

City of Emmett Council Meeting

October 24, 2023

Regular Meeting

The Emmett City Council held a meeting at 501 E. Main Street, Emmett, Idaho.
Mayor Petrie called the meeting to order at 7:00 p.m.
Mayor Petrie led the Pledge of Allegiance
Cesar Perez offered the Community Invocation

Council Present: Council President Steve Nebeker, Councilor Gary Resinkin, Councilor Tom Butler, Councilor Denise Sorenson, Councilor Jody Harris, Councilor Tona Henderson

Council Present by Phone – None

Council Absent: - None

City Attorney: Jake Sweeten

Staff Present: Lyleen Jerome, Brian Sullivan, Clint Seamons, Mike Knittel, Steve Kunka, Alyce Kelley, Curt Christenson, Lindsey Vickery

Public Present: Jethro Batchelor, 904 S. McKinley, Emmett; Dan Buzzard, 511 S. Declark, Emmett; Sarah Blackwell, 511 S. Declark, Emmett; Mark Heath, 830 Cherry, Emmett; Edward Johnston, 2121 Tapadera; Joan Johnston, E. Main; Jerry Radandt, S. Slope Rd, Emmett;

Public Present via telephone: None

Amendments to the Agenda: None

Declaration of Conflict of Interest: None

Declaration of Council Members' Discussion Outside an Open Meeting: None

ELECTED OFFICIALS:

Mayor

Proclamation – National First Responders Day

Zoning Commission Appointment of Tracy Howard. Councilor Henderson **MOVED TO APPROVE THE APPOINTMENT OF TRACY HOWARD TO THE ZONING COMMISSION FOR A SIX YEAR TERM**, Seconded by Council President Nebeker. **Motion carried by voice vote.**

Dedication of John Reynolds LaFordge Emmett City Council Chambers – by Mayor Petrie and Cheryl LaFordge

City Council - None

Announcements and Good of the Order –None

CONSENT AGENDA:

Approval of Minutes – October 10, 2023 Joint Meeting with Gem County Commissioners
October 10, 2023 – Regular Council Meeting

Approval of Accounts Payables

Approval of Permits – Bartenders: Melissa Adams, Lane Sandall, Taryn Shemwell

Councilor Resinkin **MOVED TO APPROVE THE CONSENT AGENDA**; Seconded by Councilor Butler
Motion carried by voice vote.

BUSINESS:

Steve Kunka, Police Chief requests approval of the Lighted Horse Parade to be held December 9, 2023. Council President Nebeker **MOVED TO APPROVE THE LIGHTED HORSE PARADE ON DECEMBER 9, 2023**, Seconded by Councilor Henderson. **Motion carried by voice vote.**

Steve Kunka, Police Chief requests approval of **Ordinance #O2023-19 AN ORDINANCE OF THE CITY OF EMMETT, IDAHO; AMENDING TITLE 7, CHAPTER 1, ARTICLE A, SECTION 5; SIDEWALK OBSTRUCTIONS AND PROVIDING AN EFFECTIVE DATE**. Council President Nebeker **MOVED TO APPROVE ORDINANCE #O2023-19 DISPENSE WITH THE RULE REQUIRING ORDINANCES TO BE READ ON THREE SEPARATE DAYS AND ONCE IN FULL, AND THAT THE ORDINANCE BE READ ONCE BY TITLE**. Seconded by Councilor Henderson. Roll call vote – Council President Nebeker – AYE, Councilor Butler – AYE, Councilor Henderson- AYE, Councilor Harris – AYE, Councilor Resinkin – AYE, Councilor Sorenson – AYE. 6-AYES, 0-NOES **Motion Carried.**

Steve Kunka, Police Chief read Ordinance #O2023-19

Councilor Sorenson **MOVED TO ACCEPT THE FIRST AND ONLY READING OF ORDINANCE O2023-19, DIRECT THE MAYOR TO SIGN AND DIRECT THAT IT BE PUBLISHED BY SUMMARY**. Seconded by Councilor Butler. Roll call vote - Council President Nebeker – AYE, Councilor Butler – AYE, Councilor Henderson- AYE, Councilor Harris – AYE, Councilor Resinkin – AYE, Councilor Sorenson – AYE. 6-AYES, 0-NOES **Motion Carried.**

Fire Chief Curt Christensen requests approval of Memorandum of Understanding with ITD and City of Emmett for the child car seat program. Council President Nebeker **MOVED TO APPROVE MEMORANDUM OF UNDERSTANDING WITH ITD AND THE CITY OF EMMETT**. Seconded by Councilor Harris. **Roll call vote** - Council President Nebeker – AYE, Councilor Butler – AYE, Councilor Henderson – AYE, Councilor Harris – AYE, Councilor Resinkin – AYE, Councilor Sorenson – AYE – 6-AYES, 0-NOES. **Motion carried.**

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ACTIVITY REPORTS:

Building Official/City Planner – Brian Sullivan – Reported

City Clerk, Lyleen Jerome – Reported

Fire Chief, Curt Christensen – Reported

Library Director, Alyce Kelley – Reported

Police Chief, Steve Kunka – Reported

Public Works, Clint Seamons – Reported

IT Systems Director, Mike Knittel – Reported

Councilor Henderson **MOVED TO ADJOURN**. Seconded by Councilor Harris. **Motion carried by voice vote.**
Meeting adjourned at 7:55 p.m.

Mayor Gordon Petrie

Lyleen Jerome, City Clerk



CITY OF EMMETT

Pawnbroker Permit Checklist

New Renewal

Applicant Name:

Date:

RUSSELL GARDNER

Application Received: 10/26/23 (Date)

- Application Complete
- Copy of Driver's License Attached
- Fingerprint Receipt Attached (New Only)
- Permit Fee Paid

Police Department Background Check (Attached to DL Copies)

Date Requested _____ by _____

Emmett Police Name/Records Check

Gem County Sheriff's Name/Records Check

Idaho Courts Name/Records Check

[Signature]
Completed by

[Signature] 11-1-23
Approval: Chief of Police Date

Added to Council Agenda Yes No

Approved by City Council Yes No

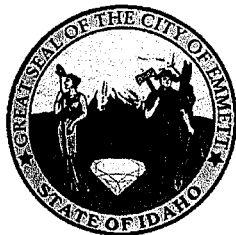
Council Date

Official Pawnbroker License

Created _____ (Date) _____ (Initial)

Mailed _____ (Date) _____ (Initial)

Tracking # _____



CITY OF EMMETT

Bartender Permit Checklist

Applicant Name MELODY BURNS

Date Application Received 10/30/23 By SR

- New Application **Renewal Application**
- Application Notarized
- Fingerprint Receipt Attached (New only)
- Copy of Driver's License Attached
- Permit Fee Paid
- Temporary Permit Language added to Receipt (New only)

Police Department

- Background Check *V. Larkson*
- ✓ Emmett Police Name/Records Check
- ✓ Gem County Sheriff's Name/Records Check
- ✓ Application Approved
- [Signature]* Application Denied
- [Signature]* Chief of Police (signature) 11-1-23 Date
- Fingerprint Results Attached (New only) _____

City Council

- Added to Council Agenda for approval
- City Council Approved Yes No _____
Council Date

Official Permit

- Created _____
- Mailed _____

Tracking # _____



CITY OF EMMETT

Bartender Permit Checklist

Applicant Name KASSANDRA MAHURIN

Date Application Received 10/19/23 By SR

- New Application
- Renewal Application
- Application Notarized
- Fingerprint Receipt Attached (New only)
- Copy of Driver's License Attached
- Permit Fee Paid
- Temporary Permit Language added to Receipt (New only)

Police Department

- Background Check W. Lander
- _____ Emmett Police Name/Records Check
- _____ Gem County Sheriff's Name/Records Check
- _____ Application Approved
- _____ Application Denied
- [Signature] 11-1-23
- Chief of Police (signature) Date
- Fingerprint Results Attached (New only) _____

City Council

- Added to Council Agenda for approval
- City Council Approved Yes No _____
- Council Date

Official Permit

- Created _____
- Mailed _____
- Tracking # _____



CITY OF EMMETT

Bartender Permit Checklist

Applicant Name MARIA DE LA LUZ MARIN

Date Application Received 10/30/23 By SR

- New Application **Renewal Application**
- Application Notarized
- Fingerprint Receipt Attached (New only)
- Copy of Driver's License Attached
- Permit Fee Paid
- Temporary Permit Language added to Receipt (New only)

Police Department

Background Check *[Signature]*

✓ Emmett Police Name/Records Check
✓ Gem County Sheriff's Name/Records Check
✓ Application Approved
Application Denied
[Signature] 11-1-23
 Chief of Police (signature) Date

Fingerprint Results Attached (New only) _____

City Council

Added to Council Agenda for approval
 City Council Approved Yes No _____
Council Date

Official Permit

Created _____
 Mailed _____

Tracking # _____



CITY OF EMMETT

Bartender Permit Checklist

Applicant Name JOHN MARSHALL

Date Application Received 10/26/23 By SR

- New Application** **Renewal Application**
- Application Notarized
- Fingerprint Receipt Attached (New only)
- Copy of Driver's License Attached
- Permit Fee Paid
- Temporary Permit Language added to Receipt (New only)

Police Department

Background Check *[Signature]*

Emmett Police Name/Records Check

Gem County Sheriff's Name/Records Check

Application Approved

Application Denied

[Signature] 11-1-23

Chief of Police (signature)

Date

Fingerprint Results Attached (New only) _____

City Council

Added to Council Agenda for approval

City Council Approved Yes No _____

Council Date

Official Permit

Created _____

Mailed _____

Tracking # _____



CITY OF EMMETT

Bartender Permit Checklist

Applicant Name STACEY SCHOENFELDER

Date Application Received 10/30/23 By SR

- New Application **Renewal Application**
- Application Notarized
- Fingerprint Receipt Attached (New only)
- Copy of Driver's License Attached
- Permit Fee Paid
- Temporary Permit Language added to Receipt (New only)

Police Department

- Background Check *[Signature]*
- Emmett Police Name/Records Check
- Gem County Sheriff's Name/Records Check
- Application Approved
- Application Denied
- Chief of Police (signature) *[Signature]* Date 11-1-23
- Fingerprint Results Attached (New only) _____

City Council

- Added to Council Agenda for approval
- City Council Approved Yes No _____
Council Date

Official Permit

- Created _____
- Mailed _____

Tracking # _____