The Emmett City Council held a meeting at 501 E. Main Street, Emmett, Idaho.

Mayor Petrie called the meeting to order at 7:00 p.m.

Mayor Petrie led the Pledge of Allegiance

Al Cinnamon offered the Community Invocation

**Council Present**: Councilor Gary Resinkin, Councilor Denise Sorenson, Councilor Jody Harris, Councilor Tom Butler, Councilor Tona Henderson

**Council Present by Phone –** None

**Council Absent:** - Council President Steve Nebeker

**City Attorney:** Jake Sweeten

**Staff Present:** Lyleen Jerome, Brian Sullivan, Clint Seamons, Steve Kunka, Alyce Kelley, Mike Giery, Mike Knittel

**Public Present:** Jethro Batchelor, 904 S. Mckinley, Emmett

**Public Present via telephone**: None

**Amendments to the Agenda**: None

**Declaration of Conflict of Interest**: None

**Declaration of Council Members’ Discussion Outside an Open Meeting**: None

**ELECTED OFFICIALS:**

**Mayor -** None

**City Council -** None

**Announcements and Good of the Order -** None

**CONSENT AGENDA**:

**Approval of Minutes** – December 12, 2023 – Regular Council Meeting

**Approval of Accounts Payables**

**Approval of Permits** – Bartenders: Taryn Shemwell

Councilor Resinkin **MOVED TO APPROVE THE CONSENT AGENDA.**  Seconded by Councilor Henderson **Motion carried by voice vote.**

**BUSINESS:**

Appoint Beth Rains to Library Board. Alyce Kelley, Library Director requests approval appoint Beth Rains to the Library Board for a five-year term. Councilor Henderson **MOVED TO APPROVE THE APPOINTMENT OF BETH RAINS TO THE LIBRARY BOARD FOR A FIVE YEAR TERM BEGINNING JANUARY 1, 2024.** Seconded by Councilor Resinkin. **Motion carried by voice vote.**

Lyleen Jerome, City Clerk requests approval of the 2024 Council Meeting Schedule. Councilor Henderson **MOVED TO APPROVE THE 2024 COUNCIL MEETING SCHEDULE**. Seconded by Councilor Resinkin. Motion carried by voice vote.

Lyleen Jerome, City Clerk requests approval of the 2024 Holiday Closure Schedule. Councilor Henderson **MOVED TO APPROVE THE 2024 HOLIDAY CLOSURE SCHEDULE**. Seconded by Councilor Resinkin. Motion carried by voice vote.

Clint Seamons, Public Works Director requests approval of payment to Northwest Industrial Repair in the amount of $16,996.19. Councilor Butler **MOVED TO APPROVE PAYMENT TO NORTHWEST INDUSTRIAL REPAIR IN THE** **AMOUNT OF $16,996.19 FOR AN EQUALIZER BLOWER FOR THE WATEWATER TREATMENT** **PLANT.** Seconded by Councilor Sorenson. **Motion carried by voice vote.**

Brian Sullivan, Building/Zoning Administrator requests approval of a time extension of Groveland PUDSubdivision**.** Councilor **Henderson MOVED TO APPROVE A ONE-YEAR TIME EXTENSION TO START CONSTRUCTION OF GROVELAND PUD SUBDIVISION PUD WITH AN OPTION TO FILE ANOTHER EXTENSION UPON SHOWING GOOD CAUSE. CONSTRUCTION MUST START TWO YEARS FROM** **THE WRITTEN DATE OF APPROVAL WHICH IS NOVEMBER 18, 2024.** Seconded by Councilor Resinkin. **Motion carried by voice vote**.

Brian Sullivan requests approval of Bond Guarantee from Alejandro Ayala Jr. Councilor Sorenson **MOVED TO ACCEPT THE BOND FROM ALEJANDRO AYALA JR. WITH A&R CONSTRUCTION INC. for** **$7,800.00 FOR THE GUARANTEE OF CURB, GUTTER & SIDEWALK INSTALLATION FOR PROPERTY LOCATED AT 918 S. MCKINLEY.** Seconded by Councilor Henderson**. Motion carried by voice vote.**

Brian Sullivan requests approval of Final Plat of Skyhawk Subdivision. Councilor Henderson **MOVED TO APPROVE THE FINAL PLAT OF SKYHAWK SUBDIVISION, ADOPT THE STAFF REPORT, AND** **INCLUDE #4 SITE SPECIFIC CONDITIONS OF APPROVAL AS PART OT THE APPROVAL** Seconded by Councilor Resinkin. **Motion carried by voice vote.**

Brian Sullivan, Building/Zoning Administrator requests approval of Utility Easement Agreement betweenGem County and City of Emmett**.** Councilor Henderson **MOVED TO APPROVE UTILITY EASEMENT AGREEMENT BETWEEN GEM COUNTY AND THE CITY OF EMMETT WITH MAYOR TO SIGN.** Seconded by Councilor Resinkin. Roll call vote: Councilor Butler – AYE, Councilor Harris – AYE, Councilor Henderson – AYE, Councilor Sorenson – AYE. **Motion carried 5-AYES, 0-NOES.**

**ACTIVITY REPORTS**:

Building Official/City Planner – Brian Sullivan – Reported

City Clerk, Lyleen Jerome – Reported

Fire – Mike Giery - Reported

Library Director, Alyce Kelley – Reported

Police Chief, Steve Kunka – Reported

Public Works, Clint Seamons – Reported

IT Systems Director, Mike Knittel – Reported

**ADJOURN**

Councilor Henderson **MOVED TO ADJOURN.** Seconded by Councilor Butler. **Motion carried by voice vote**.

**Meeting adjourned at 7:21 p.m.**

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**Mayor Gordon Petrie Lyleen Jerome, City Clerk**