The Emmett City Council held a meeting at 501 E. Main Street, Emmett, Idaho.

Mayor Petrie called the meeting to order at 7:00 p.m.

Mayor Petrie led the Pledge of Allegiance

Al Cinnamon offered the Community Invocation

**Council Present**: Council President Steve Nebeker, Councilor Tona Henderson, Councilor Gary Resinkin, Councilor Tom Butler, Councilor Denise Sorenson, Councilor Jody Harris

**Council Present by Phone –** None

**Council Absent:** None

**City Attorney:** Jake Sweeten

**Staff Present:** Lyleen Jerome, Brian Sullivan, Curt Christensen, Clint Seamons, Mike Knittel, Steve Kunka, Alyce Kelley,

**Public Present:** Carla Porath – Emmett, Norma Johnson – Emmett, Gary Johnson – Emmett, Debra Shelton – Emmett, Penelope Eggen – Emmett, Trevor Howard – Caldwell, Jethro Batchelor - Emmett

**Public Present via telephone**: None

**Amendments to the Agenda**: 8B was removed from the agenda.

**Declaration of Conflict of Interest**: None

**Declaration of Council Members’ Discussion Outside an Open Meeting**: None

**ELECTED OFFICIALS:**

**Mayor**

**City Council**

**Announcements and Good of the Order –** Mayor Petrie added a Celebration of the drafting of the Constitution via a Proclamation given to the Daughters of the American Revolution. On September 17th at Bowman Memorial Park at 2pm.

**PUBLIC HEARING:**

Mayor Petrie opened the public hearing at 7:07 p.m.

Lyleen Jerome, City Clerk explained that during the construction of the new splash pad additional funds were needed to complete the project. It was approved by council on July 11, 2023 to use $220,000 of our reserve funds to cover the cost. Clerk Jerome also explained that this is the only annual adjustment necessary as all departments have stayed within their original budgeted appropriations throughout the year.

Al Cinnamon – 610 S. Hawthorne, asked if the monies that were previously donated to the GCRD was given to the city. Response – no funds were given to the City by the Gem County Recreation District.

Mayor Petrie called three times for public comments. No public comments. Mayor Petrie closed the public hearing at 7:10 p.m. and called for a decision.

Decision of Public Hearing: Councilor Henderson **MOVED TO APPROVE THE AMENDMENT TO FISCAL YEAR 2022-2023 BUDGET APPROPRIATION IN THE AMOUNT OF $220,000.** Seconded by Councilor Butler. **Motion carried by voice vote.**

**CONSENT AGENDA**:

**Approval of Minutes** – August 22, 2023

**Approval of Accounts Payables**

**Approval of Permits** – None

Councilor Resinkin **MOVED TO APPROVE THE CONSENT AGENDA AS PRESENTED**; Seconded by Councilor Henderson. **Motion carried by voice vote.**

**DISCUSSION:** Trevor Howard, Project Manager – Salaber Associates discussed a CDBG Grant for East Locust Street Project to put ADA compliant sidewalks in as this was not as action item, no decision was made.

**BUSINESS:**

**Approve Road Closures for Black Canyon Brewing Alley Harvest Party –** Police Chief, Steve Kunka and Amanda Dietz owner of Black Canyon Brewery, requested approval for a road closure on September 16th from 4pm to 10pm at the location of the alley way at Washington Ave and Main Street. Council President Nebeker **MOVED TO APPROVE ROAD CLOSURES FOR BLACK CANYON BREWERY ALLEY HARVEST PARTY AND FOLLOW ALL RECOMMENDATIONS OF STAFF.** Seconded by Councilor Butler. **Motion carried by voice vote.**

Mike Knittel, Systems Administrator requests approval of Phone System Upgrade Agreement and Paymentto Datatel Cloud**.** Councilor Butler **MOVED TO APPROVE PHONE SYSTEM UPGRADE WITH DATATELTO INCLUDE ONE-TIME COST QUOTE #14511 IN THE AMOUNT OF $16,339 AND MONTHLY RECURRING COST PROPOSAL #38276 IN THE AMOUNT OF $523.65 WITH MAYOR TO SIGN.** Seconded by Councilor Henderson. Roll call vote: Council President Nebeker – AYE, Councilor Butler – AYE, Councilor Harris – AYE, Councilor Henderson – AYE, Councilor Resinkin – AYE, Councilor Sorenson – AYE – 6-AYES, 0-NAYS. **Motion carried.**

**Clint Seamons, Public Works Director requests approval of Hangar Lease Agreement with Juliett Lima Aviation LLC.** Councilor Henderson **MOVED TO APPROVE THE HANGAR LEASE AGREEMENT BETWEEN JULIETT LIMA AVIATION, LLC AND THE CITY OF EMMETT AND DIRECT THE MAYOR TO SIGN.** Seconded by Councilor Butler.Roll call vote: Council President Nebeker – AYE, Councilor Butler – AYE, Councilor Harris – AYE, Councilor Henderson – AYE, Councilor Resinkin – AYE, Councilor Sorenson – AYE – 6-AYES, 0-NAYS. **Motion carried.**

**Clint Seamons, Public Works Director requests approval of termination of Hangar Lease Agreement with Jeffery Alden Anderson.** Councilor Henderson **MOVED TO APPROVE TERMINATION OF HANGAR LEASE AGREEMENT WITH JEFFREY ALDEN ANDERSON AND THE CITY OF EMMETT WITH MAYOR TO SIGN.** Seconded by Councilor Sorenson. Roll call vote: Council President Nebeker – AYE, Councilor Butler – AYE, Councilor Harris – AYE, Councilor Henderson – AYE, Councilor Resinkin – AYE, Councilor Sorenson – AYE – 6-AYES, 0-NAYS**. Motion carried.**

**Lyleen Jerome, City Clerk requests approval of ICRMP Insurance Policy for 2023-2024 Policy Year.** Council President Nebeker **MOVED TO APPROVE ICRMP INSURANCE POLICY FOR 2023-2024 POLICY YEAR WITH THE MAYOR TO SIGN.** Seconded by Councilor Resinkin. Roll call vote: Council President Nebeker – AYE, Councilor Butler – AYE, Councilor Harris – AYE, Councilor Henderson – AYE, Councilor Resinkin – AYE, Councilor Sorenson – AYE – 6-AYES, 0-NAYS**. Motion carried.**

**Lyleen Jerome, City Clerk requests approval of Ordinance #O2023-18.** AN ORDINANCE OF THE CITY OF EMMETT, IDAHO, AMENDING THE ANNUAL APPROPRIATION ORDINANCE #O2022-14 FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2022, TO REFLECT THE RECEIPT OF UNSCHEDULED REVENUES, INCREASING AND ESTABLISHING THE APPROPRIATIONS FOR EXPENDITURES IN VARIOUS DEPARTMENTS AND FUNDS, PROVIDING THAT THE TAX LEVY UPON TAXABLE

PROPERTY WITHIN THE CITY IS NOT AFFECTED HEREBY, PROVIDING THAT ALL ORDINANCES IN CONFLICT HEREWITH ARE REPEALED TO THE EXTENT OF SUCH CONFLICT, AND PROVIDING THAT THE ORDINANCE SHALL BE EFFECTIVE UPON IT’S PUBLICATION DATE.

Council President Nebeker **MOVED TO APPROVE ORDINANCE #O2023-18 TO DISPENSE WITH THE RULE REQUIRING ORDINANCES TO BE READ ON THREE SEPARATE DAYS AND ONCE IN FULL, AND THAT THE ORDINANCE BE READ ONCE BY** **TITLE**. Seconded by Councilor Henderson, Council President Nebeker – AYE, Councilor Butler – AYE, Councilor Harris – AYE, Councilor Henderson – AYE, Councilor Resinkin – AYE, Councilor Sorenson – AYE – 6-AYES, 0-NAYS**. Motion carried.**

**Lyleen Jerome read Ordinance #O2023-18 by title.** Councilor Henderson **MOVED TO ACCEPT THE FIRST AND ONLY READING OF ORDINANCE #O2023-18**, **DIRECT THE** **MAYOR TO SIGN, AND DIRECT THAT IT BE PUBLISHED IN FULL**. Seconded by Councilor Butler. Roll call vote: Council President Nebeker – AYE, Councilor Butler – AYE, Councilor Harris – AYE, Councilor Henderson – AYE, Councilor Resinkin – AYE, Councilor Sorenson – AYE. 6-AYES, 0-NOES. **Motion Carried**.

**DEPARTMENT REPORTS:**

Building Official/City Planner – Brian Sullivan – Reported

City Clerk, Lyleen Jerome – Reported

Fire Chief, Curt Christensen – Reported

Library Director, Alyce Kelley – Reported

Police Chief, Steve Kunka – Reported

Public Works, Clint Seamons – Reported

IT Systems Director, Mike Knittel – Reported

Councilor Harris **MOVED TO ADJOURN**. Seconded by Councilor Sorenson. **Motion carried by voice vote**.

**Meeting adjourned at 8:00 p.m.**

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**Mayor Gordon Petrie Lyleen Jerome, City Clerk**