

# City of Emmett Council Meeting

June 13, 2023

## Regular Meeting

The Emmett City Council held a meeting at 501 E. Main Street, Emmett, Idaho.

Mayor Petrie called the meeting to order at 7:00 p.m.

Mayor Petrie led the Pledge of Allegiance

Laura Dodson offered the Community Invocation

**Council Present:** Council President Steve Nebeker, Councilor Gary Resinkin, Councilor Jody Harris, Councilor Tom Butler, Councilor Denise Sorenson

**Council Zoom:** None

**Council Absent:** None

**City Attorney:** Absent

**Staff Present:** Lyleen Jerome, Steve Kunka, Brian Sullivan, Curt Christensen, Clint Seamons, Mike Knittel

**Public Present:** None

**Public Present via telephone:** None

**Amendments to the Agenda:** None

**Declaration of Conflict of Interest:** Council President Nebeker recused himself from decision on 8B Approval of Bid Award to 3C Construction

**Declaration of Council Members' Discussion Outside an Open Meeting:** None

### **ELECTED OFFICIALS:**

**Mayor** – Swear-in of Police Officers Jade Neely and James Hangstefer

**City Council** – None

**Announcements and Good of the Order** - Councilor Butler invited the Council to the opening ceremony of Emmett Cherry Festival which will begin at 6:00 p.m. in the City Park and there will also be a dedication to the Late Dave Mackey.

### **CONSENT AGENDA:**

**Approval of Minutes** – May 23, 2023 – City/County Joint Meeting  
May 23, 2023 – Regular Council Meeting

**Approval of Accounts Payables**

**Approval of Permits** – None

Councilor Resinkin **MOVED TO APPROVE THE CONSENT AGENDA**, Seconded by Councilor Butler  
**Motion Carried by voice vote.**

### **BUSINESS:**

Clint Seamons, Public Works Director requests approval of Salaber Associates, Inc. Agreement. Council President Nebeker **MOVED TO APPROVE SALABER ASSOCIATES, INC. PROPOSED SCOPE OF WORK FOR CITY OF EMMETT, E. LOCUST STREET COMMUNITY BLOCK GRANT WITH MAYOR TO SIGN.** Seconded by Councilor Butler. Role Call Vote - Council President Nebeker – AYE, Councilor Butler - AYE, Councilor Harris – AYE, Councilor Resinkin – AYE, Councilor Sorenson – AYE. Councilor Henderson – AYE. 6 AYES, 0-NOES **Motion carried.**

Clint Seamons, Public Works Director requests approval of low bid award to 3C Construction in the amount of \$64,525.00. Councilor Henderson **MOVED TO APPROVE THE LOW BID AWARD TO 3C CONSTRUCTION IN THE AMOUNT OF \$64,525.00 FOR HAWTHORNE AVENUE FROM 6<sup>TH</sup> STREET TO 7<sup>TH</sup> STREET ASPHALT PROJECT.** Seconded by Councilor Butler. **Motion Carried. 5 -AYES, 1- RECUSAL**

Lyleen Jerome, City Clerk requests approval of Zwygart John & Associates CPA, PLLC Agreement. Councilor Sorenson **MOVED TO APPROVE AGREEMENT WITH ZWYGART JOHN & ASSOCIATES CPA PLLC IN THE AMOUNT OF \$15,500 FOR F/Y 23 ACCOUNTING AND AUDIT SERVICES.** Seconded by Councilor Harris. Role Call Vote. Council President Nebeker – AYE, Councilor Butler - AYE, Councilor Harris – AYE, Councilor Resinkin – AYE, Councilor Sorenson – AYE. Councilor Henderson – AYE. 6-AYES, 0-NOES **Motion carried.**

Brian Sullivan, Building/Zoning Administrator request approval for an extension to Wasco Switches and Sensors for the completion of improvements to property. Councilor Butler **MOVED TO APPROVE A TIME EXTENSION TO WASCO SWITCHES AND SENSORS FOR COMPLETION OF THE IMPROVEMENT TO THE PROPERTY WHICH INCLUDE ASPHALT, CURB, GUTTER, SIDEWALK, RETENTION POND AND LANDSCAPING UNTIL SEPTEMBER 30, 2023.** Seconded by Councilor Henderson. **Motion Carried by voice vote.**

Brian Sullivan, Building/Zoning Administrator requests approval of Ordinance #O2023-09 AN ORDINANCE OF THE CITY OF EMMETT, IDAHO ADOPTING A MAP IDENTIFYING THE EMMETT AREA OF CITY IMPACT WITHIN THE UNINCORPORATED AREA OF GEM COUNTY, AS REQUIRED BY IDAHO CODE SECTION 67-6526. Council President Nebeker **MOVED TO APPROVE ORDINANCE #O2023-09 DISPENSE WITH THE RULE REQUIRING ORDINANCES TO BE READ ON THREE SEPARATE DAYS AND ONCE IN FULL, AND THAT THE ORDINANCE BE READ ONCE BY TITLE.** Seconded by Councilor Butler. Role Call Vote - Council President Nebeker – AYE, Councilor Butler - AYE, Councilor Harris – AYE, Councilor Resinkin – AYE, Councilor Sorenson – AYE. Councilor Henderson – AYE. 6-AYES, 0-NOES. **Motion carried.**

City of Emmett Council Meeting

June 13, 2023

Regular Meeting

Brian Sullivan, Building/Zoning Administrator read Ordinance #O2023-09 by Title. Councilor Sorenson **MOVED TO ACCEPT THE FIRST AND ONLY READING OF ORDINANCE #O2023-09, DIRECT THE MAYOR TO SIGN, AND DIRECT THAT IT BE PUBLISHED IN FULL.** Seconded by Councilor Resinkin. Role Call Vote - Council President Nebeker – AYE, Councilor Butler - AYE, Councilor Harris – AYE, Councilor Resinkin – AYE, Councilor Sorenson – AYE. Councilor Henderson – AYE. **6-AYES, 0-NOES.** **Motion carried.**

**DEPARTMENT REPORTS:**

Building Official/City Planner – Brian Sullivan – Reported  
City Clerk, Lyleen Jerome – Reported  
Fire Chief, Curt Christensen – Reported  
Library Director, Alyce Kelley – Reported  
Police Chief, Steve Kunka – Reported  
Public Works, Clint Seamons - Reported  
IT Systems Director, Mike Knittel – Reported

Adjourn – Councilor Butler **MOVED TO ADJOURN**, Seconded by Councilor Sorenson. **Motion Carried by voice vote.**

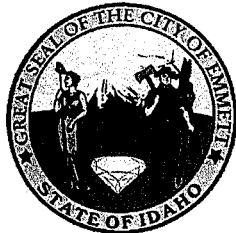
**Meeting Adjourned 7:41 p.m.**

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Mayor Gordon Petrie

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Lyleen Jerome, City Clerk



# CITY OF EMMETT

## Bartender Permit Checklist

Applicant Name Quashara Bryant

Date Application Received 05/10/23 By SJ

- New Application**       **Renewal Application**
- Application Notarized
- Fingerprint Receipt Attached (New only)
- Copy of Driver's License Attached
- Permit Fee Paid
- Temporary Permit Language added to Receipt (New only)

### Police Department

Background Check Whelan

Emmett Police Name/Records Check

Gem County Sheriff's Name/Records Check

Application Approved

Application Denied

[Signature]

6-14-23

Chief of Police (signature)

Date

Fingerprint Results Attached (New only) 6/14/23

### City Council

Added to Council Agenda for approval

City Council Approved Yes  No

6/27/23  
Council Date

### Official Permit

Created \_\_\_\_\_

Mailed \_\_\_\_\_

Tracking # \_\_\_\_\_



**CITY OF EMMETT**  
**Bartender Permit Checklist**

Applicant Name TONYA SMITH

Date Application Received 04/17/23 By SJ

- New Application**  **Renewal Application**
- Application Notarized
- Fingerprint Receipt Attached (New only)
- Copy of Driver's License Attached
- Permit Fee Paid
- Temporary Permit Language added to Receipt (New only)

Police Department

Background Check Wade

✓ Emmett Police Name/Records Check  
✓ Gem County Sheriff's Name/Records Check  
 \_\_\_\_\_ Application Approved  
 \_\_\_\_\_ Application Denied  
MA Chief of Police (signature) 6-15-23 Date

Fingerprint Results Attached (New only) 6/15/23

City Council

Added to Council Agenda for approval

City Council Approved Yes  No  6/27/23  
Council Date

Official Permit

Created \_\_\_\_\_

Mailed \_\_\_\_\_

Tracking # \_\_\_\_\_



# CITY OF EMMETT

## Bartender Permit Checklist

Applicant Name SARAH STORY

Date Application Received 05/15/23 By SJ

- New Application**       **Renewal Application**
- Application Notarized
- Fingerprint Receipt Attached (New only)
- Copy of Driver's License Attached
- Permit Fee Paid
- Temporary Permit Language added to Receipt (New only)

### Police Department

- Background Check [Signature]  
 \_\_\_\_\_ Emmett Police Name/Records Check  
 \_\_\_\_\_ Gem County Sheriff's Name/Records Check  
 \_\_\_\_\_ Application Approved  
 \_\_\_\_\_ Application Denied  
 \_\_\_\_\_ 6-9-23  
 Chief of Police (signature)      Date
- Fingerprint Results Attached (New only) 6/5/23

### City Council

- Added to Council Agenda for approval
- City Council Approved    Yes  No       6/27/23  
 Council Date

### Official Permit

- Created \_\_\_\_\_
- Mailed \_\_\_\_\_

Tracking # \_\_\_\_\_

ORDINANCE NO. O2023-10

AN ORDINANCE OF THE CITY OF EMMETT, IDAHO; AMENDING TITLE 7, CHAPTER 1, ARTICLE A, SECTION 7: VIOLATION; PENALTY; AND PROVIDING AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF EMMETT, IDAHO, as follows:

**Section I.** That Title 7, Chapter 1, Article A, Section 7, Emmett City Code, is amended by interlineations and additions to read as follows:

**“Sec. 7-1A-7. - Violation; penalty.**

Any person violating any of the terms of this article shall be deemed guilty of a ~~misdemeanor~~ an infraction and, upon conviction, shall be punished as provided in section 1-4-1.B of this Code.”

**Section II.** Effective Date. This Ordinance, or summary thereof in compliance with Section 50-901A, Idaho Code, shall be published once in the official newspaper of the city, and shall take effect immediately upon its passage, approval, and publication.

Approved by the Council on \_\_\_\_\_, 2023.

City of Emmett, Idaho

ATTEST:

\_\_\_\_\_  
Gordon W. Petrie, Mayor

\_\_\_\_\_  
Lyleen Jerome, City Clerk

**City's Strategic Pillars**  
**6/25/2023**

- Economically Vibrant and...
- Health-conscious city
- Legally compliant with all state and federal laws
- Performing its constitutional mission (protecting people and property)
- With adequate infrastructure for growth

**Building/Zoning Department Goal**

- Educate staff to obtain intimate knowledge of building and zoning codes. 45%
- Update outdated city ordinances, implement new ordinance-----70% zoning and building only.
- Obtain accessibility inspector certification-----40%
- Comprehensive Plan overhaul and revision----- 97%
- Digitalize and organize all building and zoning files and plans----16%

***Accomplishments since last report***

Permits = May 2023: New house = 6, Foundation Only = 2, Commercial =, Duplex =, Tri-plex =, Apartment = Hangars  
=Manufactured Home =

1. Reviewing plans and zoning applications
2. Started preliminary work on updating our zoning map
3. Completed draft Area of City Impact Agreement, under review with Jake and Tahja
4. Drafted Area of City Impact map for proposed new boundaries, met with County Zoning Staff and County Commissioners to discuss proposed boundary change
5. Wrote boundary description for Area of City Impact to add to the ordinance
6. Draft letter in response to development at the Industrial Park.

***Plan for next 30 days***

7. Daily operations, plan reviews, contractor talks, developer talks, etc.
8. Updates to Title 7, water and sewer, city code
9. Work on Building Department fee increase for permits
10. Work on updates to ordinances
11. Draft PUD updates to zoning commission for workshops
12. Draft boundary changes for Historic Downtown District
13. Review plans for Community Bible Church
14. Review construction drawings for Hidden Gem Sub.
15. Draft staff reports for two upcoming hearings
  
16. Zoning Applications:
  - Final Plat for Skyhawk
  - PP, Longhorn Acres 1033 E. 12<sup>th</sup> St., Zoning Commission July 10
  - Re-zone application, GCRD, Recommended approval, to Council, July 11, 2023
  - Annexation Nelson Lane , Zoning Commission, July 10

***Training (see attached)***

***This report does NOT contain any data required by ordinance or statute...that is covered in a separate report***

## City's Strategic Pillars

6/27/23

- Economically Vibrant and...
- Health-conscious city
- Legally compliant with all state and federal laws
- Performing its constitutional mission (protecting people and property)
- With adequate infrastructure for growth

### ***Clerk's Goals this Budget Year***

- Increase ACH (Direct Pay) 10% from prior year
- Digitalize Resolutions and Legal Documents
- Review/Modify current Procedures and Processes to become more efficient with daily work
- ADA Compliance Updates to City Hall

### **Accomplishments since last report**

- **May Transactions**
  - Billings sent – **3878**
  - E-mail Bills - **734**
  - ACH (Direct Pay) customers - **666**
  - Over the counter Water/Sewer payments (checks/cash) – **2417**
  - On-Line Credit Card Payments – **705**
  - Over the counter credit card payments – **90**
  - Disconnection late letters mailed - **324**
  - Water disconnections due to non-payment - **39**
  - New Water/Sewer Accounts opened – **29**
  - Cemetery Lots Sold/Deeds Issued –
  - Open/Close Cemetery Lots -
  - Bartender/ Alcohol/Catering Permits -**4**
  - Dog License – **6**
  - Business Registration Certificate – 4
  - Vendor Permits/Other License – **2**
  - Accounts Payable Claims processed – **139**
  - Onboard new employees – 2
  - Terminations -**1**
  - Payroll processed- **158**
  - Record Requests - **1**
- June Recon Complete
- Iii-A Insurance Premiums up 6.1% for next budget year
- Schedule iii-A Employee Meeting – 7/26/23
- Deputy Clerk attended AIC Annual Conference 6/21-6/23

### **Plan for next 30 days**

- Budget Planning
- Adopt Tentative Budget July 25, 2023



# City of Emmett, Idaho

Monthly Financial Report

May 2023

## OUR CASH...

Account Balances

### GENERAL FUND

Cash	\$ 110,932
Investments	\$ 3,978M

### STREET FUND

Cash	\$ 74,777
Investments	\$ 910,316

### LIBRARY FUND

Cash	\$ 6,601
Investments	\$ 159,743
Designated Funds	\$ 63,690

### CEMETERY FUND

Cash	\$ 8,793
Investments	\$ 139,463

### PERPETUAL CARE FUND

CASH	\$ 8,820
INVESTMENTS	\$ 95,983

### WATER FUND

Cash	\$ 14,417
Investments	\$ 4,859M
Bond Reserve	\$ 187,829

### SEWER FUND

Cash	\$ 106,746
Investments	\$ 5,825M
Bond Reserve	\$ 319,338

### SANITATION FUND

Cash	\$ 55,976
Investments	\$ 123,116

### TECHNOLOGY FUND

Cash	\$ 13,955
Investments	\$ 145,000

### GOV'T FUND PROJECTS

ARPA Fund - 1,517,287.78	
Expended	\$630,322.58
Funds to Disburse	\$886,965.20
Interest Earned	\$ 28,498.14

## BUDGET VS. ACTUAL YEAR TO DATE

### GENERAL FUND REVENUES AND EXPENDITURES

<b>Fiscal Year 2022-23 Budget</b>	<b>\$3,307,616</b>	
Revenues to Date	\$ 2,365,316	72%
Expenditures to Date	\$ 2,039,309	62%

### Road & STREET FUND REVENUES AND EXPENDITURES

<b>Fiscal Year 2022-23 Budget</b>	<b>\$ 740,540</b>	
Revenues to Date	\$ 552,478	75%
Expenditures to Date	\$ 356,888	48%

### LIBRARY FUND REVENUES AND EXPENDITURES

<b>Fiscal Year 2022-23 Budget</b>	<b>\$ 280,587</b>	
Revenues to Date	\$ 179,819	64%
Expenditures to Date	\$ 158,071	56%

### CEMETERY FUND REVENUES AND EXPENDITURES

<b>Fiscal Year 2022-23 Budget</b>	<b>\$ 134,266</b>	
Revenues to Date	\$ 87,000	65%
Expenditures to Date	\$ 81,311	61%

### WATER FUND REVENUES AND EXPENDITURES

<b>Fiscal Year 2022-23 Budget</b>	<b>\$2,016,300</b>	
Revenues to Date	\$ 1,273,336	63%
Expenditures to Date	\$ 860,220	43%

### SEWER FUND REVENUES AND EXPENDITURES

<b>Fiscal Year 2022-23 Budget</b>	<b>\$2,412,200</b>	
Revenues to Date	\$ 1,708,643	71%
Expenditures to Date	\$ 1,288,563	53%

### SANITATION FUND REVENUES AND EXPENDITURES

<b>Fiscal Year 2022-23 Budget</b>	<b>\$ 716,571</b>	
Revenues to Date	\$ 496,059	69%
Expenditures to Date	\$ 489,843	68%

### TECHNOLOGY UTILITY FUND REVENUES AND EXPENDITURES

<b>Fiscal Year 2022-23 Budget</b>	<b>\$ 21,000</b>	
Revenues to Date	\$ 21,000	65%
Expenditures to Date	\$ 6,386	30%

## SPECIFIC REVENUES COLLECTIONS AT A GLANCE...

### PROPERTY TAX COLLECTIONS

<b>Budget</b>	<b>\$2,103,740</b>	
Revenues to Date	\$ 1,352,423	64%

### STATE SHARED REVENUE COLLECTIONS

<b>Budget</b>	<b>\$ 932,854</b>	
Revenues to Date	\$ 639,638	69%

### BUILDING PERMIT REVENUES COLLECTIONS

<b>Budget</b>	<b>\$ 125,000</b>	
Revenues to Date	\$ 52,186	42%

### City's Strategic Pillars 6/27/2023 @ LIBRARY

- Economically Vibrant and...
- Health-conscious city
- Legally compliant with all state and federal laws
- Performing its constitutional mission (protecting people and property)
- With adequate infrastructure for growth

**Mission: The Emmett Public Library is the heart of the community. It provides real and virtual resources for the Gem Community, as well as ever expanding learning and recreational opportunities.**

#### ***Library Goals this Budget Year (with percentage of completion to date)***

- "Balancing of Efficiencies" with patron services and library usage (Growth); by collaborating with other community entities that support the library's mission of 2022-2023, partnerships that help the library as it stretches to serve and grow real and virtual resources for the community.
- Library will implement best practices to manage patron and collection data bases, expand delivery of learning opportunities through in-house & virtual resources.
- Library will develop Adult/Senior resources to enhance "A Place for Seniors to Age & Stay"
- Develop grant/gift programs as well as in-kind contributions, providing no less than \$50,000 a year towards budget. **To date: Donations=\$14423.75+ Grants=\$7,000.00, In-Kind Donations=\$640.00**

***Expenditures requiring authorization from higher and purpose of expenditure-*** None at this time  
***Yearly Training list-*** None at this time

#### **No less than Top Ten Accomplishments since last report**

- Grant submitted for 2023 Summer Reading Program STEM
- Idaho Community Foundation Grant submitted, awarded \$5,000 for Library Greatest Needs
- Grant of \$52,000 submitted to Idaho Commission for library front entrance updates
- 2023 Summer Reading Program "Poster Contest" Kick-Off (Winners chosen)
- Foster Grandparent Program transfer to library during summer months
- "Great Cherry Bake Sale" over cherry festival, library fundraiser made \$2,800
- Rotary Grant submitted for new Teen Bench-received \$1,600
- HOPE Week participation, supporting mental health with ID Resilience Project, grant submitted to purchase resources for Gem Co. schools and public libraries-Received \$5,000
- Tween/Teen Program kick-off with new youth services coordinator Darcie Hill

#### **Next 30 Days**

- I hope to be back at library full-time by first of July
- Summer Reading going well with 271 kids registered, theme is "All Together Now"
- First Wednesday Kids Creative Corner is changing to Family First Fridays-to be in line with the changes of early release at the beginning of the school year.
- LYNX Directors meeting 6-27-2023
- LYNX ALL training for Vega (new catalog system for patrons) 6-29-2023, 9:00AM

***This report does NOT contain any data required by ordinance or statute...that is covered in a separate report.***



**City of Emmett Police Department**

City's Strategic Pillars

- Economically Vibrant and...
- Health-conscious city
- Legally compliant with all state and federal laws
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***Police Department Goals this Budget Year (with percentage of completion to date)***

- Retain 100% of Staff for no less than 5 years. (Current 5-14 2 are on their 5<sup>th</sup> year this year)
- Proactively make residences and businesses along 1/5 of the main arterials in the city at least 80% ordinance compliant each year, in addition to reacting to citizen complaints; new arterials will be targeted each year (2020 4<sup>th</sup> Street). (20%)
- Update our reserve program with the newest policies and procedures directed by Idaho P.O.S.T. and double the number of officers. (working on eligibility list 6-12-23)
- Updating (99% complete) and implementing (36% completed) a complete standardized protocols and policies manual utilizing current industry practices. This is a partnership with Lexipol that has been recognized in risk management for law enforcement.

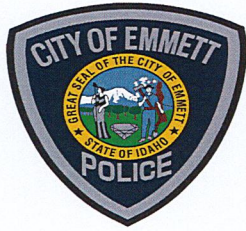
***Expenditures requiring authorization from higher and purpose of expenditure***

***Training Last 30 days***

- **Officer Harris and Officer Welsh have completed the 6th week of POST.**
- **Officer Miller has been approved to attend POST in September.**
- **James Hangstefer is in phase 1 of FTO.**
- **Will swear in Jade Neely and James Hangstefer the first council meeting in June. 6-13-23**
- **Heard back from AXON in reference to installing new recording system in interview room. They will be organizing the kick off soon with us and the IT department.**
- **Team Leader Leatherman and members of the EPD color guard are practicing for flag ceremony June 14<sup>th</sup>.**
- **Working on Mass Gathering Ordinance. Ordinance has been passed and currently working on application and fees.**
- **Researching increasing dog impound fees.**
- **Fire chief and I Completed survey for food trucks. Working on a food truck ordinance that will allow food trucks at railroad park.**
- **Will be meeting with PA Office and SO to discuss decreasing the use of ILETS.**
- **Mike Darling Assisting IT with installing camera and lights at city park. Will be giving a presentation at Cherry Festival about this.**
- **EPD will be hosting an ALERRT instructor training in May for all first responders!!!! Will be held at the High School!!! 6 first responders from Gem County and the city of Emmett are now certified instructors.**
- **Our investigator is going to start attending a valley wide meeting for property and financial crimes investigators.**
- **EPD, GCSO and EFD have been invited to an executive session board meeting to discuss and review the school district safety plan. This is an annual meeting and will be held in August.**
- **Chatting with the Chiefs happened at Black Canyon Brewing this past Friday.**

***Plan for next 30 days***

- Make officers aware of lockdown procedure.
- Researching yearlong grant that could fund a traffic officer through ITD.
- Will be putting on collection of fingerprint training for all patrol and deputies.
- Get officers trained in ABLE (Active Bystandership for Law Enforcement project).
- Get speed limit changed on Lincoln and Boise.
- Working with public works and county roads on getting the speed limit to be 25 on 12<sup>th</sup> street to the east of Washington.
- Investigations Tech is looking into a grant that will provide us with software and hardware for cell phones forensics investigations.
- Have discussed with Mike Darling about him managing an Emmett Police Face Book Page and or Instagram. This has been delayed but shooting for first quarter of the year.
- Will be updating noise ordinance this year.
- Add part time Code Enforcement Position



## EMMETT POLICE DEPARTMENT

### May Patrol Statistics

	TOTAL
Felony Arrests - Male	3
Felony Arrests - Female	1
Misd. Arrests - Male	15
Misd. Arrests - Female	6
Traffic Stops	104
Infraction Cite	21
Dispatched Calls	294
Officer Initiated	104
Reports	60
Dogs Taken to Pound	3
Ordinance Calls	7

#### Community Involvement

Attended First Responders vehicle fair that was put on for The Sugar Plum Day Care.

Led escorts for high school sport teams that made it to state.

SRO attended Black Canyon High School Graduation.

SRO attended Emmett High School Graduation.

SRO attended Emmett High School Prom.

<b>Nature</b>	<b>Reported</b>
Shooting Compl	21:39:58 05/31/23
911 AHM	21:06:35 05/31/23
Traffic Stop	20:24:02 05/31/23
Public Assist	19:31:13 05/31/23
Public Assist	17:07:04 05/31/23
Medical	16:27:08 05/31/23
Found Property	09:59:38 05/31/23
911 AHM	05:13:33 05/31/23
Juvenile Prob	03:30:24 05/31/23
Fraud	01:14:41 05/31/23
Traffic Stop	00:51:44 05/31/23
Traffic Stop	22:07:40 05/30/23
Welfare Check	20:55:12 05/30/23
Public Assist	20:26:06 05/30/23
911 AHM	18:59:26 05/30/23
Runaway	16:35:37 05/30/23
CPO NCO Viol	15:47:00 05/30/23
Fire Vehicle	13:20:57 05/30/23
Ord Viol EPD	13:07:02 05/30/23
Ord Viol EPD	11:13:46 05/30/23
Suspicious Veh	09:37:05 05/30/23
Suspicious Veh	07:42:51 05/30/23
Traffic Stop	22:33:28 05/29/23
Suspicious	22:13:46 05/29/23
Suspicious	21:54:05 05/29/23
Animal Found	20:49:03 05/29/23
Public Assist	20:17:37 05/29/23
Disturb Peace	19:42:57 05/29/23
Public Assist	19:28:48 05/29/23
Traffic Stop	18:45:12 05/29/23
Traffic Compl	18:24:48 05/29/23
Agency Assist	18:00:36 05/29/23
Disturb Peace	17:39:21 05/29/23
Traffic Stop	16:46:17 05/29/23
Traffic Stop	16:31:01 05/29/23
Traffic Stop	16:21:01 05/29/23
Ord Viol EPD	11:48:12 05/29/23
Extra Patrol	08:39:35 05/29/23
Ord Viol EPD	07:59:01 05/29/23
Medical	03:59:31 05/29/23
Disorderly	22:59:57 05/28/23
Suspicious	21:53:18 05/28/23
911 AHM	21:20:21 05/28/23
Animal Cmplnt	18:30:26 05/28/23

Traffic Stop	18:11:17 05/28/23
Traffic Stop	17:49:47 05/28/23
Traffic Stop	17:24:12 05/28/23
Threats	16:33:02 05/28/23
911 AHM	13:13:55 05/28/23
Public Assist	11:36:21 05/28/23
Medical	11:31:08 05/28/23
Stray Dog	09:22:45 05/28/23
Burglary	08:08:54 05/28/23
Medical	06:21:29 05/28/23
Traffic Stop	01:02:21 05/28/23
Medical	00:54:43 05/28/23
Traffic Stop	00:05:55 05/28/23
Curfew	23:52:52 05/27/23
Traffic Compl	23:31:40 05/27/23
Disturb Peace	23:20:02 05/27/23
Traffic Stop	22:10:57 05/27/23
Traffic Stop	22:06:32 05/27/23
Medical	19:38:37 05/27/23
CPO NCO Viol	17:26:00 05/27/23
Suspicious	15:44:54 05/27/23
Welfare Check	15:08:32 05/27/23
Traffic Stop	13:31:29 05/27/23
ABANDONED VEH	09:59:41 05/27/23
Medical	09:46:11 05/27/23
Suspicious	02:39:54 05/27/23
Welfare Check	02:19:34 05/27/23
Traffic Stop	01:39:28 05/27/23
Disorderly	23:28:04 05/26/23
Traffic Stop	22:38:45 05/26/23
Traffic Stop	22:24:43 05/26/23
Medical	22:07:07 05/26/23
Property Damage	21:27:10 05/26/23
Traffic Compl	21:19:26 05/26/23
Sex Offense	20:18:27 05/26/23
Traffic Stop	20:02:23 05/26/23
Welfare Check	18:32:14 05/26/23
CPO NCO Viol	18:14:18 05/26/23
Harassment	16:37:47 05/26/23
Welfare Check	16:07:21 05/26/23
911 AHM	15:21:09 05/26/23
Traffic Stop	15:04:01 05/26/23
Medical	12:53:18 05/26/23
Civil Compl	12:32:15 05/26/23
Ord Viol EPD	12:31:32 05/26/23

Disturb Peace	08:15:46 05/26/23
Accident PI	04:01:14 05/26/23
Suspicious Veh	02:48:33 05/26/23
Animal Cmplnt	21:57:01 05/25/23
Civil Compl	21:30:54 05/25/23
Domestic	21:03:50 05/25/23
Traffic Compl	19:39:05 05/25/23
Property Damage	15:32:44 05/25/23
911 AHM	15:15:25 05/25/23
Harassment	12:17:23 05/25/23
Suspicious	11:01:29 05/25/23
Stray Dog	10:16:31 05/25/23
Alarm Fire	10:02:25 05/25/23
Traffic Compl	09:59:22 05/25/23
Child Abuse	09:27:30 05/25/23
Disorderly	01:45:25 05/25/23
Intoxication	23:35:32 05/24/23
Traffic Stop	19:57:32 05/24/23
Traffic Stop	19:24:12 05/24/23
Traffic Stop	18:19:24 05/24/23
Theft	15:24:57 05/24/23
Civil Compl	15:17:07 05/24/23
Ord Viol EPD	10:54:16 05/24/23
Traffic Hazard	09:33:08 05/24/23
Tobacco Viol	09:03:58 05/24/23
Shooting Compl	02:33:17 05/24/23
Traffic Stop	01:14:15 05/24/23
Alarm Fire	00:05:41 05/24/23
Domestic	23:29:54 05/23/23
Alarm Bus	22:09:41 05/23/23
911 AHM	21:06:54 05/23/23
Public Assist	20:57:06 05/23/23
Suspicious	20:42:59 05/23/23
Fraud	18:24:02 05/23/23
Accident PD	15:46:57 05/23/23
Trespassing	14:36:44 05/23/23
Juvenile Prob	14:12:16 05/23/23
Animal Cruelty	09:25:39 05/23/23
Disturb Peace	22:15:10 05/22/23
Stray Dog	20:11:58 05/22/23
Traffic Stop	19:44:49 05/22/23
Stray Dog	18:40:24 05/22/23
Shoplifting	18:31:07 05/22/23
Accident PI	16:37:18 05/22/23
Accident PD	15:12:59 05/22/23



Ord Viol EPD	14:48:36 05/22/23
Traffic Stop	13:04:53 05/22/23
Traffic Stop	11:56:06 05/22/23
Accident PD	11:48:49 05/22/23
Animal Cmplnt	09:49:37 05/22/23
Alarm Res	09:15:51 05/22/23
Accident PD	23:23:31 05/21/23
Disorderly	22:46:31 05/21/23
Medical	22:27:19 05/21/23
Traffic Stop	22:09:29 05/21/23
Civil Compl	20:27:35 05/21/23
Medical	19:55:17 05/21/23
911 AHM	19:34:08 05/21/23
Fire Gas Leak	18:05:00 05/21/23
Traffic Compl	17:59:15 05/21/23
Drugs PCS	16:35:26 05/21/23
Parking Problem	14:01:12 05/21/23
Fire Vehicle	13:41:35 05/21/23
Public Assist	12:47:58 05/21/23
Domestic	12:39:24 05/21/23
Welfare Check	09:42:07 05/21/23
Medical	03:48:51 05/21/23
DUI	02:50:38 05/21/23
DUI	23:17:08 05/20/23
Disturb Peace	22:20:14 05/20/23
Medical	21:54:58 05/20/23
Traffic Stop	21:36:04 05/20/23
Traffic Stop	21:30:56 05/20/23
ABANDONED VEH	21:12:09 05/20/23
Animal Cmplnt	20:10:32 05/20/23
Traffic Stop	18:22:22 05/20/23
Traffic Stop	17:51:20 05/20/23
Suspicious Veh	17:35:22 05/20/23
911 AHM	17:24:40 05/20/23
Agency Assist	15:10:17 05/20/23
Medical	14:53:58 05/20/23
Traffic Stop	11:58:17 05/20/23
911 AHM	09:35:33 05/20/23
Ord Viol EPD	09:03:00 05/20/23
Traffic Stop	05:36:35 05/20/23
Traffic Stop	01:59:34 05/20/23
Traffic Stop	01:55:42 05/20/23
Traffic Stop	01:21:25 05/20/23
Suspicious Veh	00:39:24 05/20/23
Traffic Stop	00:35:26 05/20/23

Traffic Stop	23:49:38 05/19/23
Suspicious	23:11:20 05/19/23
Traffic Stop	22:50:10 05/19/23
Suspicious Veh	22:18:37 05/19/23
Open Door	21:41:15 05/19/23
Public Assist	21:27:05 05/19/23
Public Assist	20:16:13 05/19/23
Accident PD	19:50:14 05/19/23
Found Child	19:44:38 05/19/23
Mental Hold	19:03:02 05/19/23
Traffic Stop	18:41:46 05/19/23
Medical	18:39:22 05/19/23
Traffic Stop	18:33:50 05/19/23
Traffic Stop	18:29:07 05/19/23
Traffic Stop	16:23:23 05/19/23
Suspicious	15:45:58 05/19/23
Public Assist	14:22:41 05/19/23
Theft	13:34:42 05/19/23
Traffic Stop	12:34:52 05/19/23
Warrant Arrest	11:55:30 05/19/23
Traffic Stop	11:28:42 05/19/23
Disturb Peace	10:53:34 05/19/23
Threats	09:24:03 05/19/23
Ambulance TX	08:34:34 05/19/23
Public Assist	08:32:11 05/19/23
Unwanted Subj	04:04:03 05/19/23
Medical	03:35:16 05/19/23
Suicidal Subj	23:14:50 05/18/23
Animal Cruelty	21:36:13 05/18/23
Unknown Problem	21:31:05 05/18/23
Medical	20:42:46 05/18/23
Fire Vehicle	20:12:46 05/18/23
Traffic Compl	19:04:43 05/18/23
Drugs PCS	18:03:23 05/18/23
Parking Problem	17:17:27 05/18/23
Suspicious	16:34:13 05/18/23
Traffic Stop	16:12:30 05/18/23
Information	15:42:56 05/18/23
Funeral Escort	15:11:43 05/18/23
ATLC	12:48:55 05/18/23
Accident PD	12:28:40 05/18/23
Fraud	11:06:14 05/18/23
Suspicious	10:57:48 05/18/23
Disturb Peace	10:57:26 05/18/23
Domestic	10:27:46 05/18/23

Suicidal Subj	02:30:35 05/18/23
Accident PI	00:50:41 05/18/23
Theft-Automobil	00:28:21 05/18/23
Disturb Peace	23:29:54 05/17/23
Traffic Stop	22:16:10 05/17/23
911 AHM	21:47:34 05/17/23
False Report	20:39:57 05/17/23
Medical	20:13:20 05/17/23
Traffic Stop	18:33:46 05/17/23
Suspicious	15:35:37 05/17/23
Animal Cruelty	15:30:57 05/17/23
Property Damage	15:09:34 05/17/23
Harassment	12:21:08 05/17/23
Traffic Compl	12:12:14 05/17/23
Traffic Stop	12:09:10 05/17/23
Accident PD	12:08:14 05/17/23
Stray Dog	11:32:15 05/17/23
Accident HR	10:55:02 05/17/23
Civil Standby	10:03:15 05/17/23
Accident PD	09:33:06 05/17/23
Traffic Stop	08:35:29 05/17/23
Traffic Stop	08:18:31 05/17/23
Traffic Stop	07:47:07 05/17/23
Traffic Stop	07:36:23 05/17/23
Parking Problem	01:26:19 05/17/23
Parking Problem	01:19:30 05/17/23
Parking Problem	01:07:27 05/17/23
Agency Assist	23:01:47 05/16/23
Property Damage	21:15:26 05/16/23
Harassment	21:06:28 05/16/23
Alarm Res	16:37:17 05/16/23
Suspicious	16:15:26 05/16/23
Traffic Compl	16:06:06 05/16/23
Alarm Fire	14:35:46 05/16/23
Trespassing	14:24:44 05/16/23
Found Property	13:38:07 05/16/23
Identity Theft	10:54:44 05/16/23
Agency Assist	10:52:11 05/16/23
Accident PD	10:35:25 05/16/23
Traffic Stop	09:54:53 05/16/23
Medical	09:41:54 05/16/23
ABANDONED VEH	09:25:44 05/16/23
Agency Assist	01:09:27 05/16/23
Suspicious	23:27:42 05/15/23
Traffic Stop	23:06:35 05/15/23

Accident PD	22:11:37 05/15/23
Domestic	20:53:04 05/15/23
Sex Offense	19:33:56 05/15/23
Traffic Stop	19:30:39 05/15/23
Traffic Stop	19:06:38 05/15/23
Traffic Stop	18:53:33 05/15/23
Animal Lost	14:48:33 05/15/23
Medical	14:40:46 05/15/23
Civil Compl	14:40:16 05/15/23
Missing Person	12:31:08 05/15/23
Ord Viol EPD	12:25:04 05/15/23
Theft	10:32:58 05/15/23
Civil Compl	10:16:03 05/15/23
Accident HR	10:04:12 05/15/23
Alarm Bus	08:16:03 05/15/23
Traffic Stop	23:55:44 05/14/23
Runaway	23:20:02 05/14/23
Traffic Stop	22:52:13 05/14/23
Traffic Stop	21:46:52 05/14/23
Traffic Stop	18:50:04 05/14/23
Medical	13:31:04 05/14/23
Traffic Stop	09:42:00 05/14/23
Medical	05:02:23 05/14/23
Traffic Stop	04:28:53 05/14/23
Traffic Stop	04:10:02 05/14/23
Traffic Stop	00:51:46 05/14/23
Disorderly	21:43:34 05/13/23
Disturb Peace	21:07:43 05/13/23
Traffic Stop	20:17:09 05/13/23
Traffic Stop	18:47:56 05/13/23
Medical	18:43:36 05/13/23
Animal Cmplnt	14:52:42 05/13/23
DUI	14:41:19 05/13/23
911 AHM	14:33:02 05/13/23
Traffic Stop	14:20:35 05/13/23
911 AHM	12:20:32 05/13/23
Traffic Compl	11:50:49 05/13/23
Traffic Stop	11:36:07 05/13/23
Traffic Stop	11:02:08 05/13/23
Public Assist	10:10:14 05/13/23
Traffic Stop	08:52:40 05/13/23
Alarm Bus	03:32:07 05/13/23
CPO NCO Viol	02:31:00 05/13/23
Traffic Stop	00:27:09 05/13/23
Disorderly	23:34:57 05/12/23

Traffic Stop	23:25:57 05/12/23
Traffic Stop	23:17:30 05/12/23
Traffic Stop	22:43:01 05/12/23
Traffic Stop	22:17:55 05/12/23
Traffic Stop	21:55:16 05/12/23
Traffic Stop	21:54:34 05/12/23
Traffic Stop	19:35:49 05/12/23
Traffic Stop	19:11:13 05/12/23
Traffic Stop	18:33:05 05/12/23
Welfare Check	18:14:00 05/12/23
Traffic Stop	18:07:01 05/12/23
DUI	17:32:54 05/12/23
Welfare Check	16:24:59 05/12/23
Motorist Assist	16:12:08 05/12/23
Harassment	15:38:58 05/12/23
Traffic Stop	15:15:52 05/12/23
Traffic Stop	15:14:58 05/12/23
Intoxication	14:56:31 05/12/23
Traffic Stop	14:52:43 05/12/23
Agency Assist	13:44:15 05/12/23
Theft	12:05:57 05/12/23
Suspicious Veh	11:17:18 05/12/23
Traffic Stop	11:04:01 05/12/23
Property Damage	10:37:02 05/12/23
Motorist Assist	09:47:42 05/12/23
Custodial Int	09:42:59 05/12/23
Tobacco Viol	09:26:55 05/12/23
Found Property	09:22:41 05/12/23
Public Assist	09:02:06 05/12/23
Medical	01:46:22 05/12/23
Traffic Stop	23:48:17 05/11/23
Traffic Stop	22:16:27 05/11/23
Traffic Stop	21:46:40 05/11/23
Parking Problem	20:28:36 05/11/23
Traffic Stop	20:16:07 05/11/23
Message Del	19:39:47 05/11/23
Intoxication	17:31:58 05/11/23
Battery	16:50:48 05/11/23
Arrest	15:05:30 05/11/23
Traffic Stop	14:56:06 05/11/23
Information	14:39:39 05/11/23
Suspicious	14:34:05 05/11/23
Animal Cmplnt	14:30:24 05/11/23
Traffic Hazard	14:09:16 05/11/23
Tobacco Viol	12:45:22 05/11/23

Property Damage	12:22:52 05/11/23
Threats	12:20:44 05/11/23
Traffic Stop	12:18:12 05/11/23
Accident HR	11:15:23 05/11/23
Suspicious	10:59:48 05/11/23
Accident PD	09:09:39 05/11/23
Fire Structure	07:57:03 05/11/23
Extra Patrol	07:49:46 05/11/23
Medical	07:39:50 05/11/23
Suspicious	05:21:32 05/11/23
Alarm Bus	05:20:01 05/11/23
Alarm Bus	03:23:46 05/11/23
Welfare Check	01:35:17 05/11/23
Parking Problem	00:32:58 05/11/23
Traffic Stop	23:09:11 05/10/23
Traffic Stop	22:27:14 05/10/23
Traffic Stop	21:58:51 05/10/23
Traffic Stop	21:49:28 05/10/23
Traffic Stop	21:38:16 05/10/23
Traffic Stop	21:24:28 05/10/23
Traffic Stop	18:10:02 05/10/23
Trespassing	16:53:35 05/10/23
Welfare Check	15:12:43 05/10/23
Animal Cmplnt	14:17:52 05/10/23
Property Damage	13:48:33 05/10/23
Warrant Arrest	13:40:31 05/10/23
Tobacco Viol	13:18:32 05/10/23
Extra Patrol	12:15:31 05/10/23
Medical	10:25:49 05/10/23
Trespassing	09:34:16 05/10/23
Accident PD	08:08:17 05/10/23
Suicidal Subj	00:11:33 05/10/23
Suspicious Veh	23:53:09 05/09/23
Medical	21:47:37 05/09/23
Welfare Check	20:10:47 05/09/23
Harassment	17:23:02 05/09/23
Theft	16:33:29 05/09/23
Harassment	16:13:21 05/09/23
Theft	14:51:03 05/09/23
Accident PD	14:15:17 05/09/23
Welfare Check	13:22:56 05/09/23
Parking Problem	07:56:00 05/09/23
Littering	17:24:53 05/08/23
Medical	14:39:25 05/08/23
Accident HR	14:34:23 05/08/23

Civil Compl	14:21:56 05/08/23
Suspicious	12:58:43 05/08/23
Disturb Peace	11:14:35 05/08/23
Information	10:19:32 05/08/23
Information	09:01:42 05/08/23
Juvenile Prob	08:24:48 05/08/23
Alarm Bus	08:11:43 05/08/23
Traffic Stop	04:34:44 05/08/23
Intoxication	23:20:58 05/07/23
Missing Person	19:02:48 05/07/23
Accident PD	16:45:53 05/07/23
Alarm Res	15:50:50 05/07/23
Lost Property	13:26:47 05/07/23
Property Damage	13:21:28 05/07/23
Fraud	12:09:02 05/07/23
Public Assist	11:26:43 05/07/23
Warrant Arrest	11:00:05 05/07/23
Property Damage	10:57:19 05/07/23
Stray Dog	09:12:35 05/07/23
911 AHM	07:00:38 05/07/23
Warrant Arrest	04:30:49 05/07/23
Alarm Bus	03:12:15 05/07/23
Traffic Stop	22:34:11 05/06/23
Suspicious	18:10:58 05/06/23
Information	17:43:47 05/06/23
Drugs PCS	15:38:55 05/06/23
Accident PD	14:01:31 05/06/23
Traffic Compl	13:28:53 05/06/23
Medical	04:58:59 05/06/23
Traffic Stop	00:33:26 05/06/23
Traffic Stop	00:21:55 05/06/23
Alarm Bus	23:39:20 05/05/23
Traffic Stop	22:31:51 05/05/23
Traffic Stop	22:19:55 05/05/23
Traffic Stop	21:58:30 05/05/23
Traffic Stop	21:43:27 05/05/23
Traffic Stop	21:18:02 05/05/23
Traffic Stop	20:44:00 05/05/23
Fire Structure	19:17:22 05/05/23
Welfare Check	16:24:55 05/05/23
Traffic Stop	15:45:09 05/05/23
Traffic Stop	15:33:29 05/05/23
Traffic Stop	15:27:53 05/05/23
Traffic Stop	15:12:58 05/05/23
Traffic Stop	14:59:38 05/05/23

Traffic Stop	14:57:19 05/05/23
Traffic Stop	14:45:58 05/05/23
Traffic Stop	13:44:11 05/05/23
Traffic Compl	11:23:17 05/05/23
Stray Dog	10:34:19 05/05/23
Agency Assist	09:50:52 05/05/23
Traffic Stop	00:23:05 05/05/23
Fire Gas Leak	21:17:51 05/04/23
Traffic Stop	20:14:09 05/04/23
Traffic Compl	19:13:29 05/04/23
Traffic Stop	18:10:15 05/04/23
Fraud	17:21:39 05/04/23
Traffic Stop	15:10:42 05/04/23
Battery	13:19:12 05/04/23
Battery	12:03:46 05/04/23
CPO NCO Viol	07:56:37 05/04/23
911 AHM	02:35:47 05/04/23
Missing Person	01:13:19 05/04/23
Missing Person	01:04:58 05/04/23
Fire Smoke Rpt	00:12:33 05/04/23
Traffic Compl	22:54:33 05/03/23
Motorist Assist	21:26:45 05/03/23
CPO NCO Viol	21:05:36 05/03/23
Civil Compl	16:37:52 05/03/23
DUI	16:16:07 05/03/23
Medical	14:28:26 05/03/23
Funeral Escort	13:25:51 05/03/23
Civil Compl	12:28:58 05/03/23
Traffic Compl	11:29:29 05/03/23
Disturb Peace	10:47:10 05/03/23
Suspicious	07:44:17 05/03/23
Suspicious	01:32:10 05/03/23
Disturb Peace	22:43:08 05/02/23
Accident PD	21:55:04 05/02/23
Suicidal Subj	21:14:11 05/02/23
Medical	20:28:54 05/02/23
Medical	20:13:24 05/02/23
Suspicious	19:39:23 05/02/23
Traffic Stop	16:02:42 05/02/23
Welfare Check	15:52:49 05/02/23
Animal Cruelty	15:37:04 05/02/23
911 AHM	14:32:44 05/02/23
Threats	13:11:59 05/02/23
Alarm Fire	11:30:50 05/02/23
Trespassing	10:25:40 05/02/23



Traffic Stop	06:04:00 05/02/23
Traffic Stop	23:29:52 05/01/23
Traffic Stop	22:55:01 05/01/23
Traffic Stop	22:40:06 05/01/23
Animal Cmplnt	19:42:18 05/01/23
911 AHM	16:56:26 05/01/23
Traffic Compl	12:50:46 05/01/23
Suspicious	12:10:30 05/01/23
Property Damage	11:51:35 05/01/23
Trespassing	10:19:23 05/01/23
Child Abuse	09:29:50 05/01/23
Accident PI	08:37:16 05/01/23

**City's Strategic Pillars**  
6/27/23

- Economically vibrant and health-conscious city.
- Legally compliant with all state and federal laws.
- Performing its constitutional mission (protecting people and property).
- With adequate infrastructure for growth

PUBLIC WORKS GOALS

- Replace all water distribution lines less than 6" in diameter to meet minimum main line size requirement. 75%
- Design for well #6 at City Park. 60%
- Reduce I&I inside sewer collection lines to less than 50% of current rate per Sewer Capital Improvement Plan. 70%
- Implement Airport Pavement, and Master Capital Improvement Plan. 50%
- Replace Utilities at Wardwell Loop. 20%
- Create Cemetery Master Plan. 5% *on hold*

EXPENDITURE REQUIRING AUTHORIZATION / PURPOSE OF EXPENDITURE

- 04/27/23 Coastline, Public Works - \$7,247.10
- 05/10/23 ICI, Public Works - \$5,096.40
- 05/15/23 Morrow Electric, Airport Beacon - \$14,975.00
- 05/09/23 Sherwin Williams Co, Tank Repaint - \$14,557.34
- 05/04/23 Traffic Safety Co Inc, RRFB Crosswalk System - \$10,876.52
- 05/17/23 Granite Excavation Inc, Pit Run & Road Mix - \$8,460.14
- 05/17/23 Core & Main LP, Registers - \$9,776.64
- 05/06/23 Keller Associates, 12<sup>th</sup> St Lift Station - \$9,785.00
- 05/06/23 Keller Associates, Quail Run Lift Station - \$10,330.00
- 05/31/23 Sawtooth Land Surveying, FY22 Emmett Monuments - \$13,875.00
- 06/01/23 3C Construction, Public Works - \$21,112.50

TRAINING

- None

ACCOMPLISHMENTS SINCE LAST REPORT

1. Curb, Gutter, and sidewalk completed on westside of Hawthorne.
2. Intersection design for 12<sup>th</sup> St and Substation completed and approved by council.
3. Splash pad contract approved and in production.
4. CXT building contract approved and in design.
5. Concept for 12<sup>th</sup> St Lift Station completed
6. Concept for Quail Run Lift Station completed
7. Preparing 7th St from Hawthorne to McKinley for paving.
8. Roads will be clearing storm drains of winter road debris with vac truck
9. Opened all city restroom facilities for summer.
10. Paved all utility trenches from winter.
11. Submitted all flows data to Keller Associates to help with wastewater and collection plan update.
12. Adjusting all domestic water pumps and motors to get more efficiency in power consumption.
13. Working on new upgrade for the city clerk department.
14. Clearing all storm drain systems in roadway.

PLAN FOR NEXT 30 DAYS

1. Started alley grading.
2. Install new curb/gutter/sidewalk on Hawthorne.
3. WWTP/Sewer and WTP/Water Master Plan Update continued.
4. 12th and Substation Intersection Review with Keller Associates continued
5. Continuing our efforts to mitigate I&I.
6. Sewer manhole - grout and/or replacement for those leaking water
7. Repair bad water valves and water valve boxes
8. Water valve exercise for all water distribution valves.
9. Upgrade fire hydrants older than 18 years.
10. Work with ITD to get access off Hwy 16 for development of commercial
11. Pave new roadway on 7<sup>th</sup> from Hawthorne to McKinley.

**City's Strategic Pillars**

- Economically Vibrant and...
- Health-conscious city
- Legally compliant with all state and federal laws
- Performing its constitutional mission (protecting people and property)
- With adequate infrastructure for growth

**Systems Admin Goals (with percentage of completion to date)**

- Complete fiber optic network to inner city facilities. **88% Airport & Locust Booster will be last major sites to complete.** Airport city fiber will be complete in coming weeks to our hanger.
- Migrate all servers to cloud over the next 5 years. **35% SysAdmin, Library, Public Works converted to SharePoint cloud storage. Will get clerks converted after FTTH pilot project.**
- Complete Geographic Information System mapping of all city infrastructure assets (ongoing). **80% New fiber infrastructure on deck once comp plan is complete.**
- Convert city network from a bridged configuration to routed. **45% Initial plan and IP address scheme. Converted City Park, Highlands Booster, Fire Department, Industrial Park, Tin building, and Cemetery thus far.**
- ARPA Projects and Reporting completion. **25% Locust generator has been delivered. Concrete and building erection for Locust on deck.**

**Expenditures requiring authorization from higher and purpose of expenditure**

- None

**Training last 30 days**

**No less than Top Ten Accomplishments since last report**

1. Spillman admin laptop setup
2. Power outage and switch down clerks office
3. Meeting on tower cable length for meter reader
4. Upgrade RAM for clerks and PD computers
5. Flex software on detective computer
6. Upgrade video recorder drives to 8tb
7. Bi-annual switch and AC clean up
8. Vickery IT agreement
9. Veeam vulnerability fix
10. LynxIT meeting
11. Water plant door lock replace
12. Jerome County meeting on fiber optics
13. Meeting with Datatel on hospital expansion
14. ARPA reporting submission
15. CJIS refresher training
16. Web cam installs x3 on desktops
17. 3 Cradlepoints prepped for new vehicles

**Plan for next 30 days**

18. Battery backup replacements	19. Cradlepoint license renewals
20. Firstnet change over, cradlepoints	21. City/County network interconnection setup
22. Splicing of Airport fiber and conduit installation	23. Cemetery lighting and camera expansion
24. GIS fiber mapping platform build (Docufiber)	25. Water tower cleanup and cable install
26. 911 updates for phone system extensions	27. Fire department new RMS system
28. Daggerfalls fiber joint trench map	29. Tower radio collector unit for all water meters