

CITY OF EMMETT
Zoning Commission
Recommendation to City Council

*(This recommendation is to be used in conjunction with the Staff Report
for the same application.)*

Application #: RZ 20-001, Rezone (RZ) from R-1 (Single-Family Residential) to C (Commercial)

Address: 1420 Judo Lane

Applicant: Veritas Holdings LLC

Date of Written Recommendation: November 30, 2020

Date of Zoning Commission Public Hearing(s): November 2, 2020

Date of City Council Public Hearing: December 8, 2020

Summary of Public Testimony:

In Favor: Representative Tina Wilson, Western Alliance for Veritas Holdings LLC, (applicant)

Neutral: Joanne Waters

Opposed: None

Recommendation: Approval of the Rezone from R-1, single-family residential to C, commercial. Unanimous vote.

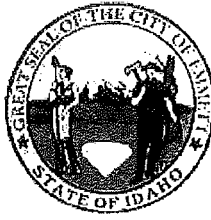
Reason(s) and Findings for Recommendation:

- a. The Commission finds the request to be in general conformance with the adopted Comprehensive Plan. (See the Findings section of the accompanying staff report for more information.)

Recommended Motion: I make a motion to approve application # 20-001, an application to re-zone 1420 Judo Lane from R-1-Single-Family Residential to C-Commercial, including adopting Staff findings, Analysis, and Staff recommendations.

OR

I recommend denial of application #20-001, and application to re-zone 1420 Judo Lane from R1-Single-Family Residential to C-Commercial for the following reason:



CITY OF EMMETT
PLANNING & ZONING DEPARTMENT

STAFF REPORT

DESCRIPTION: REZONE APPLICATION OF .997 +/- ACRES FROM R-1 (SINGLE FAMILY) TO C (COMMERCIAL)

ZONING COMMISSION HEARING DATE: November 2, 2020, 6:00PM
CITY COUNCIL HEARING DATE:

APPLICANT: Veritas Holding LLC
PO Box 1548
EAGLE, ID 83616

PROPERTY OWNER: SAME

SUBJECT PROPERTY LOCATION: 1420 JUDO LANE, Section 18, Township 6 North,
Range 1 West, Boise Meridian, Gem County,
Idaho.
RP06N01W180085

STAFF PLANNER: BRIAN SULLIVAN

1. APPLICATION SUMMARY/BACKGROUND:

The applicant, Veritas Holdings LLC, on property in their ownership, are requesting approval of a Rezone application on a parcel totaling approximately .997 +/- acres from R-1 (Single-Family Residential) to C (Commercial). There is one structure, a shop with unfinished living quarters on the parcel. The application states the intended use of the property is for light manufacturing with a companion application for a special use permit to allow an accessory use of residential inside the existing structure. The structure was originally designed as a shop with living quarters for a single-family residential use, which is currently the allowed use.

Comprehensive Plan / Future Land Uses

The parcel falls within the *Mixed Planned Development* designation of the 2007 Future Land Use Map of the Comprehensive Plan.

Staff Recommendation

As further described below, Staff finds that the Rezone application meets the goals of the Comprehensive Plan for a rezone to C – Commercial, with a special use permit for living quarters inside the existing structure contingent on the approval of the re-zone.

2. APPLICATION & PROPERTY FACTS:

- A. Site Address/Location:
The property is located at 1420 Judo Lane. The parcel is in Township 06N, Range 01W, Section 18.
- B. Assessor Parcel No(s): RP06N01W180085
- C. Current Owner(s): Veritas Holdings LLC
PO Box 1548
Eagle, ID 83616
- D. Applicant(s): Same
- E. Representative: Same
- F. Present Zoning: R-1, Single Family Residential
- G. Present Comprehensive Plan Designation: Mixed Planned Development
- H. Property Size: Approximately .997 +/- acres

3. APPLICATION PROCESS FACTS:

- A. Application Submittal:
The Rezone application was received by the City of Emmett Zoning office on October 7, 2020 and deemed complete on October 7, 2020.
- B. Notice of Public Hearing:
Notice of Public Hearing on the application for the Emmett Zoning Commission was published in accordance with requirements of Title 67, Chapter 65, Idaho Code on October 14, 2020. Notice of this public hearing was mailed to property owners within 300 feet of the subject property in accordance with the requirements of Title 67, Chapter 65, Idaho Code on October 8, 2020. The physical property was posted for the public hearing on October 23, 2020.
- C. Relevant Ordinances and Required Actions:
The subject application will in fact constitute a rezone as determined by Emmett City Code. By reason of the provisions of the Emmett City Code Title 9, Chapter 15, a public hearing is required before the Zoning Commission and the City Council on this matter.
- D. History of Previous Actions on Property: None
- E. Companion Applications: Special Use Permit to allow residential living in a commercial zone.

4. LAND USE

- A. Existing Land Use(s): Finished shop with unfinished living quarters.
- B. Description of Character of Surrounding Area: This vicinity is comprised of single-family residential uses to the west, commercial building to the south, assisted living facilities and assisted apartment living to the north and vacant land to the east.
- C. Adjacent Comprehensive Plan, Zoning and Land Use:

	COMP PLAN DESIGNATION	ZONING DESIGNATION	LAND USE

	COMP PLAN DESIGNATION	ZONING DESIGNATION	LAND USE
North of site	Mixed Planned Development	R-3, Multi- Family Residential	Assisted Living and Assisted apartment living
South of site	Mixed Planned Development	R-3, Multi- Family Residential, Commercial	Emmett Judo Club and vacant land
East of site	Mixed Planned Development	R-3, Multi- Family Residential	Vacant land
West of site	Mixed Planned Development	R-3, Multi- Family Residential	Single-Family Residential

D. Streets and/or Access Information: Parcel has frontage and access to Judo Lane

5. COMPREHENSIVE PLAN POLICIES & GOALS [Staff comments and analysis are shown in *italics*.]

Before the City of Emmett can approve a Rezone application, it must determine that the proposed zone (C-Commercial) complies with the goals and policies of the Comprehensive Plan and Future Land Use Map. The Zoning Commission and City Council must review both the Future Land Use Map and the text of the Plan to see if the proposed zoning matches the vision described in the Plan. Below, staff has copied pertinent sections of the Comprehensive Plan and provided an analysis of each one.

The subject parcel is designated on the Future Land Use Map as “Mixed Planned Development.” In Chapter 12, the Joint Comprehensive Plan defines this land use category as follows:

These areas are unique in that they are accessible by arterials, and/or rail lines and/or the airport. These areas are greatly affected by contiguous industrial, residential and commercial land uses. In order that compatible land uses and efficient uses of the land might occur, these lands are anticipated for a variety of planned, compatible mixed uses. Probable mixed uses for these areas could be commercial, multi-family residential, open space uses (as a means to buffer highway noise), light industrial, office, public and related land uses. Single-family uses are only allowed through the Special Use Permit process. The vision of these mixed-use areas is to allow commercial and light industrial uses without requiring a Special Use Permit in order to facilitate and streamline business expansion and development.

The “C” zone allows for light manufacturing uses and is the most compatible land use designation for the Mixed Planned Development land use designation in reference to the surrounding lands uses. In the commercial zone, single-family residential is allowed with an SUP. No heavy industrial uses are allowed in the “C” zone.

In addition to the map designations above, the Joint Comprehensive Plan includes the following policies which generally **support** this application:

- Chapter 12, Land Use- 12.25- Encourage new industrial development to occur within the Mixed Planned Development or Industrial areas and throughout the county where industrial development potential exists.

While the requested re-zone is for Commercial Zoning designation, the property use will be for light manufacturing.

- Chapter 12, Land Use - 12.28 - Support new commercial uses near residential areas in such a way as to complement but not conflict with those residential areas

Business creation is partially dependent upon having available land zoned for commercial uses. If

approved, this application would increase the supply of "Commercial" zoned land, thereby supporting increased business creation in the valley.

- Chapter 12, Land Use - 12.36 - The development of a variety of compatible land uses should be provided in specific plans and proposals for future development.

The application provides a variety of compatible land uses by adding the "Commercial" zoned land for a light manufacturing use and the special use permit application for residential living in conjunction with the intended use of the structure.

- Land Use Chapter - #12.30 Encourage commercial infill uses and offices to locate in the Central Business District, business parks, shopping centers, and near high-intensity activity areas, within Letha, Sweet, Ola, Montour and Emmett.

This property is located near State Highway 16 and Johns Ave., both are high-intensity activity areas.

- Economic Development Chapter - #4.1.2- Support business retention, expansion and creation. Assist businesses with the tools and encouragement that will enable them to succeed.

This is the creation of a new business in the Gem Community.

- Economic Development Chapter- #4.1.4- Promote job creation to meet the employment needs of a growing work force; therefore, reducing the need for residents to commute outside of the community for employment. Ensure that needed infrastructure is provided for new and expanding businesses

The business will bring employment options to the community which helps reduce the traffic on the highway system as well as new residents that will add to the local tax base.

- Economic Development Chapter - # 4.1.6- The community should solicit economic activities that maintain and increase the community's fiscal stability by providing high quality development opportunities, which export goods and services.

This high-quality light manufacturing use will provide tax revenue and will export goods made in our community.

- Economic Development Chapter - #4.1.7- Reserve and designate sufficient land to fulfill the community's industrial and commercial needs.

Approving this rezone would add approximately 1 acre of land to Emmett's "C" zoning district, thereby helping to fulfill the city's commercial needs by supplying more land for commercial businesses.

6. ZONING ORDINANCE

A. Zoning Schedule of Use Control: Emmett City Code (ECC) 9-5-2 lists permitted and special uses in the "Commercial" zoning districts. ECC 9-5-2 C, designates permitted uses within the C zone. Light manufacturing is permitted outright in the commercial zone.

B. Purpose Statement of Zone: Emmett City Code 9-3-2C lists the purpose of the "C" zone as follows: "To accommodate and encourage further expansion and renewal in the historical core retail business and highway corridor areas of the community."

C. ECC 9-6-3, Official Height and Area Regulations, gives the area and bulk standards within the proposed C zone. The main difference between the R-1 (existing zone) and the C-Commercial zone is the maximum building height and the minimum lot area within each district. The R-1 zone allows buildings up to 35 feet in height vs. 60 feet in the C-Commercial zone. The minimum lot area for the R-1 zone is 6,000 sq. ft. while the C zone does not have a minimum lot size. Any allowed commercial use can be

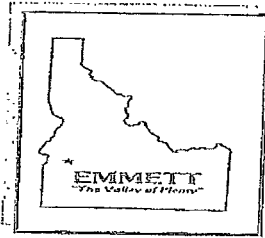
constructed so long as it complies with International Building Code and International Fire Code requirements.

7. REQUIRED FINDINGS & STAFF ANALYSIS

Emmett City Code 9-15-4, Transmittal to Commission, outlines the process and findings for review and approval of Zoning Amendment applications, which is what Rezone applications are classified under. Section B requires the Commission find that the request is “in accordance with the adopted Comprehensive Plan.” This is the only standard in the Zoning Ordinance by which the Commission must evaluate Rezone requests. Staff’s analysis of relevant Comprehensive Plan policies is provided above. The Commission and Council must find that the Comprehensive Plan map and policies support the Rezone application.

8. STAFF RECOMMENDATION

Staff is in support of the re-zone application from R-1- single-family residential to C- Commercial due to the proposed Rezone conforming to the basic intent of the Comprehensive Plan policies and Future Land Use Map. Staff finds the location and compliance with the Comprehensive Plan and Future Land Use Map to be key considerations that do support a change for this parcel. The Commission must rely upon any additional testimony provided during the public hearing when making its recommendation to the City Council.



CITY OF EMMETT
REZONE SUBMITTALS AND CHECKLIST

CITY OF EMMETT

601 E. 3rd Street, Emmett, Idaho 83617 www.cityofemmett.org Phone: (208) 365-9569 Fax (208) 365-4651

No rezone shall be recommended for approval by the Commission or granted by the City Council unless they find that the requested rezone is in accordance with the adopted Comprehensive Plan.

PRESENT LAND USE: vacant land with unfinished Building

PROPOSED LAND USE: Light manufacturing facility with living quarters

EXISTING ZONING CLASSIFICATION: Residential PROPOSED ZONING: Commercial for Light manufacturing with living quarters
COMPREHENSIVE PLAN DESIGNATION: Mixed Use 12.36 12.28

Submittal Requirements:

FEE: A \$450.00 fee must accompany this completed application. (Non-refundable)

LETTER OF INTENT:

- o Intended uses of property if Rezone approved.
- o How the proposed rezone relates to the Comprehensive Plan (please refer to page and section numbers of the Comprehensive Plan).

LEGAL DESCRIPTION: A metes and bounds description or lot and block reference of proposed property.

DIGITAL COPY OF LEGAL DESCRIPTION.

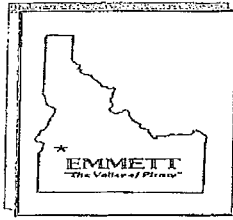
SITE PLAN: A vicinity map, which is drawn to scale, must be attached showing the location of the property under consideration.

PROOF OF OWNERSHIP OR VALID OPTION HOLDER: Attach a recorded copy of your property deed, option agreement, quit claim deed, or title report.

*PLAT MAP: Show property under consideration and surrounding properties.

*AERIAL PHOTO: Show property under consideration and surrounding properties.

*(THE ABOVE ITEMS WILL BE PROVIDED BY THE ZONING STAFF)



CITY OF EMMETT
MASTER PUBLIC HEARING APPLICATION

601 E. 3rd Street, Emmett, Idaho 83617 www.cityofemmett.org phone: (208) 365-9569 fax (208) 365-4651

TYPE OF APPLICATION: (Please check all that apply.)

- | | | |
|--|--|--|
| <input type="checkbox"/> ANNEXATION | <input type="checkbox"/> DEVELOPMENT AGREEMENT | <input type="checkbox"/> SUBDIVISION, MODIFICATION |
| <input type="checkbox"/> APPEAL | <input checked="" type="checkbox"/> REZONE | <input type="checkbox"/> VACATION |
| <input type="checkbox"/> COMPREHENSIVE PLAN TEXT AMENDMENT | <input checked="" type="checkbox"/> SPECIAL USE PERMIT | <input type="checkbox"/> VARIANCE |
| <input type="checkbox"/> COMPREHENSIVE PLAN MAP AMENDMENT | <input type="checkbox"/> SUBDIVISION, PRELIMINARY | <input type="checkbox"/> ZONING TEXT AMENDMENT |
| <input type="checkbox"/> DESIGN REVIEW | <input type="checkbox"/> SUBDIVISION, FINAL | |
| | <input type="checkbox"/> SUBDIVISION, COMBINED/MINOR | |

PROJECT NAME: Project ACES

SITE INFORMATION:

(This information can be found on the Assessor's property information assessment sheet.)

Quarter: NE 4 Section: 18 Township: 6N Range: 1W Total Acres: .997

Subdivision Name (if applicable): _____

Site Address: 1420 Judo Lane Lot: _____ Block: _____
City: Emmett

Tax Parcel Number(s): R006N01W180085 Current Zoning: R-1 Current Land Use: Shop

PROPERTY OWNER:

Name: Veritas Holdings LLC

Address: P.O. Box 1548

City: Eagle State: ID Zip: 83616

Telephone: (805) 720-6673 Fax: (805) 739-2751

email: davidway@wascoinc.com

APPLICANT:

Name: SAME

Address: _____

City: _____ State: _____ Zip: _____

Telephone: _____ Fax: _____

Email: davidway@wascoinc.com

I consent to this application and allow City staff to enter the property for site inspections related to this application.

I certify this information is correct to the best of my knowledge.

[Signature] 10-6-2020
Signature: (Owner) Date

[Signature] 10-6-2020
Signature: (Applicant) Date

NOTE: THIS APPLICATION MUST BE SUBMITTED WITH THE APPLICABLE CHECKLIST (S).

OFFICE USE ONLY

File No: 17-20-001 Received By: BVS Date: 10/7/20 Fee: 450.00 Receipt No: _____

October 5, 2020

Brian Sullivan
City of Emmett Building Official
Zoning Administrator

RE: Project ACES

We have recently purchased the property located at 1420 Judo Lane, Emmett. It is our understanding that the property is currently zoned residential.

We are asking the city to rezone the property to Commercial for light manufacturing with a special use permit to allow the accessory use of living quarters contained inside the existing structure.

We have attached a site plan showing the existing structure as well as a proposed second structure to be constructed at a future date.

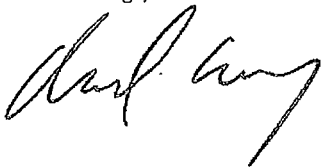
Light manufacturing processes involved will be for the purpose of hardware device fabrication and/or assembly.

We believe that our request falls under The Gem County Comprehensive Plan, Chapter 12, specifically: Commercial Land Use policy 12.28 (page 10) as well as Mixed Planned Development Policies 12.36 (page 12).

We understand the Special Use Permit for the resident living quarters would be contingent on the approval of the Rezone.

We are happy to answer any additional questions that you might have.

Sincerely
Veritas Holdings, LLC



Brian Sullivan

From: Lorraine Swindell <lorraineswindell@gmail.com>
Sent: Tuesday, October 27, 2020 10:40 AM
To: Brian Sullivan
Subject: Rezoning of property at 1420 Judo Lane

To Whom it May Concern

I have no objections to an owner making use of their property. The questions i would ask are as follows:

1. What volume of traffic would the use of this project add to the surrounding roads?
2. Any big or heavy vehicles needed for the transportation of materials?
3. Would the road mix used on Judo Lane stand up to heavy vehicles such as semis?
4. What would the value of the surrounding property and or properties look like, up or down?
5. Property taxes- up or down?

Also concerning the public hearing on November 2, because only one speaker will be allowed in at a time will it be live streamed so as to give the public true access?

Respectfully

Lorriane Swindell

Brian Sullivan

From: Sharron Wiley <swiley@co.gem.id.us>
Sent: Friday, October 23, 2020 1:27 PM
To: Brian Sullivan
Subject: RE: For Your Review, RZ 20-001 and SUP 20-003

Good Afternoon, Brian

I have reviewed the Special Use Permit Application and Rezone Application for Veritas Holdings LLC. At this time I have no comments to enter for these applications.

Have a great day

Shar Wiley

Certified Cadastral Specialist #144
Gem County GIS Dept
415 E Main St
Emmett, ID 83617
(208)477.2005 – Direct
(208)365.2982 – Office
swiley@co.gem.id.us

From: Doricela Millan-Sotelo [mailto:dmillan-sotelo@cityofemmett.org]
Sent: Friday, October 9, 2020 11:16 AM
To: Steve Kunka <skunka@emmettpolice.com>; Lyleen Jerome <ljerome@cityofemmett.org>; brandi.j.richter@usps.gov; Curt Christensen <cchristensen@cityofemmett.org>; Hollie Ann Strang <hstrang@co.gem.id.us>; Laurie Boston <lboston@co.gem.id.us>; Sharron Wiley <swiley@co.gem.id.us>; Megan Keene <mkeene@co.gem.id.us>; Megan Keene <mkeene@co.gem.id.us>; juhrig@idahopower.com; IGCOwyheeDistrictOperationsAide@intgas.com; Jessica.mansell@intgas.com; Taylor, Monica <Monica.Taylor@intgas.com>; Clint Seamons <cseamons@cityofemmett.org>; Jennifer Kharrl <jkharrl@co.gem.id.us>
Cc: Brian Sullivan <bsullivan@cityofemmett.org>; Jake Sweeten <jsweeten@capitolawgroup.com>
Subject: For Your Review, RZ 20-001 and SUP 20-003

Good Afternoon,

Attached are two companion applications:

1. Rezone Application RZ 20-001, made by Veritas Holdings LLC, requesting to Re-Zone from Residential to Commercial at their property located at 1420 Judo Lane.
2. Special Use Permit Application SUP 20-003, made by Veritas Holdings LLC, requesting to allow residential use in a Commercial Zone at their property located at 1420 Judo Lane.

We are asking for comments by Tuesday October 27th. If you do not have any comments you can just reply to bsullivan@cityofemmett.org stating so, for the record.

Have a good weekend.

Brian Sullivan

From: Doricela Millan-Sotelo
Sent: Tuesday, October 27, 2020 12:24 PM
To: Brian Sullivan
Subject: Fwd: For Your Review, RZ 20-001 and SUP 20-003

From: Curt Christensen <cchristensen@cityofemmett.org>
Sent: Tuesday, October 27, 2020, 12:18 PM
To: Doricela Millan-Sotelo
Subject: Re: For Your Review, RZ 20-001 and SUP 20-003

I have no comments.

In Service,

Curt Christensen
Chief Emmett Fire Department
cchristensen@cityofemmett.org
208-941-7367



On Oct 9, 2020, at 11:15 AM, Doricela Millan-Sotelo <dmillan-sotelo@cityofemmett.org> wrote:

Good Afternoon,

Attached are two companion applications:

1. Rezone Application RZ 20-001, made by Veritas Holdings LLC, requesting to Re-Zone from Residential to Commercial at their property located at 1420 Judo Lane.
2. Special Use Permit Application SUP 20-003, made by Veritas Holdings LLC, requesting to allow residential use in a Commercial Zone at their property located at 1420 Judo Lane.

We are asking for comments by Tuesday October 27th. If you do not have any comments you can just reply to bsullivan@cityofemmett.org stating so, for the record.

Have a good weekend.

Doricela Millan-Sotelo | Office Manager

LEGAL NOTICE

CITY OF EMMETT NOTICE OF PUBLIC HEARING

The City of Emmett will hold a public hearing following established social distancing protocol. The hearing will be streamed live via an electronic platform to attend or observe on Tuesday, December 8, 2020 at 7:00 P.M. at Emmett City Hall, 501 E. Main Street, Emmett Idaho.

The purpose of the public hearing is to allow public input on a proposed new fee structure for the inspection of mobile food vendor vehicles per International Fire Code # IFC 319. The fee structure is as follows:

* \$45.00 Annual Inspection Fee beginning January 1, 2021

This annual inspection will generate a sticker that is placed and displayed on the vehicle and remains valid through December 31st it will also be honored in Boise, Meridian, Nampa, Caldwell, Middleton, Star, Kuna, Eagle, and Mountain Home.

Due to COVID 19, social distancing guidelines for separation of citizens will be observed. City Hall will only have capacity for two citizens at a time inside the building to be live at the hearing. A table will be set up outside the building to sign in for those wishing to speak during the public comment period. Citizens will be ushered one at a time into and out of the meeting room.

To be published in the Messenger Index November 25th and December 2nd, 2020

faces, a Class A-rated roof system complying with ASTM E108 or UL 790 shall be achieved for a minimum 6-foot-wide (1829 mm) continuous border placed around rooftop structures and all rooftop equipment including, but not limited to, mechanical and machine rooms, penthouses, skylights, roof vents, solar panels, antenna supports and building service equipment.

317.4 Vegetation. Vegetation shall be maintained in accordance with Sections 317.4.1 and 317.4.2.

317.4.1 Irrigation. Supplemental irrigation shall be provided to maintain levels of hydration necessary to keep green roof plants alive and to keep dry foliage to a minimum.

317.4.2 Dead foliage. Excess biomass, such as overgrown vegetation, leaves and other dead and decaying material, shall be removed at regular intervals not less than two times per year.

317.4.3 Maintenance plan. The *fire code official* is authorized to require a maintenance plan for vegetation placed on roofs due to the size of a roof garden, materials used or where a fire hazard exists to the building or exposures due to the lack of maintenance.

317.5 Maintenance equipment. Fueled equipment stored on roofs and used for the care and maintenance of vegetation on roofs shall be stored in accordance with Section 313.

SECTION 318 LAUNDRY CARTS

318.1 Laundry carts with a capacity of 1 cubic yard or more. Laundry carts with an individual capacity of 1 cubic yard [200 gallons (0.76 m³)] or more, used in laundries within Group B, E, F-1, I, M and R-1 occupancies, shall be constructed of noncombustible materials or materials having a peak rate of heat release not exceeding 300 kW/m² at a flux of 50 kW/m² where tested in a horizontal orientation in accordance with ASTM E1354.

Exceptions:

1. Laundry carts in areas protected by an *approved automatic sprinkler system* installed throughout in accordance with Section 903.3.1.1.
2. Laundry carts in coin-operated laundries.

SECTION 319 MOBILE FOOD PREPARATION VEHICLES

319.1 General. Mobile food preparation vehicles that are equipped with appliances that produce smoke or grease-laden vapors shall comply with this section.

319.2 Permit required. Permits shall be required as set forth in Section 105.6.

319.3 Exhaust hood. Cooking equipment that produces grease-laden vapors shall be provided with a kitchen exhaust hood in accordance with Section 607.

319.4 Fire protection. Fire protection shall be provided in accordance with Sections 319.4.1 and 319.4.2.

319.4.1 Fire protection for cooking equipment. Cooking equipment shall be protected by automatic fire extinguishing systems in accordance with Section 904.12.

319.4.2 Fire extinguisher. Portable fire extinguishers shall be provided in accordance with Section 906.4.

319.5 Appliance connection to fuel supply piping. Gas cooking appliances shall be secured in place and connected to fuel-supply piping with an appliance connector complying with ANSI Z21.69/CSA 6.16. The connector installation shall be configured in accordance with the manufacturer's installation instructions. Movement of appliances shall be limited by restraining devices installed in accordance with the connector and appliance manufacturers' instructions.

319.6 Cooking oil storage containers. Cooking oil storage containers within mobile food preparation vehicles shall have a maximum aggregate volume not more than 120 gallons (454 L), and shall be stored in such a way as to not be toppled or damaged during transport.

319.7 Cooking oil storage tanks. Cooking oil storage tanks within mobile food preparation vehicles shall comply with Sections 319.7.1 through 319.7.5.2.

319.7.1 Metallic storage tanks. Metallic cooking oil storage tanks shall be *listed* in accordance with UL 80 or UL 142, and shall be installed in accordance with the tank manufacturer's instructions.

319.7.2 Nonmetallic storage tanks. Nonmetallic cooking oil storage tanks shall be installed in accordance with the tank manufacturer's instructions and shall comply with both of the following:

1. Tanks shall be *listed* for use with cooking oil, including maximum temperature to which the tank will be exposed during use.
2. Tank capacity shall not exceed 200 gallons (757 L) per tank.

319.7.3 Cooking oil storage system components. Metallic and nonmetallic cooking oil storage system components shall include, but are not limited to, piping, connections, fittings, valves, tubing, hose, pumps, vents and other related components used for the transfer of cooking oil.

319.7.4 Design criteria. The design, fabrication and assembly of system components shall be suitable for the working pressures, temperatures and structural stresses to be encountered by the components.

319.7.5 Tank venting. Normal and emergency venting shall be provided for cooking oil storage tanks.

319.7.5.1 Normal vents. Normal vents shall be located above the maximum normal liquid line, and shall have a minimum effective area not smaller than the largest filling or withdrawal connection. Normal vents are not required to vent to the exterior.

319.7.5.2 Emergency vents. Emergency relief vents shall be located above the maximum normal liquid line, and shall be in the form of a device or devices that will relieve excessive internal pressure caused by an exposure fire. For nonmetallic tanks, the emergency relief vent shall be allowed to be in the form of construction.

Emergency vents are not required to discharge to the exterior.

319.8 LP-gas systems. Where LP-gas systems provide fuel for cooking appliances, such systems shall comply with Chapter 61 and Sections 319.8.1 through 319.8.5.

319.8.1 Maximum aggregate volume. The maximum aggregate capacity of LP-gas containers transported on the vehicle and used to fuel cooking appliances only shall not exceed 200 pounds (91 kg) propane capacity.

319.8.2 Protection of container. LP-gas containers installed on the vehicle shall be securely mounted and restrained to prevent movement.

319.8.3 LP-gas container construction. LP-gas containers shall be manufactured in compliance with the requirements of NFPA 58.

319.8.4 Protection of system piping. LP-gas system piping, including valves and fittings, shall be adequately protected to prevent tampering, impact damage, and damage from vibration.

319.8.5 LP-gas alarms. A *listed* LP-gas alarm shall be installed within the vehicle in the vicinity of LP-gas system components, in accordance with the manufacturer's instructions.

319.9 CNG systems. Where CNG systems provide fuel for cooking appliances, such systems shall comply with Sections 319.9.1 through 319.9.4.

319.9.1 CNG containers supplying only cooking fuel. CNG containers installed solely to provide fuel for cooking purposes shall be in accordance with Sections 319.9.1.1 through 319.9.1.3

319.9.1.1 Maximum aggregate volume. The maximum aggregate capacity of CNG containers transported on the vehicle shall not exceed 1,300 pounds (590 kg) water capacity.

319.9.1.2 Protection of container. CNG containers shall be securely mounted and restrained to prevent movement. Containers shall not be installed in locations subject to a direct vehicle impact.

319.9.1.3 CNG container construction. CNG containers shall be an NGV-2 cylinder.

319.9.2 CNG containers supplying transportation and cooking fuel. Where CNG containers and systems are used to supply fuel for cooking purposes in addition to being used for transportation fuel, the installation shall be in accordance with NFPA 52.

319.9.3 Protection of system piping. CNG system piping, including valves and fittings, shall be adequately protected to prevent tampering, impact damage and damage from vibration.

319.9.4 Methane alarms. A listed methane gas alarm shall be installed within the vehicle in accordance with manufacturer's instructions.

319.10 Maintenance. Maintenance of systems on mobile food preparation vehicles shall be in accordance with Sections 319.10.1 through 319.10.3.

319.10.1 Exhaust system. The exhaust system, including hood, grease-removal devices, fans, ducts and other appurtenances, shall be inspected and cleaned in accordance with Section 607.3.

319.10.2 Fire protection systems and devices. Fire protection systems and devices shall be maintained in accordance with Section 901.6.

319.10.3 Fuel gas systems. LP-gas containers installed on the vehicle and fuel-gas piping systems shall be inspected annually by an *approved* inspection agency or a company that is registered with the U.S. Department of Transportation to requalify LP-gas cylinders, to ensure that system components are free from damage, suitable for the intended service and not subject to leaking. CNG containers shall be inspected every 3 years in a qualified service facility. CNG containers shall not be used past their expiration date as listed on the manufacturer's container label. Upon satisfactory inspection, the *approved* inspection agency shall affix a tag on the fuel gas system or within the vehicle indicating the name of the inspection agency and the date of satisfactory inspection.



SOUTHWEST IDAHO

MOBILE FOOD UNIT REQUIREMENTS

Why are there new requirements?

In 2020, the State of Idaho Adopted the 2018 International Fire Code (2018 IFC). In this edition, there is a new Section 319 on Mobile Food Preparation Vehicles. In the following pages are checklists and contacts to help you meet the requirements of the 2018 IFC.

What do I need prior to contacting the fire department for my inspection?

1. Central District Health approved license and inspection.
 - See: <http://cdhd.idaho.gov/eh-food-forms.php>
 - Complete the application for Mobile Food Establishment and submit a drawing (to scale) of the layout including all equipment of the mobile food unit and pay required fees (licensing and plan review)
 - Complete the Mobile Food Unit operational plan review
 - Meeting with a Health Inspector for plan review approval
 - Submit commissary agreement during plan review meeting with Health Inspector
 - Obtain any required approvals from other agencies - Example: Eating and Drinking License, Planning and Zoning, Fire Marshal, etc.
 - Contact the Health Department at least two weeks prior to opening to conduct a pre-operational inspection
 - Submit any changes in operating location or schedule
2. Proof of fire extinguisher/hood extinguishing system service.
 - Fire extinguishers shall be serviced annually.
 - Hood extinguishing systems shall be serviced every 6 months.
3. Proof of professional hood inspection/cleaning.
 - Typical hood systems must be inspected every 6 months, or monthly for solid fuel cooking.
4. Have an LP gas alarm (combustible gas detector) installed in your food truck/trailer.
 - LP gas alarms/combustible gas detectors can be purchased at most hardware stores and RV dealers.

Now you are ready!

It is the vendor's responsibility to contact your local Fire Department's Fire Prevention office to schedule an inspection of the mobile food unit prior to use. Normal inspection hours occur Monday through Friday 8am to 5pm. Your inspection is valid for the jurisdictions and areas served by the following fire departments/districts: Boise, Meridian, Eagle, Kuna, Star, Middleton, Nampa, Caldwell, Mountain Home, and Emmett. The inspection is valid from January 1st to December 31st.

MOBILE FOOD UNIT REQUIREMENTS

Fire Extinguishers

1. Minimum of one (1) sized 2A-10BC all-purpose dry chemical fire extinguisher.
2. If you use grease in your cooking process, a Class K liquid chemical extinguisher is also required.
3. Extinguishers must be mounted in an accessible location so that the head of the extinguisher is between 3-5 feet from the floor.
4. Extinguishers must also have affixed to it, at the time of inspection, a current service tag (within the last eleven (11) calendar months) and shall be a serviceable model per NFPA 10. No plast fire extinguishers will be allowed.

Commercial Cooking Appliance Systems

1. The fire suppression system (including the portable Class K liquid chemical extinguisher), must have a current service tag within the last six (6) months. If it has not been serviced within the last six (6) months, you will need to have it professionally serviced prior to inspection.
2. A Class K liquid chemical extinguisher must be mounted as indicated above.
3. The Class K liquid chemical extinguisher must be tagged as indicated above.
4. The manual activation for the hood suppression must be accessible.
5. Activation of the suppression system shall also shut off gas to the burners.

Waste

1. One (1) OSHA compliant, metal can for oily waste, with a tight fitting lid is required. The size of the can depends on the amount of rags utilized
2. Oily waste cans are required to be emptied daily.
3. The oily waste can may be located just outside the booth or stand, in cases where space is limited so long as it is accessible during hours of operation.
4. No other trash or debris may be placed in these cans.

Generators

1. All generators and fuel cans shall be located at least ten (12) feet from the mobile food preparation vehicle. All fuel cans onsite shall have a secure lid or cover to control vapor release.
2. Generators must be isolated from the public to prevent accidental touching of a hot unit.
3. Generators may not be refueled while the unit is running. Shut the unit down and move it away from the food truck when refueling.
4. No multi-outlets strips may be used to power cooking appliances.

LP Gas

1. LP tanks must be 10feet from tents/canopies
2. LP tanks must be stored and secured in the upright position
3. LP refueling may only be done after event hours
4. Vendors using propane/LP gas must place "NO SMOKING" signs on or near their booth.

Misc.

1. No straw, hay, wood chips or other combustibile material may be used as ground cover where open flame cooking/heating devices are used.
2. No open flame cooking devices may be located any type of canopy and must be 10' from any flammable fabric.
3. There shall be one operator that has received training in the use of portable fire extinguishers.
4. Vendors using solid fuel cooking appliances must have a water extinguishing source available (hose, bucket or water extinguisher)

MOBILE FOOD UNIT INSPECTION

Business Name: _____ Date: _____

Address: _____ Phone: _____

City: _____ Zip Code: _____

Email: _____

AHJ: _____

GENERAL REQUIREMENTS:

Fire Extinguishers:

Yes No N/A

- | | | | |
|---|--------------------------|--------------------------|--------------------------|
| 1. Portable fire extinguisher 2A:10B:C are installed near kitchen cooking areas | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2. Cooking appliances that produce grease-laden vapors protected by listed fire extinguisher (Class K) (One per 4 fryers) | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3. 1.5 Gallon Class K or 2A Water Extinguisher for solid fuels | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

LP (Propane):

- | | | | |
|--|--------------------------|--------------------------|--------------------------|
| 4. Flexible connector is installed between the regulator outlet and the fixed piping system [NFPA 58:6.26.5.1(B)] | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 5. LP gas containers installed on the vehicle shall be securely mounted and restrained to prevent movement [2018 IFC 319.8.2] | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 6. LP gas system piping, including valves and fittings, shall be adequately protected to prevent tampering, impact damage, and damage from vibration [2018 IFC 319] | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 7. Maximum aggregate capacity of LP gas containers transported on the vehicle, and used to fuel cooking appliances only, shall not exceed 200 pounds propane capacity [2018 IFC 319.8.1] | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 8. A listed LP gas alarm shall be installed, within the vehicle, near LP gas system components, in accordance with the manufacturer's instruction [2018 IFC 319.8.5] | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 9. Tanks not stored on the roof or interior | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 10. Tanks do not extend past the bumper or provided with impact protection | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Exhaust Hood and Fire Protection:

- | | | | |
|---|--------------------------|--------------------------|--------------------------|
| 11. Cooking equipment that produces grease-laden vapor shall be provided with kitchen exhaust hood in accordance with 2018 IFC Section 607 [2018 IFC 319.3] | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 12. The exhaust system including, including hood, grease-removal devices, fans, ducts and other appurtenances, shall be inspected and cleaned in accordance with 2018 IFC 607.3.3.1 [2018 IFC 319.10.1] | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 13. Cooking equipment shall be protected by automatic fire extinguishing system in accordance with 2018 IFC Section 904.12 [2018 IFC 319.4.1] | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 14. Fire protection system and devices shall be maintained in accordance with 2018 IFC Section 901.6 [2018 IFC 319.10.2] | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 15. Manual activation of fire suppression system is visible and accessible | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 16. "No Smoking" sign is mounted above LP tanks with 4 inch minimum lettering | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Solid Fuel Operations:

- | | | | |
|--|--------------------------|--------------------------|--------------------------|
| 17. Solid fuel is not stored above any heat-producing appliance or vent [NFPA 96:14.9.2.2] | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 18. Solid fuel is not stored closer than 3 feet from any cooking appliance [96:14.9.2.2] | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 19. Solid fuel is not stored near any flammable liquids, ignition sources, chemicals [96:14.9.2.7] | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 20. Solid fuel is not stored in the path of the ash removal or near removed ashes [96:14.9.2.4] | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 21. Ash, cinders and other fire debris should be removed from the firebox at regular intervals and at least once a day [96:14.9.3.6.1] | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 22. Removed ashes, cinders and other removed debris should be placed in a closed, metal container located at least 3 feet from any cooking appliance [96:14.9.3.8] | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

Cooking Area:

- 23. 8 inch steel baffle between fryer and surface flames or 18 inch space between fryer and surface flames [96:6.2.2.1, 96:6.2.2.2]
- 24. No more than 120 gallons of cooking oil, which is protected from damage and secured during transport [2018 IFC 319.6]
- 25. Metal storage tanks are UL 80 or 142 listed [2018 IFC 319.7.1]

Emergency Egress:

Yes No N/A

- 26. Minimum of 30 inches of unobstructed clear aisle space throughout the unit
- 27. Clear unobstructed height over the aisle of at least 74 inches
- 28. Walking surface of egress path has a slip-resistant surface

Generators/General Safety:

- 29. Generator is grounded and visually in good repair [96:B17]
- 30. Any Generator that is not mounted to the vehicle shall be 12 feet away from mobile or temporary cooking operations [96:B16.2.1]
- 31. Fuel is stored in a UL or FM listed flammable liquids safety container [2018 IFC 5704.3.1.1]
- 32. Fuel is stored away from heat sources and secured from tipping [2018 IFC 5704.3.4.4]
- 33. Extension cords shall be commercial grade extension cords. No light-weight extension cords allowed [2018 IFC 604.5]
- 34. Generator shall be shut down and moved away from the unit prior to refueling [96:B18.3.2]
- 35. Electrical panel shall be accessible [2018 IFC 604.3]

Approved: _____

Date: _____

Inspector's Printed Name: _____

Title _____

Department Performing the Inspection: _____

Sticker Number: _____ Vehicle/Trailer Information: _____

Vehicle Notes: _____

Comments: _____

City of Emmett Council Meeting

November 17, 2020

The Emmett City Council held a regular meeting at 501 E. Main Street, Emmett, Idaho.
Mayor Gordon Petrie called the meeting to order at 7:00p.m.
Mayor Gordon Petrie led the **Pledge of Allegiance**
Lance Zagaris offered the **Community Invocation**

Council Present: Councilor Michelle Welch

Council Present via telephone: Council President Nebeker, Councilor Denise Sorenson, Councilor Gary Resinkin

Council Absent: Councilor Butler, Councilor Henderson

Counselor Present: Jake Sweeten

Staff Present: Lyleen Jerome, Clint Seamons, Steve Kunka, Curt Christensen, Mike Knittel, Brian Sullivan, Stephanie Johnson

Staff Present via telephone: None

Public Present: None

Public Present via telephone: None

Amendments to the Agenda: None

Councilor Welch made a **MOTION TO APPROVE THE AGENDA AS AMENDED**. Seconded by Council President Nebeker. 4 – AYES, 0 – NOES. Motion Carried.

Declaration of Conflicts of Interest: None

Declaration of Council Members' Discussion Outside an Open Meeting: None

ELECTED OFFICIALS:

- A. Mayor
- B. City Council
- C. Announcements and Good of the Order

CONSENT AGENDA:

- A. Approval of Minutes – November 10, 2020
- B. Approval of Accounts Payable.
- C. Approve Permits:

1. Bartender Permits Jenny Kaylor, Delphia Montes

Councilor Welch made a **MOTION TO ACCEPT THE CONSENT AGENDA AS PRESENTED**. Seconded by Council President Nebeker. AYES -4, NOES - 0. Motion Carried.

NON-CONSENT AGENDA

BUSINESS

A. Mike Knittel, Systems Administrator requests approval of payment to Payette River Electric & Controls. Councilor Welch made a **MOTION TO APPROVE THE PAYMENT TO PAYETTE RIVER ELECTRIC & CONTROLS IN THE AMOUNT OF \$38,575.00**. Seconded by Councilor Resinkin. AYES – 4, NAYS – 0. Motion carried.

B. Clint Seamons, Public Works Director requests approval of the Power Systems West Service Agreement. Council President Nebeker made a **MOTION TO APPROVE POWER SYSTEM WEST SERVICE AGREEMENT FOR STAND BY POWER WITH MAYOR TO SIGN**. Seconded by Councilor Welch. Roll Call Vote – COUNCIL PRESIDENT NEBEKER – AYE, COUNCILOR RESINKIN – AYE, COUNCILOR WELCH – AYE, COUNCILOR SORENSON – AYE. AYES – 4, NOES – 0. Motion Carried.

C. Clint Seamons, PW Director requests approval of Resolution #R2020-14 City of Emmett Impact Fee Committee. Councilor Welch made a **MOTION TO APPROVE RESOLUTION R2020-14 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EMMETT: REVOKING RESOLUTION R2020-09; AND MAKING FINDINGS; AND PROVIDING FOR THE DEVELOPMENT IMPACT FEE ADVISORY COMMITTEE AS A STANDING COMMITTEE; AND ESTABLISHING AND EFFECTIVE DATE**. Seconded by Councilor Sorenson. Roll Call Vote – COUNCIL PRESIDENT NEBEKER – AYE, COUNCILOR RESINKIN – AYE, COUNCILOR WELCH – AYE, COUNCILOR SORENSON – AYE. AYES – 4, NOES – 0. Motion Carried.

A. **Building Official/City Planner** – Brian Sullivan, Building/Zoning Administrator – Gave report

B. **Clerk** – Lyleen Jerome, City Clerk – Gave report

C. **Fire** – Curt Christensen, Fire Chief – Gave report

D. **Library** – Alyce Kelley, Director – Absent – report in packet



CITY OF EMMETT

Bartender Permit Checklist

Applicant Name MELODY BURNS

Date Application Received 11/30/20 By SJ

- New Application Renewal Application
- Application Notarized
- Fingerprint Receipt Attached (New only)
- Copy of Driver's License Attached
- Permit Fee Paid
- Temporary Permit Language added to Receipt (New only)

Police Department

- Background Check 12/2/2020
 - ✓ Emmett Police Name/Records Check
 - ✓ Gem County Sheriff's Name/Records Check
 - W. Harper Other
- Completed (signature) _____ Date _____ Chief of Police (signature) _____ Date _____
- Fingerprint Results Attached (New only) _____

City Council

- Added to Council Agenda for approval
- City Council Approved Yes No _____
Council Date

Official Permit

- Created _____
- Mailed _____

Tracking # _____



CITY OF EMMETT

Bartender Permit Checklist

New Renewal

Applicant Name: JEFFERSON JENKINS **Date:** 11-18-2020

Application Received:

- Application Complete
- Application Notarized
- Fingerprint Receipt Attached (New only)
- Copy of Driver's License Attached
- Permit Fee Paid
- Temporary Permit Language added to Receipt (New only)

Background Check Results Complete (New Only)

Police Department Background Check (Attached to DL Copies)

Requested _____ Complete _____

<u>[Signature]</u>	Emmett Police Name/Records Check
<u>[Signature]</u>	Gem County Sheriff's Name/Records Check
<u>[Signature]</u>	Idaho Courts Name/Records Check
<u>[Signature]</u>	<u>[Signature]</u>
Completed by	Chief of Police

Council
City Clerk Approved Yes No 12/8/20

Official Alcohol License

Created _____

Mailed _____

Tracking # _____



CITY OF EMMETT

Bartender Permit Checklist

New Renewal

Applicant Name:

Date:

LARRY JENKINS

11-18-2020

Application Received:

- Application Complete
- Application Notarized
- Fingerprint Receipt Attached (New only)
- Copy of Driver's License Attached
- Permit Fee Paid
- Temporary Permit Language added to Receipt (New only)

Background Check Results Complete (New Only)

Police Department Background Check (Attached to DL Copies)

Requested _____ Complete _____

[Signature]
[Signature]

Emmett Police Name/Records Check

Gem County Sheriff's Name/Records Check

Idaho Courts Name/Records Check

[Signature]
Completed by

[Signature]
Chief of Police

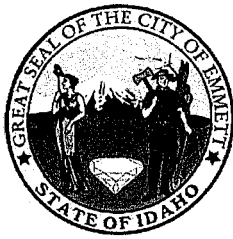
Council
City Clerk Approved

Yes No

12/18/20

Official Alcohol License

- Created _____
- Mailed _____
- Tracking # _____



CITY OF EMMETT

Bartender Permit Checklist

New Renewal

Applicant Name:

Date:

SUSAN JENKINS

11-18-2020

Application Received:

- Application Complete
- Application Notarized
- Fingerprint Receipt Attached (New only)
- Copy of Driver's License Attached
- Permit Fee Paid
- Temporary Permit Language added to Receipt (New only)

Background Check Results Complete (New Only)

Police Department Background Check (Attached to DL Copies)

Requested _____ Complete _____

VA

Emmett Police Name/Records Check

VA

Gem County Sheriff's Name/Records Check

[Signature]

Idaho Courts Name/Records Check

Completed by

[Signature]
Chief of Police

Council
City Clerk Approved

Yes No

12/8/20

Official Alcohol License

Created _____

Mailed _____

Tracking # _____



CITY OF EMMETT

Bartender Permit Checklist

New Renewal

Applicant Name:

Date:

BILLIE JO JOHNSON

11-18-2020

Application Received:

- Application Complete
- Application Notarized
- Fingerprint Receipt Attached (New only)
- Copy of Driver's License Attached
- Permit Fee Paid
- Temporary Permit Language added to Receipt (New only)

Background Check Results Complete (New Only)

Police Department Background Check (Attached to DL Copies)

Requested _____ Complete _____

✓ A

Emmett Police Name/Records Check

✓ A

Gem County Sheriff's Name/Records Check

Idaho Courts Name/Records Check

J. Lankford

Completed by

A. D. K.

Chief of Police

Council
City Clerk Approved

Yes No

12/18/20

Official Alcohol License

Created _____

Mailed _____

Tracking # _____



CITY OF EMMETT

Bartender Permit Checklist

Applicant Name JAMES A JOHNSON

Date Application Received 11/30/20 By SJ

- New Application Renewal Application
- Application Notarized
- Fingerprint Receipt Attached (New only)
- Copy of Driver's License Attached
- Permit Fee Paid
- Temporary Permit Language added to Receipt (New only)

Police Department

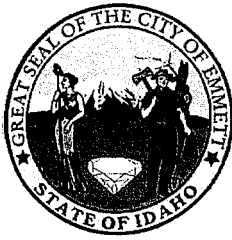
- Background Check 12/2/2020
 - Emmett Police Name/Records Check
 - Gem County Sheriff's Name/Records Check
 - Other
 - Fingerprint Results Attached (New only) NA
- Completed (signature) [Signature] Date _____ Chief of Police (signature) _____ Date _____

City Council

- Added to Council Agenda for approval
- City Council Approved Yes No 12/8/20
Council Date

Official Permit

- Created _____
 - Mailed _____
- Tracking # _____



CITY OF EMMETT
Bartender Permit Checklist

New Renewal

Applicant Name:

Date:

CESAR O ESPINOZA MARIN

11/25/20

Application Received:

- Application Complete
- Application Notarized
- Fingerprint Receipt Attached (New only)
- Copy of Driver's License Attached
- Permit Fee Paid
- Temporary Permit Language added to Receipt (New only)

Background Check Results Complete (New Only)

Police Department Background Check (Attached to DL Copies)

Requested _____ Complete _____

[Signature]

Emmett Police Name/Records Check

[Signature]

Gem County Sheriff's Name/Records Check

[Signature]

Idaho Courts Name/Records Check

[Signature]

Completed by

[Signature]

Chief of Police

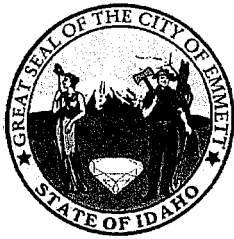
City ~~Not~~ Approved Yes No _____

Official Alcohol License

Created _____

Mailed _____

Tracking # _____



CITY OF EMMETT

Bartender Permit Checklist

New Renewal

Applicant Name:

Date:

CYNTHIA A SNOOK

11-18-2020

Application Received:

- Application Complete
- Application Notarized
- Fingerprint Receipt Attached (New only)
- Copy of Driver's License Attached
- Permit Fee Paid
- Temporary Permit Language added to Receipt (New only)

Background Check Results Complete (New Only)

Police Department Background Check (Attached to DL Copies)

Requested _____ Complete _____

VA

Emmett Police Name/Records Check

✓

Gem County Sheriff's Name/Records Check

Idaho Courts Name/Records Check

W. Tucker

Completed by

[Signature]

Chief of Police

City Council Clerk Approved

Yes No

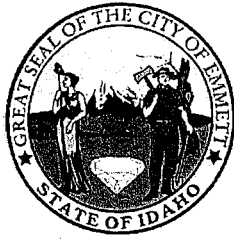
12/8/20

Official Alcohol License

Created _____

Mailed _____

Tracking # _____



CITY OF EMMETT

Bartender Permit Checklist

New Renewal

Applicant Name:

Date:

BROOKE ANNE TROUT

11/5/2020

Application Received:

- Application Complete
- Application Notarized
- Fingerprint Receipt Attached (New only)
- Copy of Driver's License Attached
- Permit Fee Paid
- Temporary Permit Language added to Receipt (New only)

Background Check Results Complete (New Only)

Police Department Background Check (Attached to DL Copies)

Requested _____ Complete _____

[Signature]

Emmett Police Name/Records Check

[Signature]

Gem County Sheriff's Name/Records Check

[Signature]

Idaho Courts Name/Records Check

[Signature]

Completed by

[Signature]

Chief of Police

Council
City Clerk Approved

Yes No

12/8/20

Official Alcohol License

Created _____

Mailed _____

Tracking # _____



CITY OF EMMETT

Bartender Permit Checklist

Applicant Name Inez Trujillo

Date Application Received November 16, 2020 By Alishia

- New Application Renewal Application
- Application Notarized
- Fingerprint Receipt Attached (New only)
- Copy of Driver's License Attached
- Permit Fee Paid
- Temporary Permit Language added to Receipt (New only)

Police Department

Background Check _____

[Signature]

Emmett Police Name/Records Check

[Signature]

Gem County Sheriff's Name/Records Check

Other _____

[Signature]

Other

Completed (signature)

Date

[Signature]

Chief of Police (signature)

11-20-20

Date

Fingerprint Results Attached (New only) _____

City Council

Added to Council Agenda for approval

City Council Approved Yes No

12/8/20
Council Date

Official Permit

Created _____

Mailed _____

Tracking # _____

WATER CHARGE WAIVER QUALIFICATIONS

Name: WICAP

Address 213 E. MAIN

Acct # 0252-00

Meets Qualifications for Waiver

(Y/N)

 Request for waiver received in a reasonable time Date: 11/30/20
(usually 10 business days after the leak has been identified)

Y Date Leak Identified 11/9/20 by WICAP

Y Date Leak Repaired 11/25/20 by WICAP

Y Date Water Bill Sent , 10/28/20, 11/23/20

Y Water Usage exceeds average monthly usage

Average Usage 200 CF

Actual Usage = / Oct 10,200CF / Nov 5900 CF

Waiver Amount \$ / \$543.00 / \$298.65

Y Leak was concealed behind a wall, underground or not noticeable
(Leaks in faucets, toilets, & above ground irrigation do not qualify for waiver)

Y Leak occurred on the customer side of the meter

Y Receipts for parts and labor or other proof leak was repaired

Y Leak Check completed by City 11/30/20 BF

Comments: Client is asking for Refund of charges for the last
2 months. Does not meet requirements for Clerk
to waive.

Waiver amount includes both sewer & water charges
As this is a commercial account & water usage affects
monthly sewer rate.

APPROVED:

Clerk No - Jy

Council

Date

Base Rates- Water = \$20.72 \$2.19 cf
Sewer = \$31.54
Garb = \$11.81
Lights = \$ 1.25

**CITY OF EMMETT
WATER CHARGE WAIVER POLICY**

Adopted February 10, 2015 – Revised October 24, 2017

The purpose of this policy is to provide an opportunity for customers to request consideration for a financial adjustment to water use charges where a leak has been repaired in the water system on the customer's side of the water meter. **Water leaks on the customer side of the water meter are the responsibility of the customer. However, to provide assistance to customers and promote goodwill, the City will consider an adjustment to the water bill once the leak has been repaired.**

Any request for an adjustment must be in writing and received by the Clerk's office within a reasonable time (usually within ten (10) business days) after the leak has been identified and fixed **AND** the City has sent the customer the water bill identifying the high water usage. All requests must be presented at a Council meeting and require City Council approval.

A leak adjustment **MAY** be granted when **ALL** of the following conditions are present:

- Water consumption exceeds the customer's average monthly usage or twice the average monthly usage over the previous 12-month period.
- Leak was concealed behind a wall, underground, or in a location that is not noticeable.
- Leak occurred on the customer's side of the meter.
- Receipts for parts and labor or other proof confirming the leak was repaired.

However, **NO** adjustments will be granted where **ANY** of the following situations exist:

- Usage above the customer's average monthly consumption is due to seasonal usage such as watering of sod, gardening, filling swimming pools or whirlpools, washing vehicles, etc.
- Leak was caused by a third party from whom the customer is able to recover their costs. Examples include, but are not limited to, theft, vandalism, negligence and construction damage or other damages covered by an insurance claim.
- When leak continues for an unreasonable amount of time.
- When leak is due to faulty plumbing fixtures. Examples include, but are not limited to water leaks in faucets and toilets.
- Leak caused by faulty irrigation pipes/systems above ground.
- The meter at said property has been accessed, tampered with, or turned on/off by anyone other than a City employee or plumber and that action results in loss of water.
- When an amount is due on the utility bill within the normal payment period or when the meter has been shut off due to non-payment.

While a leak adjustment request is being processed, the customer is responsible for payment of the entire amount due on their utility bills within the normal payment period; or the customer should request to enter into an agreed-upon payment arrangement. If this does not occur, the customer is subject to all current and applicable collection activities and termination of service processes for delinquent accounts.

Heidi Caldwell
Executive Director

Programs Include:
Community Services
Block Grant
Head Start
Early Head Start
Homemaker
Low-Income Home
Energy Assistance
Temporary Food
Assistance
Project LAUNCH

**COMMUNITY ACTION
CENTERS:**

Adams Co (208) 253-4300
Canyon Co (208) 454-0675
Gem Co (208) 365-3116
Payette Co (208) 642-4436
Valley Co (208) 382-4577
Washington Co
(208) 549-2066

**HEAD START &
EARLY HEAD**

START SCHOOLS:

Emmett (208) 365-3743
Happy Day (208) 453-9185
Marble Front (208) 459-7010
Marsing (208) 896-6041
Payette (208) 642-4008
Weiser (208) 230-5778
Wilder (208) 482-7223
Valley County
(208) 325-8512

HOUSING:

McCall (208) 741-9055

Equal Housing Opportunity
Affirmative Action/
Equal Opportunity
Employer

November 30, 2020

To Whom it May Concern:

This is regarding the WICAP leak that we had for our October and November billing.

I received an email from our finance department of November 9th regarding our high water bill. This is the first date that we knew anything about water issues at our office.

I called the City of Emmett to come check our meter and it was just spinning. We determined the leak was on the outside of our old building that the pipes are underneath the building. We asked the City to turn it off immediately. We have had the water off and a new line replaced which was very spendy for our agency.

We are asking the City of Emmett to please revise out October bill to a normal bill, and to revise our November bill up until the 9th of November when the leak was discovered. Our water was turned back on on the 25th of November, and the City came to do another leak check on November 30th.

The work was completed on November 25, 2020.

Thank you in advance,

*Mary S. D
Gem County WICAP
(208) 365-3116*

Fwd:

5 messages

Beverly Harvey <harveyb@wicap.org>

Mon, Nov 9, 2020 at 8:00 AM

To: Mary Soito <soitom@wicap.org>, Kari Palmer <palmerk@wicap.org>

Hi Mary and Kari

Just an FYI, the City of Emmett water, sewer, garbage bill went up \$439.83 in one month. Just checking if you had a leak or plumbing issue in October?

Thanks

Beverly Harvey

Western Idaho Community Action Partnership (WICAP)

315 South Main Street

Payette, Idaho 83661

208-810-4288

harveyb@wicap.org

Compassionate people serving communities

Through individualized programs to provide

Opportunities that create

A thriving culture

----- Forwarded message -----

From: <scan2email@wicap.org>

Date: Sat, Nov 7, 2020 at 1:55 PM

Subject:

To: <harveyb@wicap.org>

TASKalfa 307ci

[00:17:c8:63:9f:9f]



doc01846820201107135618.pdf

1186K

Kari Palmer <palmerk@wicap.org>

Mon, Nov 9, 2020 at 8:06 AM

To: Beverly Harvey <harveyb@wicap.org>

Cc: Mary Soito <soitom@wicap.org>

Wow That is a lot in one month?

Mary what do u think it is?

Thanks

Ok

Sent from my iPhone

On Nov 9, 2020, at 8:01 AM, Beverly Harvey <harveyb@wicap.org> wrote:

[Quoted text hidden]

<doc01846820201107135618.pdf>

Mary Soito <soitom@wicap.org>
To: Kari Palmer <palmerk@wicap.org>
Cc: Beverly Harvey <harveyb@wicap.org>

Mon, Nov 9, 2020 at 8:07 AM

I called the city and they are coming to do a leak check. Both water and sewer are very high.

[Quoted text hidden]

--

Mary Soito
Family Program Manager
Boise/Gem County
(208) 365-3116 Phone
(208) 365-3201 Fax

Kari Palmer <palmerk@wicap.org>
To: Mary Soito <soitom@wicap.org>
Cc: Beverly Harvey <harveyb@wicap.org>

Mon, Nov 9, 2020 at 8:15 AM

Thanks Mary!

Sent from my iPhone

On Nov 9, 2020, at 8:07 AM, Mary Soito <soitom@wicap.org> wrote:

[Quoted text hidden]

Beverly Harvey <harveyb@wicap.org>
To: Mary Soito <soitom@wicap.org>
Cc: Kari Palmer <palmerk@wicap.org>

Mon, Nov 9, 2020 at 8:35 AM

Ok, thanks for the update.
Beverly Harvey
Western Idaho Community Action Partnership (WICAP)
315 South Main Street
Payette, Idaho 83661
208-810-4288
harveyb@wicap.org
Compassionate people serving communities
Through individualized programs to provide
Opportunities that create
A thriving culture

[Quoted text hidden]

BLACK MOUNTAIN SOFTWARE UTILITY BILLING SYSTEM
CUSTOMER WATER READINGS

CITY OF EMMETT, ID
16:41:18 - 11/30/2020

Customer Name: WICAP
Account: 0252-00
Route - Meter: 03-0032.00 From 11-2019 to 11-2020
Service Address: 213 E MAIN ST
Mtr Id - Type - Size: 1551154328 Z 3/4"

Meter Serial #:

(Readings in Actual Units)

AP-Year	Reading	Reading Date	Monthly Usage	YTD Usage	Reading Type
11-2020	18100	11/18/2020	5700	18600	HANDHELD
10-2020	12400	10/21/2020	10200	12900	HANDHELD
09-2020	2200	09/17/2020	2100	2700	HANDHELD
08-2020	100	08/19/2020	0	600	HANDHELD
07-2020	100	07/22/2020	0	600	HANDHELD
06-2020	100	06/19/2020	100	600	HANDHELD
05-2020	0	05/20/2020	0	500	HANDHELD
04-2020	0	04/22/2020	0	500	CHANGE OUT METER
03-2020	25600	03/18/2020	200	500	HANDHELD
02-2020	25400	02/20/2020	200	300	HANDHELD
01-2020	25200	01/22/2020	100	100	HANDHELD
12-2019	25100	12/19/2019	100	3500	HANDHELD
11-2019	25000	11/20/2019	100	3400	HANDHELD

Transaction Description - ID Number			Usage
AP-Year	Date & Time	Fund - Service	Amount Running Balance
9-2020	09/28/2020 02:20:29 PM	2 - STREET LIGHTS	1.25
Total for Transaction:			210.52 215.52

RECEIPT [Partial Payment] 477806

10-2020	10/08/2020 12:58:02 PM	25 - WATER	-66.71	
10-2020	10/08/2020 12:58:02 PM	26 - SEWER	-99.58	
10-2020	10/08/2020 12:58:02 PM	27 - GARBAGE	-42.98	
10-2020	10/08/2020 12:58:02 PM	2 - STREET LIGHTS	-1.25	
Total for Transaction:			-210.52	5.00

CHARGE

10-2020	10/28/2020 02:53:49 PM	25 - WATER	25.10 244.10	10200 20.72 + 2.19 CF
10-2020	10/28/2020 02:53:56 PM	26 - SEWER	38.02 362.02	10200 31.54 + 3.24 CF
10-2020	10/28/2020 02:53:59 PM	27 - GARBAGE	Ref 543.00 42.98	
10-2020	10/28/2020 02:53:53 PM	2 - STREET LIGHTS	1.25	
Total for Transaction:			650.35	655.35

RECEIPT 482510

11-2020	11/16/2020 12:23:54 PM	25 - WATER	-249.10	
11-2020	11/16/2020 12:23:54 PM	26 - SEWER	-362.02	
11-2020	11/16/2020 12:23:54 PM	27 - GARBAGE	-42.98	
11-2020	11/16/2020 12:23:54 PM	2 - STREET LIGHTS	-1.25	
Total for Transaction:			-655.35	0.00

CHARGE

11-2020	11/23/2020 04:05:45 PM	25 - WATER	25.10 145.55	5700 20.72 x 2.19 CF
11-2020	11/23/2020 04:05:53 PM	26 - SEWER	38.02 216.22	5700 31.54 x 3.24 CF
11-2020	11/23/2020 04:05:58 PM	27 - GARBAGE	63.12 42.98	
11-2020	11/23/2020 04:05:50 PM	2 - STREET LIGHTS	Ref 298.65 1.25	
Total for Transaction:			406.00	406.00

Subtotal for Account 0252-00 : Portion Past Due: Total Balance: 406.00

TOTAL Refund Request
 SEPT - 103.17
 OCT - 543.00
 NOV - 298.65
944.82



**501 East Main Street
Emmett, Idaho 83617**

2021 HOLIDAY CLOSURE SCHEDULE

NEW YEAR'S DAY	Friday	01/01/21
MARTIN LUTHER KING DAY	Monday	01/18/21
PRESIDENT'S DAY	Monday	02/15/21
MEMORIAL DAY	Monday	05/31/21
INDEPENDENCE DAY	Monday	07/05/21
LABOR DAY	Monday	09/06/21
COLUMBUS DAY	Monday	10/11/21
VETERANS DAY	Thursday	11/11/21
THANKSGIVING	Thursday Friday	11/25/21 11/26/21
CHRISTMAS EVE	Friday	12/24/21
CHRISTMAS DAY (Saturday)		

****BIRTHDAY**

Employee policy authorizes 12 paid holidays

The 12th holiday is a birthday holiday, to be taken during the employee's birth month



Office of the City Clerk
501 East Main Street
Emmett, Idaho 83617

City Council Regular Meeting 2021 Annual Schedule

The City of Emmett has established by ordinance the time and days in which to hold Regular City Council Meetings. These meetings are to be held at 7:00 p.m. on the second and fourth Tuesdays of the month at City Hall, 501 E. Main, Emmett, ID.

Listed below are the dates for City Council Meetings in 2021
As approved by City Council on December 8, 2020

Month	2nd Week	4th Week
January	12th	26th
February	9th	23rd
March	9th	23rd
April	13th	27th
May	11th	25th
June	8th	22nd
July	13th	27th
August	10th	24th
September	14th	28th
October	12th	26th
November	9 th (2 nd Tuesday)	16 th (3 rd Tuesday)
December	7 th (1 st Tuesday)	14 th (2 nd Tuesday)



OPEN-END LEASE SCHEDULE

The following vehicle is hereby added to the Master Lease Agreement dated 09/09/2020, between The Bancorp Bank (Lessor) and

City of Emmett, Idaho (Lessee).

Customer # 21052

Unit # TBD

Date 11/04/2020

Year, Make & Model	VIN
2017 Ford Explorer Police 4D Utility AWD	1FM5K8AR0HGD26504

Exterior Color	Interior Color	Optional Equipment	State of Registration	Est. Annual Mileage
White	Gray	Full patrol equipment	ID	12,000

Term & Frequency	<u>36 Annual</u>	Security Deposit	<u>\$0.00</u>
Base Payment	<u>\$3,301.91</u>	Downpayment	<u>\$0.00</u>
Sales / Use Tax	<u>\$0.00</u>	Termination Value	<u>\$9,000.00</u>
Total Annual Payment	<u>\$3,301.91</u>	Estimated Initial Tax & Tags	<u> </u>
Interim Rent	<u>\$0.00</u>		

Additional Terms and Conditions:

LESSEE		Signature _____	
Signature <u>X</u> _____		Title _____	
Title <u>MAYOR</u> _____		Signature _____	
Signature _____		Title _____	
Title _____		LESSOR The Bancorp Bank	
Signature _____		Signature _____	
Title _____		Title _____	



OPEN-END LEASE SCHEDULE

The following vehicle is hereby added to the Master Lease Agreement dated 09/09/2020, between The Bancorp Bank (Lessor) and City of Emmett, Idaho (Lessee).

Date 11/04/2020 Customer # 21052
 Unit # TBD

Year, Make & Model	VIN
2017 Ford Explorer Police 4D Utility AWD	1FM5K8AR8HGD59169

Exterior Color	Interior Color	Optional Equipment	State of Registration	Est. Annual Mileage
White	Gray	Full patrol equipment	ID	12,000

Term & Frequency	<u>24 Annual</u>	Security Deposit	<u>\$0.00</u>
Base Payment	<u>\$4,672.43</u>	Downpayment	<u>\$0.00</u>
Sales / Use Tax	<u>\$0.00</u>	Termination Value	<u>\$9,000.00</u>
Total Annual Payment	<u>\$4,672.43</u>	Estimated Initial Tax & Tags	<u> </u>
Interim Rent	<u>\$0.00</u>		

Additional Terms and Conditions:

<p>LESSEE</p> <p>Signature <u>X</u></p> <p>Title <u>MAYOR</u></p> <p>Signature _____</p> <p>Title _____</p> <p>Signature _____</p> <p>Title _____</p>	<p>Signature _____</p> <p>Title _____</p> <p>Signature _____</p> <p>Title _____</p> <hr/> <p>LESSOR The Bancorp Bank</p> <p>Signature _____</p> <p>Title _____</p>
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Date 11/04/2020 Customer # 21052
 Unit # TBD

Year, Make & Model	VIN
2017 Ford Explorer Police 4D Utility AWD	1FM5K8AR8HGD59168

Exterior Color	Interior Color	Optional Equipment	State of Registration	Est. Annual Mileage
White	Gray	Full patrol equipment	ID	12,000

Term & Frequency	<u>24 Annual</u>	Security Deposit	<u>\$0.00</u>
Base Payment	<u>\$4,672.43</u>	Downpayment	<u>\$0.00</u>
Sales / Use Tax	<u>\$0.00</u>	Termination Value	<u>\$9,000.00</u>
Total Annual Payment	<u>\$4,672.43</u>	Estimated Initial Tax & Tags	<u> </u>
Interim Rent	<u>\$0.00</u>		

Additional Terms and Conditions:

<p>LESSEE</p> <p>Signature <u>X</u></p> <p>Title <u>Mayor</u></p> <p>Signature _____</p> <p>Title _____</p> <p>Signature _____</p> <p>Title _____</p>	<p>Signature _____</p> <p>Title _____</p> <p>Signature _____</p> <p>Title _____</p> <hr/> <p>LESSOR The Bancorp Bank</p> <p>Signature _____</p> <p>Title _____</p>
--	---



OPEN-END LEASE SCHEDULE

The following vehicle is hereby added to the Master Lease Agreement dated 09/09/2020, between The Bancorp Bank (Lessor) and City of Emmett, Idaho (Lessee).

Date 11/03/2020 Customer # 21052
 Unit # TBD

Year, Make & Model	VIN
2019 Dodge Durango Pursuit AWD	1C45DJFT5KC739256

Exterior Color	Interior Color	Optional Equipment	State of Registration	Est. Annual Mileage
White	Gray	Full patrol equipment	ID	12,000

Term & Frequency	<u>48 Annual</u>	Security Deposit	<u>\$0.00</u>
Base Payment	<u>\$6,136.91</u>	Downpayment	<u>\$0.00</u>
Sales / Use Tax	<u>\$0.00</u>	Termination Value	<u>\$9,000.00</u>
Total Annual Payment	<u>\$6,136.91</u>	Estimated Initial Tax & Tags	<u> </u>
Interim Rent	<u>\$0.00</u>		

Additional Terms and Conditions:

<p>LESSEE</p> <p>Signature <u>X</u></p> <p>Title <u>MAYOR</u></p> <p>Signature _____</p> <p>Title _____</p> <p>Signature _____</p> <p>Title _____</p>	<p>Signature _____</p> <p>Title _____</p> <p>Signature _____</p> <p>Title _____</p> <hr/> <p>LESSOR The Bancorp Bank</p> <p>Signature _____</p> <p>Title _____</p>
--	---



OPEN-END LEASE SCHEDULE

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Date 11/03/2020 Customer # 21052
 Unit # TBD

Year, Make & Model	VIN
2019 Dodge Durango Pursuit AWD	1C45DJFT5KC739255

Exterior Color	Interior Color	Optional Equipment	State of Registration	Est. Annual Mileage
White	Gray	Full patrol equipment	ID	12,000

Term & Frequency	<u>48 Annual</u>	Security Deposit	<u>\$0.00</u>
Base Payment	<u>\$6,136.91</u>	Downpayment	<u>\$0.00</u>
Sales / Use Tax	<u>\$0.00</u>	Termination Value	<u>\$9,000.00</u>
Total Annual Payment	<u>\$6,136.91</u>	Estimated Initial Tax & Tags	<u> </u>
Interim Rent	<u>\$0.00</u>		

Additional Terms and Conditions:

<p>LESSEE</p> <p>Signature <u>X</u></p> <p>Title <u>MAYOR</u></p> <p>Signature _____</p> <p>Title _____</p> <p>Signature _____</p> <p>Title _____</p>	<p>Signature _____</p> <p>Title _____</p> <p>Signature _____</p> <p>Title _____</p> <hr/> <p>LESSOR The Bancorp Bank</p> <p>Signature _____</p> <p>Title _____</p>
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OPEN-END LEASE SCHEDULE

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City of Emmett, Idaho (Lessee).

Date 11/04/2020

Customer # 21052

Unit # TBD

Year, Make & Model	VIN
2017 Ford Explorer Police 4D Utility AWD	1FM5K8AR0HGD26505

Exterior Color	Interior Color	Optional Equipment	State of Registration	Est. Annual Mileage
White	Gray	Full patrol equipment	ID	12,000

Term & Frequency	<u>36 Annual</u>	Security Deposit	<u>\$0.00</u>
Base Payment	<u>\$3,301.91</u>	Downpayment	<u>\$0.00</u>
Sales / Use Tax	<u>\$0.00</u>	Termination Value	<u>\$9,000.00</u>
Total Annual Payment	<u>\$3,301.91</u>	Estimated Initial Tax & Tags	<u> </u>
Interim Rent	<u>\$0.00</u>		

Additional Terms and Conditions:

<p>LESSEE</p> <p>Signature <u>X</u></p> <p>Title <u>Mayor</u></p> <p>Signature _____</p> <p>Title _____</p> <p>Signature _____</p> <p>Title _____</p>	<p>Signature _____</p> <p>Title _____</p> <p>Signature _____</p> <p>Title _____</p> <hr/> <p>LESSOR The Bancorp Bank</p> <p>Signature _____</p> <p>Title _____</p>
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OPEN-END LEASE SCHEDULE

The following vehicle is hereby added to the Master Lease Agreement dated 09/09/2020, between The Bancorp Bank (Lessor) and City of Emmett, Idaho (Lessee).

Date 11/04/2020 Customer # 21052
 Unit # TBD

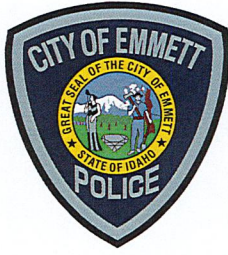
Year, Make & Model	VIN
2017 Ford Explorer Police 4D Utility AWD	1FM5K8AR0HGD26506

Exterior Color	Interior Color	Optional Equipment	State of Registration	Est. Annual Mileage
White	Gray	Full patrol equipment	ID	12,000

Term & Frequency	<u>36 Annual</u>	Security Deposit	<u>\$0.00</u>
Base Payment	<u>\$3,301.91</u>	Downpayment	<u>\$0.00</u>
Sales / Use Tax	<u>\$0.00</u>	Termination Value	<u>\$9,000.00</u>
Total Annual Payment	<u>\$3,301.91</u>	Estimated Initial Tax & Tags	<u> </u>
Interim Rent	<u>\$0.00</u>		

Additional Terms and Conditions:

LESSEE	Signature <u>X</u>	Signature _____
	Title <u>Mayor</u>	Title _____
	Signature _____	Signature _____
	Title _____	Title _____
	Signature _____	LESSOR The Bancorp Bank
	Title _____	Signature _____
		Title _____



EMMETT POLICE DEPARTMENT

501 E. Main Street – Emmett, ID 83617

Fax: 208-365-6062 Phone: 208-365-6055

Chief Steve Kunka

Mayor Petrie
Emmett City Council

On November 30th I received an email from Public Works Director Clint Seamons showing a request from Heather Donesky to get approval for a **Lighted** Horse Escort/Parade within the city limits of Emmett (please see attached emails).

On December 1st I contacted Mrs. Donesky and she explained that the escort/parade, she was asking approval for, was being planned for the 12th of December at 5:00 p.m. Mrs. Donesky explained that they would like to parade approximately 30 horses around Apple Valley Residence and Rivers Edge Living Center. Mrs. Donesky and I agreed on a staging area for the 14 plus trucks and **trailers** to be on Dewey Street Behind the city park and also agreed on a traffic control plan (see attached traffic map). The City of Emmett will be providing the signage for the road closure on Dewey Street from 4:00 p.m. to approximately 6:00 p.m. and the Emmett Police Department will be providing three officers for traffic control. One of the officers will be **preceeding** the horses to the living centers, one will be blocking traffic at Dewey and Johns and the other officer will be blocking traffic at Locust and N. Pine Street. Officers will also assist with the horses **getting back to the staging area.**

Respectfully,

Chief Steve O. Kunka

Steve Kunka

From: Steve Kunka
Sent: Monday, November 30, 2020 3:47 PM
To: Heather Donesky; Clint Seamons; Gordon Petrie
Subject: RE: Horse parade

Heather,

I have sent you an email aside from this one that has the steps needed for you to get official approval. If you have any questions please give me a call at 208-477-8374.

Chief Kunka

From: Heather Donesky <donesky@msn.com>
Sent: Monday, November 30, 2020 2:40 PM
To: Clint Seamons <cseamons@cityofemmett.org>; Gordon Petrie <gpetrie@cityofemmett.org>
Cc: Steve Kunka <skunka@emmettpolice.com>
Subject: Re: Horse parade

The pool parking would be fine, or something around Gem Island Park would not be too far.
Can someone list the steps needed to get official approval?

Thanks
Heather

From: Clint Seamons <cseamons@cityofemmett.org>
Sent: Monday, November 30, 2020 1:26 PM
To: Gordon Petrie <gpetrie@cityofemmett.org>; Heather Donesky <Donesky@msn.com>
Cc: Steve Kunka <skunka@emmettpolice.com>
Subject: RE: Horse parade

Heather,

I only have our pool parking lot that is city property close to the two facilities. You are more than welcome to use, I have added our Police Chief to this email because you will need approval to have this type of function on our road ways with a approved plan for safety purposes.

Clint Seamons
Public Works Director

City of Emmett
601 E 3rd Street
Emmett, ID 83617
Office: (208) 365-9569

From: Gordon Petrie <gpetrie@cityofemmett.org>
Sent: Monday, November 30, 2020 1:03 PM

To: Heather Donesky <Donesky@msn.com>
Cc: Clint Seamons <cseamons@cityofemmett.org>
Subject: RE: Horse parade

Heather,
Please deal with Clint Seamons, our public works director. I have copied him into this response.

Gordon W. Petrie
Mayor,
Emmett, Idaho

Our vision:
A core competent city team
providing excellence in municipal governance.

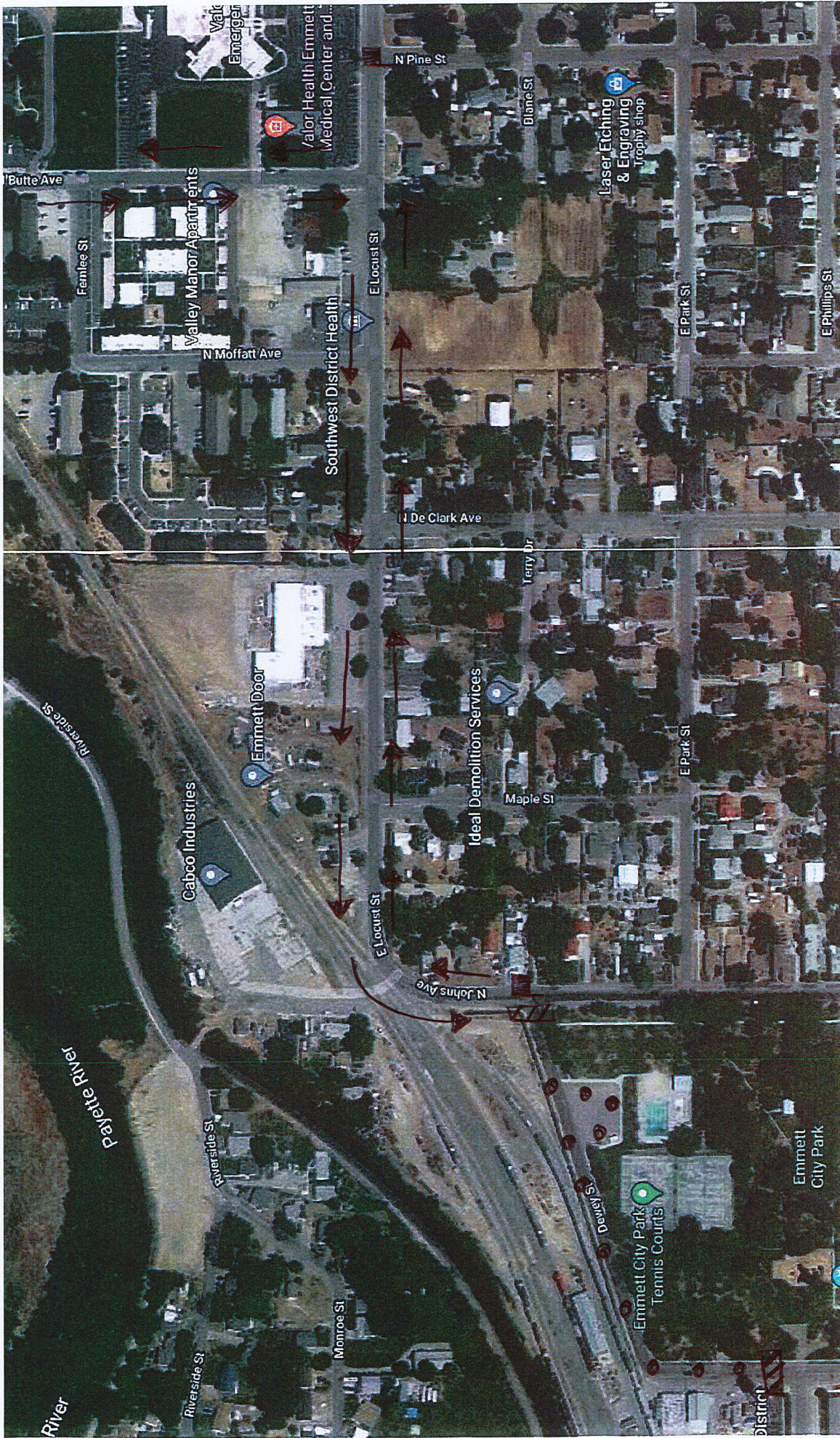
From: Heather Donesky <Donesky@msn.com>
Sent: Monday, November 30, 2020 12:39 PM
To: Gordon Petrie <gpetrie@cityofemmett.org>
Subject: Horse parade





Hello Mayor Petrie

A group of horsepeople had an unofficial ride past The Cottages and Autumn courts on Saturday, and the nursing homes on the other side of town would like us to parade past them. Staging from that side of town would require us to park on city property, so I thought I would check with you to see if it might be feasible. We had about 14 trucks with trailers and 30 horses last time and could well have more if we advertised it. We had planned to go around Meadowview but were unable to because of the construction zone and city liability.

Do you think we could work something out to parade past Apple Valley and Rivers Edge?

Heather



Key
 = Road Closed
 = Staging Area
 = Traffic Control Officer
 = Escort Route



EMMETT PUBLIC WORKS DEPARTMENT
601 East 3rd Street - Emmett, Idaho 83617
Clint Seamons, Public Works Director

Thursday, December 03, 2020

Mayor, City Council:

I am requesting from City Council a **MOTION to approve payment to Coastline Equipment in the amount of \$18,045.85.**

Attached are the invoices for your review.

Thank you,

Clint Seamons
Public Works Director



2000 East Overland Road
 Meridian, ID 83642
 Phone: (208) 888-3337
 Toll Free: (800) 479-3337
 Fax: (208) 888-3088
 www.coastlineequipment.com

Oxnard, CA (805) 485-2106
 Santa Ana, CA (714) 285-5500
 Sylmar, CA (818) 890-3353
 Bakersfield, CA (661) 399-3600
 Long Beach, CA (562) 272-7400
 Santa Maria, CA (805) 922-8329
 Meridian, ID (208) 888-3337
 Jerome, ID (208) 324-2900
 McCall, ID (208) 834-3903
 N. Las Vegas, NV (702) 399-2700
 Elko, NV (775) 777-7070



JOHN DEERE

Remit Payment To:
 2000 East Overland Road Meridian, ID 83642

RENTAL INVOICE

INVOICE TO: 95783



USED AT:

CITY OF EMMETT
 501 EAST MAIN
 EMMETT ID 83617
 US

STEVE
 4TH AND JOHNS
 EMMETT ID 83617

Invoice No: 748876
 Invoice Date: 11/20/2020
 Contract No: 137706
 Billing Cycle: Monthly
 Payment Type: Account
 Prior Invoices: 2
 Page: 1 of 1

Invoice Period: 10/13/2020 to 11/09/2020

Next Invoice Date: 11/10/2020

RENTAL UNIT DETAILS

Rental Unit No	Make	Model Name	PIN No	Billing Period	Rate	Rental Value	Tax
67503	JOHN DEERE	50G COMPACT EXCAVATO	1FF050GXVHH286080	10/13/2020 - 11/09/2020	\$3150.00	\$3150.00	N
72825	JOHN DEERE	24" WEDGELOCK BKT F/	1067	10/13/2020 - 11/09/2020	\$0.00	\$0.00	N

RENTAL UNIT ADJUSTMENT DETAILS

Rental Unit No	Make	Model	PIN No	Rental Class	Adj Amount	Tax Ind
Adjustment Notes:						

ADDITIONAL CHARGE DETAILS

Description	Recur Ind	Charge Method	Charge Value	Additional Charges	Tax Ind
ENVIRONMENTAL FEE	Y	Value	\$15.75	\$15.75	N

CONTRACT INVOICE NOTES

JOHN DEERE 50G COMPACT EXCAVATOR WITH 24" BUCKET
 \$390.00/DAY \$1,050.00/WEEK \$3,150.00/MONTH (4 WEEKS)
 ENVIRON FEE: .50% DIESEL: \$6.50/GAL DEF: \$10.00/GAL
 CUSTOMER RESPONSIBLE FOR ALL DAMAGES, FUEL, CLEANING (ESPECIALLY TRACKS), DAILY INSPECTION/GREASING, AIR FILTERS AS
 NEEDED, REGULAR MAINTENANCE, INSURANCE FOR LIABILITY AND PHYSICAL DAMAGE COVERAGE WITH COASTLINE EQUIPMENT AS
 ADDITIONAL INSURED AND LOSS PAYEE.

Customer PO No: 4TH AND JOHNS
 Tax Exempt No: Exempt
 Salesperson: AUSTIN OPHAUG

Rental Income: \$3,150.00
 Adjustment Amount: \$0.00
 Additional Charge Total: \$15.75
 Sales Tax: \$0.00
 Less Deposit: \$0.00
 Invoice Total: \$3,165.75

TERMS AND CONDITIONS

Terms are Net 30. A finance charge of 1.5% per month (18% annual percentage rate) will be added to all past due invoices except where prohibited by law.

Received by: Date:



2000 East Overland Road
 Meridian, ID 83642
 Phone: (208) 888-3337
 Toll Free: (800) 479-3337
 Fax: (208) 888-3088
 www.coastlineequipment.com

Oxnard, CA (805) 485-2106
 Santa Ana, CA (714) 265-5500
 Sylmar, CA (818) 880-3353
 Bakersfield, CA (881) 399-3600
 Long Beach, CA (562) 272-7400
 Santa Maria, CA (805) 922-8329
 Meridian, ID (208) 888-3337
 Jerome, ID (208) 324-2900
 McCall, ID (208) 834-3903
 N. Las Vegas, NV (702) 399-2700
 Eiko, NV (775) 777-7070



JOHN DEERE

Remit Payment To:
 2000 East Overland Road Meridian, ID 83642

RENTAL INVOICE

INVOICE TO: 95783

USED AT:

CITY OF EMMETT
 501 EAST MAIN
 EMMETT ID 83617
 US

STEVE
 4TH AND JOHNS
 EMMETT ID 83617

Invoice No: 748893
 Invoice Date: 11/20/2020
 Contract No: 137556
 Billing Cycle: Monthly
 Payment Type: Account
 Prior Invoices: 2
 Page: 1 of 1

Invoice Period: 10/12/2020 to 11/08/2020 Next Invoice Date: 11/09/2020

RENTAL UNIT DETAILS

Rental Unit No	Make	Model Name	PIN No	Billing Period	Rate	Rental Value	Tax
90805	EF	8'X24'X4" STEEL TREN	162005	10/12/2020 - 11/08/2020	\$1995.00	\$1995.00	N
91038	EF	7.5 YARD BEDDING BOX	160435	10/12/2020 - 11/08/2020	\$900.00	\$0.00	N

RENTAL UNIT ADJUSTMENT DETAILS

Rental Unit No	Make	Model	PIN No	Rental Class	Adj Amount	Tax Ind
91038	EF	7.5 YD	160435	TRB 7.5YD	\$900.00	N

Adjustment Notes: BEDDING BOX TERM 9/29-10/26

ADDITIONAL CHARGE DETAILS

Description	Recur Ind	Charge Method	Charge Value	Additional Charges	Tax Ind
ENVIRONMENTAL FEE	Y	Value	\$14.47	\$14.47	N

CONTRACT INVOICE NOTES

EFFICIENCY 8'X'24'X4" STEEL TRENCH BOX WITH 48" SPREADERS PICKED UP (4) 60" SPREADERS 11/16/2020
 \$290/DAY \$840/WK \$1,995/MO - 4 WEEKS
 EFFICIENCY 7.5 YD BEDDING BOX
 \$115/DAY \$350/WK \$900/MO - 4 WEEKS
 ENVIRON FEE: .50%
 CUSTOMER IS RESPONSIBLE FOR ALL DAMAGES, DENTS/HOLES IN SIDES, BENT SPREADERS, MISSING PINS AND KEEPERS, INSURANCE FOR LIABILITY AND PHYSICAL DAMAGE COVERAGE FOR THE VALUE OF THE MACHINE WITH COASTLINE EQUIPMENT AS ADDITIONAL INSURED AND LOSS PAYEE.

Customer PO No: 4TH AND JOHNS
 Tax Exempt No: Exempt
 Salesperson: AUSTIN OPHAUG

Rental Income: \$1,995.00
 Adjustment Amount: \$900.00
 Additional Charge Total: \$14.47
 Sales Tax: \$0.00
 Less Deposit: \$0.00
 Invoice Total: \$2,909.47

TERMS AND CONDITIONS

Terms are Net 30. A finance charge of 1.5% per month (18% annual percentage rate) will be added to all past due invoices except where prohibited by law.

Received by: Date:



2000 East Overland Road
 Meridian, ID 83642
 Phone: (208) 888-3337
 Toll Free: (800) 479-3337
 Fax: (208) 888-3088
 www.coastlineequipment.com

Oxnard, CA (805) 485-2106
 Santa Ana, CA (714) 265-5500
 Sylmar, CA (818) 890-3353
 Bakersfield, CA (661) 399-3600
 Long Beach, CA (562) 272-7400
 Santa Maria, CA (805) 922-8329
 Meridian, ID (208) 888-3337
 Jerome, ID (208) 324-2900
 McCall, ID (208) 634-3903
 N. Las Vegas, NV (702) 399-2700
 Eiko, NV (775) 777-7070



Remit Payment To:
 2000 East Overland Road Meridian, ID 83642

RENTAL INVOICE

INVOICE TO: 95783



USED AT:

CITY OF EMMETT
 501 EAST MAIN
 EMMETT ID 83617
 US

STEVE
 4TH AND JOHNS
 EMMETT ID 83617

Invoice No: 748902
 Invoice Date: 11/20/2020
 Contract No: 139016
 Billing Cycle: Monthly
 Payment Type: Account
 Prior Invoices: 0
 Page: 1 of 1

Invoice Period: 10/27/2020 to 11/23/2020 Next Invoice Date: 11/24/2020

RENTAL UNIT DETAILS

Rental Unit No	Make	Model Name	PIN No	Billing Period	Rate	Rental Value Tax
91038	EF	7.5 YARD BEDDING BOX	160435	10/27/2020 - 11/23/2020	\$900.00	\$900.00 N

RENTAL UNIT ADJUSTMENT DETAILS

Rental Unit No	Make	Model	PIN No	Rental Class	Adj Amount	Tax Ind
Adjustment Notes:						

ADDITIONAL CHARGE DETAILS

Description	Recur Ind	Charge Method	Charge Value	Additional Charges	Tax Ind
ENVIRONMENTAL FEE	Y	% of Rental Income	.50%	\$4.50	N

CONTRACT INVOICE NOTES

EFFICIENCY 7.5 YD BEDDING BOX
 \$115/DAY \$350/WK \$900/MO - 4 WEEKS
 ENVIRON FEE: .50%
 CUSTOMER IS RESPONSIBLE FOR ALL DAMAGES, DENTS/HOLES IN SIDES, BENT SPREADERS, MISSING PINS AND KEEPERS, INSURANCE FOR LIABILITY AND PHYSICAL DAMAGE COVERAGE FOR THE VALUE OF THE MACHINE WITH COASTLINE EQUIPMENT AS ADDITIONAL INSURED AND LOSS PAYEE.
 Bedding box moved to own RA (from 137556) due to change in billing periods.

Customer PO No:
 Tax Exempt No: Exempt
 Salesperson: AUSTIN OPHAUG

Rental Income: \$900.00
 Adjustment Amount: \$0.00
 Additional Charge Total: \$4.50
 Sales Tax: \$0.00
 Less Deposit: \$0.00
 Invoice Total: \$904.50

TERMS AND CONDITIONS

Terms are Net 30. A finance charge of 1.5% per month (18% annual percentage rate) will be added to all past due invoices except where prohibited by law.

Received by: Date:



2000 East Overland Road
 Meridian, ID 83642
 Phone: (208) 888-3337
 Toll Free: (800) 479-3337
 Fax: (208) 888-3088
 www.coastlineequipment.com

Oxnard, CA (805) 485-2106
 Santa Ana, CA (714) 265-5500
 Sylmar, CA (818) 890-3353
 Bakersfield, CA (661) 399-3600
 Long Beach, CA (562) 272-7400
 Santa Maria, CA (805) 922-8329
 Meridian, ID (208) 888-3337
 Jerome, ID (208) 324-2800
 McCall, ID (208) 634-3903
 N. Las Vegas, NV (702) 399-2700
 Elko, NV (775) 777-7070



JOHN DEERE

Remit Payment To:
 2000 East Overland Road Meridian, ID 83642

RENTAL INVOICE

INVOICE TO: 95783



USED AT:

CITY OF EMMETT
 501 EAST MAIN
 EMMETT ID 83617
 US

STEVE
 4TH & JOHNS
 EMMETT ID 83617

Invoice No: 749425
 Invoice Date: 11/23/2020
 Contract No: 138944
 Billing Cycle: Weekly
 Payment Type: Account
 Prior Invoices: 0
 Page: 1 of 1

Invoice Period: 11/16/2020 to 11/19/2020

Next Invoice Date: 11/20/2020

RENTAL UNIT DETAILS

Rental Unit No	Make	Model Name	PIN No	Billing Period	Rate	Rental Value	Tax
72798	IR	DOOSAN G50WDO-3A-T4F	4FVGDBAA7HU480390	11/16/2020 - 11/19/2020	\$575.00	\$575.00	N

RENTAL UNIT ADJUSTMENT DETAILS

Rental Unit No	Make	Model	PIN No	Rental Class	Adj Amount	Tax Ind
72798	IR	G50WDO-3A-T4F	4FVGDBAA7HU480390	OT GEN 51KVA	\$201.25	N

Adjustment Notes: 14 HRS OVERTIME

ADDITIONAL CHARGE DETAILS

Description	Recur Ind	Charge Method	Charge Value	Additional Charges	Tax Ind
ENVIRONMENTAL FEE	N	% of Rental Income	.50%	\$2.88	N

CONTRACT INVOICE NOTES

DOOSAN G50 GENERATOR
 \$195/DAY \$575/WEEK \$1675/MONTH (4 WEEKS)
 ENVIRO FEE .50% Diesel: \$6.50/gal
 CUSTOMER RESPONSIBLE FOR ALL DAMAGES, DIESEL, DEF, CLEANING, TEETH/EDGE WEAR, TIRE FLATS/CUTS or RUBBER TRACK CUTS/EXCESS WEAR if applicable, DAILY INSPECTION/GREASING, CYLINDER DAMAGE, AIR FILTERS AS NEEDED AND INSURANCE FOR LIABILITY (\$1,000,000 minimum) AND PHYSICAL DAMAGE COVERAGE WITH COASTLINE EQUIPMENT AS LOSS PAYEE AND ADDITIONAL INSURED.
 1 WEEK RENTAL

Customer PO No: STEVE
 Tax Exempt No: Exempt
 Salesperson: AUSTIN OPHAUG

Rental Income: \$575.00
 Adjustment Amount: \$201.25
 Additional Charge Total: \$2.88
 Sales Tax: \$0.00
 Less Deposit: \$0.00
 Invoice Total: \$779.13

TERMS AND CONDITIONS

Terms are Net 30. A finance charge of 1.5% per month (18% annual percentage rate) will be added to all past due invoices except where prohibited by law.

Received by: Date:



2000 East Overland Road
 Meridian, ID 83642
 Phone: (208) 888-3337
 Toll Free: (800) 479-3337
 Fax: (208) 888-3088
 www.coastlineequipment.com

Oxnard, CA (805) 485-2106
 Santa Ana, CA (714) 265-5500
 Sylmar, CA (818) 890-3353
 Bakersfield, CA (881) 399-3600
 Long Beach, CA (562) 272-7400
 Santa Maria, CA (805) 922-8329
 Meridian, ID (208) 888-3337
 Jerome, ID (208) 324-2900
 McCall, ID (208) 834-3903
 N. Las Vegas, NV (702) 399-2700
 Elko, NV (775) 777-7070



JOHN DEERE

Remit Payment To:
 2000 East Overland Road Meridian, ID 83642

RENTAL INVOICE

INVOICE TO: 95783

USED AT:

CITY OF EMMETT
 501 EAST MAIN
 EMMETT ID 83617
 US

STEVE
 4TH AND JOHNS &
 2525 E 12TH ST
 EMMETT ID 83617

Invoice No: 748918
 Invoice Date: 11/20/2020
 Contract No: 137553
 Billing Cycle: Monthly
 Payment Type: Account
 Prior Invoices: 3
 Page: 1 of 1

Invoice Period: 11/03/2020 to 12/01/2020 Next Invoice Date: 12/02/2020

RENTAL UNIT DETAILS

Rental Unit No	Make	Model Name	PIN No	Billing Period	Rate	Rental Value	Tax
88291	HITACHI	ZX345USLC EXCAVATOR	HCMD560K00010218	11/03/2020 - 12/01/2020	\$9000.00	\$9000.00	N
71834	JOHN DEERE	54" EXC BKT 2.09YD F	J000069532-1	11/03/2020 - 12/01/2020	\$0.00	\$0.00	N
82316	TAG	36" EXC BKT 1.77YD F	246715-11	11/03/2020 - 12/01/2020	\$900.00	\$900.00	N

RENTAL UNIT ADJUSTMENT DETAILS

Rental Unit No	Make	Model	PIN No	Rental Class	Adj Amount	Tax Ind
Adjustment Notes:						

ADDITIONAL CHARGE DETAILS

Description	Recur Ind	Charge Method	Charge Value	Additional Charges	Tax Ind
ENVIRONMENTAL FEE	Y	Value	\$49.50	\$49.50	N
10/8Move Machine back to Johns	N	Value	\$337.50	\$337.50	N

CONTRACT INVOICE NOTES

2019 HITACHI 345ZX EXCAVATOR WITH 54" BUCKET
 \$1,000/DAY \$3,000/WK \$9,000/MO - 4 WEEKS
 ADDITIONAL 36" BUCKET
 \$100/DAY \$300/WK \$900/MO - 4 WEEKS
 ENVIRON FEE: .50% DIESEL IF NEEDED: \$6.50/GAL DEF: \$10/GAL
 CUSTOMER RESPONSIBLE FOR ALL DAMAGES, FUEL, CLEANING (ESPECIALLY TRACKS), DAILY INSPECTION/GREASING, AIR FILTERS AS
 NEEDED, REGULAR MAINTENANCE, INSURANCE FOR LIABILITY AND PHYSICAL DAMAGE COVERAGE FOR THE VALUE OF THE MACHINE WITH
 COASTLINE EQUIPMENT AS ADDITIONAL INSURED AND LOSS PAYEE.

Customer PO No: 4TH AND JOHNS
 Tax Exempt No: Exempt
 Salesperson: AUSTIN OPHAUG

Rental Income: \$9,900.00
 Adjustment Amount: \$0.00
 Additional Charge Total: \$387.00
 Sales Tax: \$0.00
 Less Deposit: \$0.00
 Invoice Total: \$10,287.00

TERMS AND CONDITIONS

Terms are Net 30. A finance charge of 1.5% per month (18% annual percentage rate) will be added to all past due invoices except where prohibited by law.

Received by: Date:

JSE ENTERPRISES, LLC



Specializing In Custom Aircraft Hangars

General Building Contractor • State of Idaho • License RCE-11457
Commercial • Residential • Remodel

Jeff Ekberg

9727 Purple Sage Road, Middleton Idaho 83644

Cell 208.440.4244 •

Email JSE.JeffEkberg@yahoo.com

Built With Integrity • Driven By Performance • Measured By Quality

11-23-20

Final billing for Emmett Annex Building Remodel

1-Bonded Electrician, rough in all electrical	\$9900.00
2-Bonded HVAC contractor, relocate mini-split, server room	\$3785.00
3-Install drop ceiling	\$9950.00
4-Flooring carpet	\$9700.00
5-Install new micro-split system in server room	\$3400.00
6-JSE labor, tools, equipment, overhead	\$4900.00
7-JSE materials	\$5500.00

Total amount due

\$47,135.00

JSE ENTERPRISES, LLC

Specializing In Custom Aircraft Hangars

General Building Contractor • State of Idaho • License RCE-11457
Commercial • Residential • Remodel

Jeff Ekberg

9727 Purple Sage Road • Middleton, Idaho 83644

Cell 208.440.4244 •

Email JSE.JeffEkberg@yahoo.com



11-23-20

Final Billing for City of Emmett, Annex Remodel
Part One

1-Remove all existing lighting, demolition of stage, open walls as needed	\$2600.00
2-Frame in new walls per Public Works request	\$2450.00
3-Bonded Plumber, rough in ADA restroom, connect to existing	\$6800.00
4-Drywall, tape, texture new as well as existing	\$9800.00
5-Paint all walls and ceilings as required.	\$2500.00
6-Upgrade entire area to be ADA compliant	\$1000.00

Total amount due

\$25,150.00

From Savings

CompuNet, Inc.
 505 S. Florence St.
 Grangeville, ID 83530
 (208) 286-3000

Invoice



Date	Invoice
10/28/2020	157597

Bill To:
City of Emmett Attn: Mike Knittel 501 E Main St Emmett, ID 83617 United States

Ship To
City of Emmett Attn: Mike Knittel 501 E Main St Emmett, ID 83617 United States

Terms	Due Date	PO Number	Reference
Net 30 days	11/27/2020	Signed Quote Attached	Order #54792
Quote: #DD149965 Annex Conference Room Mike Higgins			

Product: Description	Quantity	Price	Amount
Billable Product: Description			
TesiraFORTE DAN VT4: Fixed I/O DSP with 4 analog inputs, 4 analog outputs, 8 channels configurable USB audio, 32 x 32 channels of Dante, AEC technology (all 4 inputs), 2 channel VoIP, and standard FXO telephone interface SN: 04311083 FedEx Ground Tracking: 915585622766	1.00	1,806.02	1,806.02
XSM1U: Chief Fusion Wall Fixed Wall Mount for Flat Panel Display - Black - 1 Display(s) Supported - 55" to 100" Screen Support - 250 lb Load Capacity FedEx Ground Tracking: 397736419434, 397736421581, 397736420368, 397736421905	4.00	203.13	812.52
DM-DA4-4K-C: 1:4 4K HDMI@ to DM 8G+@ & HDBaseT@ Splitter SN: 22774879 UPS Ground Tracking: 1Z3V044F0361411335	1.00	1,626.51	1,626.51
DM-RMC-4KZ-100-C: DigitalMedia 8G+@ 4K60 4:4:4 HDR Receiver & Room Controller 100 SN: 2017JBH00792(MACADDR:00107FE68AD6), 2017JBH00856(MACADDR:00107FE68B1B), 2017JBH01573(MACADDR:00107FE68DE8), 2017JBH01817(MACADDR:00107FE68E62) UPS Ground Tracking: 1Z3V044F0361411335	4.00	542.17	2,168.68
SAROS IC6T-W-T-EACH: Saros® 6.5" 2-Way In-Ceiling Speaker, White Textured, Single UPS Ground Tracking: 1Z3V044F0361411335	6.00	138.55	831.30
AMP-X50MP: X Series Media Presentation Amplifier SN: 2023SVC02381 UPS Ground Tracking: 1Z3V044F0361411335	1.00	271.08	271.08
MPC3-102-B: 3-Series® Media Presentation Controller 102 SN: 2034JBH06630(MACADDR:00107FEE7E86) UPS Ground Tracking: 1Z3V044F0361411335	1.00	656.63	656.63
PW-5430DUS: High-Efficiency Power Pack UPS Ground Tracking: 1Z3V044F0361411335	1.00	180.72	180.72
USB-EXT-2 KIT: USB over Category Cable Extender, Local and Remote	1.00	602.41	602.41

UPS Ground Tracking: 1Z4R16040378871729

Kit serials: / USB-EXT-2-LOCAL
SN: 2034FTN15980
USB-EXT-2-REMOTE
SN: 2029FTN12962

65UT640S0UA: LG Digital Signage Display - 65" LCD - 3840 x 2160 - LED - 400 Nit - 2160p - HDMI - USB - SerialEthernet - Black - TAA Compliant SN: 009RMWV7H057, 009RMXX7H058 SAIA LTL Tracking: 104579949102	2.00	1,011.81	2,023.62
75UT640S0UA: LG 75" UT640S Series UHD Commercial Signage TV - 75" LCD - 3840 x 2160 - LED - 315 Nit - 2160p - HDMI - USB - SerialEthernet - Black - TAA Compliant SN: 009RMHR77945, 009RMVB77943 SAIA LTL Tracking: 104579940702	2.00	1,982.55	3,965.10
MXA910W-US: Flanged Ceiling Array Microphone with Shure® Inetlimix® DSP Suite, White UPS Ground Tracking: 1Z6100650391753803	2.00	3,613.25	7,226.50
999-99200-000: Vaddio RoboSHOT Elite Video Conferencing Camera - 8.5 Megapixel - 60 fps - Black - USB 3.0 - 1 Pack(s) - 8.6 Megapixel Interpolated - 1920 x 1080 Video - Exmor R CMOS Sensor - Auto/Manual - Network (RJ-45) FedEx Ground Tracking: 397752622682	1.00	2,958.55	2,958.55
Shipping: Ground Shipping To Be Determined, Billed As Actual	1.00	474.83	474.83

Total Product: Description: 25,604.47

Make checks payable to CompuNet, Inc.	Invoice Subtotal:	25,604.47
	Tax Exempt:	0.00
	Invoice Total:	25,604.47
	Payments:	0.00
	Credits:	0.00
	Balance Due:	25,604.47

Please remit payment to:

LB 410802
CompuNet, Inc.
PO Box 35143
Seattle WA 98124-5143

Please send payment detail to: remit@compunet.biz
ACH Payments preferred

CompuNet, Inc.
 505 S. Florence St.
 Grangeville, ID 83530
 (208) 286-3000

Invoice



Date	Invoice
10/23/2020	157400

Bill To:
City of Emmett Attn: Mike Knittel 501 E Main St Emmett, ID 83617 United States

Ship To
City of Emmett Attn: Mike Knittel 501 E Main St Emmett, ID 83617 United States

Terms	Due Date	PO Number	Reference
Net 30 days	11/22/2020	Signed Quote Attached	Order #53328

Thank you for your business!

Product: Description	Quantity	Price	Amount
Billable Product: Description			
TesiraForte DAN VT: Digital audio server, 12 analog input, 8 analog output, include acoustic echo cancellation (AEC) technology on all 12 input SN: 04253945 FedEx Ground tracking: 917126717052	1.00	2,528.92	2,528.92
XSM1U: X-Large FUSION™ Micro-Adjustable Fixed Wall Mount FedEx Ground Tracking: 396170458180	2.00	203.13	406.26
HD-DA-2: 1-to-2 HDMI Distribution Amplifier & Audio Converter SN: 2022JBH21912 UPS Ground Tracking:1Z3V044F0363022814	1.00	301.20	301.20
HD-DA4-4KZ-E: 1:4 HDMI@ Distribution Amplifier w/4K60 4:4:4 & HDR Support SN: 2015OLA00776 UPS Ground Tracking:1Z3V044F0363022814	1.00	331.33	331.33
HD-RXC-101-C-E: DM Lite HDMI over CATx receiver with IR and RS-232, surface mount SN: 22852565, 22852745 UPS Ground Tracking:1Z3V044F0363022814	2.00	240.96	481.92
HD-TXC-101-C-E: DM Lite HDMI over CATx transmitter with IR and RS-232, surface mount SN: 22814796 UPS Ground Tracking:1Z3V044F0363022814	1.00	240.96	240.96
RMC3: 3-Series room media controller, PoE SN: 2021JBH17030(MACADDR:00107FE7F7DA) UPS Ground Tracking:1Z3V044F0363022814	1.00	602.41	602.41
SAROS IC6T-W-T-EACH: Saros 6.5" 2-way in-ceiling speaker, white textured, single UPS Ground Tracking: 1Z3V044F0361380020, 1Z3V044F0362069437, 1Z3V044F0362895044	6.00	138.55	831.30
AMP-X50MP: X Series Media Presentation Amplifier SN: 2023SVC00569 UPS Ground Tracking:1Z3V044F0363022814	1.00	271.08	271.08
ESP1440: Pearl Mini Video Processor	1.00	3,820.14	3,820.14

FedEx Ground Tracking: 755955040007324				
75UT640S0UA: 75" Class UT640S Series LED TV - hotel / hospitality - 4K UHD (2160p) 3840 x 2160 - HDR SN: 007RMGC8W143, 007RMSS8W142 FedEx Freight Economy: 5407037370	2.00	1,989.52	3,979.04	
DC 5980 P: CONFRENCE UNIT CONFIG CM/DM/IS UPS Ground Tracking: 1Z6100650395507787	9.00	265.06	2,385.54	
DIS-CCU-US: Central control unit PS-CCU-US (power supply) UPS Ground Tracking: 1Z6100650391450541 (arrived) DIS-CCU (no power supply) UPS Ground Tracking: 1Z6100650390398226 (arrived)	1.00	1,445.78	1,445.78	
GM 5924: GOOSENECK MIC/LED/XLR/50CM/BLK UPS Ground Tracking: 1Z6100650391450541	9.00	119.28	1,073.52	
MXW1/O: "Bodypack Transmitter with Integrated Omnidirectional Microphone and 4-Pin Mini Connector (TA4M) (Includes one SB901 Battery)" SN: 2TI08542422 UPS Ground Tracking: 1Z6100650399377358	1.00	463.86	463.86	
MXW6/O: Boundary Wireless Microphone Transmitter Omni SN: 2TI01302716 UPS Ground Tracking: 1Z6100650392448007 This is here	1.00	524.10	524.10	
IR SY1: Small Area Infrared System 1 UPS Ground Tracking: 1ZV191440377198955	1.00	524.08	524.08	
999-99600-200: Vaddio RoboSHOT Video Conferencing Camera - 60 fps - Black, Silver - HDMI - 1920 x 1080 Video - Network (RJ-45) - Notebook SN: 9999960020001581 FedEx Ground Tracking: 398169309888	1.00	5,071.71	5,071.71	
UC-C140-Z: Crestron Flex UC Video Conference System Integrator Kit for Zoom Rooms™ Software Serials and parts SN: 2030CRO08202 Component Material#: 6510306 / HD-CONV-USB-200 SN: 2026CRO03596 (Parent serNo: 2030CRO08202) Component Material#: 6511146 / UC-ENGINE-SD-Z SN: UCS12736825 (MACADDR:1C697A66706A) (Parent serNo: 2030CRO08202) Material#: 6507651 / TSW-1060-B-S SN:2027JBH14317(MACADDR:00107FEB6CF3) UPS Ground Tracking: 1Z4R16040351448424	1.00	2,698.80	2,698.80	
HD-TXC-101-C-E: DM Lite - HDMI® over CATx Transmitter w/IR & RS-232, Surface Mount SN: 22814797 UPS Ground Tracking:1Z3V044F0363022814	1.00	240.96	240.96	
MXWAPT4: Shure 4-Channel Access Point Transceiver SN: 2TH13852550 UPS Ground Tracking: 1Z6100650391450541	1.00	2,189.16	2,189.16	
MXWNCS4: Shure Networked Charging Station - Docking - Transmitter/Receiver, Microphone - Charging Capability - Synchronizing Capability SN: 2TH20057811 UPS Ground Tracking: 1Z6100650391450541	1.00	1,144.58	1,144.58	
WL185: Shure Microphone - 50 Hz to 17 kHz - Wired - 4 ft - Electret Condenser - Lapel	1.00	100.00	100.00	

UPS Ground Tracking: 1Z6100650394813493

Shipping: Ground Shipping To Be Determined, Billed As Actual

1.00

379.09

379.09

Total Product: Description: 32,035.74

Make checks payable to CompuNet, Inc.

Invoice Subtotal: 32,035.74

Tax Exempt: 0.00

Invoice Total: 32,035.74

Payments: 0.00

Credits: 0.00

Balance Due: 32,035.74

Please remit payment to:

LB 410802
CompuNet, Inc.
PO Box 35143
Seattle WA 98124-5143

Please send payment detail to: remit@compunet.biz
ACH Payments preferred



P.O. Box 190025
 Boise, Idaho 83719
 208-323-9525* C 208-602-9426

METAL BUILDING INVOICE

Invoice For:
Attn: Mike Knittel
City of Emmett 501 E. Main St. Emmett, Idaho 83617
Ph: 208-398-2100 Cell: 208-870-7067

DATE	Invoice #1
11/17/20	2024-A1

Progress Billing #1

mknittel@cityofemmett.org

PROJECT	ACI NO:	PROJECT NO:
14 x 20 R&M Building A, Location - East Side of (Sewer Ponds)	2024A	TBD

DESCRIPTION	AMOUNT
Matching Proposal was per each of the two identical buildings	
Architectural, Engineering, Permitting	By owner
Excavation, Backfill, & Slab prep, dig line	\$ 1,800.00
Rebar, concrete, form - pour Grade Beam Stemwalls, 6" Floor, & 6" gen pad	\$ 4,250.00
R&M Steel Building package per attached, incl foundation engineering	By owner
Metal Building Package Install, Install HM frame and door, Insulation	\$ 4,480.00
HM Frame and Door, closer, seals & hardware	\$ 1,200.00
Minimal electrical materials	\$ 62.00
Allowable OH&P	\$ 1,768.80
Required Bonding	Upon Request

Prepared By: MS 208-602-9426

Thank you, we appreciate your business.

Accepted By: _____ Date: _____

TOTAL \$ 13,560.80



P.O. Box 190025
 Boise, Idaho 83719
 208-323-9525* C 208-602-9426

METAL BUILDING INVOICE

Invoice For:
Attn: Mike Knittel
City of Emmett 501 E. Main St. Emmett, Idaho 83617
Ph: 208-398-2100 Cell: 208-870-7067

DATE	Invoice #1
11/17/20	2024-B1

Progress Billing #1

mknittel@cityofemmett.org

PROJECT	ACI NO:	PROJECT NO:
14 x 20 R&M Building B, Industrial Park Water Tank location	2024 B	TBD

DESCRIPTION	AMOUNT
Matching Proposal was per each of the two identical buildings	
Architectural, Engineering, Permitting	By owner
Excavation, Backfill, & Slab prep, dig line	\$ 1,800.00
Rebar, concrete, form - pour Grade Beam Stemwalls, 6" Floor, & 6" gen pad	\$ 4,250.00
R&M Steel Building package per attached, incl foundation engineering	By owner
Metal Building Package Install, Install HM frame and door, Insulation	\$ 4,480.00
HM Frame and Door, closer, seals & hardware	\$ 1,200.00
Minimal electrical materials	\$ 62.00
Allowable OH&P	\$ 1,768.80
Required Bonding	Upon Request

Prepared By: MS 208-602-9426

Thank you, we appreciate your business.

Accepted By: _____ Date: _____

TOTAL \$ 13,560.80

RESOLUTION # R2020-15

**RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF EMMETT, IDAHO
ANNUAL INSPECTION OF MOBILE FOOD VENDOR VEHICLES FEES**

WHEREAS the City Council held a Public Hearing on December 8, 2020 at 7:00 p.m. at City Hall, 501 E. Main Street, Emmett, Idaho; and

WHEREAS the purpose of the Public Hearing was to discuss establishing certain fees related to a new fee structure for the inspection of mobile food vendor vehicles per International Fire Code # IFC319.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Emmett, Idaho, that effective on and after January 1, 2021, the following fees shall be in effect:

* \$45.00 Annual Inspection Fee

This annual inspection will generate a sticker that will be placed and displayed on the vehicle and valid through December 31st it will also be honored in Boise, Meridian, Nampa, Caldwell, Middleton, Star, Kuna, Eagle, and Mountain Home.

RESOLUTION introduced and passed December 8, 2020, by the following vote:

AYES: _____ NOES: _____ ABSENT: _____

APPROVED:

MAYOR

ATTEST:

CITY CLERK