

City of Emmett Council Meeting

September 22, 2020

The Emmett City Council held a regular meeting at 501 E. Main Street, Emmett, Idaho.
Mayor Gordon Petrie called the meeting to order at 7:00p.m.
Mayor Gordon Petrie led the **Pledge of Allegiance**
Lyle Thompson offered the **Community Invocation**

Council Present: Councilor Gary Resinkin

Council Present via telephone: Council President Nebeker, Councilor Denise Sorenson, Councilor Tona Henderson, Councilor Thomas Butler, Councilor Michelle Welch

Counselor Present: Jake Sweeten

Staff Present: Lyleen Jerome, Clint Seamons, Mike Knittel, Alyce Kelley, Steve Kunka, Brian Sullivan, Stephanie Johnson

Public Present: Del Grey - Emmett Messenger Index, Buenrostro Family - Emmett, Muggy Hafen - VFW

Public Present via telephone:

Amendments to the Agenda: None.

Councilor Henderson made a MOTION TO APPROVE THE AGENDA AS PRESENTED. Seconded by Councilor Welch. 6 – AYES, 0 – NOES. Motion Carried.

Declaration of Conflicts of Interest: None

Declaration of Council Members' Discussion Outside an Open Meeting: None

PUBLIC HEARING

A. **Amendments to 2019-2020 Fiscal Year Budget Appropriation** – Mayor Petrie opened the Public Hearing at 7:06pm. Lyleen Jerome, City Clerk presented the Amendments to 2019-2020 Fiscal Year Budget Appropriation. Mayor Petrie asked three times if there was any public input.

B. **Close of Public Hearing.** Mayor Petrie closed the meeting at 7:10pm.

C. **Decision of Public Hearing** – Councilor Henderson made a MOTION TO APPROVE THE AMENDMENTS TO THE 2019-2020 FISCAL YEAR BUDGET APPROPRIATION. Seconded by Councilor Resinkin. COUNCIL PRESIDENT NEBEKER – AYE, COUNCILOR HENDERSON – AYE, COUNCILOR WELCH – AYE, COUNCILOR BUTLER – AYE, COUNCILOR SORENSON – AYE, COUNCILOR RESINKIN – AYE. 6 – AYES, 0 – NOES. Motion Carried.

ELECTED OFFICIALS:

A. **Mayor**

Proclamation – Gem Lifesaver – Antonio Buenrostro – Mayor Petrie proclaimed Antonio Buenrostro as a Gem Lifesaver because of his heroic efforts in saving another kid's life!

Proclamation - White Ribbon Week - Mayor Petrie proclaimed September 28th - October 3rd as Support the Emmett Messenger Index White Ribbon Week - supporting all workers in the Healthcare industry.

B. **City Council**

C. **Announcements and Good of the Order**

CONSENT AGENDA:

Approval of Minutes – August 18, 2020 Special Council Meeting
September 8 – Regular Council Meeting

Approval of Accounts Payable.

Councilor Henderson made a MOTION TO ACCEPT THE CONSENT AGENDA AS PRESENTED. Seconded by Councilor Welch. AYES -6, NOES - 0. Motion Carried.

NON-CONSENT AGENDA

BUSINESS

A. Lyleen Jerome, City Clerk requested approval Ordinance #O2020-12. Council President Nebeker made a MOTION TO APPROVE ORDINANCE #O2020-12 AN ORDINANCE OF THE CITY OF EMMETT, IDAHO, AMENDING THE ANNUAL APPROPRIATION ORDINANCE #O2019-10 FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019, TO REFLECT THE RECEIPT OF UNSCHEDULED REVENUES, INCREASING AND ESTABLISHING THE APPROPRIATIONS FOR EXPENDITURES IN VARIOUS DEPARTMENTS AND FUNDS, PROVIDING THAT THE TAX LEVY UPON TAXABLE PROPERTY WITHIN THE CITY IS NOT AFFECTED HEREBY, PROVIDING THAT ALL ORDINANCES IN CONFLICT HEREWITH ARE REPEALED TO THE EXTENT OF SUCH CONFLICT, AND PROVIDING THAT THE ORDINANCE SHALL BE EFFECTIVE UPON ITS PUBLICATION DATE AND DISPENSE WITH THE RULE THAT THE ORDINANCE BE READ IN FULL ON THREE SEPARATE OCCASIONS AND INSTEAD BE READ BY TITLE ONLY. Seconded by Councilor Henderson. COUNCIL PRESIDENT NEBEKER - AYE, COUNCILOR HENDERSON - AYE, COUNCILOR RESINKIN - AYE, COUNCILOR BUTLER - AYE, COUNCILOR WELCH - AYE, COUNCILOR SORENSON - AYE. Motion Carried. Council President Nebeker made a MOTION TO ACCEPT THE FIRST AND ONLY READING OF THE ORDINANCE #O2020-12 WITH THE MAYOR TO SIGN AND DIRECT THAT IT BE PUBLISHED IN FULL. Seconded by Councilor Henderson. Roll Call Vote – COUNCIL PRESIDENT NEBEKER – AYE, COUNCILOR HENDERSON – AYE, COUNCILOR RESINKIN – AYE, COUNCILOR WELCH – AYE, COUNCILOR BUTLER – AYE, COUNCILOR SORENSON – AYE. AYES -6, NOES - 0. Motion Carried.

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B. Mike Knittel, IT Director requests approval of payment to Delta Electric in the amount of \$42,989. Councilor Henderson made a MOTION TO APPROVE A PAYMENT TO DELTA ELECTRIC IN THE AMOUNT OF \$42,989. Seconded by Councilor Resinkin. AYES - 6, NOES - 0. Motion Carried.

C. Mike Knittel, IT Director requested approval of payment to Codale in the amount of \$22,500. Council President Nebeker made a MOTION TO APPROVE PAYMENT TO CODALE IN THE AMOUNT OF \$22,500. Seconded by Councilor Resinkin. AYES - 6, NOES - 0. Motion Carried.

D. Mike Knittel, IT Director requests approval of payment to Codale in the amount of \$26,775. Council Henderson made a MOTION TO APPROVE A PAYMENT TO CODALE IN THE AMOUNT OF \$26,755. Seconded by Councilor Welch. - AYES - 6, NOES - 0. Motion Carried.

E. Mike Knittel, IT Director requests approval of payment to Codale in the amount of \$35,288.60. Councilor Henderson made a MOTION TO APPROVE PAYMENT TO CODALE IN THE AMOUNT OF \$35,288.60. Seconded by Councilor Resinkin. AYES - 6, NOES - 0. Motion Carried

F. Clint Seamons, Public Works Director requests approval of Resolution #R2020-13 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EMMETT, IDAHO AUTHORIZING AN INCREASE IN TRASH RECEPTACLE FEES. Councilor Henderson made a MOTION TO APPROVE RESOLUTION #R2020-13 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EMMETT, IDAHO AUTHORIZING AN INCREASE IN TRASH RECEPTACLE FEES. Seconded by Council President Nebeker. Roll Call Vote. COUNCIL PRESIDENT NEBEKER - AYE, COUNCILOR HENDERSON - AYE, COUNCILOR RESINKIN - NAY, COUNCILOR WELCH - AYE, COUNCILOR BUTLER - AYE, COUNCILOR SORENSON - AYE. AYES - 5, NOES - 0. Motion Carried.

DEPARTMENT/ ACTIVITY REPORTS

- A. Building Official/City Planner – Brian Sullivan, Building/Zoning Administrator – Gave report
- B. Clerk – Lyleen Jerome, City Clerk– Gave report
- C. Fire – Curt Christensen, Fire Chief– No Report.
- D. Library – Alyce Kelley, Director– Gave report
- E. Police - Steve Kunka, Police Chief– Gave report
- F. Public Works – Clint Seamons, Public Works Director– Gave report
- G. Systems Administrator – Mike Knittel, IT Systems Director– Gave report
- H. Engineer

EXECUTIVE SESSION A: Council President Nebeker made a MOTION TO GO IN TO EXECUTIVE SESSION BASED ON IDAHO CODE § 74-206 (e) TO CONSIDER PRELIMINARY NEGOTIATIONS INVOLVING MATTER OF TRADE OR COMMERCE IN WHICH THE GOVERNINB BODY IS IN COMPETITION WITH GOVERNING BODIES IN OTHER STEATES OR NATIONS. Seconded by Councilor Resinkin Roll Call Vote – COUNCIL PRESIDENT NEBEKER – AYE, COUNCILOR HENDERSON – AYE, COUNCILOR RESINKIN – AYE, COUNCILOR WELCH – AYE, COUNCILOR BUTLER – AYE, COUNCILOR SORENSON – AYE 6 – AYES, 0 – NOES. Motion Carried. Council went into Executive Session at 7:51pm and came out of Executive Session at 8:09pm

DECISION OF EXECUTIVE SESSION A: Councilor Henderson made a MOTION TO SEND LETTER OF SUPPORT FROM THE CITY TO SUPPORT PROJECT ACES AND FOR THE MAYOR TO SIGN. Seconded by Councilor Resinkin. Roll Call Vote – COUNCIL PRESIDENT NEBEKER – AYE, COUNCILOR HENDERSON – AYE, COUNCILOR RESINKIN – AYE, COUNCILOR WELCH – AYE, COUNCILOR BUTLER – AYE, COUNCILOR SORENSON – AYE. AYES -6, NOES - 0. Motion Carried.

EXECUTIVE SESSION Council President Nebeker made a MOTION TO GO INTO EXECUTIVE SESSION BASED ON IDAHO CODE§ 74-206(1)(b): TO CONSIDER THE EVALUATION, DISMISSAL OR DISCIPLING OF, OR TO HEAR COMPLAINTS OR CHARGES BROUGHT AGAINST, A PUBLIC OFFICER, EMPLOYEE, STAFF EMEBER OR INDIVIDUAL AGENT, OR PUBLIC-SCHOOL STUDENT. Seconded by Councilor Henderson. Roll Call Vote – COUNCIL PRESIDENT NEBEKER – AYE, COUNCILOR HENDERSON – AYE, COUNCILOR RESINKIN – AYE, COUNCILOR WELCH – AYE, COUNCILOR BUTLER – AYE, COUNCILOR SORENSON – AYE. AYES -6, NOES - 0. Motion Carried. Council went into Executive Session at 8:13pm and came out of Executive Session at 8:36pm.

DECISION OF EXECUTIVE SESSION B: Councilor Henderson made a MOTION TO ALLOW CLINT SEAMONS, PUBLIC WORKS DIRECTOR TO NEGOTIATE A LEASE AGREEMENT WITH GEM COUNTY GOLF ASSOCIATION FOR THEIR ANNUAL RENT. Roll Call Vote – COUNCIL PRESIDENT NEBEKER – AYE, COUNCILOR HENDERSON – AYE, COUNCILOR RESINKIN – AYE, COUNCILOR WELCH – AYE, COUNCILOR BUTLER – AYE, COUNCILOR SORENSON – AYE. AYES -6, NOES - 0. Motion Carried.

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**Councilor Resinkin made a MOTION TO ADJOURN. Seconded by Councilor Henderson. 6– AYES, 0 – NOES.
Motion Carried.**

Meeting Adjourned 8:39pm

Mayor Gordon Petrie

Lyleen Jerome, City Clerk

City of Emmett Council Special Meeting

October 6, 2020

The Emmett City Council held a special meeting at 501 E. Main Street, Emmett, Idaho.
Mayor Gordon Petrie called the meeting to order at 5:30p.m.
Mayor Gordon Petrie led the **Pledge of Allegiance**

Council Present: Councilor Thomas Butler

Council Present via telephone: Council President Nebeker, Councilor Tona Henderson, Councilor Gary Resinkin, Councilor Michelle Welch, Councilor Denise Sorenson

Counselor Present: Jake Sweeten

Staff Present: Lyleen Jerome, Clint Seamons, Mike Knittel, Steve Kunka, Curt Christensen,

Public Present:

Public Present via telephone:

Amendments to the Agenda: None

Council President Nebeker made a MOTION TO APPROVE THE AGENDA. Seconded by Councilor Resinkin. 6 – AYES, 0 – NOES. Motion Carried.

NON-CONSENT AGENDA

BUSINESS

A. Mike Knittel, Director of Systems Administration requested approval of Annex Building upgrade/remodel project. **Councilor Henderson made a MOTION TO APPROVE ANNEX BUILDING UPGRADE/REMODEL PROJECT IN THE TOTAL AMOUNT OF \$158,469.64 CONTINGENT ON PROJECT PRE-APPROVAL THROUGH THE IDAHO STATE CONTROLLER'S OFFICE. Seconded by Councilor Butler. Roll Call Vote. COUNCIL PRESIDENT NEBEKER – AYE, COUNCILOR HENDERSON – AYE, COUNCILOR RESINKIN – AYE, COUNCILOR WELCH – AYE, COUNCILOR BUTLER – AYE, COUNCILOR WELCH – AYE, COUNCILOR SORENSON – AYE. Motion Carried.**

B. Mike Knittel, Director of Systems Administration requested approval of funds transfer from LGIP account. **Councilor Henderson made a MOTION TO APPROVE FUNDS TRANSFER FROM LGIP ACCOUNT IN THE AMOUNT OF \$24,150.00 TO BE UTILIZED ON THE ANNEX BUILDING REMODEL PROJECT. Seconded by Councilor Butler. Roll Call Vote. COUNCIL PRESIDENT NEBEKER – AYE, COUNCILOR HENDERSON – AYE, COUNCILOR RESINKIN – AYE, COUNCILOR WELCH – AYE, COUNCILOR BUTLER – AYE, COUNCILOR WELCH – AYE, COUNCILOR SORENSON – AYE. Motion Carried.**

C. Mike Knittel, Director of Systems Administration requested approval of Resolution #R2020-12, **Councilor Henderson made a MOTION TO APPROVE RESOLUTION #R2020-12 RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EMMETT, IDAHO AUTHORIZING EMERGENCY EXPENDITURES UNDER TITLE 67 OF THE IDAHO CODE. Seconded by Councilor Resinkin. COUNCIL PRESIDENT NEBEKER – AYE, COUNCILOR HENDERSON – AYE, COUNCILOR RESINKIN – AYE, COUNCILOR WELCH – AYE, COUNCILOR BUTLER – AYE, COUNCILOR WELCH – AYE, COUNCILOR SORENSON – AYE. Motion Carried.**

Councilor Resinkin made a MOTION TO ADJOURN. Seconded by Councilor Henderson. 6– AYES, 0 – NOES. Motion Carried.

Meeting Adjourned at 5:53pm

Mayor Gordon Petrie

Lyleen Jerome, City Clerk

City of Emmett Council Meeting

October 13, 2020

The Emmett City Council held a regular meeting at 501 E. Main Street, Emmett, Idaho.
Mayor Gordon Petrie called the meeting to order at 7:00p.m.
Mayor Gordon Petrie led the **Pledge of Allegiance**
Hugh Orr offered the **Community Invocation**

Council Present: Councilor Thomas Butler

Council Present via telephone: Council President Nebeker, Councilor Denise Sorenson, Councilor Tona Henderson, Councilor Thomas Butler

Counselor Present: Jake Sweeten

Staff Present: Lyleen Jerome, Clint Seamons, Alyce Kelley, Steve Kunka, Curt Christensen, Stephanie Johnson

Staff Present via telephone: Mike Knittel, Brian Sullivan

Public Present: Daniel Brice

Public Present via telephone:

Amendments to the Agenda: None

Councilor Henderson made a **MOTION TO APPROVE THE AGENDA AS AMENDED**. Seconded by Councilor Resinkin. 5 – AYES, 0 – NOES. Motion Carried.

Declaration of Conflicts of Interest: None

Declaration of Council Members' Discussion Outside an Open Meeting: None

ELECTED OFFICIALS:

A. Mayor

Proclamations: World Polio Day Proclamation - Mayor Petrie presented a proclamation to the Rotary Club representative Daniel Brice declaring October 24th-25th, 2020 to be World Polio Day and celebrate Pins for Polio on October 24th, 2020 at the bowling alley.

B. City Council

C. Announcements and Good of the Order

CONSENT AGENDA:

A. Approval of Minutes – September 22, 2020 – Regular Council Meeting

A. Approval of Accounts Payable.

Council President Nebeker made a **MOTION TO ACCEPT THE CONSENT AGENDA AS PRESENTED**. Seconded by Councilor Henderson. AYES -5, NOES - 0. Motion Carried.

NON-CONSENT AGENDA

BUSINESS

A. Brian Sullivan, Building/Zoning Administrator requests approval Ordinance #O2020-13. Council President Nebeker made a **MOTION TO APPROVE ORDINANCE #O2020-13 AN ORDINANCE OF THE CITY OF EMMETT, IDAHO, AMENDING A PORTION OF SECTION 9-6-3 OF THE CITY CODE BY CHANGING INTERIOR LOT SIDE SETBACK REQUIREMENTS FROM SEVEN FEET TO FIVE FEET AND PROVIDING FOR AN EFFECTIVE DATE AND DISPENSE WITH THE RULE THAT THE ORDINANCE BE READ IN FULL ON THREE SEPARATE OCCASIONS AND INSTEAD BE READ BY TITLE ONLY**. Seconded by Councilor Resinkin. COUNCIL PRESIDENT NEBEKER - AYE, COUNCILOR HENDERSON - NAY, COUNCILOR RESINKIN - AYE, COUNCILOR BUTLER - AYE, COUNCILOR WELCH- ABSENT, COUNCILOR SORENSON - AYE. Motion Carried. Councilor Butler made a **MOTION TO ACCEPT THE FIRST AND ONLY READING OF THE ORDINANCE #O2020-13 WITH THE MAYOR TO SIGN AND DIRECT THAT IT BE PUBLISHED IN SUMMARY**. Seconded by Councilor Resinkin. Roll Call Vote – COUNCIL PRESIDENT NEBEKER – AYE, COUNCILOR HENDERSON – NAY, COUNCILOR RESINKIN – AYE, COUNCILOR WELCH – ABSENT, COUNCILOR BUTLER – AYE, COUNCILOR SORENSON – AYE. Motion Carried.

B. Brian Sullivan, Building/Zoning Administrator requests approval of Ordinance #O2020-14. Council President Nebeker made a **MOTION TO APPROVE ORDINANCE #O2020-14 AN ORDINANCE ANNEXING TO THE CITY OF EMMETT, IDAHO, CERTAIN REAL PROPERTY LOCATED IN THE UNINCORPORATED AREA OF GEM COUNTY, IDAHO, AND CONTIGUOUS TO THE CORPORATE LIMITS OF THE CITY OF EMMETT, IDAHO; ESTABLISHING THE ZONING CLASSIFICATIONS OF SAID REAL PROPERTY; DIRECTING THAT COPIES OF THIS ORDINANCE BE FILED AS PROVIDED BY LAW; AND PROVIDING AN EFFECTIVE DATE AND DISPENSE WITH THE RULE THAT THE ORDINANCE BE READ IN FULL ON THREE SEPARATE OCCASIONS AND INSTEAD BE READ BY TITLE ONLY**. Seconded by Councilor Henderson. COUNCIL PRESIDENT NEBEKER - AYE, COUNCILOR HENDERSON - AYE, COUNCILOR RESINKIN - AYE, COUNCILOR BUTLER - AYE, COUNCILOR WELCH- ABSENT, COUNCILOR SORENSON - AYE. Motion Carried. Council President Nebeker made a **MOTION TO ACCEPT THE FIRST AND ONLY READING OF THE ORDINANCE #O2020-14 WITH THE MAYOR TO SIGN AND DIRECT THAT IT BE PUBLISHED IN SUMMARY**. Seconded by Councilor Henderson. Roll Call Vote – COUNCIL PRESIDENT NEBEKER – AYE, COUNCILOR HENDERSON – AYE, COUNCILOR RESINKIN – AYE, COUNCILOR WELCH – ABSENT, COUNCILOR BUTLER – AYE, COUNCILOR SORENSON – AYE. Motion Carried.

C. Brian Sullivan, Building/Zoning Administrator requested an approval of Waiver of Building Permit Fees for PR2TA in the amount of \$1,234.55 Councilor Henderson made a **MOTION TO APPROVE A WAIVER OF**

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BUILDING PERMIT FEES FOR PR2TA IN THE AMOUNT OF \$1234.55. Seconded by Councilor Resinkin . 5 - AYES 0 - NOES. Motion Carried.

D. Mike Knittel, Systems Administrator requests approval of Dell Computer Quote in the amount of \$38,030.40. Councilor Henderson made a MOTION TO APPROVE THE DELL COMPUTER QUOTE IN THE AMOUNT OF \$38,030.40. Seconded by Council President Nebeker. 5 - AYES 0 - NOES. Motion Carried.

E. Clint Seamons, Public Works Director requests approval of Pedestrian and Bicycle Master Pathways Plan. Councilor Henderson made a MOTION TO APPROVE THE PEDESTRIAN AND BICYCLE MASTER PATHWAYS PLAN. Seconded by Councilor Sorenson. 5 - AYES, 0 - NOES. Motion Carried.

F. Clint Seamons, Public Works Director requests approval of Idaho Community Forestry Program, Community Forestry Advisor Agreement. Councilor Henderson made a MOTION TO APPROVE THE IDAHO COMMUNITY FORESTRY PROGRAM, COMMUNITY FORESTRY ADVISOR AGREEMENT AND FOR THE MAYOR TO SIGN. Seconded by Councilor Butler. Roll Call Vote – COUNCIL PRESIDENT NEBEKER – AYE, COUNCILOR HENDERSON – AYE, COUNCILOR RESINKIN – AYE, COUNCILOR WELCH – ABSENT, COUNCILOR BUTLER – AYE, COUNCILOR SORENSON – AYE. Motion Carried.

G. Clint Seamons, Public Works Director requests approval of Actual Cost Railroad Construction Agreement, North Johns Avenue, Councilor Henderson made a MOTION TO REQUEST APPROVAL OF ACTUAL CONSTRUCTION AGREEMENT OF NORTH JOHNS AVENUE RAILROAD CROSSING AAR/DOT CROSSING NO 818728L PROJECT NO A020(578) KEY NO 9840 BETWEEN IDAHO NORTHERN AND PACIFIC RAILROAD COMPANY AND CITY OF EMMETT WITH MAYOR TO SIGN IN THE AMOUNT OF \$150,000. Seconded by Councilor Resinkin. Roll Call Vote – COUNCIL PRESIDENT NEBEKER – AYE, COUNCILOR HENDERSON – AYE, COUNCILOR RESINKIN – AYE, COUNCILOR WELCH – ABSENT, COUNCILOR BUTLER – AYE, COUNCILOR SORENSON – AYE. Motion Carried.

H. Clint Seamons, Public Works Director requests approval of Actual Cost Railroad Construction Agreement, North Wardwell Avenue. Council President made a MOTION TO APPROVE THE ACTUAL COST RAILROAD CONSTRUCTION AGREEMENT, NORTH WARDWELL AVENUE RAILROAD CROSSING AAR/DOT CROSSING NO 818726X PROJECT NO A020(363) KEY NO 20364 IDAHO TRANSPORTATION DEPARTMENT AGREEMENT NO 9839 BETWEEN IDAHO NORTHERN AND PACIFIC RAILROAD COMPANY AND CITY OF EMMETT WITH MAYOR TO SIGN. Seconded by Councilor Henderson. Roll Call Vote – COUNCIL PRESIDENT NEBEKER – AYE, COUNCILOR HENDERSON – AYE, COUNCILOR RESINKIN – AYE, COUNCILOR WELCH – ABSENT, COUNCILOR BUTLER – AYE, COUNCILOR SORENSON – AYE. Motion Carried.

I. Clint Seamons, Public Works Director requests approval of Hangar Lease Agreement, Jeffery Alden Anderson and City of Emmett. Councilor Henderson made a MOTION TO APPROVE THE HANGAR LEASE AGREEMENT, JEFFERY ALDEN ANDERSON AND CITY OF EMMETT AND FOR THE MAYOR TO SIGN. Seconded by Councilor Butler. Roll Call Vote – COUNCIL PRESIDENT NEBEKER – AYE, COUNCILOR HENDERSON – AYE, COUNCILOR RESINKIN – AYE, COUNCILOR WELCH – ABSENT, COUNCILOR BUTLER – AYE, COUNCILOR SORENSON – AYE. Motion Carried.

J. Clint Seamons, Public Works Director requests approval of Termination of Hangar Lease, Scott K. and Helen K. Carter. Councilor Henderson made a MOTION TO APPROVE THE TERMINATION OF HANGAR LEASE, SCOTT K. AND HELEN K. CARTER AND FOR THE MAYOR TO SIGN. Seconded by Councilor Resinkin. Roll Call Vote – COUNCIL PRESIDENT NEBEKER – AYE, COUNCILOR HENDERSON – AYE, COUNCILOR RESINKIN – AYE, COUNCILOR WELCH – ABSENT, COUNCILOR BUTLER – AYE, COUNCILOR SORENSON – AYE. Motion Carried.

K. Clint Seamons, Public Works Director requests approval of Request to Construct Eight Standard T-Hangars, Mike Zehner & Jeff Eckberg. Councilor Henderson made a MOTION TO APPROVE THE REQUEST TO CONSTRUCT EIGHT STANDARD T-HANGARS, MIKE ZEHNER & JEFF ECKBERG. Seconded by Council Resinkin. 6 - AYES, 0 - NOES. Motion Carried.

L. Curt Christensen, Fire Chief requests approval of Surplus of Equipment. Council President made a MOTION TO APPROVE SURPLUS OF EQUIPMENT AS OUTLINED IN THE LIST PROVIDED BY CHIEF CHRISTENSEN. Seconded by Councilor Henderson. Roll Call Vote – COUNCIL PRESIDENT NEBEKER – AYE, COUNCILOR HENDERSON – AYE, COUNCILOR RESINKIN – AYE, COUNCILOR WELCH – ABSENT, COUNCILOR BUTLER – AYE, COUNCILOR SORENSON – AYE. Motion Carried.

DEPARTMENT/ ACTIVITY REPORTS

- A. Building Official/City Planner – Brian Sullivan, Building/Zoning Administrator – No report**
- B. Clerk – Lyleen Jerome, City Clerk– No report**
- C. Fire – Curt Christensen, Fire Chief– No report**
- D. Library – Alyce Kelley, Director– No report**
- E. Police - Steve Kunka, Police Chief– No report**
- F. Public Works – Clint Seamons, Public Works Director– No report**
- G. Systems Administrator – Mike Knittel, IT Systems Director– No report**
- H. Engineer**

City of Emmett Council Meeting

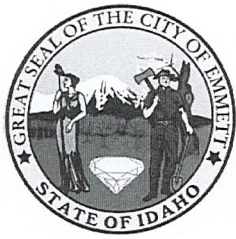
October 13, 2020

Councilor Henderson made a MOTION TO ADJOURN. Seconded by Councilor Butler. 5– AYES, 0 – NOES. Motion Carried.

Meeting Adjourned at 8:12pm

Mayor Gordon Petrie

Lyleen Jerome, City Clerk



CITY OF EMMETT

Pawnbroker Permit Checklist

New Renewal

Applicant Name:

Date:

RUSSELL GARDNER – KING FISHER SPORTING GOODS

Application Received: 10/13/2020 (Date)

- Application Complete
- Copy of Driver's License Attached
- Fingerprint Receipt Attached (New Only)
- Permit Fee Paid
- Date submitted to Police Department 10/14/2020

Police Department Background Check (Attached to DL Copies)

Date Requested _____ by _____

[Signature]

Emmett Police Name/Records Check

[Signature]

Gem County Sheriff's Name/Records Check

Idaho Courts Name/Records Check

[Signature]

Completed by

[Signature]

Approval: Chief of Police

10-19-20

Date

Added to Council Agenda Yes No

Approved by City Council Yes No

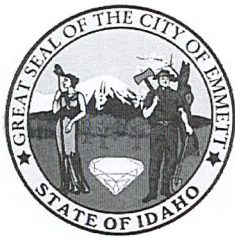
_____ Council Date

Official Pawnbroker License

Created _____ (Date) _____ (Initial)

Mailed _____ (Date) _____ (Initial)

Tracking # _____



CITY OF EMMETT
Bartender Permit Checklist

Submitted to
PD on 10/7/20
sj

New Renewal

Applicant Name:

Date:

Katelyn Hall

10/7/2020

Application Received:

- Application Complete
- Application Notarized
- Fingerprint Receipt Attached (New only)
- Copy of Driver's License Attached
- Permit Fee Paid
- Temporary Permit Language added to Receipt (New only)
- Background Check Results Complete (New Only)
10/16/20

Police Department Background Check (Attached to DL Copies)

Requested 10/7/20

Complete 10/9/20

✓

Emmett Police Name/Records Check

✓

Gem County Sheriff's Name/Records Check

[Signature]

Idaho Courts Name/Records Check

Completed by

[Signature]
Chief of Police

10-19-20

City Clerk Approved

Yes No

10/19/20

Official Alcohol License

Created _____

Mailed _____

Tracking # _____

1. Introduction

2. Methodology

3. Results

4. Discussion

5. Conclusion

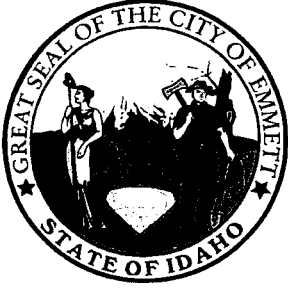
6. References

7. Appendix

8. Bibliography

9. Index

10. Glossary



CITY OF EMMETT Office of the City Clerk

501 East Main Street
Emmett, Idaho 83617

Gordon Petrie, Mayor
Lyleen Jerome, Clerk
Jake Sweeten, Attorney

Council President: Michelle Welch
Councilmen: Thomas Butler
Eltona Henderson
Steve Nebeker
Gary Resinkin
Denise Sorenson

WATER CHARGE WAIVER QUALIFICATIONS

Name: Kathleen Whitaker
Address: 409 S. PINE 208-365-0829
Acct #: 0363-00

Meets Qualifications for Waiver

(Y/N)

Request for waiver received in a reasonable time Date: 9/22/20
(usually 10 business days after the leak has been identified)

Date Leak Identified 9/3/20 by owner - Billing

None Date Leak Repaired _____ by _____

Date Water Bill Sent 8/27/20

Water Usage exceeds average monthly usage

Average Usage 7000 - in summer months last year

Actual Usage 15,800 - 7,000 = 8,800 x 2.19

Waiver Amount \$ 192.72

Leak was concealed behind a wall, underground or not noticeable

Leak occurred on the customer side of the meter

None Receipts for parts and labor or other proof leak was repaired

Leak Check completed by City B. EVANS

Comments: Does NOT meet guidelines
* NO REPAIRS INDICATED
* NO RECEIPTS FOR REPAIRS
* PRIOR WATER WAIVER FOR SIMILAR ISSUE
IN OCTOBER 2017 IN THE AMOUNT OF \$424.86

APPROVED:
Clerk LJ - Jerome

Council _____

Date _____

Base Rates- Water = \$20.72 \$2.19 cf
Sewer = \$31.54
Garb = \$11.81
Lights = \$ 1.25



CITY OF EMMETT

501 East Main Street
Emmett, ID 83617

Return Service Requested

Phone: (208)365-6050 FAX: (208)365-3064

Account Number:	0363-00
Service Address:	409 S Pine Ave
Billing Date:	08/31/2020
Current Charges:	440.50
Past Due Charges:	0.00
Amount Due by:	09/10/2020 440.50

Web ID: 36156



1172 *****AUTO**5-DIGIT 83616 3
[Barcode]

[Barcode]



KATHLEEN WHITTAKER
409 S PINE ST
EMMETT ID 83617-3320

City Of Emmett
501 E Main Street
Emmett, ID 83617-3046

Amount Enclosed : _____

Account Number:	0363-00
Service Address:	409 S PINE AVE
Last Payment:	08/10/2020 333.19
Billing Date:	08/31/2020

KATHLEEN WHITTAKER
409 S PINE ST
EMMETT ID 83617-3320

Current Reading:	08/19/2020	235800
Previous Reading:	07/22/2020	220000
Usage:		15800

IMPORTANT MESSAGES	
10TH OF MONTH:	BILL IS DUE
15TH OF MONTH:	\$5.00 LATE FEE FOR PAYMENTS RECEIVED AFTER 5 P.M.
20TH OF MONTH:	\$25.00 DELINQUENT FEE FOR PAYMENTS RECEIVED AFTER 5 P.M.
Total of \$30.00 in fees if payment is not received by 5 P.M. on September 20, 2020	
SHUT OFF DAY WILL BE <u>September 24, 2020</u>	
City Hall will be closed September 7 th in observance of Labor Day. The annual Shred It event has been canceled.	

Services	Current	Past-Due	Balance
WATER	366.74	0.00	366.74
SEWER	60.70	0.00	60.70
GARBAGE	11.81	0.00	11.81
STREET LIGHTS	1.25	0.00	1.25
Totals :	440.50	0.00	440.50
DUE DATE :	09/10/2020		

Credit Card payments of Utility Bills can be made in City Hall or an account can be set up through the link on www.cityofemmett.org. There is a third party fee of 3.0% (\$2 minimum).

If any due dates fall on a weekend or holiday, payments must be received in the City Clerk's office the business day prior to the event. Mail postmarked previous to receipt will not be considered as on time.

Late and Delinquent Fees may be applied after the 15th of the month.

USAGE HISTORY IN CUBIC FEET

JUL 2020	JUN 2020	MAY 2020	APR 2020	MAR 2020	FEB 2020	JAN 2020	DEC 2019	NOV 2019	OCT 2019	SEP 2019	AUG 2019
10900	5800	5400	900	200	500	700	400	2100	4000	7100	7000



This institution is an equal opportunity provider

Received 9/22/20 AE

Sept 3, 2020

City of Emmett,

Re: Water Bill for
(attached).

Kathleen Whittaker
209 S Ave
Emmett, MO
83617.

I turned on auto water in May 2020 and even though weather was cool - left it on - I had had a prior water leak in ~~the~~ the side of the house which I had repaired and then appealed to Chamber for rebate for leak excessive water bills which they approved.

This year (especially the last bill) I noted excessive bill and discovered break in line underground where a hole developed. - I also found that when sprinklers are on water pools outside fence line.

We dug up one to find leak and discovered the original sprinklers were set up outside my fence line and now rerouted when I purchased home in 2014 and property was downsized. A lawn was laid over old sprinklers and dirt was put over line to make alley between 4th and 3rd larger. With expenses due to Corona I ~~was~~ am unable to professionally get this repaired but I have been attempting to repair problem areas and meanwhile let the lawn die.

I ask for your consideration in reducing summer ↓

water rate due to this. I have attempted to
repair one of my water leaks outside my property
in alley way. But wonder how I remain responsible
for water leaks outside my property. -? Not to
put it off on the city but I am 71 and don't know
how to go about fixing while maintaining home.
Amazing how many things go goofy during
these trying times. ^{ha} Hope your well.

(Lawn was laid before I moved in).

Thank you.

Kathleen Whittaker
208-697-4290

Customer Name: WHITTAKER, KATHLEEN
Account: 0363-00
Route - Meter: 04-0072.
Service Address: 409 S PINE AVE
Mtr Id - Type - Size: 1853095611 Z

From 10-2018 to 10-2020

3/4"

Meter Serial #:

(Readings in Actual Units)

AP-Year	Reading	Reading Date	Monthly Usage	YTD Usage	Reading Type
09-2020	240300	09/17/2020	4500	44700	HANDHELD
08-2020	235800	08/19/2020	15800	40200	HANDHELD
07-2020	220000	07/22/2020	10900	24400	HANDHELD
06-2020	209100	06/19/2020	5800	13500	HANDHELD
05-2020	203300	05/20/2020	5400	7700	HANDHELD
04-2020	197900	04/23/2020	900	2300	HANDHELD
03-2020	197000	03/18/2020	200	1400	HANDHELD
02-2020	196800	02/20/2020	500	1200	HANDHELD
01-2020	196300	01/22/2020	700	700	HANDHELD
12-2019	195600	12/18/2019	400	33500	HANDHELD
11-2019	195200	11/20/2019	2100	33100	HANDHELD
10-2019	193100	10/16/2019	4000	31000	HANDHELD
09-2019	189100	09/18/2019	7100	27000	HANDHELD
08-2019	182000	08/20/2019	7800	19900	HANDHELD
07-2019	174200	07/17/2019	6000	12100	HANDHELD
06-2019	168200	06/19/2019	2900	6100	HANDHELD
05-2019	165300	05/21/2019	1300	3200	HANDHELD
04-2019	164000	04/22/2019	500	1900	HANDHELD
03-2019	163500	03/20/2019	300	1400	HANDHELD
02-2019	163200	02/20/2019	500	1100	HANDHELD
01-2019	162700	01/17/2019	600	600	HANDHELD
12-2018	162100	12/18/2018	600	60400	HANDHELD
11-2018	161500	11/19/2018	1200	59800	HANDHELD
10-2018	160300	10/22/2018	3300	58600	HANDHELD

7100 -
7800 -
6000 -
AUG 2000

Notes From Account

7/23/20 LEAK CHECK - NO LEAK AE

8/27/18 DIRECT PAY - AA

8/21/18 LEAK CHECK - BRUCE SPOKE WITH HOME OWNER, THE LEAK IS IN THE SPRINKLER SYSTEM - AA

10/25/17 WATER WAIVER APPROVED BY COUNCIL - 7/17 CREDIT 8600 CF \$188.34 - 8/17 CREDIT 6500 CF \$142.35 - 9/17 CREDIT 4300 CF \$94.17 - TOTAL \$424.86 - JW

10/4/17 LEAK CHECK - NO LEAKS - JW

9/25/17 CUSTOMER CALLED AND SAID SHE HAD A LEAK AND IT HAS BEEN FIXED - TOLD HER ABOUT THE WATER WAIVER - JW

7/25/17 LEAK CHECK - NO LEAK - JW

6/27/17 LEAK CHECK - NO LEAK - JW

9/28/15 LEAK CHECK - NO LEAKS - JW

7/21/15 CALLED CUSTOMER AND ASKED IF SHE HAS DECIDED WHAT SHE WANTS - LARGER METER OR BILLING RATE CHANGE - CUSTOMER DECIDED TO GO WITH THE SMALLER METER - BILLY WILL CHANGE OUT METER THIS WEEK - JW

7/6/15 CUSTOMER CALLED AND WANTS TO TALK TO HER SPRINKLER PERSON TO SEE IF CHANGING METER SIZE WILL HURT THE SPRINKLER SYSTEM - JW

06/29/15 CUSTOMER GAVE VERBAL OK TO CHANGE METER BACK TO 1". CALLED KENNEY AND GAVE HIM THE INFORMATION TO CHANGE THE METER BACK. LB

6/24/15 FOUND OUT THIS RESIDENCE HAS A 1.5" METER - SENT LETTER GIVING OPTION OF CHANGING TO 1" METER - WILL CHANGE WA & SR BASE CHARGES FOR BILL DUE 8/10/15 IF METER IS NOT CHANGED - JW

6/24/15 LEAK CHECK - NO LEAK - JW

5/21/15 LEAK CHECK - NO LEAKS - JW

2015 SEWER AVERAGE - 1/15-3/15 - JW

04/13/15 RCVD CHECK THAT WAS NOT SIGNED. LEFT VM FOR CUST TO COME IN AND SIGN. LB

11/4/14 NEW OWNER. JM

Gem County's All Hazard Mitigation Plan Update
November 2018

Table 2-12 lists the actions included for the All Hazard Mitigation Action Plan

Table 2-13 identifies the priority for each action

17. GUIDING PRINCIPLE, GOALS AND OBJECTIVES

Hazard mitigation plans must identify goals for reducing long-term vulnerabilities to identified hazards (44 CFR Section 201.6.c(3i)). The Steering Committee established a mission statement, a set of goals and measurable objectives for this update, based on data from the preliminary risk assessment and the results of the public involvement strategy. The mission statement, goals, objectives and actions in this plan all support each other. Goals were selected to support the mission statement. Objectives were selected that met multiple goals. Actions were prioritized based on the action meeting multiple objectives.

17.1 MISSION STATEMENT

A guiding principle focuses the range of objectives and actions to be considered. This is not a goal because it does not describe a hazard mitigation outcome, and it is broader than a hazard-specific objective. The guiding principle for the Gem County Hazard Mitigation Plan Update is as follows:

Institutionalize and promote a countywide hazard mitigation ethic through leadership, professionalism and excellence, leading the way to a safe, sustainable Gem County.

17.2 GOALS

The following are the mitigation goals for this plan update:

1. Prevent loss of life and reduce personal injury from future hazards and conditions.
2. Minimize loss and damage to private and public property.
3. Increase public awareness of Gem County hazards and promote opportunities to reduce exposure to risk.
4. Increase and enhance the resilience of Gem County's critical infrastructure, economic base and unique/changing environments.
5. Ensure high level of communication and cooperation among local, state and federal government to avoid significant disruption of services during a disaster.

Achievement of these goals defines the effectiveness of a mitigation strategy.

17.3 OBJECTIVES

Each selected objective meets multiple goals, serving as a stand-alone measurement of the effectiveness of a mitigation action, rather than as a subset of a goal. The objectives also are used to help establish priorities. The objectives are as follows:

1. Reduce hazard-related risks and vulnerability to potentially isolated populations within the planning area.
2. Maintain/enhance the understanding of hazards and the risk they pose using the best available data and science.

3. Retrofit, purchase or relocate structures and critical facilities based on one or more of the following criteria: level of exposure, repetitive loss history or previous damage from hazards.
4. Seek mitigation projects that provide the highest degree of hazard protection at the least cost.
5. Minimize disruption of local government, commerce and public operations caused by hazard events.
6. Strengthen codes and code enforcement to ensure that new construction of property and infrastructure can withstand the impacts of all hazards that impact the Gem County planning area.
7. Educate the public on the risk exposure to hazards and ways to increase the public's ability to prepare, respond, recover and mitigate the impacts of these events.
8. Utilize the best available data and science on the impacts of hazards to inform future land uses in the planning area.
9. Increase resilience and the continuity of operations of identified critical facilities and infrastructure within the planning area.
10. Establish partnerships with stakeholders to improve capabilities and implement methods to protect the people, property and environment of Gem County.
11. Seek ways to enhance emergency management capability within the planning area.
12. Use incentive-based programs, such as the Community Rating System, Firewise and Storm/Ready, to promote proactive risk reduction at both the public and private scale.

Table 2-12. Hazard Mitigation Action Plan Matrix

Applies to new or existing assets	Objectives Met	Lead Agency	Support Agency	Estimated Cost	Sources of Funding	Timeline
#E-1: Incorporate the Gem County Hazard Mitigation Plan into the Gem Community Comprehensive Plan as a health and safety element during the next available update to the plan.						
Hazards Mitigated: All hazards of concern assessed by the plan						
New and Existing	1, 4, 6, 8	Building/ Planning & Zoning Departments	Public Works	Low	General Fund	Short-term
#E2: Develop and adopt a flood-damage prevention ordinance that adequately addresses the city's current and future flood risk to be implemented within the City's core capabilities.						
Hazards Mitigated: Flood, Dam Failure						
New and existing	2, 4, 5, 6, 8	Building/ Planning & Zoning Departments	Public Works	Low	General Fund	Short-term
#E3: Where appropriate and feasible, adopt enhanced building and land use standards that take in to account the current and future impacts from to the built environment from the known hazards of concern.						
Hazards Mitigated: All hazards of concern assessed by the plan						
New	4, 5, 6	Building/ Planning & Zoning Departments	Gem County	Low	General Fund	Short-term
#E-4: Maintain compliance and good standing under the National Flood Insurance Program reflective of changes in flood a hazard mapping and the status of the City under the NFIP based on that mapping						
Hazards Mitigated: Flood, Dam Failure						
New and Existing	2, 3, 4, 5, 6, 7, 8, 9, 10	Emmett Zoning Department Building Official/Zoning Administrator	Public Works	Low	General Fund	Short-term
#E-5—Consider participation in incentive-based programs such as FEMA's Community Rating System, the National Weather Service Storm Ready Program, and Firewise.						
Hazards Mitigated: Flood, Dam Failure, wildfire						
New and Existing	2, 3, 4, 5, 6, 7, 8, 9, 10	Emmett City Council	Emmett FD #1	Low	General Fund	Long-term
#E-6: Work with the Idaho Survey and Rating Bureau to establish a Building Code Effectiveness Grading Schedule classification for the City. Make necessary enhancements to the City's coded enforcement program to qualify for a rating under the program.						
Hazards Mitigated: All hazards of concern assessed by the plan						
New	6, 10, 12	Building Official/Zoning Administrator	Idaho Survey and rating Bureau	Low	General Fund	Short-term
#E-7: Where appropriate, support retrofitting, purchase, or relocation of structures located in hazard-prone areas to protect structures from future damage and ensure continuity of operations. Seek opportunities to leverage partnerships within the planning area in these pursuits.						
Hazards Mitigated: All hazards of concern assessed by the plan						
Existing	3, 4, 10	Building/ Planning & Zoning Departments,	Gem County Emergency Management	High	FEMA Hazard Mitigation Grant funding, Private sector funding for local match	Long-term
#E-8: Identify feasible, cost-effective flood protection measures for Public Works water and wastewater facilities that would be inundated by floodwaters due to dam or levee failure.						
Hazards Mitigated: Flood, Dam Failure						
Existing	1, 4, 5, 7, 8, 10, 11	Public Works	N/A	High	FEMA grant funding, Local Funds (CIP)	Short-term, Ongoing

Applies to new or existing assets	Objectives Met	Lead Agency	Support Agency	Estimated Cost	Sources of Funding	Timeline
#E-9: Enhance the flow control capacity of the storm drainage system on East Quail Run Road to Regency Heights Subdivision, Harvest Valley Subdivision, and Chrystal Creek Subdivision.						
Hazards Mitigated: Flood, Dam Failure, Severe Weather						
Existing	1, 4, 5, 7, 8, 10, 11	Public Works	N/A	Medium	FEMA grant funding, Local Funds(CIP)	Long-term
#E-10: Enhance the flow control capacity of the storm drainage system in the historic downtown portion of the City.						
Hazards Mitigated: Flood, Dam Failure, Severe Weather						
Existing	1, 4, 5, 7, 8, 10, 11	Public Works	N/A	High	FEMA grant funding, Local Funds (CIP)	Long-term
#E-11: Retrofit vulnerable water distribution, pump and storage systems for the probable impacts of an earthquake within the region where shown to be feasible and cost-effective.						
Hazards Mitigated: Earthquake						
Existing	1, 4, 5, 7, 8, 10, 11	Public Works	N/A	High	FEMA grant funding, Local Funds (CIP)	Long-term
#E-12: Provide emergency backup power to critical facilities in the City that are not or are inadequately equipped with such.						
Hazards Mitigated: All hazards of concern assessed by the plan						
New and existing	5, 9, 11	Public Works	Gem County Emergency Management	High	FEMA grant funding, Local Funds (CIP)	Long-term
#E-13: Continue to support the implementation, monitoring, maintenance and updating of this plan, as defined in Volume 1.						
Hazards Mitigated: All hazards of concern assessed by the plan						
New and Existing	2, 4, 10	Emmett City Council	Gem County Emergency Management	Low	General Fund	Short-term, Ongoing
#E-14: Utilize/enhance the City's existing, ongoing public outreach capabilities to inform the public of the exposure to natural hazards within the County and the risks they pose.						
Hazards Mitigated: All hazards of concern assessed by the plan						
New and Existing	1, 2, 7, 10	Emmett City Council	Gem County Emergency Management	Low	General Fund	Short-term, Ongoing
#E-15: Restrict access to levee and place signage that notifies citizens of the access restrictions and consequence for violating those restrictions						
Hazards Mitigated: Flood, Dam Failure						
New and Existing	2, 7, 10	Public Works	Gem County Emergency Management	Medium	Homeland Security Grant program (HSGP), City of Emmett CIP	Short-term
#E-16: design and construct a flood protection berm for the Industrial Park						
Hazards Mitigated: Flood, Dam Failure						
Existing	3, 5, 9	Public Works	Gem County Emergency Management	High	FEMA grant funding, Local Funds (CIP)	Long-term
#E-17: Coordinate with the Idaho Department of Transportation on a feasible, cost-effective solution to elevate Payette River Bridge.						
Hazards Mitigated: Flood, Dam Failure, earthquake						
Existing	3, 5, 9	Public Works	Gem County Emergency Management	High	FEMA grant funding, Local Funds (CIP)	Long-term

Applies to new or existing assets	Objectives Met	Lead Agency	Support Agency	Estimated Cost	Sources of Funding	Timeline
#E-18: Develop comprehensive stormwater master plan that identifies the quantity control drainage needs for both existing and future conditions.						
Hazards Mitigated: Severe weather, flood, dam failure						
New	3, 4, 5, 9	Public Works	N/A	Medium	FEMA grant funding, Local Funds (CIP)	Long-term
#E-19: Develop a comprehensive flood risk management plan that identifies alternatives and cost-effective, feasible solutions for the City to address the economic consequence of decertification of the levee.						
Hazards Mitigated: Flood, Dam Failure						
New and Existing	2, 3, 4, 8, 11	Building/ Planning & Zoning Departments,	Public Works, Gem County Emergency management	High	FEMA grant funding, Economic Development Administration (EDA) mitigation grant funding, Local Funds (CIP)	Long-term

Table 2-13. Mitigation Action Priority


Action #	# of Objectives Met	Benefits	Costs	Do Benefits Equal or Exceed Costs?	Is Project Grant-Eligible?	Can Project Be Funded Under Existing Programs/Budgets?	Implementation Priority ^a	Grant Pursuit Priority ^a
#E-1	4	Medium	Low	Yes	No	Yes	High	Low
#E-2	5	Medium	Low	Yes	No	Yes	High	Low
#E-3	3	Medium	Low	Yes	No	Yes	High	Low
#E-4	9	Medium	Low	Yes	No	Yes	High	Low
#E-5	9	Medium	Low	Yes	No	Yes	Medium	Low
#E-6	3	Medium	Low	Yes	No	Yes	High	Low
#E-7	3	High	High	Yes	Yes	No	Medium	High
#E-8	7	High	High	Yes	Yes	No	Medium	High
#E-9	7	High	Medium	Yes	Yes	Yes	High	High
#E-10	7	High	High	Yes	Yes	No	Medium	High
#E-11	7	High	High	Yes	Yes	No	Medium	High
#E-12	3	High	High	Yes	Yes	No	Medium	High
#E-13	3	Medium	Low	Yes	No	Yes	High	Low
#E-14	4	Low	Low	Yes	No	Yes	High	Low
#E-15	3	High	Medium	Yes	Yes	No	Medium	High
#E-16	3	High	High	Yes	Yes	No	Medium	High
#E-17	4	High	High	Yes	Yes	No	Medium	High
#E-18	5	Medium	Medium	Yes	Yes	Yes	High	High
#E-19	4	High	High	Yes	Yes	No	Medium	High

- a. See the introduction to this volume for explanation of priorities.
- b. Although this action may not be able to be completed within the performance period of the plan, it has been identified as a high priority for implementation.

**Approval and Support of
2018 Gem County All Hazard Mitigation Plan**

Gem County, along with participating planning partners within the County, developed the 2018 Gem County All Hazard Mitigation Update to provide all-hazard mitigation to residents and jurisdictions of Gem County; to comply with the requirements of hazard mitigation planning within the Federal Disaster Mitigation Act; and to establish eligibility for funding under the Federal Emergency Management Agency (FEMA) grant programs.

All partners listed below do hereby approve the adoption of the 2018 Gem County Hazard Mitigation Update and agree to support its implementation.


Bryan Elliott, Chairman of the Board of Commissioners

7-8-2019
Date


Bill Buttici, Commissioner

7-08-2019
Date

absent
Mark Rekow, Commissioner

Date

Gordon W. Petrie Mayor, City of Emmett

Date


Wayne Rush Superintendent, Independent School District #221

6-26-2019
Date


Rick Welch Fire & EMS Chief of Gem County Fire District #1

6-26-2019
Date


Jim Heikes Chief of Fire Protection District #2

7-3-2019
Date

LEGAL NOTICE

CITY OF EMMETT, IDAHO

Treasurer Financial Report for Quarter Ending September 2020

FUND	BUDGET	YTD Receipts	YTD Expenditures	% Rec	% Exp
General Fund	\$ 2,912,216.00	\$ 2,841,705.49	\$ 2,810,439.92	98%	97%
Personnel			\$ 1,558,305.27		
Insurance			\$ 322,026.63		
Capital Outlay			\$ 930,108.02		
Street Fund	\$ 777,577.00	\$ 548,362.46	\$ 686,677.59	71%	88%
Personnel			\$ 153,101.60		
Insurance			\$ 39,034.51		
Capital Outlay			\$ 494,541.48		
Library Fund	\$ 249,349.00	\$ 244,631.90	\$ 240,686.99	98%	97%
Personnel			\$ 164,969.58		
Insurance			\$ 18,147.80		
Capital Outlay			\$ 57,569.61		
Cemetery	\$ 114,879.00	\$ 123,301.78	\$ 108,655.29	107%	95%
Personnel			\$ 57,991.22		
Insurance			\$ 11,624.71		
Capital Outlay			\$ 39,039.36		
Perpetual Care	\$ 3,100.00	\$ 4,837.95	\$ -	156%	0%
TOTAL	\$ 4,057,121.00	\$ 3,762,839.58	\$ 3,846,459.79	93%	95%

Enterprise Funds: Water/Sewer/Sanitation/Technology					
Water	\$ 1,857,300.00	\$ 1,812,081.09	\$ 1,467,597.29	98%	79%
Personnel			\$ 433,998.95		
Insurance			\$ 118,910.97		
Capital Outlay			\$ 721,870.63		
Bond Repayment			\$ 192,816.74		
Sewer	\$ 2,451,800.00	\$ 2,287,189.52	\$ 1,868,681.34	93%	76%
Personnel			\$ 429,738.31		
Insurance			\$ 110,879.01		
Capital Outlay			\$ 736,423.40		
Bond Repayment			\$ 591,640.62		
Sanitation	\$ 565,250.00	\$ 584,933.40	\$ 591,022.51	103%	105%
Personnel			\$ 55,538.76		
Insurance			\$ 9,461.79		
Capital Outlay			\$ 526,021.96		
Technology		\$ 4,045.00	\$ -		
TOTAL ENTERPRISE FUNDS	\$ 4,874,350.00	\$ 4,688,249.01	\$ 3,927,301.14	96%	81%
Other	\$ 3,650.00	\$ 10,014.75	\$ 3,720.42		
TOTAL ALL FUNDS	\$ 8,935,121.00	\$ 8,461,103.34	\$ 7,777,481.35	95%	87%

Citizens are invited to inspect the detailed supporting records of the above financial statement.

City of Emmett is an Equal Opportunity Employer

Lyleen Jerome, City Clerk/Treasurer



EMMETT PUBLIC WORKS DEPARTMENT
601 East 3rd Street - Emmett, Idaho 83617
Clint Seamons, Public Works Director

Wednesday, October 21, 2020

Mayor, City Council:

I am requesting from City Council a **MOTION to approve payment of Coastline Equipment in the amount of \$18,389.55.**

Attached is the invoices for your review.

Thank you,

Clint Seamons
Public Works Director

601 E 3rd STREET, EMMETT ID, 83617
EMAIL: CSEAMONS@CITYOFEMMETT.ORG



2000 East Overland Road
 Meridian, ID 83642
 Phone: (208) 888-3337
 Toll Free: (800) 479-3337
 Fax: (208) 888-3088
 www.coastlineequipment.com

Oxnard, CA (805) 485-2108
 Santa Ana, CA (714) 265-5500
 Sylmar, CA (818) 890-3353
 Bakersfield, CA (661) 399-3600
 Long Beach, CA (562) 272-7400
 Santa Maria, CA (805) 822-8329
 Meridian, ID (208) 888-3337
 Jerome, ID (208) 324-2900
 McCall, ID (208) 634-3903
 N. Las Vegas, NV (702) 399-2700
 Elko, NV (775) 777-7070



JOHN DEERE

Remit Payment To:
 2000 East Overland Road Meridian, ID 83642

RENTAL INVOICE

INVOICE TO: 95783



USED AT:

CITY OF EMMETT
 501 EAST MAIN
 EMMETT ID 83617
 US

STEVE
 4TH AND JOHNS
 EMMETT ID 83617

Invoice No: 728955
 Invoice Date: 09/15/2020
 Contract No: 137706
 Billing Cycle: Monthly
 Payment Type: Account
 Prior Invoices: 0
 Page: 1 of 1

Invoice Period: 08/17/2020 to 09/14/2020

Next Invoice Date: 09/15/2020

RENTAL UNIT DETAILS

Rental Unit No	Make	Model Name	PIN No	Billing Period	Rate	Rental Value	Tax
67503	JOHN DEERE	50G COMPACT EXCAVATO	1FF050GXVHH286080	08/17/2020 - 09/14/2020	\$3150.00	\$3150.00	N
72825	JOHN DEERE	24" WEDGELOCK BKT F/	1067	08/17/2020 - 09/14/2020	\$0.00	\$0.00	N

RENTAL UNIT ADJUSTMENT DETAILS

Rental Unit No	Make	Model	PIN No	Rental Class	Adj Amount	Tax Ind
Adjustment Notes:						

ADDITIONAL CHARGE DETAILS

Description	Recur Ind	Charge Method	Charge Value	Additional Charges	Tax Ind
ENVIRONMENTAL FEE	N	Value	\$15.75	\$15.75	N

CONTRACT INVOICE NOTES

JOHN DEERE 50G COMPACT EXCAVATOR WITH 24" BUCKET
 \$390.00/DAY \$1,050.00/WEEK \$3,150.00/MONTH (4 WEEKS)
 ENVIRON FEE: .50% DIESEL: \$6.50/GAL DEF: \$10.00/GAL
 CUSTOMER RESPONSIBLE FOR ALL DAMAGES, FUEL, CLEANING (ESPECIALLY TRACKS), DAILY INSPECTION/GREASING, AIR FILTERS AS NEEDED, REGULAR MAINTENANCE, INSURANCE FOR LIABILITY AND PHYSICAL DAMAGE COVERAGE WITH COASTLINE EQUIPMENT AS ADDITIONAL INSURED AND LOSS PAYEE.

Customer PO No: 4TH AND JOHNS
 Tax Exempt No: Exempt
 Salesperson: AUSTIN OPHAUG

Rental Income: \$3,150.00
 Adjustment Amount: \$0.00
 Additional Charge Total: \$15.75
 Sales Tax: \$0.00
 Less Deposit: \$0.00
 Invoice Total: \$3,165.75

TERMS AND CONDITIONS

Terms are Net 30. A finance charge of 1.5% per month (18% annual percentage rate) will be added to all past due invoices except where prohibited by law.

Received by: Date:



EMMETT PUBLIC WORKS DEPARTMENT
601 East 3rd Street - Emmett, Idaho 83617
Clint Seamons, Public Works Director

Wednesday, October 21, 2020

Mayor, City Council:

I am requesting from City Council a **MOTION to approve payment of Coastline Equipment in the amount of \$18,389.55.**

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Clint Seamons
Public Works Director

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 Sylmar, CA (818) 890-3353
 Bakersfield, CA (661) 399-3600
 Long Beach, CA (562) 272-7400
 Santa Maria, CA (805) 922-8329
 Meridian, ID (208) 888-3337
 Jerome, ID (208) 324-2900
 McCall, ID (208) 634-3903
 N. Las Vegas, NV (702) 399-2700
 Elko, NV (775) 777-7070



JOHN DEERE

Remit Payment To:
 2000 East Overland Road Meridian, ID 83642

RENTAL INVOICE

INVOICE TO: 95783

USED AT:

CITY OF EMMETT
 501 EAST MAIN
 EMMETT ID 83617
 US

STEVE FREEMEYER
 4TH AND JOHNS
 EMMETT ID 83617

Invoice No: 730794
 Invoice Date: 09/22/2020
 Contract No: 137930
 Billing Cycle: Weekly
 Payment Type: Account
 Prior Invoices: 0
 Page: 1 of 1

Invoice Period: 09/02/2020 to 09/17/2020 Next Invoice Date: 09/18/2020

RENTAL UNIT DETAILS

Rental Unit No	Make	Model Name	PIN No	Billing Period	Rate	Rental Value Tax
89439	EF	8X20X4" DOUBLE WALL	161609	09/02/2020 - 09/17/2020	\$735.00	\$1715.00 N

RENTAL UNIT ADJUSTMENT DETAILS

Rental Unit No	Make	Model	PIN No	Rental Class	Adj Amount	Tax Ind
Adjustment Notes:						

ADDITIONAL CHARGE DETAILS

Description	Recur Ind	Charge Method	Charge Value	Additional Charges	Tax Ind
ENVIRONMENTAL FEE	N	% of Rental Income	.50%	\$8.58	N
DELIVERY CHARGE	N	Value	\$303.75	\$303.75	N

CONTRACT INVOICE NOTES

EFFICIENCY 8'X20' STEEL TRENCH BOX W/ 48" SPREADERS
 \$245.00/DAY \$735.00/WEEK \$1,680.00/MONTH (4 WEEKS)
 ENVIRON FEE: .50%
 CUSTOMER RESPONSIBLE FOR ALL DAMAGES & MISSING HARDWARE.
 2 WEEKS AND 1 DAY RETNAL

Customer PO No:
 Tax Exempt No: Exempt
 Salesperson: AUSTIN OPHAUG

Rental Income: \$1,715.00
 Adjustment Amount: \$0.00
 Additional Charge Total: \$312.33
 Sales Tax: \$0.00
 Less Deposit: \$0.00
 Invoice Total: \$2,027.33

TERMS AND CONDITIONS

Terms are Net 30. A finance charge of 1.5% per month (18% annual percentage rate) will be added to all past due invoices except where prohibited by law.

Received by: Date:

COASTLINE Equipment

2000 East Overland Road
Meridian, ID 83642
Phone: (208) 888-3337
Toll Free: (800) 479-3337
Fax: (208) 888-3088
www.coastlineequipment.com

Oxnard, CA (805) 485-2106
Santa Ana, CA (714) 265-5500
Sylmar, CA (818) 890-3353
Bakersfield, CA (661) 399-3600
Long Beach, CA (562) 272-7400
Santa Maria, CA (805) 922-8329
Meridian, ID (208) 888-3337
Jerome, ID (208) 324-2900
McCall, ID (208) 634-3903
N. Las Vegas, NV (702) 399-2700
Elko, NV (775) 777-7070



JOHN DEERE

Remit Payment To:
2000 East Overland Road Meridian, ID 83642

RENTAL INVOICE

INVOICE TO: 95783



USED AT:

CITY OF EMMETT
501 EAST MAIN
EMMETT ID 83617
US

STEVE
4TH AND JOHNS &
2525 E 12TH ST
EMMETT ID 83617

Invoice No:	730795
Invoice Date:	09/22/2020
Contract No:	137553
Billing Cycle:	Monthly
Payment Type:	Account
Prior Invoices:	1
Page:	1 of 1

Invoice Period: 08/31/2020 to 10/05/2020

Next Invoice Date: 10/06/2020

RENTAL UNIT DETAILS

Rental Unit No	Make	Model Name	PIN No	Billing Period	Rate	Rental Value	Tax
88291	HITACHI	ZX345USLC EXCAVATOR	HCMD560K00010218	08/31/2020 - 10/05/2020	\$9000.00	\$9000.00	N
71834	JOHN DEERE	54" EXC BKT 2.09YD F	J000069532-1	08/31/2020 - 10/05/2020	\$0.00	\$0.00	N
82316	TAG	36" EXC BKT 1.77YD F	246715-11	08/31/2020 - 10/05/2020	\$900.00	\$900.00	N

RENTAL UNIT ADJUSTMENT DETAILS

Rental Unit No	Make	Model	PIN No	Rental Class	Adj Amount	Tax Ind
Adjustment Notes:						

ADDITIONAL CHARGE DETAILS

Description	Recur Ind	Charge Method	Charge Value	Additional Charges	Tax Ind
ENVIRONMENTAL FEE	N	Value	\$49.50	\$49.50	N
9/16 Move Machine to 12th St	N	Value	\$337.50	\$337.50	N

CONTRACT INVOICE NOTES

2019 HITACHI 345ZX EXCAVATOR WITH 54" BUCKET
\$1,000/DAY \$3,000/WK \$9,000/MO - 4 WEEKS
ADDITIONAL 36" BUCKET
\$100/DAY \$300/WK \$900/MO - 4 WEEKS
ENVIRON FEE: .50% DIESEL IF NEEDED: \$6.50/GAL DEF: \$10/GAL
CUSTOMER RESPONSIBLE FOR ALL DAMAGES, FUEL, CLEANING (ESPECIALLY TRACKS), DAILY INSPECTION/GREASING, AIR FILTERS AS NEEDED, REGULAR MAINTENANCE, INSURANCE FOR LIABILITY AND PHYSICAL DAMAGE COVERAGE FOR THE VALUE OF THE MACHINE WITH COASTLINE EQUIPMENT AS ADDITIONAL INSURED AND LOSS PAYEE.
Week Break given in term from 9/14-9/18.

Customer PO No: 4TH AND JOHNS
Tax Exempt No: Exempt
Salesperson: AUSTIN OPHAUG

Rental Income:	\$9,900.00
Adjustment Amount:	\$0.00
Additional Charge Total:	\$387.00
Sales Tax:	\$0.00
Less Deposit:	\$0.00
Invoice Total:	\$10,287.00

TERMS AND CONDITIONS

Terms are Net 30. A finance charge of 1.5% per month (18% annual percentage rate) will be added to all past due invoices except where prohibited by law.

Received by: Date:



2000 East Overland Road
 Meridian, ID 83642
 Phone: (208) 888-3337
 Toll Free: (800) 479-3337
 Fax: (208) 888-3088
 www.coastlineequipment.com

Oxnard, CA (805) 485-2108
 Santa Ana, CA (714) 265-5500
 Sylmar, CA (818) 890-3353
 Bakersfield, CA (861) 399-3600
 Long Beach, CA (562) 272-7400
 Santa Maria, CA (805) 922-8329
 Meridian, ID (208) 888-3337
 Jerome, ID (208) 324-2800
 McCall, ID (208) 634-3903
 N. Las Vegas, NV (702) 399-2700
 Elko, NV (775) 777-7070



JOHN DEERE

Remit Payment To:
 2000 East Overland Road Meridian, ID 83642

INVOICE TO: 95783



USED AT:

RENTAL INVOICE

CITY OF EMMETT
 501 EAST MAIN
 EMMETT ID 83617
 US

STEVE FREEMEYER
 4TH AND JOHNS
 EMMETT ID 83617

Invoice No: 730794
 Invoice Date: 09/22/2020
 Contract No: 137930
 Billing Cycle: Weekly
 Payment Type: Account
 Prior Invoices: 0
 Page: 1 of 1

Invoice Period: 09/02/2020 to 09/17/2020

Next Invoice Date: 09/18/2020

RENTAL UNIT DETAILS

Rental Unit No	Make	Model Name	PIN No	Billing Period	Rate	Rental Value Tax
89439	EF	8X20X4" DOUBLE WALL	161609	09/02/2020 - 09/17/2020	\$735.00	\$1715.00 N

RENTAL UNIT ADJUSTMENT DETAILS

Rental Unit No	Make	Model	PIN No	Rental Class	Adj Amount	Tax Ind
Adjustment Notes:						

ADDITIONAL CHARGE DETAILS

Description	Recur Ind	Charge Method	Charge Value	Additional Charges	Tax Ind
ENVIRONMENTAL FEE	N	% of Rental Income	.50%	\$8.58	N
DELIVERY CHARGE	N	Value	\$303.75	\$303.75	N

CONTRACT INVOICE NOTES

EFFICIENCY 8'X20' STEEL TRENCH BOX W/ 48" SPREADERS
 \$245.00/DAY \$735.00/WEEK \$1,680.00/MONTH (4 WEEKS)
 ENVIRON FEE: .50%
 CUSTOMER RESPONSIBLE FOR ALL DAMAGES & MISSING HARDWARE.
 2 WEEKS AND 1 DAY RETNAL

Customer PO No:
 Tax Exempt No: Exempt
 Salesperson: AUSTIN OPHAUG

Rental Income: \$1,715.00
 Adjustment Amount: \$0.00
 Additional Charge Total: \$312.33
 Sales Tax: \$0.00
 Less Deposit: \$0.00
 Invoice Total: \$2,027.33

TERMS AND CONDITIONS

Terms are Net 30. A finance charge of 1.5% per month (18% annual percentage rate) will be added to all past due invoices except where prohibited by law.

Received by: Date:



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 Jerome, ID (208) 324-2900
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 N. Las Vegas, NV (702) 399-2700
 Elko, NV (775) 777-7070



JOHN DEERE

Remit Payment To:
 2000 East Overland Road Meridian, ID 83642

RENTAL INVOICE

INVOICE TO: 95783



USED AT:

CITY OF EMMETT
 501 EAST MAIN
 EMMETT ID 83617
 US

STEVE
 4TH AND JOHNS
 EMMETT ID 83617

Invoice No: 730810
 Invoice Date: 09/22/2020
 Contract No: 137556
 Billing Cycle: Monthly
 Payment Type: Account
 Prior Invoices: 1
 Page: 1 of 1

Invoice Period: 08/31/2020 to 10/11/2020

Next Invoice Date: 10/12/2020

RENTAL UNIT DETAILS

Rental Unit No	Make	Model Name	PIN No	Billing Period	Rate	Rental Value	Tax
90805	EF	8'X24'X4" STEEL TREN	162005	08/31/2020 - 10/11/2020	\$1995.00	\$1995.00	N
91038	EF	7.5 YARD BEDDING BOX	160435	08/31/2020 - 10/11/2020	\$900.00	\$0.00	N

RENTAL UNIT ADJUSTMENT DETAILS

Rental Unit No	Make	Model	PIN No	Rental Class	Adj Amount	Tax Ind
91038	EF	7.5 YD	160435	TRB 7.5YD	\$900.00	N

Adjustment Notes: BEDDING BOX MONTH TERM: 8/31-9/28

ADDITIONAL CHARGE DETAILS

Description	Recur Ind	Charge Method	Charge Value	Additional Charges	Tax Ind
ENVIRONMENTAL FEE	Y	Value	\$14.47	\$14.47	N

CONTRACT INVOICE NOTES

EFFICIENCY 8'X24'X4" STEEL TRENCH BOX WITH 48" SPREADERS
 \$290/DAY \$840/WK \$1,995/MO - 4 WEEKS

EFFICIENCY 7.5 YD BEDDING BOX
 \$115/DAY \$350/WK \$900/MO - 4 WEEKS

ENVIRON FEE: .50%

CUSTOMER IS RESPONSIBLE FOR ALL DAMAGES, DENTS/HOLES IN SIDES, BENT SPREADERS, MISSING PINS AND KEEPERS, INSURANCE FOR LIABILITY AND PHYSICAL DAMAGE COVERAGE FOR THE VALUE OF THE MACHINE WITH COASTLINE EQUIPMENT AS ADDITIONAL INSURED AND LOSS PAYEE.

2 week break given on the 8'x24' box per Austin from 9/7-9/18.

Customer PO No: 4TH AND JOHNS
 Tax Exempt No: Exempt
 Salesperson: AUSTIN OPHAUG

Rental Income: \$1,995.00
 Adjustment Amount: \$900.00
 Additional Charge Total: \$14.47
 Sales Tax: \$0.00
 Less Deposit: \$0.00
 Invoice Total: \$2,909.47

TERMS AND CONDITIONS

Terms are Net 30. A finance charge of 1.5% per month (18% annual percentage rate) will be added to all past due invoices except where prohibited by law.

Received by: Date:



CITY OF EMMETT
Zoning Commission
Recommendation to City Council

(This recommendation is to be used in conjunction with the Staff Report for the same application.)

Application: PP #20-002 Preliminary Plat, Re-Plat of Sunny Acres Subdivision

Applicant: Kelsey Peterson

Date of Written Recommendation: October 19, 2020

Date of Zoning Commission Public Hearing(s): September 14, 2020

Date of City Council Meeting: October 27, 2020, 7:00pm

Summary of Public Testimony:

- Staff provided summary/overview of proposed plat.
- Applicant agreed to comply with all staff comments.

Commission Recommendation:

- Based on the findings included in the accompanying staff report and on the applicant's testimony that they will comply with staff comments, the Commission voted to recommend approval of the application, and adopt the Site-Specific Conditions of Approval from the staff report. Unanimous vote.

Reason(s) and Findings for Recommendation: See pages 5-6 of the Staff Report.

Outstanding Issues for City Council Meeting:

- Note: Emmett City Code only requires one (1) public hearing for a Preliminary Plat application. Therefore, the 10/27/2020 City Council meeting was not re-noticed to the public. Staff recommends that any significant changes to the Zoning Commission recommendation that City Council wants to make be addressed only during a new public hearing at a later date. Otherwise, you can discuss the Commission's recommendations as presented and make a final decision.

Possible Motion:

I make a motion to approve application PP # 20-002, a preliminary plat application for Re-Plat of Sunny Acres Minor Subdivision, adopting section 8 of the staff report - Site Specific Conditions of Approval, number 1-14. (See Attached).

OR

I make a motion to deny application PP #20-002, a preliminary plat application for Re-Plat of Sunny Acres Minor Subdivision for the following reason:



CITY OF EMMETT
PLANNING & ZONING DEPARTMENT

STAFF RECOMMENDATION

DESCRIPTION: RE-PLAT (PLAT AMENDMENT) SUNNY ACRES SUBDIVISION

FILE NUMBER: PP-20-002

ZONING COMMISSION HEARING: OCTOBER 5, 2020

PROPERTY OWNER: K & B DEVELOPMENT INC.
2550 E. QUAIL RUN ROAD
EMMETT, ID, 83617

APPLICANT: SAME- KELSEY PETERSON

SITE LOCATION: 1725 E. 12TH
EMMETT, ID, 83617

STAFF PLANNER: BRIAN SULLIVAN

1. APPLICATION SUMMARY & OVERVIEW

The applicant, Kelsey Peterson, filed a preliminary plat subdivision application to divide lot 4 of Sunny Acres Subdivision which consisted of 4 lots. The City of Emmett requires that a formal plat application be filed whenever a property owner wants to re-subdivide a lot in a recorded plat. The property was subdivided in 2018 as "Sunny Acres Subdivision" (recorded June 6, 2019, Inst. #321626). The subject subdivision application proposes to re-subdivide Lot 4 and create 8 separate building lots and 1 drainage (common) lot from the existing 2.177-acre lot. Lot 4 is zoned R-3, Multi-Family Residential with an 8,000 sq. ft. minimum lot size. The proposed new lots range in size from 8,000 sq. ft. to 10,978 sq. ft.

Staff Recommendation: Staff finds that all procedural requirements of the Subdivision Ordinance have been met, including payment of the fees associated with the application. Staff recommends approval of the application with conditions.

2. APPLICATION & PROPERTY FACTS

A. Site Address/Location:

The subject property is located at 1725 E. 12th St., Emmett, ID. The property is located in Township Re-Plat, Lot 4, Sunny Acres Subdivision

06N, Range 01W, Section 17, Boise Meridian, Gem County Idaho.

- B. Current Owner(s): K & B Development
2550 E. Quail Run Road
Emmett, ID, 83617
- C. Applicant(s): Kelsey Peterson, President, K & B Development
- D. Representative: Same
- E. Present Zoning: R-3, Multi-Family Residential
- F. Present Comprehensive Plan Designation: Area of City Impact

3. APPLICATION PROCESS FACTS

- A. Application Submittal:
The application for this item was submitted to the Emmett P&Z Department on August 13, 2020. The application was transmitted to impact agencies for comment on September 11, 2020. To date, written comments have been submitted by the following:
- Public Works Department (With Comments)
 - Gem County Assessor
 - Emmett Irrigation
 - Last Chance Irrigation (With Comments)
 - Emmett School District (With Comments)
 - Emmett Police Chief
 - Emmett Fire Chief
 - Gem County Mapper
- B. Relevant Ordinances and Required Actions:
The subject application will in fact constitute a Preliminary Plat Subdivision application, as determined by Emmett City Code 10-2-3. The City Zoning Commission must review and make a recommendation to City Council to either grant, grant with conditions, or deny the request.

4. LAND USE

- A. Existing Land Use(s): Vacant Land
- B. Description of Character of Surrounding Area: The immediate vicinity has three newly constructed single-family residences on lots 1-3 of Sunny Acres Subdivision, and vacant land to the west and south.
- C. Adjacent Comprehensive Plan, Zoning and Land Use:

	COMP PLAN DESIGNATION	ZONING DESIGNATION	LAND USE
North of site	Area of City Impact	A-2, Rural Transitional Ag. – County R-1, Single-Family Residential, City	Residence with farm land Residential Subdivision, Gem Park Estates
South of site	Mixed Planned Development	MX, Mixed Use	Vacant pasture, storage units

	COMP PLAN DESIGNATION	ZONING DESIGNATION	LAND USE
East of site	Mixed Planned Development	A-2, Rural Transitional Ag	Single-family residential
West of site	Mixed Planned Development	A-2, Rural Transitional Ag	Vacant pasture

- D. Existing Site Characteristics: The parcel is vacant land
E. Streets and/or Access Information: Parcel has access to 12th Street. A new road dedicated to the City will be constructed which will provide access to the lots.

5. COMPREHENSIVE PLAN ANALYSIS (Staff comments are in *italics*)

Below are selected sections and analysis from the Joint Gem Community Comprehensive Plan (last updated in 2010) that are relevant to this application:

Housing Chapter

Policies for the Gem Community:

3.1 Encourage the provision of quality and diverse housing, as well as creative subdivision designs, of all price ranges for present and future residents.

The subdivision design meets the minimum requirements of the R-3 zone in reference to lot size and frontage per lot

3.2 Create and maintain a high quality of life through the provision of adequate open space and recreational opportunities.

The re-plat does not require open space contribution due to the number of lots being created being less than 9.

3.6 Support an open housing market free from discrimination on the basis of race, religion, sex, family status, mental or physical handicap.

The Sunny Acre's CC&R's, while not enforced by the City of Emmett, must be free of any discrimination and/or policies which are in violation of this federal housing rule.

Education Chapter

Goal 4 Policies:

5.4.1 Prepare and provide relevant information on proposed residential development applications to all education providers.

The Preliminary plat application was submitted to Emmett School District #221 informing them of the proposal. A written letter from the Superintendent was submitted for the record.

Land Use Chapter

General Land Use Policies:

12.5 Promote the design and landscaping of attractive entranceways into our communities.

Landscape plan must be submitted with construction drawing. Final plat will not be approved until landscaping of the entryway, drainage lot, and 12th street buffer is complete.

6. SUBDIVISION ORDINANCE FINDINGS (PRELIMINARY PLAT)

Before recommending approval or approving any subdivision, ECC 10-2-3.H requires the Commission and City Council to consider the objectives of the Subdivision Ordinance and at least the following findings:

1. The conformance of the subdivision with the comprehensive development plan.

Staff generally finds the plat to comply with the Comprehensive Plan, as outlined in Section 5 above.

2. The availability of public services to accommodate the proposed development.

This finding expands upon the Preliminary Plat finding above by requiring all public services to be evaluated before approving a preliminary plat application. This includes, among other services, EMS, fire, law enforcement, library, schools, streets and irrigation. To date, written comments have been received from the following service providers:

- Emmett Irrigation District
- Emmett Independent School District
- Gem County Assessor's Office
- Emmett Public Works Department
- Last Chance Irrigation District
- Emmett Police Chief

The Commission should review all of the comments as well as public testimony from any service providers before making a decision.

2. The continuity of the proposed development with the capital improvement program.

This does not exist at this time.

4. The public financial capability of supporting services for the proposed development.

If this subdivision is approved, staff finds the following services will need to be provided by the City of Emmett to future residents:

- Water and Sewer
- EMS
- Solid Waste
- Streets
- Parks
- Cemetery
- Fire
- Law Enforcement
- Library

Public services to support the development would be handled through general tax and/or fee-for-service structures in place at the time of development. Since there is no rezone or annexation involved with this subdivision, there is not an option to require a Development Agreement (including cost recovery fees) of the developer.

5. The other health, safety or environmental problems that may be brought to the commission's attention.

Staff finds there are no other significant health or environmental problems in connection with this property.

7. SPECIAL CONSIDERATION –

Below are a few planning considerations to keep in mind when reviewing this application:

A hammer head style turn around is proposed at the dead end of the street which has been reviewed by the Emmett Fire Chief

8. SITE SPECIFIC CONDITIONS OF APPROVAL (P&Z Dept.)

P&Z staff offers the following recommended conditions of approval for the PP application. Other departments/agencies have recommended conditions of approval separate from this report. Some of these are comments and information requests while others are topics for the Commission to consider. We request the applicant address each of these issues with the Commission and provide a written response, if possible, prior to the hearing.

Preliminary Plat Application

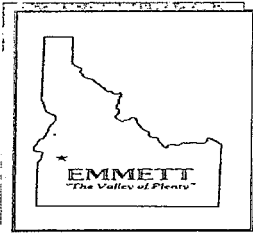
1. Comply with all conditions of approval, as approved by City Council, from impact agencies and utility providers.
2. Name of the subdivision will remain Sunny Acres, it will just be labeled on the plat as a re-plat of lot 4 of Sunny Acres Subdivision.
3. All proposed street names must meet the approval of the Gem County Street Naming Committee before Final Plat is recorded and must comply with ECC 10-3-5. Street name, Glory Road, will need to be changed as it resembles another street with the name of Old Glory. Propose a new name.
4. Per ECC 10-4-2. E, all utilities within the development must be constructed underground.
5. Complete a landscape plan for the entryway and drainage lot. Final landscape plan is to be submitted prior to filing the final plat. Landscaping needs to be complete prior to City approving final plat. Landscape requirements can be located in Title 9, Chapter 17, Emmett City Code.
6. If any open ditch on the property is relocated or enclosed, applicant shall submit written approval from Irrigation District for said change with the construction drawings.
7. Per ECC 9-20, all lighting within Sunny Acres Subdivision shall conform to the City of Emmett's dark sky lighting standards. Applicant shall add this requirement to the CC&R's.
8. Add street lights to the development. One at the entrance on 12th Street and one close to the second fire hydrant on the interior of the development. (ECC 10-4-2M) Style must be approved by City Staff. Lights will be LED.
9. City street shall be constructed to City of Emmett Public Works design standards and Idaho Standards for Public Works Construction.
10. Curb, Gutter, and sidewalk shall be constructed with specifications detailed in construction drawings.
11. Fire Hydrants are required in accordance with Emmett Fire Department. Two fire hydrants shall be provided with maximum distance between being 300'.
12. Vertical curb shall be required at the transition at 12th street. The city has recently installed a walking path along E. 12th St. New road entrance shall incorporate this path into the design. Rolled curb shall be provided on the interior roadway. Details are to be provided with construction drawings.
13. The applicant shall comply with the specifications outlined in agency letters from the following:

- a. Emmett Irrigation District
- b. Emmett Fire Department
- c. Gem County Assessor
- d. Public Works Superintendent
- e. Gem County Treasure
- f. Last Chance Irrigation District
- g. Emmett Police Chief
- h. Emmett School District

14. Applicant shall comply with ECC 10-2-3 regarding plat approval period standards and shall submit a Final Plat application within 18 months after approval of the preliminary plat. Failure to file a Final Plat within this time frame shall cause the preliminary plat to become null and void unless an extension of time is applied for by the subdivider and granted by the city council. Said application for time extension shall be submitted in writing to the administrator prior to the expiration date and shall state the reasons for failure to file the final plat application. The application shall also include a proposed length of extension, not to exceed twelve (12) months. More than one extension may be granted upon showing of good cause.

9. STAFF RECOMMENDATION

Staff recommends the preliminary re-plat for Sunny Acres Subdivision, lot 4, be approved with Site Specific Conditions of Approval being part of the recommended motion.



CITY OF EMMETT
MASTER PUBLIC HEARING APPLICATION

601 E. 3rd Street, Emmett, Idaho 83617 www.cityofemmett.org phone: (208) 365-9569 fax (208) 365-4651

TYPE OF APPLICATION: (Please check all that apply.)

- ANNEXATION, APPEAL, COMPREHENSIVE PLAN TEXT AMENDMENT, COMPREHENSIVE PLAN MAP AMENDMENT, DESIGN REVIEW, DEVELOPMENT AGREEMENT, REZONE, SPECIAL USE PERMIT, SUBDIVISION PRELIMINARY, SUBDIVISION FINAL, SUBDIVISION COMBINED/MINOR, SUBDIVISION MODIFICATION, VACATION, VARIANCE, ZONING TEXT AMENDMENT

PROJECT NAME: Re-Subdivide of Sunny Acres Lot #4

SITE INFORMATION:

(This information can be found on the Assessor's property information assessment sheet.)

Quarter: NE Section: 17 Township: 6N Range: 1W Total Acres: 2.177

Subdivision Name (if applicable): Currently: Sunny Acres Subdivision Proposed: Moon Creek Subdivision Lot: 4 Block: 1

Site Address: 1725 E. 12th St. City: Emmett

Tax Parcel Number(s): RPE 88700010040 Current Zoning: R-3 Current Land Use: Grazing

PROPERTY OWNER:

Name: K&B Development Inc.

Address: 2550 E. Quail Run Rd.

City: Emmett State: ID Zip: 83617

Telephone: (208) 941-6640 Fax:

APPLICANT:

Name: Same - (Kelsey Peterson)

Address:

City: State: Zip:

Telephone: Fax:

Email: cheporakp@gmail.com

I consent to this application and allow City staff to enter the property for site inspections related to this application.

Signature: (Owner) Date: 8-10-20

I certify this information is correct to the best of my knowledge.

Signature: (Applicant) Date: 8-10-20

NOTE: THIS APPLICATION MUST BE SUBMITTED WITH THE APPLICABLE CHECKLIST (S).

OFFICE USE ONLY

File No.: Received By: Date: Fee: Receipt No:



CITY OF EMMETT
OFFICIAL PRELIMINARY SUBDIVISION APPLICATION

STANDARD SUBDIVISION PERMIT FEE: \$600.00 + \$10.00 per lot (MAKE CHECK PAYABLE TO CITY OF EMMETT)

CITY ENGINEER DEPOSIT: MEET WITH THE SUPERINTENDENT OF PUBLIC WORKS TO DETERMINE DEPOSIT AMOUNT (365-9569) (Receipt must be submitted with application)

APPLICANT NAME: K & B Development Inc. PHONE: home _____ work _____

ADDRESS: 2550 E. Quail Run Rd.

OWNERS OF RECORD: Kelsey & Brit Peterson PHONE (208) 941-6640

ADDRESS: 2550 E. Quail Run Rd.

ENGINEER, SURVEYOR, OR PLANNER: Planner: Kelsey Peterson ^{Surveyor: Jeff Beagley} Engineer: Dan Lardie PHONE: same

PROPERTY ADDRESS AND LEGAL DESCRIPTION: 1725 E. 12th St., Emmett, ID, 83617

06N 01W Sec 17 Sunny Acres Sub Minor Lot 04 Blk 01

PROPOSED NAME OF SUBDIVISION: Moon Creek Subdivision

I understand:

1. This application is subject to acceptance by the City of Emmett upon determination that this application is complete.
2. The hearing date is tentative and subject to change with notice.
3. This application is subject to a public hearing before the Emmett Zoning Commission.
4. Any review by the City of Emmett's Engineering firm will be subject to a fee determined by the Engineering firm and will be paid by the applicant.
5. The application fee is non-refundable.
6. **The applicant or the applicant's representative must be present or the application will not be heard.**

All information, statements, attachments, and exhibits transmitted with this application submitted are true to the best of my knowledge.

Signature: *Kelsey Peterson* Date: 8-10-20

VARIANCE/WAIVERS

Will variances and/or waivers be requested from the subdivision ordinance? _____ YES NO. If yes, please provide a description and basis for variance requests in a separate cover letter to be submitted to the Commission and the Council.

SUBDIVISION FEATURES

Lots and dwelling units per gross acre: 4 Number of Lots: 8 Acres of land in contiguous ownership: 2,177
Complete Gross Acreage of Subdivision: 2,177 Existing zoning classification: R-3

BUILDING PROGRAM

Type of building construction proposed (Residential, Commercial, Industrial, Combination): Residential
Type of dwellings proposed (Single-family, Duplexes, Multi-family, Apartments): Single-family
Are there any existing buildings? _____ YES NO. If yes, please describe the existing buildings: _____

PUBLIC STREETS AND IMPROVEMENTS

All streets, curbs, gutters, and sidewalks shall be constructed to Emmett City Standards.

PRIVATE STREETS

Are private streets proposed? _____ YES NO

PUBLIC UTILITIES

Electric power, telephone, natural gas or any other public utility shall be installed as required by the utility providing service. Utility easements, as required by the utility companies, shall be placed on the plat.

CITY SEWER AND WATER

City sewer and water shall be installed as required by the City of Emmett. Easements, as required by the city, shall be placed on the plat.

IRRIGATION

Name of Irrigation Entity: Last Chance Ditch Co.

Note: Written approval of the appropriate Irrigation Entity will be required for (1) Relocation of ditches; (2) Drainage into the ditches; and (3) Enclosing or covering ditches.

Is irrigation water to be provided to each lot? YES _____ NO
The point of delivery of the irrigation water that serves your property is: (please check one) _____ under the jurisdiction of the irrigation entity listed above; under a private water user's association; _____ other (describe).

The names and addresses of each property owner within 500 feet of the subdivision boundary, either upstream or downstream, who may share the same irrigation or drainage delivery system must be provided by the applicant. -Attached

DRAINAGE PLANS

All preliminary plat applications shall include the land contours with 2 foot intervals reference to datum or at an interval acceptable to the City Engineer.

FIRE PROTECTION

Approved fire protection facilities shall be provided to comply with the requirements of the Emmett Fire Department.

SCHOOLS AND PARKS Do you propose any land dedications for future schools or parks? _____ YES NO

Letter of Intent

This letter of intent is to address the intended use of the 2.2 acre parcel with the address 1725 E. 12th St., Emmett, Idaho, 83617.

My name is Kelsey Peterson, the current owner of the referenced land under the entity K&B Development Inc. The 2 acres under consideration is currently zoned for the construction of apartments. We had intended to do so in years to come, but now realize that the probability of doing so is beyond our abilities. We have also considered the general feel of the area with single family residences being constructed to the east and feel it in their best interest to continue this type of development to the west on these 2 acres. Under such consideration, we are proposing that this parcel be rezoned from R-3 Apartment zoning to R-1 Single Family Residential Zoning.

We feel that doing so would accomplish the goals of the comprehensive plan of the City of Emmett. It would accommodate the growth trend referenced in Chapter 2, page 1, subtitle "Population." It is likely that this trend has not only continued, but accelerated in recent years in this area, unless limited by property inventory.

Additionally, Chapter 3, page 1, subtitle "Existing Conditions" states that "the Gem Community must be concerned with the condition and quality of housing," and references the "older housing stock" of Emmett. Under Chapter 3, page 2, subtitle "Future Conditions" it says that "in planning for residential growth, various densities and housing types should be allowed."

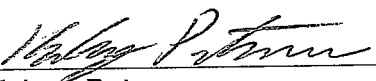
Chapter 3, page 3, subtitle "1.0 General Housing Goal Statement" states the following:

"The Gem Community recognizes that housing is one of the most basic and important human needs. All citizens must be provided with the opportunity for adequate housing. Housing policies focus on these areas:

- Encourage development within the Emmett Area of City Impact and Rural Residential areas in the County."

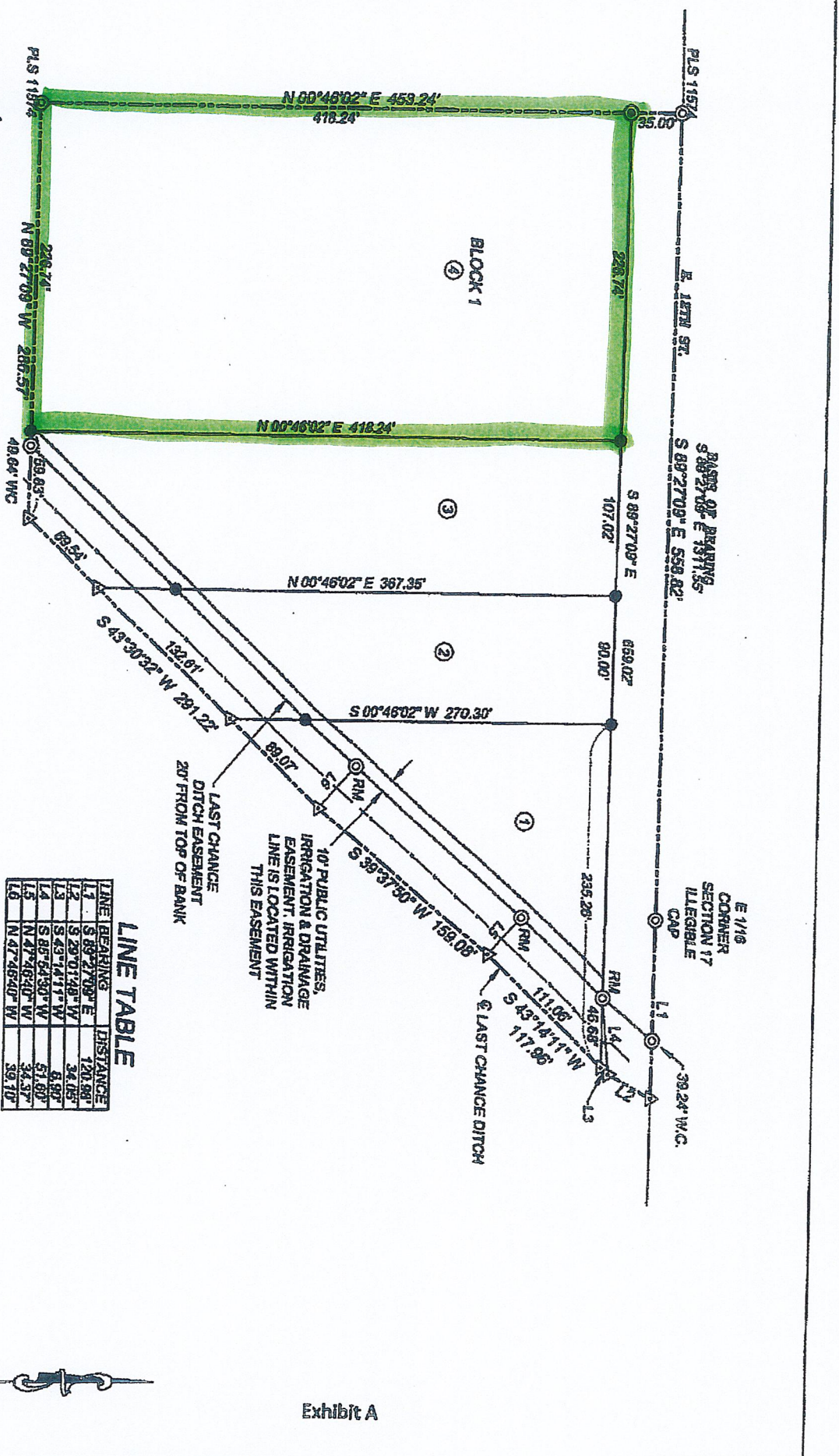
In conclusion, we feel that the rezoning of this property would conform to the goals of the city and would provide good housing opportunities for those seeking to reside in the area. Should such rezoning be approved, these 2 acres would potentially provide housing sites for 6-8 single family homes.

Thank you for your consideration,



Kelsey Peterson
President, K&B Development Inc.

8-10-20
Date



LINE TABLE

LINE	BEARING	DISTANCE
L1	S 89°27'09\" E	120.96'
L2	S 29°07'48\" W	34.05'
L3	S 43°14'11\" W	6.80'
L4	S 85°54'30\" W	51.60'
L5	N 47°46'40\" W	34.37'
L6	N 47°46'40\" W	39.70'

PROFESSIONAL LAND SURVEYOR
 REGISTERED
 11574
 STATE OF IDAHO
 7/11/19
 JEFF BEAGLEY

PROJECT:
 SUNNY ACRES SUBDIVISION
 WATER USERS AGREEMENT
 EXHIBIT "A"

OWNER/DEVELOPER:
 SUNBEAM ACRES,
 LLC

DATE:
 7/2019

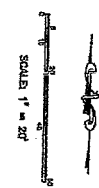
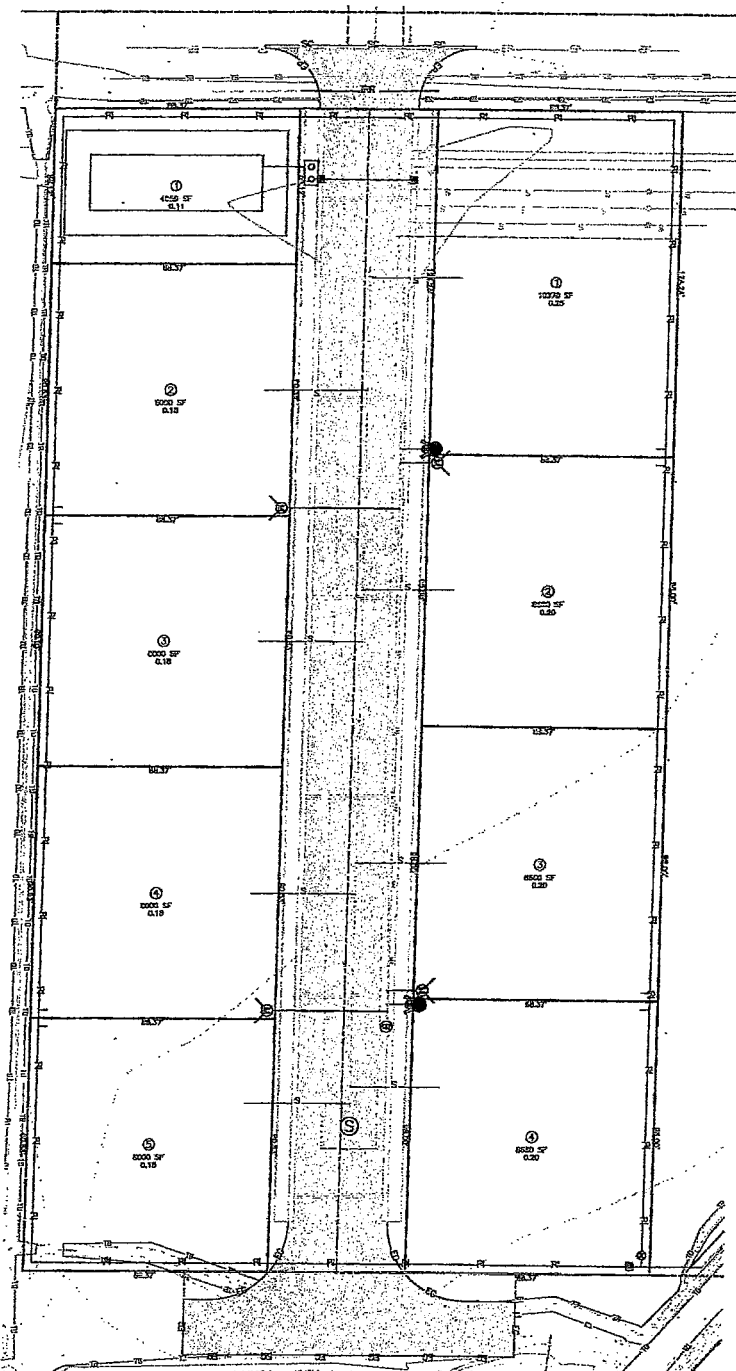


2030 S. WASHINGTON AVE.
 EMMETT, ID 83617
 P: (208) 398-8104
 F: (208) 398-8105


DWG # 18060-FP
 PROJECT# 18060
 SHEET 1 OF 1



Exhibit A



THIS DOCUMENT IS THE PROPERTY OF LEVITT & ASSOCIATES, INC. IT IS TO BE USED IN CONNECTION WITH THE PROJECT AND NOT BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS WITHOUT THE WRITTEN PERMISSION OF LEVITT & ASSOCIATES ENGINEERS, INC.

1-2007 1		MoonCreek SUBDIVISION EMMETT, IDAHO ENGINEER KELSEY PETERSON 2550 S. Quail Run Rd. EMMETT, ID 83617 PHONE (208) 941-8640	SITE PLAN	LEVITT & ASSOCIATES ENGINEERS, INC.  STRUCTURAL & CIVIL SURVEYING 8204 PERRY STREET SOUTH Nampa, IDAHO 83851 PHONE (208) 462-0326/462-7878 FAX (208) 462-6040
DATE BY	NLP ISSUED FOR APPROVAL	DESCRIPTION REVISIONS	DL PBL NLP 2007.01 04/08/07	2007.01 04/08/07

E 1/16
CORNER
SECTION 17
ILLEGIBLE
GAP

BASES OF BEARINGS
S 88°27'00" E 7377.55'
S 88°27'09" E 558.82'

E. 187th ST.

PLS 11574

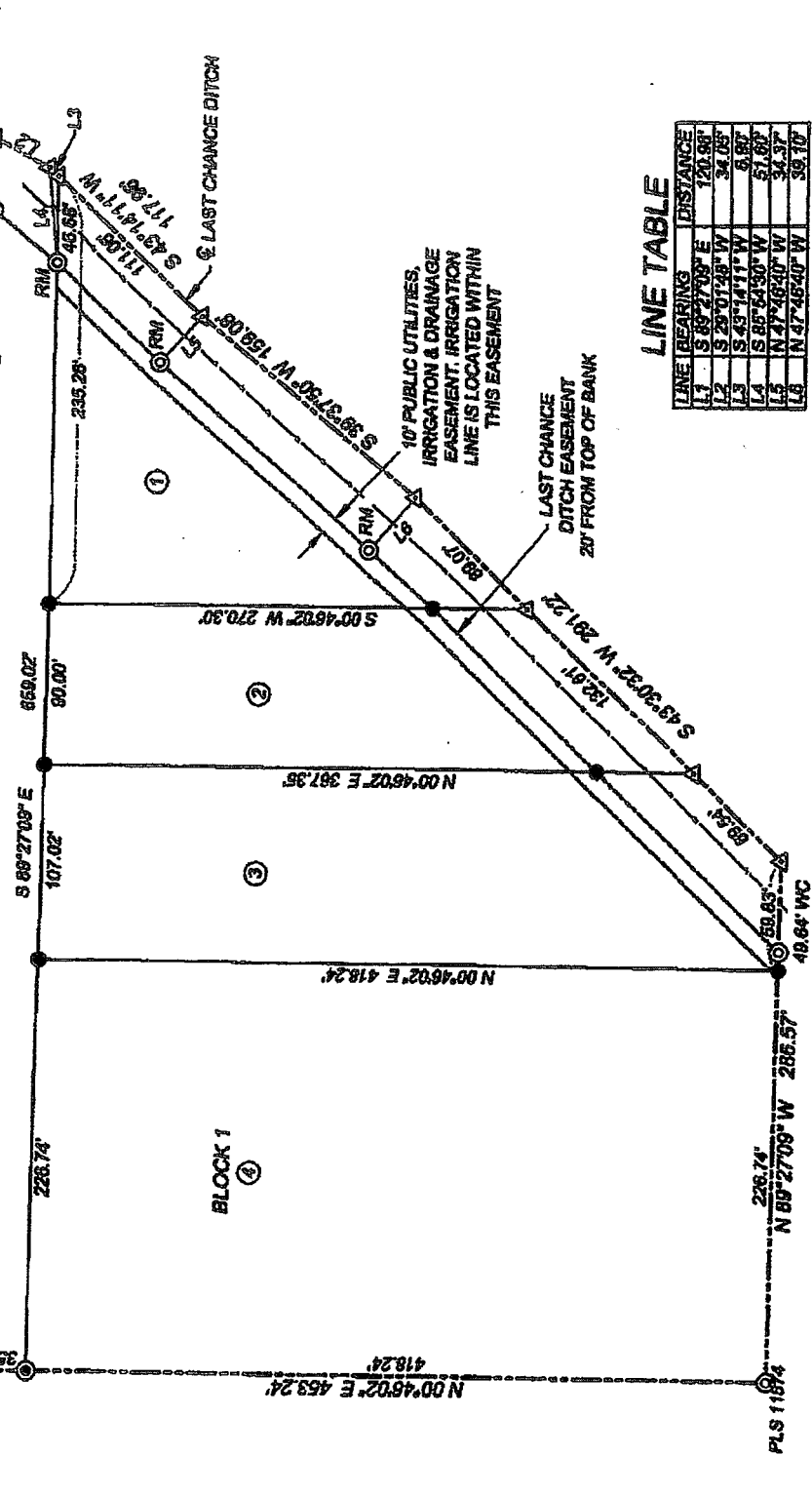
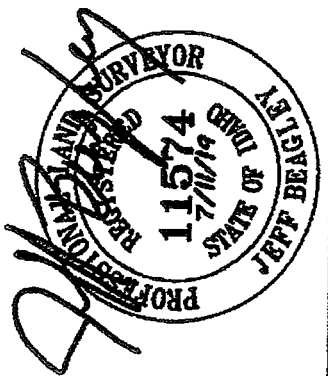


EXHIBIT A



LINE TABLE

LINE	BEARING	DISTANCE
L1	S 88°27'09" E	120.89'
L2	S 23°01'28" W	34.85'
L3	S 43°14'11" W	6.80'
L4	S 88°46'02" W	51.80'
L5	N 47°46'40" W	34.37'
L6	N 47°46'40" W	38.10'



PROJECT:
**SUNNY ACRES SUBDIVISION
WATER USERS AGREEMENT
EXHIBIT "A"**

OWNER/DEVELOPER:
**SUNBEAM ACRES,
LLC**

DATE: 7/2019

SANTOPIA
Land Surveying, LLC
WWW.SAWTOOTHLS.COM

2030 S. WASHINGTON AVE.
EMMETT, ID 83617
P: (208) 398-8104
F: (208) 398-8105

DWG # 18060-FP
PROJECT # 18060
SHEET 1 OF 1

**PRELIMINARY PLAT FOR MOON CREEK SUBDIVISION
A RE-PLAT OF LOT 4 OF BLOCK 1 OF SUNNY ACRES SUBDIVISION
LOCATED IN THE NE 1/4 OF SECTION 17,
T. 6 N., R. 1 W., S.14., CITY OF EMMETT, GEM COUNTY, IDAHO
2020**

DATE: 8/20/20		DESIGNED BY: JLB	CHECKED BY: JLB	PROJECT #	19310-PP	SHEET #	1 OF 1
CITY OF EMMETT, GEM COUNTY		MOON CREEK SUBDIVISION		PRELIMINARY PLAT			

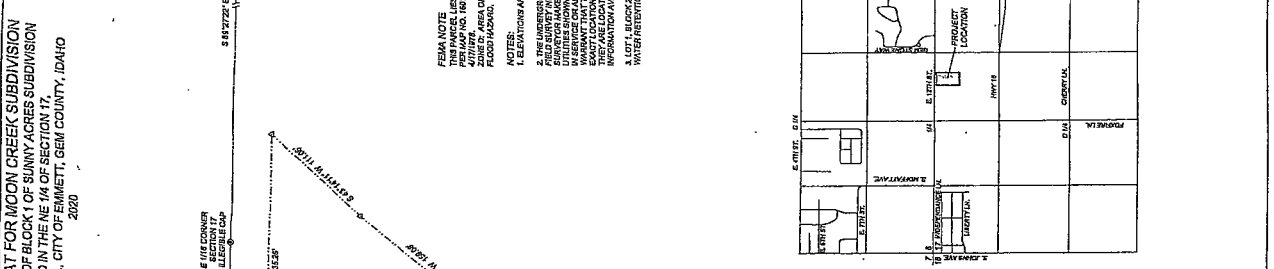
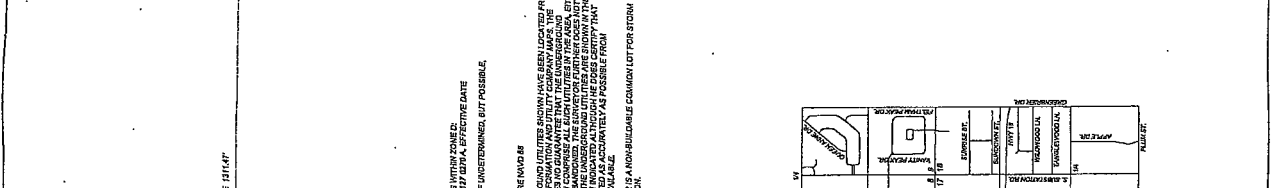
OWNER/DEVELOPER: KELSEY PETERSON
2550 E. QUAIL RUN RD
EMMETT, ID
(208) 941-6640

WWW.SAWTOOTH.COM
SAWTOOTH
EMMETT, ID 83617
(208) 398-8104
FAX (208) 398-8105

NO.	BY	DATE	DESCRIPTION

LEGEND

- PROPERTY BOUNDARY LINE
- EXISTING EASE OR LOT LINE
- SECTIONAL LINE
- LOT LINE
- EASEMENT
- EXISTING EDGE OF CONCRETE
- EXISTING EDGE OF PAVEMENT
- EXISTING EDGE OF CHANSEL
- EXISTING WATER LINE
- EXISTING SEWER LINE
- EXISTING OVERHEAD POWER
- EXISTING UNDERGROUND POWER
- EXISTING UNDERGROUND TELEPHONE
- EXISTING FLOW LINE
- EXISTING TOP OF BANK
- EXISTING WIRE FENCE
- EXISTING 1' COURTOUR
- EXISTING 2' COURTOUR
- EXISTING BRANCHED PIPE
- EXISTING SEWER MANHOLE
- WATER METER
- EXISTING WATER VALVE
- EXISTING IRRIGATION SUBCATE
- EXISTING UTILITY POLE
- EXISTING TELEPHONE RISER
- EXISTING TELEPHONE RISER
- EXISTING MANHOLE
- EXISTING DISCUSSION TREE
- FOUND 1" REBAR AS NOTED
- FOUND 1/2" REBAR AS NOTED
- SET OF REBAR CAP PLS 1574
- SET OF REBAR CAP PLS 1574
- FOUND ALUMINUM CAP MONUMENT
- FOUND BRASS CAP MONUMENT
- CALCULATED POINT



NOTES:

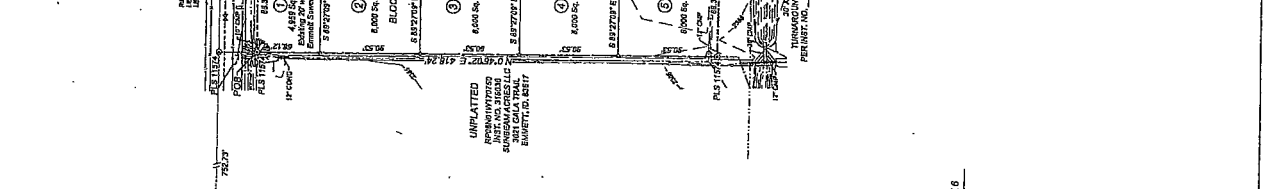
1. REBAR CAPS ARE 1/2" DIA.
2. SET OF REBAR CAPS ARE 1574.
3. FOUND 1" REBAR AS NOTED.
4. FOUND 1/2" REBAR AS NOTED.
5. FOUND ALUMINUM CAP MONUMENT.
6. FOUND BRASS CAP MONUMENT.
7. CALCULATED POINT.

REVISIONS:



UNPLATTED
RESUBDIVISION
SUNNY ACRES SUBDIVISION
BOOK 6, PAGE 9
EMMETT, ID 83617

UNPLATTED
RESUBDIVISION
MOON CREEK SUBDIVISION
BOOK 6, PAGE 9
EMMETT, ID 83617



STATE CERT. 10
CITY CORNER
SECTION 17
PLS 836

CITY CORNER
SECTION 17
PLS 836



Gem County Assessor
Hollie Ann Strang

415 E Main Street, Room 201 ~ Emmett, Idaho 83617
Phone: (208) 365-2982 ~ Fax: (208) 365-2163 ~ Email: assessor@co.gem.id.us

(Re-Sub) — Subdivision/Administrative Split/
Administrative Combo/Property Boundary Adjustment

Date: 9/24/2020 Date received from DS: 9/14/2020 Review # 1

Current parcel numbers: Moon Creek Sub - RPE88700010040
(* Re-Sub of Sunny Acres Sub)

The Gem County Assessor's office has reviewed the submitted documents. Our findings are summarized below.

	Compliant	Non-compliant	Not Reviewed	Initials
Conveyances	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<u>SW</u>
Closures	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<u>SW</u>
Fit	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<u>SW</u>

Comments: • No new conveyances provided for review

• Fit is good

• All Closures are compliant to standards

Sean Wiley 9/24/2020
Mapper Signature Date

Dannille Penrice 9/24/2020
Assessor Signature Chief Deputy Date

Brian Sullivan

From: Curt Christensen
Sent: Monday, September 28, 2020 6:27 AM
To: Brian Sullivan
Subject: Re: Message from "PW-Ricoh-Printer"

No Comments.

In Service,

Curt Christensen
Chief Emmett Fire Department
cchristensen@cityofemmett.org
208-941-7367



On Sep 14, 2020, at 12:36 PM, Brian Sullivan <bsullivan@cityofemmett.org> wrote:

<20200914121857658.pdf>

GEM COUNTY

OFFICE OF
Megan Keene
TREASURER
TAX COLLECTOR
PUBLIC ADMINISTRATOR



415 E MAIN STREET
ROOM 200
EMMETT, IDAHO 83617
(208) 365-3272

September 23, 2020

Emmett Zoning Office
Attn: Brian Sullivan
601 E. 3rd Street
Emmett, ID 83617

RE: Sunny Acres Sub, Re-Plat of Lot 4, creating 8 lots
Loc: 1725 E. 12th Street
PIN: RPE88700010040

Dear Brian:

After reviewing the re-plat of Lot 4 of Sunny Acres Sub, creating 8 lots application, the following are my comments regarding the above parcel(s):

Parent parcel RPE88700010040 have the 2019 taxes paid in full. Parcel RPE88700010040 will have 2020 taxes due at a future date.

Any split/combined/property boundary adjustment/sub parcels must have all taxes paid in full.

*****Please note--Splits, Combos, PBAs, Platted Subdivisions, and Manufactured Homes Declared Real need to be correctly recorded by no later than May 1, 2020, in order to show up in the 2020 Assessment Roll and 2020 Tax Roll. Anything recorded after that date will be valued and taxed based on how the property was as of January 1, 2020.***

If you have any questions, please feel free to contact the Treasurer's office.

Sincerely,

Megan Keene
Gem County Treasurer

Brian Sullivan

From: Emmett Irrigation <emmettirrigationoffice@gmail.com>
Sent: Monday, September 14, 2020 3:01 PM
To: Brian Sullivan
Subject: RE: Message from "PW-Ricoh-Printer"

Hi Brian,
This does not look to be in our boundaries.
Thank you,
Sandy

-----Original Message-----

From: Brian Sullivan <bsullivan@cityofemmett.org>
Sent: Monday, September 14, 2020 12:34 PM
To: care.inquiry@centurylink.com; Steve Kunka <skunka@emmettpolice.com>; Curt Christensen <cchristensen@cityofemmett.org>; Clint Seamons <cseamons@cityofemmett.org>; Neal Capps <ncapps@co.gem.id.us>; diglineidaho@digline.com; emmettirrigationoffice@gmail.com; brandi.j.richter@usps.gov; assessor@co.gem.id.us; swiley@co.gem.id.us; treasurer@co.gem.id.us; lastchanceditch@gmail.com; juhrig@idahopower.com; IGCOwyheeDistrictOperationsAide@intgas.com; Jessica.mansell@intgas.com; monica.taylor@intgas.com; Brigitta.Gruenberg@phd3.idaho.gov; Chris.Ellis@phd3.idaho.gov; Craig Woods <cwoods@isd221.net>
Cc: Mike Knittel <mknittel@cityofemmett.org>
Subject: FW: Message from "PW-Ricoh-Printer"

Hello All,

Attached is an application for an upcoming hearing. Please respond to me directly and not the group.

Thank you,

Brian Sullivan
Building Official/Zoning Administrator
City of Emmett
208-365-9569
bsullivan@cityofemmett.org
www.cityofemmett.org

-----Original Message-----

From: Brian Email <cityofemmettidaho@gmail.com>
Sent: Monday, September 14, 2020 10:20 AM
To: Brian Sullivan <bsullivan@cityofemmett.org>
Subject: Message from "PW-Ricoh-Printer"

This E-mail was sent from "PW-Ricoh-Printer" (MP C4503).

Scan Date: 09.14.2020 12:20:17 (-0400)

Brian Sullivan

From: Clint Seamons
Sent: Monday, September 14, 2020 2:05 PM
To: Brian Sullivan
Subject: RE: Message from "PW-Ricoh-Printer"

All roadways, drainage, utilities, and curb, gutter, sidewalk will need to be constructed to Emmett City standards Adopted 4/14/2020.

Clint Seamons
Public Works Director

City of Emmett
601 E 3rd Street
Emmett, ID 83617
Office: (208) 365-9569

-----Original Message-----

From: Brian Sullivan <bsullivan@cityofemmett.org>
Sent: Monday, September 14, 2020 12:34 PM
To: care.inquiry@centurylink.com; Steve Kunka <skunka@emmettpolice.com>; Curt Christensen <cchristensen@cityofemmett.org>; Clint Seamons <cseamons@cityofemmett.org>; Neal Capps <ncapps@co.gem.id.us>; diglineidaho@digline.com; emmettirrigationoffice@gmail.com; brandi.j.richter@usps.gov; assessor@co.gem.id.us; swiley@co.gem.id.us; treasurer@co.gem.id.us; lastchanceditch@gmail.com; juhrig@idahopower.com; IGCOwyheeDistrictOperationsAide@intgas.com; Jessica.mansell@intgas.com; monica.taylor@intgas.com; Brigitta.Gruenberg@phd3.idaho.gov; Chris.Ellis@phd3.idaho.gov; Craig Woods <cwoods@isd221.net>
Cc: Mike Knittel <mknittel@cityofemmett.org>
Subject: FW: Message from "PW-Ricoh-Printer"

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Thank you,

Brian Sullivan
Building Official/Zoning Administrator
City of Emmett
208-365-9569
bsullivan@cityofemmett.org
www.cityofemmett.org

-----Original Message-----

From: Brian Email <cityofemmettidaho@gmail.com>
Sent: Monday, September 14, 2020 10:20 AM

Brian Sullivan

From: Hollie Ann Strang <hstrang@co.gem.id.us>
Sent: Monday, September 14, 2020 1:21 PM
To: Brian Sullivan
Subject: RE: Message from "PW-Ricoh-Printer"

No comments at this time.

Hollie Ann Strang

-----Original Message-----

From: Brian Sullivan [mailto:bsullivan@cityofemmett.org]
Sent: Monday, September 14, 2020 12:34 PM
To: care.inquiry@centurylink.com; Steve Kunka <skunka@emmettpolice.com>; Curt Christensen <cchristensen@cityofemmett.org>; Clint Seamons <cseamons@cityofemmett.org>; Neal Capps <ncapps@co.gem.id.us>; diglineidaho@digline.com; emmettirrigationoffice@gmail.com; brandi.j.richter@usps.gov; Hollie Ann Strang <hstrang@co.gem.id.us>; Sharron Wiley <swiley@co.gem.id.us>; Megan Keene <mkeene@co.gem.id.us>; lastchanceditch@gmail.com; juhrig@idahopower.com; IGCOwyheeDistrictOperationsAide@intgas.com; Jessica.mansell@intgas.com; monica.taylor@intgas.com; Brigitta.Gruenberg@phd3.idaho.gov; Chris.Ellis@phd3.idaho.gov; Craig Woods <cwoods@isd221.net>
Cc: Mike Knittel <mknittel@cityofemmett.org>
Subject: FW: Message from "PW-Ricoh-Printer"

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Thank you,

Brian Sullivan
Building Official/Zoning Administrator
City of Emmett
208-365-9569
bsullivan@cityofemmett.org
www.cityofemmett.org

-----Original Message-----

From: Brian Email <cityofemmettidaho@gmail.com>
Sent: Monday, September 14, 2020 10:20 AM
To: Brian Sullivan <bsullivan@cityofemmett.org>
Subject: Message from "PW-Ricoh-Printer"

This E-mail was sent from "PW-Ricoh-Printer" (MP C4503).

Scan Date: 09.14.2020 12:20:17 (-0400)

Brian Sullivan

From: Steve Kunka
Sent: Monday, September 14, 2020 2:22 PM
To: Brian Sullivan
Subject: RE: Message from "PW-Ricoh-Printer"

Brian,

I do not have any questions or concerns on the Re-Subdivide of Sunny Acres Lot #4.

Steve

-----Original Message-----

From: Brian Sullivan <bsullivan@cityofemmett.org>
Sent: Monday, September 14, 2020 12:37 PM
To: Clint Seamons <cseamons@cityofemmett.org>; Steve Kunka <skunka@emmettpolice.com>; Heather Roehr <hroehr@emmettpolice.com>; Curt Christensen <cchristensen@cityofemmett.org>; brandi.j.richter@usps.gov; swiley@co.gem.id.us; assessor@co.gem.id.us; treasurer@co.gem.id.us; Neal Capps <ncapps@co.gem.id.us>; Craig Woods <cwoods@isd221.net>
Cc: Mike Knittel <mknittel@cityofemmett.org>
Subject: FW: Message from "PW-Ricoh-Printer"

Hello All,

Attached is an upcoming hearing for your comments.

Please respond to me directly if you have comments and not the group.

Thank you,

Brian Sullivan
Building Official/Zoning Administrator
City of Emmett
208-365-9569
bsullivan@cityofemmett.org
www.cityofemmett.org

-----Original Message-----

From: Brian Email <cityofemmettidaho@gmail.com>
Sent: Monday, September 14, 2020 10:19 AM
To: Brian Sullivan <bsullivan@cityofemmett.org>
Subject: Message from "PW-Ricoh-Printer"

This E-mail was sent from "PW-Ricoh-Printer" (MP C4503).

LAST CHANCE DITCH COMPANY

PO BOX 428 / 118 N Commercial Ave
Emmett ID 83617

President: Paul Derig
Treasurer: Karen Fraley
Secretary: Holly Hoff
Director: Valerie Padgett
Director: Blake Hasbrouck

Phone: (208) 365-1902
Fax: (208) 365-1903
Email: lastchanceditch@gmail.com

September 22, 2020

CITY OF EMMETT ZONING COMMISSION
601 E 3RD ST
EMMETT ID 83617

Re: 1725 E 12TH_RE-SUBDIVIDE SUNNY ACRES LOT #4

To Whom It May Concern:

Last Chance Ditch has no objections to the above application but will require the following conditions be met:

- Engineer-generated plans for a pressurized irrigation system detailing system specification, capacities, etc. The system shall ensure adequate water delivery to all parcels.
- The establishment of a water user's association.
- No structures, trees/vegetation, or other interferences within 20' of any irrigation drains and water delivery laterals to allow for ditch right of way for management and maintenance matters.
- Plans must be submitted to the Board of Directors for approval **prior** to the implementation of the system and the issuance of the occupancy permit.

Additional questions should be directed to me at 208-890-7331 or via email to lastchanceditch@gmail.com.

Respectfully,

Doyle Fackler
Ditch Manager

CC: Kelsey Peterson

Brian Sullivan

From: Craig Woods <cwoods@isd221.net>
Sent: Monday, September 21, 2020 1:15 PM
To: Brian Sullivan
Subject: Re: FW: Message from "PW-Ricoh-Printer"

Brian,

I have reviewed this application and my only concern to this being rezoned from R-3 to R-1 will be the traffic from these 8 homes moving onto 12 street with the new sidewalk (walking path) for students walking east and west along 12th street and there not being lighting along the 12th street. Could we ask them to put up proper lighting at the entrance so that the intersection in this area is well lit? I can see winter months and morning being dangerous with students crossing the entrance in the dark.

Craig Woods
Emmett Superintendent

On Mon, Sep 14, 2020 at 12:33 PM Brian Sullivan <bsullivan@cityofemmett.org> wrote:

Hello All,

Attached is an application for an upcoming hearing. Please respond to me directly and not the group.

Thank you,

Brian Sullivan
Building Official/Zoning Administrator
City of Emmett
208-365-9569
bsullivan@cityofemmett.org
www.cityofemmett.org

-----Original Message-----

From: Brian Email <cityofemmettidaho@gmail.com>
Sent: Monday, September 14, 2020 10:20 AM
To: Brian Sullivan <bsullivan@cityofemmett.org>
Subject: Message from "PW-Ricoh-Printer"

This E-mail was sent from "PW-Ricoh-Printer" (MP C4503).

Scan Date: 09.14.2020 12:20:17 (-0400)

Mayor and City Council,

I am requesting a waiver of Emmett City Code 7-1A-2 B Curb, gutter, and sidewalk due to the S. Moffatt being less than 50' and no sidewalks located within 100' on the same side of the street.

The subject property is located at 921 S. Moffatt.

Thank you,

Robert Lacey

City's Strategic Pillars
10/27/2020

- Economically Vibrant and...
- Health-conscious city
- Legally compliant with all state and federal laws
- Performing its constitutional mission (protecting people and property)
- With adequate infrastructure for growth

Building/Zoning Department Goal

- Educate staff to obtain intimate knowledge of building and zoning codes. 40%
- Update outdated city ordinances, implement new ordinance-----70% zoning and building only.
- Obtain accessibility inspector certification----40%
- Comprehensive Plan overhaul and revision-----
- Digitalize and Organize all building and zoning files----15%

Accomplishments since last report

1. Start reviewing lot sizes for R-2, duplex zone. Would like to reduce the minimum lot size from 8000 down to? Had first and second meeting on this, zoning commission is on board to reduce lot size down to 6000 sq. ft. for a R-2 zone. Will bring back a formal amendment.
2. Start on proposal to adjust/reduce boundaries of the Historic Central Business District for design review.
3. Re-writing Area of Impact Agreement between City of Emmett and Gem County. **Making revision #2**
4. Permits, September 2020: New house = 5, Foundation Only = 3, Commercial =, Duplex =, Apartment = - Hangars = 0, Manufactured Home =, Fees Collected: \$ 9345.45
5. Working on Ordinance for Sewer and Water Connections, work performed by City, work performed by person wishing to connect. Draft ord. revisions submitted to Public Works for review, need input from Sewer department on technical terms.
6. Submitted names to street naming committee for Payette River Orchards and Re-Plat of Sunny Acres. Several changes have been submitted and new names proposed.
7. Met with 3 developers the week of 10/19/20 about potential future projects.

Plan for next 30 days

8. Daily operations, plan reviews, contractor talks, developer talks, etc.
9. Updates to Title 7, water and sewer, city code.
10. Phase #6 of Harvest Valley construction has started.
11. Work to update the "Living or Not Living" in and RV ordinance
12. Review revisions to Oil and Gas Ordinance
13. Work on completing draft Area of City Impact boundary.
14. Reviewing 4 new house plans.
15. Address Payette River Orchards Subdivision
16. Zoning Applications:
 - Preliminary Plat PP 20-002, Public Hearing September 14, 2020. Recommend Approval to City Council
 - Re-Zone and SUP for 1420 Judo Lane
17. Work on staff report for Re-Zone and SUP

Training (see attached)

This report does NOT contain any data required by ordinance or statute...that is covered in a separate report

City's Strategic Pillars
10/23/20

- Economically Vibrant and...
- Health-conscious city
- Legally compliant with all state and federal laws
- Performing its constitutional mission (protecting people and property)
- With adequate infrastructure for growth

Clerk's Goals this Budget Year

- Building Department Permitting Module Implementation
- Increase ACH (Direct Pay) 10% from prior year
- Update All Application Forms/ On-line Access /Submission On-line
- ADA Compliance Updates to City Hall
- Implement Legal Document Web File

Expenditures requiring authorization / purpose of expenditure - none

Training ICCTFOA Annual Conference

Accomplishments since last report

- ACH (Direct Pay) customers 459 in Sept 2020
406 in Sept 2019 a 13% annual increase
- Refinance Bonds with Idaho Bond Bank complete
- Set up Utility Billing to include \$2.31 for trash receptacle for billings in October
- Payroll adjustments completed on COLA and Insurance Plans effective October
- Quarterly Financial Reports completed
- Quarterly Payroll Reports completed
- ICCTFOA Conference – 2 employees received certifications
- Pay Latecomers Fees to entities
- Meeting with State Insurance Fund for a review on workplace safety and outstanding claims

Plan for next 30 days

- Office restrictions: Clerk office doors will remain locked, serving citizens at the slide window located off the main lobby
- Arrange council chambers to comply with social distancing requirements. Continue with web conference for Council meetings and Live Stream for the public
- Promote ACH (Direct Pay) and increase client participation by 10%
- Records Retention/Destruction Plan
- Cross Train Deputy Clerk on Accounting and Financial Statements
- Update Minutes books and scan to archives file
- Update Ordinance and Resolution Logs
- Prepare ICRMP On-Line University Access Log for all Employees
- Schedule training for Motorola Record Management System

City of Emmett, Idaho

Monthly Financial Report

September 2020

OUR CASH...

Account Balances

GENERAL FUND –	
Cash & Investments	\$ 2.359M

STREET FUND –	
Cash & Investments	\$ 130,913

LIBRARY FUND –	
Cash & Investments	\$ 196,087

CEMETERY FUND –	
Cash & Investments	\$ 105,003

PERPETUAL CARE FUND –	
CASH & INVESTMENTS	\$ 88,873

WATER FUND –	
Cash & Investments	\$ 3.467M
Bond Payment Reserve	\$ 312,391

SEWER FUND –	
Cash & Investments	\$ 3.940M
Bond Payment Reserve	\$ 978,993

SANITATION FUND –	
Cash & Investments	\$ 131,423

TECHNOLOGY FUND	
Cash & Investments	\$ 3,840

BUDGET VS. ACTUAL YEAR TO DATE

GENERAL FUND REVENUES AND EXPENDITURES

Fiscal Year 2019-20 Budget	\$2,912,216	
Revenues to Date	\$ 2,841,705	98%
Expenditures to Date	\$ 2,810,439	97%

Road & STREET FUND REVENUES AND EXPENDITURES

Fiscal Year 2019-20 Budget	\$ 777,577	
Revenues to Date	\$ 548,362	71%
Expenditures to Date	\$ 686,677	88%

LIBRARY FUND REVENUES AND EXPENDITURES

Fiscal Year 2019-20 Budget	\$ 249,349	
Revenues to Date	\$ 244,631	98%
Expenditures to Date	\$ 240,686	97%

CEMETERY FUND REVENUES AND EXPENDITURES

Fiscal Year 2019-20 Budget	\$ 114,879	
Revenues to Date	\$ 123,301	107%
Expenditures to Date	\$ 108,655	95%

WATER FUND REVENUES AND EXPENDITURES

Fiscal Year 2019-20 Budget	\$1,857,300	
Revenues to Date	\$ 1,812,081	98%
Expenditures to Date	\$ 1,467,597	79%

SEWER FUND REVENUES AND EXPENDITURES

Fiscal Year 2019-20 Budget	\$2,451,800	
Revenues to Date	\$ 2,287,189	93%
Expenditures to Date	\$ 1,868,681	76%

SANITATION FUND REVENUES AND EXPENDITURES

Fiscal Year 2019-20 Budget	\$ 565,250	
Revenues to Date	\$ 584,933	103%
Expenditures to Date	\$ 591,022	105%

TECHNOLOGY UTILITY FUND REVENUES AND EXPENDITURES

Fiscal Year 2019-20 Budget	\$ 0	
Revenues to Date	\$ 4,045	N/A
Expenditures to Date	\$ 0	N/A

SPECIFIC REVENUES COLLECTIONS AT A GLANCE...

PROPERTY TAX COLLECTIONS

Budget	\$1,796,097	
Revenues to Date	\$1,810,342	101%

STATE SHARED REVENUES COLLECTIONS

Budget	\$ 287,058	
Revenues to Date	\$ 398,663	139%

BUILDING PERMIT REVENUES COLLECTIONS

Budget	\$ 45,000	
Revenues to Date	\$ 90,152	200%

City's Strategic Pillars

- Economically Vibrant and...
- Health-conscious city
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Emmett Fire Department Goals this Budget Year (with percentage of completion to date)

- Work to provide a training area to include a burn building where class A materials can be burnt (0% of completion)
- Provide all equipment necessary to allow for daily mission execution while meeting operational goals. (50% of completion)
- Provide constant, realistic and rigorous training to meet National Professional Development Model. (20% of completion)
- Implement a community based risk program that educates so that in each iteration high standards will be enforced, thus making our community safer. (12% of completion)
- Provide a positive work environment thus keeping well-trained and motivated firefighters for at least five year tours. (50% of completion)

Expenditures requiring authorization from higher and purpose of expenditure

•

No less than Top Ten Accomplishments since last

- Working on plans review
- Met with Elkheart Brass regarding combination nozzles and RAM
- Put together a Color Guard and executed 9/11 ceremony
- Investigated a fire
- Met with County Commissioners regarding CARES act and MOU with County regarding EOC
- Submitted various projects into CARES
- Secured Grant \$ for our HAZMAT program
- Chaired LEPC
- Sat in on the Gem County Commissioners meeting
- Reviewed hydrant placements for a local church
- Received 3 shipping containers and have a fabricator lined out for part of the training facility project
- Met with Rick Welch regarding an EFD Paramedic/Firefighter
- Received donation of water and gatoraid and AA batteries
- Installed car seats x2
- Assisted homeowner with placement of smoke detectors x3
- Serviced Gas Monitors
- Inspected the Patriot's Center at their request, also answered questions regarding heating sources

Plan for next 30 days

- Working on reimbursement of COVID and projects for allocated funds
- Get ISO decreased to 3 from 4
- School Safety Group
- Organizing training with PD & GCEMS regarding Medical Responses
- Organize training with all parties for traffic safety program

Training (See Attached)

This report does NOT contain any data required by ordinance or statute...that is covered in a separate report

City's Strategic Pillars

- Economically Vibrant and...
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Police Department Goals this Budget Year (with percentage of completion to date)

- Retain 100% of Patrol Officers and Patrol Sgts. for no less than 3 years. **(37% of Completion)**
- Proactively make residences and businesses along 1/5 of the main arterials in the city at least 80% ordinance compliant each year, in addition to reacting to citizen complaints; new arterials will be targeted each year (2020 4th Street). (20% of completion)
- Update our reserve program with the newest policies and procedures directed by Idaho P.O.S.T. and double the number of officers.
- Updating and implementing a complete standardized protocols and policies manual utilizing current industry practices. This is a partnership with Lexipol that has been recognized in risk management for law enforcement. (33% approval of the updates)

Expenditures requiring authorization from higher and purpose of expenditure

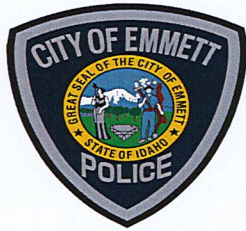
- ***Motorola Records Management System Approx. \$47,000.***

Training Last 30 days

- See attached
- Have contacted Lara Foster, who works for St. Luke's Health System Children at Risk Evaluation Services, asking her to organize the Puppets for Prevention Show at our public schools. This event was done at the Library in September.
- Introduction to LE to k-1/preschool at all three elementary schools and teach stranger danger in October.
- Assisted with Emmett Crash Course Curb Extension and pedestrian Island Demonstration Project. Received results of online survey still calculating hard copy surveys turned in. Will be presenting end results to council and give results to Messenger.
- D.C. Babcock and Chief are working with Jake on getting approval from council of police policies. DC has completed his review. Will be presented to council before the end of the year.
- Need to schedule conversion of 4 more rifles.
- Grant update for E-Citation. *Hours have been completed for match. Waiting for installment of equipment.*
- 1 reserve app. Is almost completed backgrounds and testing.
- In process of purchasing weight bearing vest carriers. Rough draft of policy has been produced. Have received policies from other agencies and are comparing. Measurements for vests and carriers will be made this month.
- Mr. Slabaugh has phased out remodel and is currently pricing the cost to him coming up with an estimate that can be used in the bidding process.
- Currently using tin building to store EOC furniture and equipment during remodel.

Plan for next 30 days

- Provide Domestic Violence Community Training in Emmett from R.O.S.E. advocates.
- Review PAL Pound contract / revisit the possibility of increasing pound fees. Renew contract.
- Implementation of new lockdown procedure. SRO will be looking into this.
- Have met with Mr. Slabaugh and he is working on a quote for remodel as of 2-14-20. Was contacted again in May waiting for phase breakdown of remodel and cost.
- Clint and I will be discussing how to get better use of the tin building.
- Will be meeting with Clint to discuss installing signs in the area of North Boise. Have received complaints of people driving dangerously with kids at play.
- Working with special Olympics and Caldwell PD on organizing a fund raiser in our community.
- Master lease program has been completed. Will be switching lease companies.
- Exploring new procedure when qualifying retired L.E.O. so they can carry legally.
- Exploring using tin building as a place to store property.



EMMETT POLICE DEPARTMENT

September Patrol Statistics

	TOTAL
Felony Arrests - Male	6
Felony Arrests - Female	0
Misd. Arrests - Male	23
Misd. Arrests - Female	5
Infraction Cite	65
Dispatched Calls	461
Reports	62
Dogs Taken to Pound	6
Ordinance Calls	9

Community Involvement

Multiple officers assisted with High school Homecoming. Officers helped with traffic control during parade, attended the football game and attended the dance.

Officers participated in the ITD Impaired Driving enforcement.

Officers attended the 9-11 memorial service.

Detectives put on a presentation about fingerprinting for a group of 5-12 year old kids and their parents at the Nazarene Church.

Organized/attended CARES presentation of good touch bad touch education at the Library.

Gave a stranger danger presentation to all the first graders at Carberry Elementary.

CASE SUMMARY REPORT

From 09/01/2020 To 09/30/2020

EMMETT POLICE DEPARTMENT

Date	Time	Initial Remarks
09/01/2020	2:54 pm	ARRESTED A 30 YOA MALE FOR GRAND THEFT AUTO
09/02/2020	1:12 am	CITED A 24 YOA FEMALE FOR NO INSURANCE 2ND
09/02/2020	11:08 am	CITED A 17 YOA MALE FOR INATTENTIVE DRIVING
09/02/2020	11:20 am	INVESTIGATED DRIVER DRIVING ON A SUSPENDED LICENSE 2 ND OFFENSE
09/02/2020	1:36 pm	CITY ORDINANCE - OBSTRUCT PUBLIC WAY
09/03/2020	11:19 am	CITY ORDINANCE - WEED VIOLATION
09/03/2020	11:11 pm	BATTERY OF A 32 YOM
09/04/2020	12:30 am	POSSIBLE DRUG ACTIVITY IN THE 400 BLK OF MONROE, EXTRA PATROL REQUESTED
09/04/2020	1:14 pm	CITY ORDINANCE - WEED VIOLATIONS (4 PROPERTIES)
09/04/2020	1:19 pm	CITY ORDINANCE - JUNK VEH X2, WEED VIOLATION & PROHIBITED ACCUMULATIONS
09/04/2020	6:26 pm	CITY ORDINANCE - PARKING VIOLATION
09/04/2020	9:30 pm	CITED A 26 YOM FOR POSSESSION OF PARAPHERNALIA AND NO INSURANCE 2ND OFFENSE
09/05/2020	11:36 am	CITED A 42 YOA MALE FOR DWP AND NO INSURANCE 2ND OFFENSE W/5 YRS
09/05/2020	3:15 pm	CITY ORDINANCE - DOG BARKING / DOG LICENSING
09/05/2020	10:58 pm	INVESTIGATED A DOMESTIC BATTERY BETWEEN A 37 YOA MALE 30 YOA FEMALE
09/06/2020	12:52 pm	INVESTIGATED 31 YOA MALE FOR POSSESSION OF CONTROLLED SUBSTANCE AND POSSESSION OF DRUG PARAPHERNALIA.
09/06/2020	1:38 pm	INVESTIGATED A 40 YOA MALE FOR DELIVERY OF A CONTROLLED SUBSTANCE.
09/06/2020	10:50 pm	INVESTIGATED THE RAPE OF A 31 YOF
09/08/2020	8:15 pm	SUIT CASE W/ GLASS BOTTLE FOUND IN CAR
09/09/2020	11:29 am	RESPONDED TO A VEHICLE COLLISION VS POLE
09/09/2020	2:50 pm	RESPONDED TO GAS THEFT AT CONSTRUCTION SITE
09/09/2020	3:08 pm	INVESTIGATED A 1050 PD / DUI
09/10/2020	10:26 am	INVESTIGATED A NO CONTACT ORDER VIOLATION
09/11/2020	9:26 am	INVESTIGATED AN INJURY TO CHILD CALL.
09/12/2020	9:34 am	RESPONDED TO A HIT AND RUN CALL.
09/12/2020	4:00 pm	TOOK REPORT OF OFFENSIVE BEHAVIOR THAT WAS DIRECTED TO A 29 YOF BY 67 YOM
09/13/2020	12:29 am	RESPONDED TO A BATTERY, INVESTIGATED POSSESSION OF CONTROLLED SUBSTANCE
09/14/2020	12:51 am	INVESTIGATED A BATTERY BETWEEN A 25 YOF & 29 YOM
09/14/2020	7:15 pm	FOUND MONEY
09/15/2020	2:31 am	BATTERY, ASSAULT ON JUVE, MALICIOUS INJURY TO PROPERTY
09/15/2020	10:42 am	INVESTIGATED A THEFT OF A HANDGUN
09/15/2020	4:59 pm	INVESTIGATED A DOG BITE/MALICIOUS DOG
09/15/2020	8:53 pm	CITED A 46 YOM FOR DISTURBING THE PEACE
09/15/2020	10:26 pm	POSSESSION CONTROLLED SUBSTANCE, PARAPHERNALIA W/ INTENT, DWP
09/17/2020	12:01 am	1 FEMALE EXCESSIVE DUI
09/17/2020	3:13 pm	CITY ORDINANCE - USE OF PUBLIC SEWERS REQUIRED. CASE FORWARDED TO SWDH FOR THEIR INVESTIGATION AND FOLLOW UP.
09/17/2020	3:49 pm	INVESTIGATED A DOG BITE FOR AGAINST A 63 YO FEMALE
09/18/2020	10:00 pm	RESPONDED TO A NON INJURY ACCIDENT
09/19/2020	11:30 am	CITY ORDINANCE - DOGS AGGRESSIVE NATURE DISTURBING PEACE - LICENSING X2
09/19/2020	11:42 am	CITY ORDINANCE - WEED VIOLATION
09/19/2020	3:30 pm	CITY ORDINANCE - WEED VIOLATION
09/19/2020	4:00 pm	CITY ORDINANCE - PROHIBITED ACCUMULATIONS / WEED VIOLATIONS
09/21/2020	10:28 pm	INVESTIGATED AN INJURY TO CHILD INVOLVING A 1 YOF
09/22/2020	7:45 am	AGENCY ASSIST FROM CANYON COUNTY ASSISTED BY LOCATING 15 YOA FEMALE RUNAWAY

CASE SUMMARY REPORT

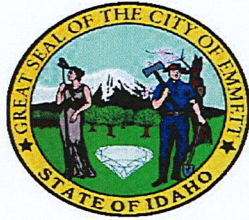
From 09/01/2020 To 09/30/2020

EMMETT POLICE DEPARTMENT

Date	Time	Initial Remarks
09/22/2020	6:20 pm	INVESTIGATED A PETIT THEFT
09/23/2020	8:50 am	MISDEMEANOR CITATION FOR DWP
09/24/2020	2:35 pm	INVESTIGATED A DOMESTIC BATTERY
09/25/2020	1:00 pm	CITY ORDINANCE - SIGHT TRIANGLE VIOLATION
09/25/2020	2:50 pm	INVESTIGATED A POSSIBLE CHILD NEGLECT WITH A 4YO FEMALE - DOB NOT VERIFIED YET
09/26/2020	7:47 am	CITED A 24 YOA FEMALE FOR DWP.
09/26/2020	9:29 am	ARRESTED A 43 YOA MALE FOR A FELONY WARRANT.
09/27/2020	12:00 pm	CITED A 63 YOA MALE FOR DUI 2ND OFFENSE W/ 10 YEARS.
09/28/2020	9:46 am	INVESTIGATED A COUNTERFEIT BILL
09/28/2020	11:21 am	INVESTIGATED SUICIDE, 79 YO MALE
09/28/2020	3:10 pm	INVESTIGATED A RECKLESS DRIVER
09/28/2020	3:56 pm	RESPONDED TO A NON INJURY ACCIDENT
09/29/2020	9:48 am	INVESTIGATED AN UNATTENDED DEATH 70 YOA FEMALE
09/29/2020	6:43 pm	INVESTIGATED AN AGGRAVATED ASSAULT, OBSTRUCT AND ARRESTED A 29 YOM FOR FELONY WARRANT
09/29/2020	9:56 pm	1 MALE UNDER INFLUENCE IN ROADWAY

Count: 59

*****END OF REPORT*****



CITY ORDINANCE September Report

	NEW	RESOLVED	OUTSTANDING
Junk / Abandoned Vehicles	10	7	21
Parking Violations	2	2	-1
Prohibited Accumulations	1	4	6
Sidewalk Obstruction	1	3	0
Weeds/Trees	10	22	7
Animals Present / No permit	7	9	5
*Misc. Other	23	23	0
Citizen Complaint	20		
Officer Initiated	34		

*Description of Misc Other -

City's Strategic Pillars 10-21-2020

- Economically Vibrant and...
- Health-conscious city
- Legally compliant with all state and federal laws
- Performing its constitutional mission (protecting people and property)
- With adequate infrastructure for growth

Mission: Emmett Public Library is the heart of the community! Serving as a resource for information, education and recreation, as well as a place to meet, gather and learn.

Library Goals this Budget Year (with percentage of completion to date, (FY 20-21)

- Embrace a new awareness campaign, by collaborating with other community entities that support the library's mission of 2020-2021, partnerships developed and library usage will increase.
- Library will implement new software for improved patron financial recovery; expand delivery of learning opportunities through in-house & outreach programs. Planning to begin November 2020.
- Library will develop Adult/Senior services supporting the goal of, "A Place For Seniors To Age & Stay" 50%
- Develop grant/gift programs as well as in-kind contributions, providing no less than \$50,000 a year towards budget. **To date: Donations=\$0.00 + Grants=\$0.00, In-Kind Donations=\$350.00**

-Expenditures requiring authorization from higher and purpose of expenditure-None at this time
-Training last 30 days- last 30 days – Nothing

No less than Top Ten Accomplishments since last report

- 2020 Rotary Grant for Robotics Club completed & pending (Fall).....
- Summer Intern Grant from ICfL- Awarded \$1,000 (hired Intern, will work 125 hr.)
- First Books Grant (20-21) First Friday of each month-Outreach
- Idaho Learning Partnership Grant: Purchasing, Planning & Implementing
- Plan Outreach Sites: Meadow View (2nd Wednesday) Gem County Senior Center 1st Thursdays in Nov
- First Wednesday Kid's Corner @ the library October 7th 26 kids, 4-6pm
- Make-It-N-Mingle October 9th 19 attended 4-6pm
- Fall Fundraising Festival October 13-Nov 6th You're ALL invited to bid or Buy-It-Now
- FLASH Book Sale October 10th by the Friends, moved inside, with COVID Safe guidelines (\$503)
- 2020 Patron Service Survey Report finalized, handed out to board, Friends of library, Mayor & Council
- LYNX Directors quarterly meeting via zoom 10-16-2020

NEXT 30 DAYS

- Fall Fundraiser Festival Open House Dates Oct 23rd & Nov 6th
- Outreach presentations for Adult Learning Grant scheduled
- Idaho Family Reading Week Nov 9-15th planning
- First Wednesday & Make & Mingle events for November
- Developing "The Purpose-Based Library" and what that looks like moving into 2021

This report does NOT contain any data required by ordinance or statute...that is covered in a separate report.

2020 Library Stats	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	2020 TOTALS	2019 Totals
PATRONS														
Resident	4316	4343	4362	4403	4430	4446	4448	4448	4462	4468	4487	4505	4505	4250
NonResident	1953	1966	1982	1995	2004	2008	2017	2017	2022	2031	2043	2070	2031	2066
Adult-Circulation	2414	2180	2597	2787	2826	2071	194	1070	3308	3576	3947	3845	30755	27442
Teen-Circulation	275	290	393	301	297	214	19	120	558	657	670	497	4291	3916
Juvenile-Circulation	2685	2566	2938	2986	2627	1752	84	499	4253	3813	4148	4301	32652	26285
TOTAL BOOKS	5374	5086	5868	6074	5750	4037	297	1689	8119	8046	8765	8643	67698	57643
Audios-Circulation	236	185	207	233	219	154	5	45	270	243	333	129	2259	2481
In-house Tech-Circ	306	219	182	184	179	80	0	0	0	0	0	0	1150	2393
In-house Book-Circ	428	609	180	450	0	0	0	0	0	0	288	353	2308	2545
Trade/Exchange-Circ	207	167	217	115	76	138	344	216	41	67	78	108	1774	3489
Hobbies/Games/Kits-Circ	35	26	71	59	36	16	0	5	37	46	25	35	391	368
Video/DVD	2197	2238	2048	2218	2451	1607	56	891	2216	2227	2715	2680	23544	21331
TOTAL CIRCULATION	8783	8480	8773	9333	8711	6032	702	2846	10683	10629	12204	11948	99124	90250
Children's Outreach	229	44	49	50	47	0	588	593	308	171	71	39	2169	2358
Children's Activities	213	242	237	294	304	415	0	0	800	752	111	139	3507	3421
Family Activities	62	303	51	0	43	238	0	0	0	0	0	77	774	1891
Computer Usage	723	647	672	717	635	352	0	0	90	112	114	127	4189	6458
WiFi Usage	496	481	467	510	489	271	107	81	137	151	147	157	3494	6092
Reference/Phone	1168	1291	1169	1305	1108	41	23	71	689	593	682	741	8881	14430
Meeting Room	139	153	162	189	131	0	0	0	0	0	0	0	774	1541
Proc: Audios CD's	4	18	10	15	22	17	12	5	4	13	3	0	123	81
Proc: DVDs/Bray	8	0	19	55	13	5	33	4	6	82	13	78	316	558
Proc: Books	300	118	177	193	212	280	99	233	177	215	232	207	2443	2529
HobbyCollection/Tech	1	0	0	0	0	0	0	0	0	0	0	24	25	95
ILL- snt/recvd	20	21	31	35	19	5	0	0	0	0	8	29	168	321
Audios Withdrawn/Hobby	129/01	002/00	11	138	2	0	0	0	0	0	0	2	132/01	156/43
Videos/DVD Withdrawn	00/00	00/22	00/13	00/00	00/02	00/00	0/0	0	0	0	0	2	00/22	426
Books Withdrawn	30	172	368	306	272	120	107	14	11	17	0	294	1711	1857
Patron Visits	6923	5644	6776	5989	5351	2777	0	0	2533	3175	3284	3415	45867	60743
Total Hours Open	170	142	156	160	156	96	20	24	154	154	147	154	1533	2028
Volunteers/Foster	156	189.0	161	173	56	49	0	0	73	39	59	76	1031	1345.5
Friends of the Library-Yearly													2502	2002
Curbside								31	58	11	2	5	107	

City's Strategic Pillars
10/27/2020

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Public Works Goals

- Implement Airport Pavement, and Master Capital Improvement Plan. **25%**
- Create Cemetery Master Plan. **5% *on hold***
- Create Road Improvement Plan to provide for Safe Route planning for pedestrians, bicycles and motor vehicles. **60%**
- Replace all water distribution lines less than 6" in diameter to meet mandatory minimum main line size requirement. **50%**
- Reduce I&I inside sewer collection lines to less than 50% of current rate per Sewer Capital Improvement Plan. **50%**
- Upgrade Wastewater Treatment Plant Influent Screen. **70%**
- Hawthorne lift station upgrade. **65%**

Expenditures requiring authorization / purpose of expenditure

- 08/17/20 Midco Diving & Marine Services, Tank Cleaning - \$5,298.00
- 09/24/20 Sunroc Corp, 1st St Mill & Pave - \$43,975.75
- 09/23/20 Ferguson Water Works, Johns Ave Water Ext - \$7,807.44
- 09/22/20 Idaho Power, Booster Pump Station - \$11,624.00
- 09/30/20 Core & Main LP, Water Meters - \$13,601.00
- 09/30/20 Ferguson Water Works, Public Works - \$6,272.72

Training last 30 days

- One employee, 4 – One-hour webinars (Idaho Department of Parks and Recreation) – Cost - Free

Accomplishments since last report

1. Temporary trench patch on Johns Ave 4th to 7th
2. Installing 12" transmission line and 8" domestic from 7th to 12th on Johns
3. Installing new meters and radios in water system.
4. Backwash Water Treatment Filters
5. Winterizing utilities for winter

Plan for next 30 days

1. Replacing transfer switch on well #9 generator
2. Preparing roads at Payette River Orchards Sub for paving.
3. Working with Keller Associates on well #6 upgrades
4. Layout on PR2TA Hangar for footings
5. Assessing Golf Course property asset
6. LHTAC - 14393 S. Johns Ave. 4th to 12th St going to BID for construction.
7. Continue with 12" water transmission mainlines along with new 8" water mainline replacement with new 1" water service down S Johns Avenue from 1st Street going south.
8. Sewer manhole - grout and/or replacement for those leaking water
9. Repair bad water valves and water valve boxes
10. Water valve exercising for all water distribution valves.

This report does NOT contain any data required by ordinance or statute...that is covered in a separate report

City's Strategic Pillars

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Systems Admin Goals (with percentage of completion to date)

- Complete fiber optic network to inner city facilities. WWTP is on deck. **80% Most conduit complete.**
- Migrate all servers to cloud over the next 5 years. **35% SysAdmin, Library, Public Works converted to SharePoint cloud storage. Clerks are on deck. Neptune 360 water software also in process of switching, Covid19 is hold up in getting Neptune staff out to do the changeover.**
- Complete Geographic Information System mapping of all city infrastructure assets (ongoing). **35% Section of city water meters need to be completed.**
- Install fiber to additional nodes and cameras on east side complex of the City Park. **95% New cameras and wifi are up. Just network switch configuration now.**
- Convert city network from a bridged configuration to routed. **5% Initial plan and IP address scheme underway.**

Expenditures requiring authorization from higher and purpose of expenditure

- All are on agenda for action items

Training last 30 days

- None

No less than Top Ten Accomplishments since last report

1. Mapping naming convention and rollout for transport network
2. Meeting with EOC manager and county attorney for MOU
3. Install storm doors at Well 9 and Water Tower fiber huts
4. Setup email accounts in Sophos filtering
5. Meeting with Project Aces owner for fiber plan
6. Laptop quotes and grant submission for CARES Act
7. Various digline requests
8. Bluetooth setup for clerks' computers
9. Fiber cable acceptance testing WWTP/Industrial Park
10. Disconnect Cable One internet and return modem
11. Setup 3 new laptops for Library from grant
12. MDC connection issue PD
13. Error on computer for large format scanner PW
14. Label printer problem PD
15. Evidence computer setup for new employee
16. Phones programing for library reverted pre-covid
17. Zoning commissioner email problem
18. PAC station not working on library kids' side
19. Low disk space error on desktop

Plan for next 30 days

20. E-Ticket equipment project	21. County MOU for EOC
22. Commerce Broadband Grant project	23. Council chambers upgrade project
24. Finalize Sophos Antivirus and email filter change	25. Document all switch ports network (ongoing)
26. Preparation for Neptune 360 conversion	27. Public works annex EOC project
28. Laptops, projector, hotspots for library grant	29. Library Grant install TV/Video
30. Spillman scope of work with county	31. Assemble library tv cart and monitor