286	
Hobbies/Games/Kits-Circ	28	53	66	62	51	63	49	55	75				502	564	
Video/DVD	174	3	1617	1816	2057	1690	2174	1665	1739	1840			16341	24210	
<b>TOTAL CIRCULATION</b>	<b>816</b>	<b>6</b>	<b>7604</b>	<b>7410</b>	<b>8411</b>	<b>7257</b>	<b>8372</b>	<b>7355</b>	<b>7495</b>	<b>7805</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>69875</b>	<b>3</b>
Outreach/Locker Circ	26	21/3	00/4	3	00/49	00/68	21/12	000/6	000/6	00/73			68/395	1387	
Children's Activities	137	89	111	157	196	199	182	189	197				889	2507	
Family Activities	21	60	51	53	31	12	33	22	43				326	1435	
Computer Usage	353	195	231	219	251	265	261	268	288				2331	4282	
WiFi Usage	177	166	146	139	151	134	153	149	159				1374	1845	
Reference/Phone	97	109	134	121	103	141	157	119	102				1083	1672	



## City of Emmett Police Department

### City's Strategic Pillars

- Economically Vibrant and...
- Health-conscious city
- Legally compliant with all state and federal laws
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- With adequate infrastructure for growth

#### ***Police Department Goals this Budget Year (with percentage of completion to date)***

- Retain 100% of Staff for no less than 5 years. (Current 5-14 2 are on their 5<sup>th</sup> year this year)
- Proactively make residences and businesses along 1/5 of the main arterials in the city at least 80% ordinance compliant each year, in addition to reacting to citizen complaints; new arterials will be targeted each year (2020 4<sup>th</sup> Street). (20%)
- Update our reserve program with the newest policies and procedures directed by Idaho P.O.S.T. and double the number of officers. (working on eligibility list 6-12-23)
- Updating (99% complete) and implementing (36% completed) a complete standardized protocols and policies manual utilizing current industry practices. This is a partnership with Lexipol that has been recognized in risk management for law enforcement.

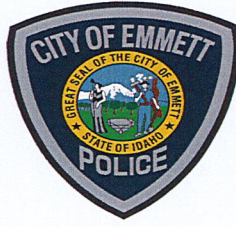
#### ***Expenditures requiring authorization from higher and purpose of expenditure***

##### ***Training Last 30 days***

- **Officer Harris and Officer Welsh have 3 weeks left of POST. Graduate on Friday August 4<sup>th</sup>.**
- **James Hangstefer is in phase 2 of FTO.**
- **Officer Neely has completed FTO**
- **Heard back from AXON in reference to installing new recording system in interview room. They will be organizing the kick off soon with us and the IT department.**
- **Working on Mass Gathering Ordinance. Ordinance has been passed and currently working on application and fees.**
- **Researching increasing dog impound fees.**
- **City clerk's office and I are updating solicitor/vendor applications and licenses.**
- **Gem Community CISM team hosted a peer support training in July.**
- **Will be meeting with PA Office and SO to discuss decreasing the use of ILETS.**
- **EPD, GCSO and EFD have been invited to an executive session board meeting to discuss and review the school district safety plan. This is an annual meeting and will be held in August.**

##### ***Plan for next 30 days***

- Make officers aware of lockdown procedure.
- Researching changing how we receive traffic grant money from ITD.
- Will be putting on collection of fingerprint training for all patrol and deputies.
- Get speed limit changed on Lincoln and Boise.
- Working with public works and county roads on getting the speed limit to be 25 on 12<sup>th</sup> street to the east of Washington.
- Investigations Tech is looking into a grant that will provide us with software and hardware for cell phones forensics investigations.
- Have discussed with Mike Darling about him managing an Emmett Police Face Book Page and or Instagram. This has been delayed but shooting for first quarter of the year.
- Add part time Code Enforcement Position



## EMMETT POLICE DEPARTMENT

### June Patrol Statistics

	TOTAL
Felony Arrests - Male	3
Felony Arrests - Female	5
Misd. Arrests - Male	12
Misd. Arrests - Female	13
Traffic Stops	154
Infraction Cite	41
Dispatched Calls	363
Officer Initiated	166
Reports	78
Dogs Taken to Pound	6
Ordinance Calls	41

#### Community Involvement

Officers participated in the Annual Cherry Festival by performing park patrol during the evening hours and also assisting with traffic control during the parades.

Local officers and officers from POST participated in the Special Olympics Torch Run as it passed through Emmett.

Chief Kunka and Chief Christensen attended a public form at Black Canyon Brewery where they addressed the public.

Emmett Police Departments Color Guard performed a Flag Ceremony at Bowman Memorial Park on Flag Day.

Emmett Officers participated in Ribbon Cutting at the Cherry Festival recognizing the new lighting and cameras in the park.



<b>Nature</b>	<b>Reported</b>
Disturb Peace	23:58:45 06/30/23
Fireworks	23:53:20 06/30/23
Fireworks	23:41:38 06/30/23
Fireworks	23:37:32 06/30/23
Disturb Peace	23:32:43 06/30/23
Traffic Stop	23:27:44 06/30/23
Disorderly	23:11:40 06/30/23
Welfare Check	20:18:25 06/30/23
Traffic Stop	20:15:07 06/30/23
Medical	20:11:20 06/30/23
Traffic Stop	19:47:40 06/30/23
Traffic Stop	17:24:18 06/30/23
Traffic Stop	17:08:50 06/30/23
Public Assist	16:55:38 06/30/23
Traffic Stop	16:40:04 06/30/23
Traffic Stop	16:32:55 06/30/23
Traffic Stop	16:20:16 06/30/23
Traffic Stop	15:48:18 06/30/23
Traffic Stop	15:25:59 06/30/23
Traffic Stop	15:02:16 06/30/23
Traffic Stop	14:54:04 06/30/23
Traffic Stop	14:44:42 06/30/23
Traffic Stop	14:30:37 06/30/23
Fraud	14:24:09 06/30/23
Fraud	14:19:10 06/30/23
Traffic Stop	13:53:32 06/30/23
Traffic Stop	13:37:47 06/30/23
Alarm Fire	12:30:15 06/30/23
Traffic Stop	10:32:25 06/30/23
Traffic Stop	05:11:38 06/30/23
Domestic	02:48:52 06/30/23
Traffic Stop	00:11:42 06/30/23
Suspicious	00:00:50 06/30/23
Suspicious	23:37:17 06/29/23
Traffic Stop	23:28:02 06/29/23
Suspicious Veh	22:17:50 06/29/23
Extra Patrol	19:34:12 06/29/23
Accident HR	18:55:08 06/29/23
Harassment	14:58:34 06/29/23
Found Property	14:09:31 06/29/23

<b>Nature</b>	<b>Reported</b>
Harassment	13:45:41 06/29/23
Disturb Peace	11:18:48 06/29/23
Civil Compl	10:23:33 06/29/23
Accident PD	09:54:48 06/29/23
Harassment	08:38:13 06/29/23
Drugs PCS	08:29:47 06/29/23
Alarm Bus	02:17:31 06/29/23
Curfew	00:52:35 06/29/23
Traffic Stop	23:58:51 06/28/23
Property Damage	21:47:51 06/28/23
Burglary Veh	20:16:48 06/28/23
Threats	18:21:40 06/28/23
Civil Compl	17:40:31 06/28/23
Stray Dog	16:47:25 06/28/23
Illegal Dumping	15:37:27 06/28/23
Disturb Peace	15:27:59 06/28/23
Harassment	15:07:40 06/28/23
Theft	14:15:11 06/28/23
Traffic Hazard	13:47:00 06/28/23
Extra Patrol	13:15:25 06/28/23
Suspicious Veh	12:56:23 06/28/23
Property Damage	10:29:36 06/28/23
Littering	08:58:47 06/28/23
Animal Found	08:52:09 06/28/23
Medical	04:46:07 06/28/23
Unwanted Subj	01:56:17 06/28/23
Suspicious	00:40:36 06/28/23
Traffic Stop	00:20:36 06/28/23
Traffic Stop	22:35:00 06/27/23
Traffic Stop	21:06:53 06/27/23
Welfare Check	19:43:39 06/27/23
Traffic Stop	19:43:29 06/27/23
Traffic Compl	19:06:47 06/27/23
Traffic Stop	18:44:36 06/27/23
Traffic Stop	18:41:17 06/27/23
Traffic Stop	18:29:50 06/27/23
Traffic Stop	18:15:10 06/27/23
Animal Found	17:32:41 06/27/23
Accident PD	16:24:20 06/27/23
Domestic	15:22:18 06/27/23

<b>Nature</b>	<b>Reported</b>
Disturb Peace	15:09:20 06/27/23
Traffic Compl	11:15:16 06/27/23
Stray Dog	11:04:06 06/27/23
Theft	10:59:39 06/27/23
Medical	10:41:30 06/27/23
Suspicious	09:50:07 06/27/23
Public Assist	08:44:43 06/27/23
Traffic Stop	06:13:01 06/27/23
Traffic Stop	05:49:57 06/27/23
Traffic Stop	05:23:41 06/27/23
Suspicious Veh	01:50:53 06/27/23
Suspicious	01:42:06 06/27/23
Medical	00:45:46 06/27/23
Traffic Stop	23:19:40 06/26/23
Alarm	22:39:40 06/26/23
Traffic Stop	22:13:26 06/26/23
Traffic Stop	20:14:41 06/26/23
Alarm Bus	19:36:37 06/26/23
Traffic Stop	18:27:56 06/26/23
Ord Viol EPD	16:27:07 06/26/23
Sex Offense	16:23:55 06/26/23
Public Assist	15:14:58 06/26/23
Disturb Peace	13:59:26 06/26/23
Stray Dog	12:33:08 06/26/23
Funeral Escort	10:19:15 06/26/23
Agency Assist	06:30:44 06/26/23
Traffic Stop	06:00:38 06/26/23
Traffic Stop	23:57:54 06/25/23
Traffic Stop	23:26:29 06/25/23
Harassment	20:55:26 06/25/23
Battery	20:05:08 06/25/23
Animal Cruelty	19:16:47 06/25/23
Wanted Person	16:10:13 06/25/23
Traffic Stop	15:48:06 06/25/23
Wanted Person	15:24:58 06/25/23
Medical	14:58:03 06/25/23
Public Assist	14:40:38 06/25/23
Traffic Stop	14:05:12 06/25/23
Welfare Check	13:42:27 06/25/23
Traffic Stop	13:27:53 06/25/23

<b>Nature</b>	<b>Reported</b>
Disturb Peace	11:37:12 06/25/23
Medical	09:27:48 06/25/23
Warrant Arrest	04:04:38 06/25/23
Traffic Stop	03:34:53 06/25/23
Stray Dog	00:38:29 06/25/23
Traffic Stop	00:24:07 06/25/23
Information	23:13:34 06/24/23
Traffic Stop	23:12:38 06/24/23
Traffic Stop	23:11:52 06/24/23
Traffic Compl	22:31:36 06/24/23
Traffic Stop	22:31:05 06/24/23
Medical	20:33:24 06/24/23
Traffic Stop	20:22:23 06/24/23
Traffic Stop	20:18:36 06/24/23
Disturb Peace	20:17:59 06/24/23
Traffic Stop	19:01:15 06/24/23
Animal Cmplnt	18:16:29 06/24/23
Accident PD	17:09:37 06/24/23
Stray Dog	16:44:31 06/24/23
Public Assist	15:16:20 06/24/23
Found Child	14:56:40 06/24/23
Traffic Compl	12:43:47 06/24/23
Traffic Stop	02:12:07 06/24/23
Intoxication	00:51:18 06/24/23
Property Damage	23:12:21 06/23/23
Disturb Peace	23:06:53 06/23/23
Traffic Stop	22:54:10 06/23/23
Traffic Stop	22:44:51 06/23/23
Traffic Stop	22:32:43 06/23/23
Theft	20:51:40 06/23/23
Traffic Stop	20:19:17 06/23/23
Domestic	19:28:35 06/23/23
Traffic Stop	18:53:08 06/23/23
Property Damage	15:22:18 06/23/23
Stray Dog	14:38:45 06/23/23
Ord Viol EPD	13:44:08 06/23/23
Theft	13:08:33 06/23/23
Property Found	09:05:01 06/23/23
Suspicious	05:40:21 06/23/23
911 AHM	03:27:03 06/23/23



<b>Nature</b>	<b>Reported</b>
Juvenile Prob	22:57:01 06/22/23
Agency Assist	20:52:33 06/22/23
Public Assist	19:19:55 06/22/23
Assault	18:29:32 06/22/23
Warrant Arrest	17:30:30 06/22/23
Battery	15:24:00 06/22/23
Traffic Stop	15:20:53 06/22/23
Ord Viol EPD	14:38:05 06/22/23
Found Property	12:04:22 06/22/23
Medical	11:34:00 06/22/23
Battery	09:49:44 06/22/23
Stray Dog	08:25:11 06/22/23
Domestic	00:20:18 06/22/23
Parking Problem	20:45:00 06/21/23
DUI	18:03:05 06/21/23
Alarm Res	14:24:17 06/21/23
Found Property	13:37:58 06/21/23
Animal Cmplnt	12:58:49 06/21/23
Medical	12:41:06 06/21/23
Theft	10:21:46 06/21/23
Welfare Check	10:11:30 06/21/23
Suspicious Veh	02:02:16 06/21/23
Traffic Stop	00:12:17 06/21/23
Suspicious	23:06:22 06/20/23
Theft	20:48:38 06/20/23
Accident PD	17:58:42 06/20/23
Accident PI	17:45:08 06/20/23
Found Child	17:40:30 06/20/23
Extra Patrol	17:01:53 06/20/23
Alarm Bus	15:47:59 06/20/23
Controlled Burn	14:03:06 06/20/23
Trespassing	12:31:57 06/20/23
Runaway	12:29:32 06/20/23
Fire Gas Leak	11:07:57 06/20/23
Stray Dog	11:01:43 06/20/23
Domestic	10:31:37 06/20/23
Suspicious	09:21:49 06/20/23
Public Assist	09:20:20 06/20/23
911 AHM	04:17:17 06/20/23
Domestic	02:38:49 06/20/23

<b>Nature</b>	<b>Reported</b>
Parking Problem	20:21:06 06/19/23
911 AHM	19:59:40 06/19/23
Public Assist	18:53:32 06/19/23
Suspicious	18:51:23 06/19/23
ABANDONED VEH	16:40:56 06/19/23
Accident PD	15:26:59 06/19/23
Traffic Stop	15:26:11 06/19/23
Traffic Stop	14:52:39 06/19/23
Medical	10:03:58 06/19/23
Information	09:55:42 06/19/23
Found Property	09:22:21 06/19/23
ABANDONED VEH	08:50:55 06/19/23
Traffic Compl	04:54:24 06/19/23
Welfare Check	22:24:32 06/18/23
Traffic Stop	21:56:40 06/18/23
Motorist Assist	21:31:01 06/18/23
Battery	19:28:29 06/18/23
Traffic Stop	19:02:25 06/18/23
Agency Assist	18:13:06 06/18/23
Found Property	17:03:12 06/18/23
Public Assist	16:51:41 06/18/23
Public Assist	16:33:28 06/18/23
Mental Hold	16:08:05 06/18/23
Traffic Compl	15:14:58 06/18/23
Found Property	13:19:46 06/18/23
Mental Hold	12:32:46 06/18/23
Suspicious	11:08:40 06/18/23
Battery	02:26:31 06/18/23
911 AHM	01:00:23 06/18/23
Traffic Stop	00:37:00 06/18/23
Traffic Stop	00:15:44 06/18/23
Traffic Stop	23:16:31 06/17/23
Suspicious Veh	23:15:59 06/17/23
Weapon Offense	22:45:37 06/17/23
Theft	22:03:11 06/17/23
Traffic Stop	21:32:35 06/17/23
Medical	20:55:24 06/17/23
Traffic Stop	20:51:37 06/17/23
Harassment	20:43:29 06/17/23
Traffic Stop	20:41:30 06/17/23

<b>Nature</b>	<b>Reported</b>
Theft	20:26:01 06/17/23
Domestic	20:12:20 06/17/23
Accident HR	19:58:16 06/17/23
Livestock Horse	19:45:48 06/17/23
Disorderly	19:41:43 06/17/23
Accident PI	19:00:22 06/17/23
Missing Person	18:57:37 06/17/23
Medical	18:37:21 06/17/23
Ambulance TX	18:04:29 06/17/23
Parking Problem	18:00:59 06/17/23
Extra Patrol	17:50:49 06/17/23
Drugs PCS	17:44:59 06/17/23
Found Child	17:36:17 06/17/23
Parking Problem	17:20:00 06/17/23
Suspicious	16:54:51 06/17/23
Medical	16:38:48 06/17/23
Medical	16:25:35 06/17/23
Parking Problem	16:14:14 06/17/23
Traffic Stop	15:54:37 06/17/23
Parking Problem	15:49:35 06/17/23
Parking Problem	15:31:02 06/17/23
Livestock Other	14:47:36 06/17/23
Traffic Stop	14:21:27 06/17/23
Child Found	14:00:51 06/17/23
Traffic Compl	13:59:56 06/17/23
Parking Problem	13:51:21 06/17/23
Public Assist	13:49:55 06/17/23
Parking Problem	13:42:12 06/17/23
Public Assist	13:25:28 06/17/23
Missing Person	12:13:20 06/17/23
Animal Cruelty	11:31:20 06/17/23
Funeral Escort	10:12:41 06/17/23
Public Assist	08:53:27 06/17/23
Medical	07:42:29 06/17/23
Public Assist	07:33:18 06/17/23
Disturb Peace	02:21:19 06/17/23
Traffic Stop	01:40:00 06/17/23
Traffic Stop	00:13:36 06/17/23
Stray Dog	23:57:43 06/16/23
Traffic Stop	23:56:23 06/16/23

<b>Nature</b>	<b>Reported</b>
Traffic Stop	23:33:24 06/16/23
Traffic Stop	23:25:28 06/16/23
Traffic Stop	23:14:16 06/16/23
Accident PI	22:59:52 06/16/23
Traffic Stop	22:53:41 06/16/23
Traffic Stop	22:52:07 06/16/23
Traffic Stop	21:52:45 06/16/23
911 AHM	21:45:19 06/16/23
Traffic Stop	21:33:28 06/16/23
Missing Person	21:32:24 06/16/23
Traffic Stop	21:15:29 06/16/23
Traffic Stop	21:02:24 06/16/23
Traffic Stop	20:46:21 06/16/23
Warrant Arrest	20:08:20 06/16/23
Traffic Stop	19:42:21 06/16/23
Traffic Compl	19:27:15 06/16/23
Lost Property	19:26:41 06/16/23
Stray Dog	19:20:42 06/16/23
Traffic Stop	18:41:10 06/16/23
Traffic Stop	18:04:10 06/16/23
Traffic Stop	17:42:02 06/16/23
Property Damage	17:29:53 06/16/23
Accident PD	17:05:05 06/16/23
Mental Hold	17:03:47 06/16/23
Traffic Stop	15:59:19 06/16/23
Traffic Stop	15:08:32 06/16/23
Accident PD	15:02:28 06/16/23
Suspicious Veh	14:42:28 06/16/23
Motorist Assist	14:10:48 06/16/23
Suspicious	13:48:48 06/16/23
Traffic Stop	13:37:31 06/16/23
Suspicious	12:59:37 06/16/23
Fire Gas Leak	12:34:39 06/16/23
Suspicious	12:25:48 06/16/23
Funeral Escort	12:17:06 06/16/23
Public Assist	11:08:27 06/16/23
Welfare Check	10:01:18 06/16/23
Livestock Other	06:24:23 06/16/23
Welfare Check	02:14:51 06/16/23
Disturb Peace	01:45:37 06/16/23



<b>Nature</b>	<b>Reported</b>
Livestock Other	01:06:28 06/16/23
Public Assist	01:03:07 06/16/23
Welfare Check	00:59:12 06/16/23
Curfew	00:34:33 06/16/23
Public Assist	23:30:24 06/15/23
Parking Problem	23:22:29 06/15/23
Traffic Stop	22:55:47 06/15/23
Harassment	21:40:45 06/15/23
Traffic Hazard	21:01:17 06/15/23
Assault Agg	20:19:02 06/15/23
Unwanted Subj	20:03:56 06/15/23
Traffic Stop	19:38:06 06/15/23
Parking Problem	19:24:25 06/15/23
Traffic Stop	19:07:30 06/15/23
Traffic Stop	18:38:40 06/15/23
Traffic Stop	18:26:32 06/15/23
Parking Problem	18:01:45 06/15/23
Theft	16:10:22 06/15/23
Welfare Check	14:29:39 06/15/23
Welfare Check	14:20:53 06/15/23
Stray Dog	14:10:22 06/15/23
Alarm Res	13:24:56 06/15/23
Found Property	13:19:29 06/15/23
911 AHM	13:11:21 06/15/23
Traffic Hazard	11:55:21 06/15/23
Juvenile Prob	10:28:05 06/15/23
Welfare Check	10:09:17 06/15/23
Fire Gas Leak	10:01:30 06/15/23
Missing Person	08:57:58 06/15/23
Medical	03:09:38 06/15/23
Curfew	00:15:03 06/15/23
Traffic Stop	23:59:02 06/14/23
Traffic Stop	23:46:13 06/14/23
Alarm Res	23:10:46 06/14/23
Suspicious	21:08:14 06/14/23
Traffic Stop	20:20:13 06/14/23
Battery	17:55:11 06/14/23
Traffic Stop	16:23:44 06/14/23
Traffic Stop	15:46:28 06/14/23
Animal Cmplnt	15:25:29 06/14/23

<b>Nature</b>	<b>Reported</b>
Parking Problem	15:10:34 06/14/23
Traffic Stop	14:44:56 06/14/23
Animal Cruelty	14:39:27 06/14/23
Traffic Stop	14:15:46 06/14/23
Traffic Stop	14:06:10 06/14/23
Parking Problem	13:58:39 06/14/23
Traffic Stop	13:10:36 06/14/23
Parking Problem	12:11:36 06/14/23
ABANDONED VEH	11:22:43 06/14/23
Warrant Arrest	11:15:21 06/14/23
Medical	11:04:14 06/14/23
Stray Dog	10:46:03 06/14/23
Trespassing	10:28:57 06/14/23
Traffic Compl	10:25:33 06/14/23
Animal Cmplnt	09:54:00 06/14/23
Agency Assist	09:46:00 06/14/23
Civil Compl	09:27:06 06/14/23
Welfare Check	08:51:38 06/14/23
Traffic Hazard	22:52:08 06/13/23
Parking Problem	21:06:29 06/13/23
Parking Problem	19:00:41 06/13/23
Public Assist	15:29:55 06/13/23
Traffic Stop	14:29:57 06/13/23
Parking Problem	14:16:34 06/13/23
Medical	13:25:15 06/13/23
911 AHM	13:06:28 06/13/23
Ord Viol EPD	12:59:44 06/13/23
Ord Viol EPD	11:22:47 06/13/23
Traffic Stop	10:47:30 06/13/23
Ord Viol EPD	10:11:04 06/13/23
Animal Cmplnt	08:31:47 06/13/23
Fire Hazmat	07:08:14 06/13/23
Extra Patrol	06:59:48 06/13/23
Traffic Stop	05:35:30 06/13/23
Traffic Stop	00:34:26 06/13/23
Traffic Stop	00:09:26 06/13/23
Traffic Stop	23:46:28 06/12/23
Medical	22:19:24 06/12/23
Battery	20:05:07 06/12/23
Traffic Stop	17:44:08 06/12/23

<b>Nature</b>	<b>Reported</b>
Custodial Int	17:17:40 06/12/23
Animal Found	17:05:16 06/12/23
Drugs PCS	15:55:40 06/12/23
Found Property	15:11:04 06/12/23
Traffic Stop	14:51:25 06/12/23
Accident PI	14:40:31 06/12/23
Medical	14:35:10 06/12/23
Traffic Stop	14:02:33 06/12/23
Pornography	11:43:23 06/12/23
Civil Standby	09:40:29 06/12/23
Found Property	08:57:54 06/12/23
Disturb Peace	08:13:55 06/12/23
Livestock Horse	04:58:08 06/12/23
Disturb Peace	03:32:53 06/12/23
DUI	21:46:35 06/11/23
Traffic Stop	21:32:39 06/11/23
Traffic Stop	21:19:10 06/11/23
Traffic Stop	18:50:34 06/11/23
CPO NCO Viol	18:46:08 06/11/23
Animal Found	18:37:09 06/11/23
Juvenile Prob	18:06:34 06/11/23
Assault	17:57:38 06/11/23
Juvenile Prob	17:43:56 06/11/23
Animal Found	17:28:12 06/11/23
Unwanted Subj	17:21:18 06/11/23
Suspicious Veh	15:06:09 06/11/23
Medical	14:40:30 06/11/23
Traffic Stop	14:39:30 06/11/23
Traffic Compl	13:52:24 06/11/23
Accident PD	12:40:57 06/11/23
Public Assist	11:59:18 06/11/23
Public Assist	11:19:44 06/11/23
Traffic Stop	10:27:31 06/11/23
Medical	09:42:56 06/11/23
Traffic Stop	05:20:01 06/11/23
Juvenile Prob	00:23:42 06/11/23
Traffic Stop	00:23:30 06/11/23
Welfare Check	00:01:25 06/11/23
Traffic Stop	22:35:19 06/10/23
Mental Hold	22:01:44 06/10/23

<b>Nature</b>	<b>Reported</b>
Suspicious	21:42:37 06/10/23
Alarm Bus	21:21:25 06/10/23
Juvenile Prob	20:54:40 06/10/23
Harassment	19:10:13 06/10/23
Alarm Fire	18:59:59 06/10/23
Traffic Stop	18:53:52 06/10/23
Traffic Stop	18:33:58 06/10/23
Traffic Stop	18:28:45 06/10/23
Found Property	16:21:10 06/10/23
Fraud	15:28:06 06/10/23
911 AHM	14:55:13 06/10/23
Found Property	13:46:37 06/10/23
Disorderly	12:07:44 06/10/23
911 AHM	10:53:33 06/10/23
Alarm Res	09:07:05 06/10/23
Medical	08:33:48 06/10/23
Traffic Stop	06:26:52 06/10/23
Suspicious	01:41:23 06/10/23
Suspicious	00:27:12 06/10/23
Traffic Stop	23:50:27 06/09/23
Traffic Stop	23:25:49 06/09/23
Suspicious	22:48:09 06/09/23
Traffic Stop	22:20:42 06/09/23
Traffic Stop	21:52:40 06/09/23
Traffic Stop	21:48:26 06/09/23
Traffic Stop	21:33:11 06/09/23
Traffic Stop	20:00:35 06/09/23
Harassment	17:12:30 06/09/23
Information	17:06:09 06/09/23
Theft	16:34:46 06/09/23
Animal Cmplnt	15:59:56 06/09/23
Accident PD	14:01:24 06/09/23
Public Assist	13:55:26 06/09/23
Theft	11:51:16 06/09/23
Welfare Check	10:45:50 06/09/23
Animal Cmplnt	10:16:12 06/09/23
911 AHM	06:04:10 06/09/23
Agency Assist	02:15:12 06/09/23
Property Damage	22:48:39 06/08/23
Suspicious	22:40:10 06/08/23



<b>Nature</b>	<b>Reported</b>
Disturb Peace	22:12:15 06/08/23
Juvenile Prob	19:31:40 06/08/23
Welfare Check	17:49:12 06/08/23
Runaway	17:41:53 06/08/23
Information	17:37:21 06/08/23
Welfare Check	16:57:57 06/08/23
Suspicious	16:55:39 06/08/23
Domestic	12:36:00 06/08/23
Agency Assist	11:08:50 06/08/23
Open Door	04:14:00 06/08/23
Curfew	03:43:14 06/08/23
Disorderly	02:50:28 06/08/23
Disorderly	00:18:29 06/08/23
Curfew	00:05:44 06/08/23
Traffic Stop	23:55:02 06/07/23
Alarm Fire	23:21:26 06/07/23
Welfare Check	23:04:58 06/07/23
911 AHM	20:27:16 06/07/23
Stray Dog	17:04:43 06/07/23
Civil Compl	16:03:08 06/07/23
Welfare Check	13:27:00 06/07/23
Fire Gas Leak	13:19:22 06/07/23
Public Assist	12:46:37 06/07/23
Ord Viol EPD	12:30:59 06/07/23
Traffic Stop	11:59:56 06/07/23
Parking Problem	11:12:41 06/07/23
Burglary Veh	10:02:24 06/07/23
Suspicious	04:46:03 06/07/23
Disturb Peace	01:15:59 06/07/23
Traffic Stop	00:29:52 06/07/23
Motorist Assist	22:57:30 06/06/23
Civil Compl	22:30:11 06/06/23
Traffic Stop	19:35:36 06/06/23
Traffic Stop	19:11:15 06/06/23
Traffic Stop	18:25:08 06/06/23
Traffic Hazard	16:57:26 06/06/23
Traffic Stop	16:43:56 06/06/23
Theft	16:25:05 06/06/23
Stray Dog	15:07:01 06/06/23
Traffic Hazard	15:01:26 06/06/23

<b>Nature</b>	<b>Reported</b>
Drugs PCS	14:11:32 06/06/23
Theft-Automobil	11:40:14 06/06/23
Animal Cmplnt	11:35:39 06/06/23
Property Damage	10:14:24 06/06/23
Suspicious	00:31:58 06/06/23
Traffic Stop	23:45:31 06/05/23
Theft	23:27:06 06/05/23
CPO NCO Viol	22:54:37 06/05/23
Public Assist	22:09:08 06/05/23
911 AHM	21:01:22 06/05/23
CPO NCO Viol	20:07:12 06/05/23
Welfare Check	19:34:32 06/05/23
Domestic	18:46:18 06/05/23
Suicide	18:14:10 06/05/23
Traffic Stop	18:12:26 06/05/23
Welfare Check	17:19:47 06/05/23
Traffic Compl	17:02:07 06/05/23
ATLC	13:10:51 06/05/23
Traffic Compl	12:39:18 06/05/23
Runaway	11:45:01 06/05/23
Agency Assist	10:52:09 06/05/23
911 AHM	08:32:57 06/05/23
Traffic Stop	06:32:33 06/05/23
Traffic Stop	06:00:07 06/05/23
Alarm Bus	04:37:11 06/05/23
Prowler	02:59:11 06/05/23
Traffic Stop	23:42:33 06/04/23
Traffic Stop	23:27:49 06/04/23
Traffic Stop	23:08:06 06/04/23
Traffic Stop	22:55:52 06/04/23
Traffic Stop	22:30:40 06/04/23
Traffic Stop	19:51:15 06/04/23
Traffic Stop	19:26:31 06/04/23
Traffic Stop	18:37:02 06/04/23
Traffic Stop	18:11:01 06/04/23
Traffic Stop	17:38:53 06/04/23
Medical	16:42:51 06/04/23
Welfare Check	15:25:24 06/04/23
Welfare Check	14:01:19 06/04/23
Suspicious	13:27:03 06/04/23

<b>Nature</b>	<b>Reported</b>
Traffic Stop	11:45:25 06/04/23
Custodial Int	10:47:54 06/04/23
Welfare Check	10:36:00 06/04/23
Alarm Res	09:41:29 06/04/23
Alarm Fire	07:24:01 06/04/23
Domestic	03:37:09 06/04/23
Slide Off	00:24:30 06/04/23
Medical	00:08:04 06/04/23
Juvenile Prob	22:35:02 06/03/23
Welfare Check	22:27:57 06/03/23
Suspicious	22:15:00 06/03/23
Traffic Stop	19:42:33 06/03/23
Traffic Stop	19:06:58 06/03/23
Public Assist	19:06:27 06/03/23
Traffic Stop	18:59:37 06/03/23
Traffic Compl	17:12:43 06/03/23
Runaway	15:38:07 06/03/23
Found Property	12:59:58 06/03/23
Public Assist	12:23:54 06/03/23
Public Assist	09:50:33 06/03/23
Suspicious	09:03:43 06/03/23
Traffic Compl	06:59:25 06/03/23
Traffic Stop	02:02:11 06/03/23
ATLC	01:19:56 06/03/23
Suspicious Veh	00:45:58 06/03/23
Traffic Stop	23:46:51 06/02/23
Traffic Stop	23:16:13 06/02/23
Traffic Stop	23:13:58 06/02/23
Traffic Stop	23:10:43 06/02/23
Suspicious	22:47:13 06/02/23
Traffic Stop	22:44:19 06/02/23
Welfare Check	20:53:59 06/02/23
911 AHM	20:21:06 06/02/23
Traffic Compl	20:12:06 06/02/23
Welfare Check	18:44:10 06/02/23
Battery	17:42:33 06/02/23
Parking Problem	17:35:25 06/02/23
911 AHM	16:39:32 06/02/23
Public Assist	16:18:08 06/02/23
Animal Cmplnt	15:54:41 06/02/23

<b>Nature</b>	<b>Reported</b>
Accident HR	14:46:50 06/02/23
Battery	13:20:57 06/02/23
911 AHM	11:05:47 06/02/23
Extra Patrol	10:32:31 06/02/23
Runaway	23:45:18 06/01/23
Traffic Stop	21:57:15 06/01/23
Juvenile Prob	21:05:06 06/01/23
Accident PI	19:49:51 06/01/23
Public Assist	19:12:31 06/01/23
Traffic Compl	18:27:36 06/01/23
Theft	17:31:44 06/01/23
Stray Dog	16:20:11 06/01/23
Funeral Escort	10:21:05 06/01/23
Animal Cmplnt	10:15:21 06/01/23
Ord Viol EPD	08:01:05 06/01/23
Accident PI	05:39:46 06/01/23



**City's Strategic Pillars**  
7/25/23

- Economically vibrant and health-conscious city.
- Legally compliant with all state and federal laws.
- Performing its constitutional mission (protecting people and property).
- With adequate infrastructure for growth

**PUBLIC WORKS GOALS**

- Replace all water distribution lines less than 6" in diameter to meet minimum main line size requirement. 80%
- Design for well #6 at City Park. 90%
- Reduce I&I inside sewer collection lines to less than 50% of current rate per Sewer Capital Improvement Plan. 80%
- Implement Airport Pavement, and Master Capital Improvement Plan. 50%
- Replace Utilities at Wardwell Loop. 20%
- Create Cemetery Master Plan. 5% *on hold*

**EXPENDITURE REQUIRING AUTHORIZATION / PURPOSE OF EXPENDITURE**

- 06/13/23 Elevated Electrical LLC, Public Works - \$7,350.00
- 06/03/23 Keller Associates, Wastewater Collection - \$10,648.00
- 06/03/23 Keller Associates, Quail Run Lift Station - \$8,510.00
- 06/03/23 Keller Associates, 12<sup>th</sup> St Lift Station - \$8,110.00
- 06/03/23 Keller Associates, 2022 Water Master Plan - \$5,295.00
- 06/22/23 Inline Asphalt Inc, Parking Lot Patch - \$9,625.00
- 06/22/23 Sawtooth Land Surveying, FY22 City Monuments - \$14,805.00
- 06/21/23 Core & Main LP, Gateway - \$12,712.27
- 07/01/23 Morrow Electric, Airport - \$14,975.00
- 06/27/23 Core & Main LP, Water Meters - \$9,743.40
- 06/30/23 Idaho Department, 2023 Annual Assessment - \$5,239.14
- 06/01/23 3C Construction, Public Works - \$24,412.00

**TRAINING**

- None

**ACCOMPLISHMENTS SINCE LAST REPORT**

1. Painted water reservoir at the E Locust Booster Station.
2. Curb, Gutter, and sidewalk completed on all of Hawthorne.
3. Intersection design for 12<sup>th</sup> St and Substation completed and approved by council.
4. Concept for 12<sup>th</sup> St Lift Station completed.
5. Concept for Quail Run Lift Station completed.
6. Roads will be clearing storm drains of winter road debris with vac truck
7. Opened all city restroom facilities for summer.
8. Submitted all flows data to Keller Associates to help with wastewater and collection plan update.
9. Adjusting all domestic water pumps and motors to get more efficiency in power consumption.
10. Clearing all storm drain systems in roadway.

**PLAN FOR NEXT 30 DAYS**

1. CXT building is being built.
2. Splash pad construction has begun.
3. Preparing Hawthorne between 7<sup>th</sup> and 6<sup>th</sup> for paving.
4. Started alley grading.
5. Install new curb/gutter/sidewalk on Hawthorne.
6. WWTP/Sewer and WTP/Water Master Plan Update continued.
7. 12th and Substation Intersection Review with Keller Associates continued
8. Continuing our efforts to mitigate I&I.
9. Sewer manhole - grout and/or replacement for those leaking water
10. Repair bad water valves and water valve boxes
11. Water valve exercise for all water distribution valves.
12. Upgrade fire hydrants older than 18 years.
13. Work with ITD to get access off Hwy 16 for development of commercial
14. Pave new roadway on 7<sup>th</sup> from Hawthorne to McKinley.

**City's Strategic Pillars**

- Economically Vibrant and...
- Health-conscious city
- Legally compliant with all state and federal laws
- Performing its constitutional mission (protecting people and property)
- With adequate infrastructure for growth

**Systems Admin Goals (with percentage of completion to date)**

- Complete fiber optic network to inner city facilities. **88% Airport & Locust Booster will be last major sites to complete.** Airport city fiber will be complete in coming weeks to our hanger.
- Migrate all servers to cloud over the next 5 years. **35% SysAdmin, Library, Public Works converted to SharePoint cloud storage. Will get clerks converted after FTTH pilot project.**
- Complete Geographic Information System mapping of all city infrastructure assets (ongoing). **80% New fiber infrastructure on deck.**
- Convert city network from a bridged configuration to routed. **45% Initial plan and IP address scheme. Converted City Park, Highlands Booster, Fire Department, Industrial Park, Tin building, and Cemetery thus far.**
- ARPA Projects and Reporting completion. **40% Locust generator has been delivered. Concrete and building erection for Locust is complete.**

**Expenditures requiring authorization from higher and purpose of expenditure**

- None

**Training last 30 days**

**No less than Top Ten Accomplishments since last report**

1. Battery backup replacement x2 at city hall
2. FTO folder security permissions
3. Meeting with Institute for Local Self Reliance on fiber update
4. Assist PD with video codec software
5. Diglines x19
6. Battery backup replacement at water tower
7. Bandshell network switch failure, replacement
8. Website forms all backed up
9. Synology #3 and VCenter software and security updates
10. PD Meeting camera installed
11. Spillman admin laptop setup
12. Power outage and switch down clerks office
13. Meeting on tower cable length for meter reader
14. Upgrade RAM for clerks and PD computers
15. Flex software on detective computer
16. Upgrade video recorder drives to 8tb
17. Bi-annual switch and AC clean up

**Plan for next 30 days**

18. Library website editor meeting	19. Cradlepoint license renewals
20. Firstnet change over, cradlepoints	21. City/County network interconnection setup
22. Splicing of Airport fiber and conduit installation	23. Cemetery lighting and camera expansion
24. GIS fiber mapping platform build (Docufiber)	25. Water tower cleanup and cable install
26. 911 updates for phone system extensions	27. Fire department new RMS system
28. Daggerfalls fiber joint trench map	29. Tower radio collector unit for all water meters