

NOTICE OF APPROPRIATIONS ORDINANCE AMENDMENT HEARING

NOTICE IS HEREBY GIVEN that the City Council of Emmett, Idaho will hold a public hearing for consideration of an amendment to the 2019 fiscal year budget by appropriating additional monies received by the City of Emmett, said hearing to be held at City Hall, 501 E. Main St., at 7:00 p.m., on the 27th day of August 2019.

	FY2017 ACTUAL EXPENDITURES	FY2017 ACTUAL REVENUES	FY2018 ACTUAL EXPENDITURES	FY2018 ACTUAL REVENUES	FY2019 PROPOSED EXPENDITURES APPROPRIATION	FY2019 PROPOSED REVENUES APPROPRIATION	FY2019 INCREASE OVER ORIGINAL
General Fund	2,220,589	2,447,981	2,443,491	2,689,893	2,506,379	2,506,379	58,000
Roads & Streets	791,355	503,980	488,749	600,731	514,476	514,476	240,000

At said hearing any interested person may appear and show cause, if any he has, why such proposed appropriations ordinance amendment should or should not be adopted.

Dated this 7th day of August, 2019

City Clerk: Lyleen Jerome

*This institution is an equal opportunity provider
Any person needing special accommodations to participate in the above-noticed meeting should contact City Hall prior to
the meeting at 501 East Main Street, Emmett, Idaho*

Published by Messenger Index August 14, 2019 and August 21, 2019

ORDINANCE NO. O2019-11

AN ORDINANCE OF THE CITY OF EMMETT, IDAHO, AMENDING THE ANNUAL APPROPRIATION ORDINANCE #O2018-06 FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2018, TO REFLECT THE RECEIPT OF UNSCHEDULED REVENUES, INCREASING AND ESTABLISHING THE APPROPRIATIONS FOR EXPENDITURES IN VARIOUS DEPARTMENTS AND FUNDS, PROVIDING THAT THE TAX LEVY UPON TAXABLE PROPERTY WITHIN THE CITY IS NOT AFFECTED HEREBY, PROVIDING THAT ALL ORDINANCES IN CONFLICT HEREWITH ARE REPEALED TO THE EXTENT OF SUCH CONFLICT, AND PROVIDING THAT THE ORDINANCE SHALL BE EFFECTIVE UPON ITS PUBLICATION DATE.

Section 1. That Ordinance No. O2018-06, the appropriations ordinance for the City of Emmett, Idaho, for the fiscal year commencing October 1, 2018, and ending September 30, 2019, be and the same is hereby amended as follows:

That the addition of \$298,000 be appropriated to defray the necessary expenses and liabilities of the City of Emmett, Gem County, Idaho for the fiscal year beginning October 1, 2018, thereby amending Ordinance No. O2018-06

Section 2. Purposes and Amounts of Appropriation. That the objects and purposes for which such appropriations are made, and the amounts of such appropriations are as follows after accounting for receipt of unscheduled revenues:

PROPOSED PROJECT EXPENDITURES

GENERAL FUND:

FIRE DEPARTMENT – Salaries/Training	\$ 22,000
IT DEPARTMENT - Salaries	\$ 36,000

ROAD AND STREET FUND:

GRANT FUNDS	\$ 240,000
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TOTAL PROPOSED NEW EXPENDITURES

\$ 298,000

PROPOSED REVENUES/FUNDING RESOURCES

GENERAL FUND:

FIRE DEPT – Expense Recovery	\$ 22,000
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ROAD AND STREET FUND:

GRANT FUNDS	\$ 240,000
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TOTAL PROPOSED NEW REVENUES

\$ 298,000

Section 3. Tax Levy unaffected. That the tax levy established for the City of Emmett for the Fiscal year beginning October 1, 2018, shall be unaffected by this ordinance.

Section 4. Amendment of Conflicting Ordinances. That all ordinances or parts of ordinances in conflict with this ordinance are hereby amended to the extent of such conflict to conform to the appropriations made by this ordinance.

Section 5. This ordinance shall take effect and be in full force upon its passage, approval and publication in one issue of the Messenger Index, a newspaper of general circulation in the City of Emmett, and the official newspaper of said City.

PASSED under suspension of the rules upon which a roll call vote was taken and duly enacted an ordinance of the City of Emmett, Gem County, Idaho at a convened meeting of the City of Emmett City Council held on the 27th day of August, 2019

GORDON W. PETRIE
MAYOR

ATTEST:

LYLEEN JEROME
CITY CLERK

City of Emmett Council Meeting

August 13, 2019

The Emmett City Council held a regular meeting at 501 E. Main Street, Emmett, Idaho.
Mayor Gordon Petrie called the meeting to order at 7:00 p.m.
Mayor Gordon Petrie led the **Pledge of Allegiance**
Joshua Williams offered the **Community Invocation**

Council Present: Council President Michelle Welch, Councilman Gary Resinkin, Councilman Shawn Alder, Councilman Steve Nebeker, Councilman Tona Henderson, Councilman Mike Stout

Staff Present: Lyleen Jerome, Curt Christensen, Alyce Kelley, Steve Kunka, Clint Seamons, Mike Knittel, Stephanie Johnson, Dori Millan-Sotelo,

Public Present: Josh Williams - 604 S. Johns Ave, Diana Baird - Messenger Index, John Arkovich - 3007 Gala Trail - Stacey Rosecrans - 407 N. DeClark, Marta Henry - 109 W. Main St., Rex Labrie - 2459 E. Black Canyon Hwy, Kelly Taylor - 2395 Airport Rd.

Amendments to the Agenda: None

Councilman Nebeker **MADE A MOTION TO APPROVE THE AGENDA AS PRESENTED, SECONDED. 6 AYES, 0 NOES. Motion Carried.**

Declaration of Conflicts of Interest:

Declaration of Council Members' Discussion Outside an Open Meeting: None

A Public Hearing was held for the proposed Budget for Fiscal Year 2019-2020. No questions were asked by the Council. Mayor called for public input three times. No public came forward the meeting was adjourned at 7:05pm. Councilman Henderson made a motion **APPROVE THE PROPOSED BUDGET FOR FISCAL YEAR 2019-2020. SECONDED. ROLL CALL VOTE - COUNCIL PRESIDENT WELCH - AYE, COUNCILMAN STOUT - AYE, COUNCILMAN HENDERSON - AYE, COUNCILMAN NEBEKER - AYE, COUNCILMAN ALDER - AYE, COUNCILMAN RESINKIN - AYE. Motion Carried.**

A Public Hearing was held regarding an increase to tie-down fee and hangar lease fees. Mayor Petrie asked for the public to come forward and give input. Public comment was given. Mayor then asked for any further questions or comments from the community three times and then adjourned the Public Hearing at 7:38. Councilman Nebeker made a motion to **APPROVE THE INCREASING THE EMMETT MUNICIPAL AIRPORT TIE-DOWN FEE TO \$225.00 ANNUALLY AND HANGAR LEASE FEE BASED UPON SIZE OF HANGAR (\$225 PER TIE-DOWN), BETWEEN 1 TO 4 TIE-DOWN FEES PLUS \$50.00 ANNUALLY.. SECONDED. 6 - Ayes, 0 - Noes. Motion Carried.**

CONSENT AGENDA:

- A. Approval of Minutes – July 23, 2019
- B. Approval of Accounts Payable

Councilman Henderson made a **MOTION TO ACCEPT THE CONSENT AGENDA AS PRESENTED, SECONDED, 6 - AYES, 0 - NOES. Motion Carried.**

ELECTED OFFICIALS:

A. Mayor

1. Appointment of Marta Henry to Zoning Commission for a 6-year term. Councilman Nebeker made a **MOTION TO APPROVE THE APPOINTMENT OF MARTA HENRY TO THE ZONING COMMISSION FOR A 6 YEAR TERM. SECONDED. 6 - AYES. 0 - NOES. Motion Carried.**

- B. Announcements
- C. City Council

NON-CONSENT AGENDA

- A. Update and Discussion of the Gem County Recreation District Swimming Pool presented by Clint Seamons - Superintendent of Public Works. GCRD was requested to perform general maintenance of the pool area. Moving fences, fill in swimming pool hole, removing weeds and seeding grass. With approval of Council the City will provide a couple loads of dirt to help fill in the holes.
- B. Information on 101st CST Response Exercise at the Emmett Municipal Airport October 30, 2019 presented by Clint Seamons, Superintendent of Public Works.

BUSINESS:

- A. **Approval of Ordinance #O2019-10 - AN ORDINANCE ENTITLED THE ANNUAL APPROPRIATION ORDINANCE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019 APPROPRIATING THE SUM OF \$8,412,124 TO DEFRAY THE EXPENSE AND LIABILITIES OF THE CITY OF EMMETT, IDAHO FOR SAID FISCAL YEAR, AUTHORIZING A LEVY OF SUFFICIENT TAX UPON THE TAXABLE PROPERTY AND SPECIFYING THE OBJECTS AND PURPOSE FOR WHICH SAID APPROPRIATION IS MADE. Councilman Stout made a MOTION TO APPROVE THE ORINANCE. SECONDED. ROLL CALL VOTE - COUNCIL PRESIDENT WELCH - AYE, COUNCILMAN STOUT - AYE,**

City of Emmett Council Meeting

August 13, 2019

COUNCILMAN HENDERSON - AYE, COUNCILMAN NEBEKER - AYE, COUNCILMAN ALDER - AYE, COUNCILMAN RESINKIN - AYE. Motion Carried.

Councilman Stout made a motion **TO DISPENSE WITH THE RULE REQUIRING THE ORDINANCE TO BE READ ON THREE SEPARATE DAYS AND ONCE IN FULL, AND THAT THE ORINANCE BE READ ONCE BY TITLE. Seconded. ROLL CALL VOTE - COUNCIL PRESIDENT WELCH - AYE, COUNCILMAN STOUT - AYE, COUNCILMAN HENDERSON - AYE, COUNCILMAN NEBEKER - AYE, COUNCILMAN ALDER - AYE, COUNCILMAN RESINKIN - AYE. Motion Carried.** Councilman Stout made a **MOTION TO ACCEPT THE FIRST AND ONLY READING OF ORDINANCE #O2019-10, DIRECT THE MAYOR TO SIGN, AND DIRECT THAT IT BE PUBLISHED IN FULL. Seconded. ROLL CALL VOTE - COUNCIL PRESIDENT WELCH - AYE, COUNCILMAN STOUT - AYE, COUNCILMAN HENDERSON - AYE, COUNCILMAN NEBEKER - AYE, COUNCILMAN ALDER - AYE, COUNCILMAN RESINKIN - AYE.**

- B. Approval of Escort and Road Closures on September 2, 2019 for 2019 IROAR Event. - Gem County Recovery Community Center - Stacey Rosecrans, Director requested approval of road closures on September 2, 2019 for the IROAR Event. Councilman Henderson made a **MOTION TO ALLOW THE EMMETT CITY POLICE TO BE INVOLVED IN THE TRAFFIC CONTROL AND ASSISTANCE ON SEPTEMBER 2ND, 2019. SECONDED. 6 - AYES, 0 - NOES. Motion Carried.**
- C. Memorandum of Understanding with Gem Community Economic Development - Termination of agreement to expire September 30, 2019 presented by Lyleen Jerome, City Clerk. Councilman Nebeker made a **MOTION TO TERMINATE THE CONTINUANCE OF THE GEM COMMUNITY ECONOMIC DEVELOPMENT MOU EXPIRING SEPTEMBER 30, 2019 AND TO PROVIDE THE GCED WITH A THIRTY (30) DAY WRITTEN NOTICE OF NON-CONTINUANCE EXECUTED BY THE MAYOR. SECONDED. 6 - AYES, 0 NOES. Motion Carried.**
- D. Approval to sign Contract of Services with Vanguard Cleaning Systems. Councilman Henderson made a **MOTION TO APPROVE SIGNING THE CONTRACT OF SERVICES AGREEMENT WITH VANGUARD CLEANING SYSTEMS WITH SERVICES TO BEGIN OCTOBER 1, 2019. ROLL CALL VOTE. COUNCIL PRESIDENT WELCH - AYE, COUNCILMAN STOUT - AYE, COUNCILMAN HENDERSON - AYE, COUNCILMAN NEBEKER - AYE, COUNCILMAN ALDER - AYE, COUNCILMAN RESINKIN - AYE. Motion Carried.**
- E. Approval of payment to Codale Electric Supply in the amount of \$15,150.00. Councilman Henderson made a **MOTION TO APPROVE THE PAYMENT OF \$15,150.00 TO CODALE ELECTRIC SUPPLY. SECONDED. 6 - AYES. 0- Noes. Motion Carried.**
- F. Approval of payment to Asphalt Patching & Driveways, Pay Request #2 - \$61,905.80. Councilman Nebeker made a **MOTION TO APPROVE THE PAYMENT OF \$61,905.80 TO ASPHALT PATCHING & DRIVEWAYS, PAY REQUEST #2. WITH THE MAYOR TO SIGN. SECONDED. 6 - AYES. 0 - NOES. Motion Carried.**
- G. Approval of Road and Street Finance Workshop Meetings. Councilman Stout made a **MOTION TO START ROAD AND STREET FINANCE WORKSHOP MEETINGS STARTING IN SEPTEMBER. SECONDED. 5 - AYES. 1 - NO. Motion Carried.**

REPORTS:

Building Official/City Planner – Brian Sullivan – No report.

City Clerk – Lyleen Jerome – No report.

Fire – Fire Chief – Curt Christensen – No report.

Library – Librarian Alyce Kelley – Job Service will be at the Library two days a week.

Police – Chief Kunka – Gave report on officer that graduated POST.

Public Works – Clint Seamons – No report.

System Administrator – Mike Knittel – No report.

Engineer – No report.

Councilman Alder **MADE A MOTION TO ADJOURN, SECONDED, 6 AYES, 0 NOES. Motion Carried.**

Meeting Adjourned at 8:29 p.m.

Mayor Gordon Petrie

Lyleen Jerome, City Clerk

August 8th, 2019

Dear Mayor, City Council, Emmett Police Chief, Emmett Fire Chief, and Public Works Director:

Emmett High School would like your approval to host our Homecoming Parade on Thursday, October 3rd, 2019. Parade participants will be lined up at 11:00 a.m. in the Emmett High School parking lot and then proceed to the intersection of South Boise Ave. and Main Street to begin the parade at 12:00 p.m. The route will be similar to previous years proceeding down Main Street, turning right on S. Johns Ave., right on 4th Street, and then returning to the high school. The Emmett High School Band and Emmett High School Cheerleaders will stop in front of the elementary children at the park to perform and in front of the Middle School students on 4th street. These will be the only stops of the parade.

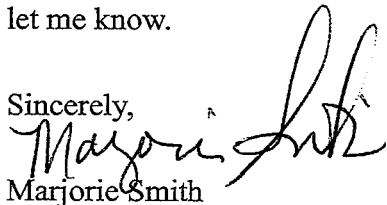
Below is a description of the traffic plan we propose for the Homecoming Parade. This traffic plan was created with the Emmett High School Student Resource Officer. We are also in the process of filling out paperwork with the Idaho Department of Transportation for this event.

The Emmett High School Student Resource Officer, with the assistance of one Emmett City Police Officer, will be conducting traffic stops at Main St. and Washington Ave. to allow parade vehicles to cross safely. They will also conduct traffic stops at 4th St. and Washington Ave. to allow parade vehicles to return to Emmett High School. Cones will be used as barricades at the following locations:

Commercial North and South
Hayes St. North and South
Wardwell North and South
Mckinley North and South
1st Street
2nd Street
3rd Street

Attached is a city map with proposed areas of closure. If you have any further questions please let me know.

Sincerely,



Marjorie Smith

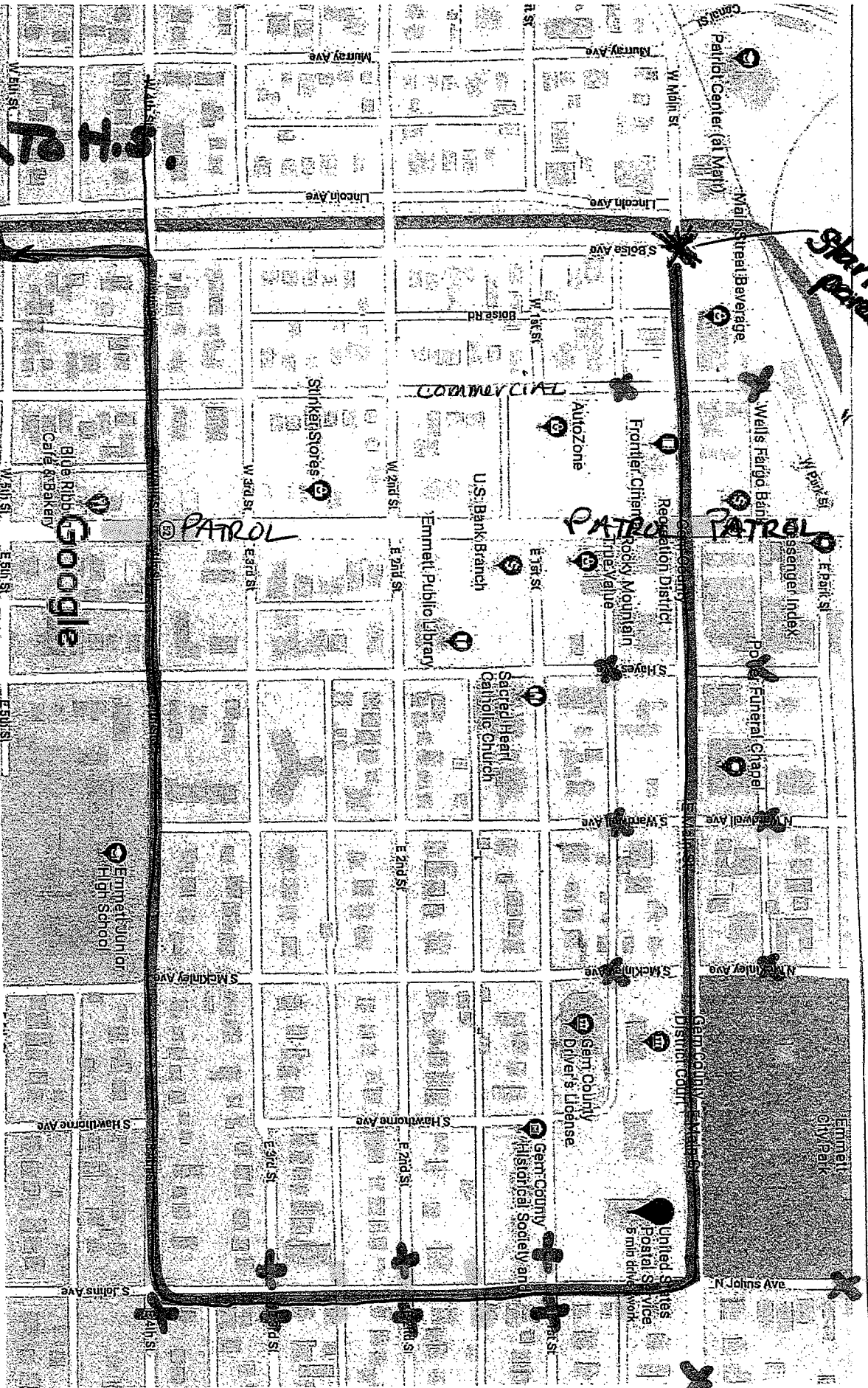
EHS Student Council Teacher

msmith@isd221.net

208-861-8777

TRAVEL PLAN Homecoming PARADE

Start of parade



CONES will be set up at the following locations and PATROL where

- 1. Cones at Commercial North + South
- 2. Patrol (car) Block Washington
- 3. Cones at 4th + 5th North + South
- 4. Cones - Wardwell N + S
- 5. Cones - McKinley N + S
- 6. Cones - 1st, 2nd, 3rd + 4th S.
- 7. If Wash +
- 8. Patrol



EMMETT POLICE DEPARTMENT

501 E. Main Street – Emmett, ID 83617

Fax 365-6062 Phone 365-6055

Steve Kunka, Chief of Police

Mayor Petrie
Emmett City Council

I am approving the request from Marjorie Smith for the Emmett Police Department to provide traffic control and escorts for the upcoming Homecoming Parade on October 3, 2019 (please see attached letter and traffic control plan). Our School Resource Officer Detective Keith Aamodt is our school contact and he will arrange the required needed police units and will work with myself and his direct supervisor, Detective Charmaine Williams, on all traffic control needs.

I have reviewed the attached traffic plan that was created by Detective Aamodt and others.

Steve Kunka

Chief of Police

RESOLUTION # R2019-01

**RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF EMMETT, IDAHO
EMMETT MUNICIPAL AIRPORT FEES**

WHEREAS the City Council held a Public Hearing on August 13, 2019 at 7:00 p.m. at City Hall, 501 E. Main Street, Emmett, Idaho; and

WHEREAS the purpose of the Public Hearing was to discuss raising certain airport fees.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Emmett, Idaho, that effective on and after January 1, 2020, the Emmett Airport shall have the following fees:

Daily Tie-Down Fee: \$3.00

Monthly Tie-Down Fee: \$15.00

Annual Tie-Down Fee: \$225.00

Annual Hangar Lease Fee (based upon size of hangar, between 1 to 4 tie-downs): \$225.00 per tie-down + \$50.00

RESOLUTION introduced and passed August 27, 2019, by the following vote:

AYES: _____ NOES: _____ ABSENT: _____

APPROVED:

MAYOR

ATTEST:

CITY CLERK

City's Strategic Pillars

8/27/19

- Economically Vibrant and...
- Health-conscious city
- Legally compliant with all state and federal laws
- Performing its constitutional mission (protecting people and property)
- With adequate infrastructure for growth

Building/Zoning Department Goal

- **Educate staff to obtain intimate knowledge of building and zoning codes. 17%**
- Update outdated city ordinances, **implement new ordinance**—80% zoning and building only.
- Obtain accessibility inspector certification for ADA compliance—40%
- Create ADA transition plan to evaluate all City owned buildings and property. 95%
- Certified Floodplain Manager 75%

Expenditures requiring authorization from higher and purpose of expenditure

- None

Current Projects

1. Start reviewing lot sizes for R-2, duplex zone. Would like to reduce the minimum lot size from 8000 down to? Had first and second meeting on this, zoning commission is on board to reduce lot size down to 6000 sq. ft. for a R-2 zone. Will bring back a formal amendment.
2. Start on proposal to adjust/reduce boundaries of the Historic Central Business District for design review.
3. Drafting ordinance to allow placement of tiny homes. This amendment has been approved by the State of Idaho Building Code Board and will go in to the Legislature in January 2018.
4. Re-writing Area of Impact Agreement between City of Emmett and Gem County.
5. Started a draft Oil and Gas Ordinance. Draft is done. Working on revisions
6. Ordinance revision to allow Manufactured Homes in an R-1 zone without a variance. Draft is done.
7. Revisions to rubbish ordinance.
8. Working with County to finalize Area of Impact Map boundary reduction.
9. July 2019: Total permits = 16, New house = 1, Commercial = 1, Duplex = 1, Apartment = 4unit- Hangars = 0, Manufactured Home =, Fees Collected: \$ 9828.22
10. Airport Planning for the future.
11. Reviewing Draft Sewer and Water Late-comers Policy
12. Zoning Applications:
 - Special Use Permit- Residence in Commercial Zone
 - Vacation Application- Joseph Lanham

Plan for next 30 days

13. Convert our building permit software over to Black Mountain: Partially complete
14. Continue with Building, ADA, and Floodplain webinars
15. Review Economic Development chapter of comp. plan
16. Review Community Design chapter of comp. plan- complete
17. Review Education Chapter of comp. plan
18. Working with Gem County to set up meeting date for Flood plain community meeting. Meeting is tentatively scheduled for September 17, 2019. Location TBD
19. Reviewing construction plans for Harvest Valley phase 5
20. Working on top 10 goals for ADA compliance for city owned facilities

Training

- *(see attached)*

This report does NOT contain any data required by ordinance or statute...that is covered in a separate report

Building and Zoning

July 2019

Emp, Title	Training/Hours	Date	Location	Cost/Certificate
Dep. Head	CRS Webinar Series Developing a Repetitive Loss Area Analysis	7-16-19	Emmett	No/yes
Dep. Head	CRS Webinar Flood Warning & Response	7-17-19	Emmett	No/Yes
	Total Training Hours			Total Cost
	2			\$ 0

City's Strategic Pillars

- Economically Vibrant and...
- Health-conscious city
- Legally compliant with all state and federal laws
- Performing its constitutional mission (protecting people and property)
- With adequate infrastructure for growth

Clerk's Goals this Budget Year

- Employee Health Insurance Renewal- Costs/Coverage
- Establish an Asset Management Document for each Department
- Explore additional investment opportunities for a higher yield on funds
- Set up electronic files for permanent documents (resolutions, ordinances, ect.)
- Increase ACH (Direct Pay) 10% or 30 Clients

Expenditures requiring authorization / purpose of expenditure

- None

Training

- Weinhoff Drug Certification Class – Completed by Deputy Clerk
- Customer Service Training completed by Deputy Clerk and Mayor

Accomplishments since last report

- IIIA Health Insurance – Enrollment completed and in effect August 1, 2019
- Increased ACH (Direct Pay) from 318 in January to 380 in July - 20% increase
- Completed July Financials and Reconciliation
- Produced election packets for Mayor and Council election
- Sent Notice of Candidacy Deadline Dates to Messenger Index for Publication 8/28/19
- Contacted Access Idaho for bank card set up for fee income
- Presented/Approved 2019-2020 Budget
- Approved 1 Water waiver request – all Council approved qualifications met
- Met with each department head on current year budget adjustments

Plan for next 30 days

- Set up Bankcard payment processing on fee income – received one machine, waiting on #2 to be shipped
- Set up Permitting Module with Public Works and Black Mountain
- Update IIIA Health Insurance Rates effective October 1, 2019
- Review Dispatch Funding Agreement with Fire and Police, meet with County Clerk, then submit to Council for Approval
- Present 2018-2019 Budget Amendments to Council for Approval
- Adjust budget numbers to reflect amendments for 2018-2019
- Set up 2019-2020 budget appropriations in accounting software program
- Declaration of Candidacy opens August 26th – Closes September 6th
- Send Certification of candidates to the County Clerk – September 13, 2019

8-20-19 – L. Jerome



City of Emmett, Idaho

Monthly Financial Report

July 2019

OUR CASH...

Account Balances

GENERAL FUND –

Cash & Investments	\$ 2.546M
Cash	\$ 263,147
Investments	\$ 2.284M

STREET FUND –

Cash & Investments	\$ 521,948
Investments	\$ 139,143
Cash	\$ 382,804

LIBRARY FUND –

Cash & Investments	\$ 226,117
Investments	\$ 163,244
Cash	\$ 62,572

CEMETERY FUND –

Cash & Investments	\$ 97,328
INVESTMENTS	\$ 54,356
CASH	\$ 42,971

PERPETUAL CARE FUND –

CASH & INVESTMENTS	\$ 83,182
INVESTMENTS	\$ 72,662
CASH	\$ 10,520

WATER FUND –

Cash & Investments	\$ 3.305M
Investments	\$ 2.790M
Bond Payment Reserve	\$ 299,708
Cash	\$ 214,731

SEWER FUND –

Cash & Investments	\$ 4.536M
Investments	\$ 3.245M
Bond Payment Reserve	\$ 965,750
Cash	\$ 462,357

SANITATION FUND –

Cash & Investments	\$ 143,105
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CASH FLOW... BUDGET VS. ACTUAL YEAR TO DATE

GENERAL FUND REVENUES AND EXPENDITURES

Fiscal Year 2018-19 Budget	\$2,506,379		
Revenues to Date	\$ 2,541,692	101%	
Expenditures to Date	\$ 2,506,379	82%	

ROAD & STREET FUND REVENUES AND EXPENDITURES

Fiscal Year 2018-19 Budget	\$ 514,476		
Revenues to Date	\$ 828,896	161%	
Expenditures to Date	\$ 522,880	102%	

LIBRARY FUND REVENUES AND EXPENDITURES

Fiscal Year 2018-19 Budget	\$ 238,530		
Revenues to Date	\$ 227,241	95%	
Expenditures to Date	\$ 193,636	81%	

CEMETERY FUND REVENUES AND EXPENDITURES

Fiscal Year 2018-19 Budget	\$ 117,696		
Revenues to Date	\$ 89,786	76%	
Expenditures to Date	\$ 85,293	72%	

WATER FUND REVENUES AND EXPENDITURES

Fiscal Year 2018-19 Budget	\$1,733,400		
Revenues to Date	\$ 1,407,417	81%	
Expenditures to Date	\$ 1,112,013	64%	

SEWER FUND REVENUES AND EXPENDITURES

Fiscal Year 2018-19 Budget	\$2,114,800		
Revenues to Date	\$ 1,867,391	88%	
Expenditures to Date	\$ 1,001,278	47%	

SANITATION FUND REVENUES AND EXPENDITURES

Fiscal Year 2018-19 Budget	\$ 529,230		
Revenues to Date	\$ 471,331.	89%	
Expenditures to Date	\$ 476,469	90%	

SPECIFIC REVENUES COLLECTIONS AT A GLANCE...

PROPERTY TAX COLLECTIONS

Budget	\$1,725,821		
Revenues to Date	\$1,726,806	100%	

STATE SHARED REVENUES COLLECTIONS

Budget	\$ 263,935		
Revenues to Date	\$ 340,642	129%	

BUILDING PERMIT REVENUES COLLECTIONS

Budget	\$ 35,000		
Revenues to Date	\$ 75,138	215%	

City's Strategic Pillars

- Economically Vibrant and...
- Health-conscious city
- Legally compliant with all state and federal laws
- Performing its constitutional mission (protecting people and property)
- With adequate infrastructure for growth

Emmett Fire Department Goals this Budget Year (with percentage of completion to date)

- Coordinate the fit of all service support functions: maintenance/repair, quality control and technical support. (80% of completion)
- Provide all equipment necessary to allow for daily mission execution while meeting operational goals. (50% of completion)
- Provide constant, realistic and rigorous training to meet National Professional Development Model. (20% of completion)
- Provide a business inspection program that educates so that in each iteration high standards will be enforced, thus making our community safer. (10% of completion)
- Provide a positive work environment thus keeping well-trained and motivated firefighters for at least five year tours. (38% of completion)

Expenditures requiring authorization from higher and purpose of expenditure

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No less than Top Ten Accomplishments since last report

- Inspected Arctic Circle, auto parts stores (NAPA, Autozone, O'Reilly Auto Parts)
- Had a Firefighter appreciation evening
- Received a complaint regarding burning at 502 W. 2nd Street
- Provided turnout gear for fireworks display 7/4/19
- Taught fire safety to kids: Know 2 ways out
- Installed smoke detectors in residences x3
- Attempted to help elderly lady with removing personal property
- Requested \$3000 for in grant money for Hazmat through Gem County Emergency Preparedness
- Made and implemented new hose load for high rise
- Assisted a gentleman with figuring out when the Allstar game was. He missed it.
- Firefighters spraying water in the park: making kids happy
- Attempted to help a resident in High Valley find a chimney sweep
- Wrote an article for the Messenger Index: Safe Fueling Habits
- Promoted the Car Seat Installation and Inspection program
- Provided cold drinks and hot food for the Emmett Police (41 officers) and cooperators on Cruise Night
- Implementing first stages of building Gem Community Training Facility: obtaining containers, working with local businesses to get a couple more
- Answered many questions regarding county burn ban

Plan for next 30 days

- Training: Finishing Driver Operator
- Prevention Program: Inspections, downtown business
- Developing a cancer prevention program
- Clean back apron
- Contact Valor Health regarding Hazmat
- Implementing Firefighter Mental Health Program: Peer to Peer program and Fire Chaplain program
- Write letter to Messenger Index regarding safe fueling habits

Training (See Attached)

This report does NOT contain any data required by ordinance or statute...that is covered in a separate report

Emp, Title	Training/Hours	Date	Location	Cost/Certificate
1 Chief	Toxicological Emergencies 1hr	7/11	Nampa	No/No
# Emp. Trained	Total Training Hours			Total Cost

City's Strategic Pillars 8-20-2019

- Economically Vibrant and...
- Health-conscious city
- Legally compliant with all state and federal laws
- Performing its constitutional mission (protecting people and property)
- With adequate infrastructure for growth

Mission: Emmett Public Library is the heart of the community! Serving as a resource for information, education and recreation, as well as a place to meet, gather and learn.

Library Goals this Budget Year (with percentage of completion to date)

- Embrace a new awareness campaign, by collaborating with other community entities that support the library's mission of 2019-2020, partnerships developed and library usage will increase by 80%.
- Library will implement new software for improved patron financial recovery; expand delivery of learning opportunities through in-house & outreach programs. Pending 2019-2020 Budget Funding
- Library will support and enhance its early literacy program, through staff development and new learning STEM & STEAM opportunities. 95%
- Develop grant/gift programs as well as in-kind contributions, providing no less than \$50,000 a year towards budget. 90% **To date: Donations=\$25,039.11 + Grants=\$10,217.00, In-Kind Donations=\$10,250.00**

Expenditures requiring authorization from higher and purpose of expenditure-None at this time

Training last 30 days- last 30 days – see attachment

No less than Top Ten Accomplishments since last report

- First Books Grant completed for partnership with Head Start FY 2019-2020-Awarded to the library
- Summer Reading begins June 3-July 23rd, weekly events on Tuesdays Completed Final report to ICFL
- First Wednesday, Aug 7th Kid's Corner, Sunflower stamp (52 attended)
- Smokey Bear 75th Birthday party Aug 8th, 85 in attendance
- ICF Grant for Outreach and library usage awareness campaign submitted
- Partnership with Rotary for National Library Card Month (September) \$500 donation
- Furniture Update (surplus from ID Works)

Next 30 Days

- Employee reviews
- All Summer Reading Grant Reports filed
- Idaho Works MOU for Conference room usage
- LYNX Update and add Kuna Library- Offline 8-23-29-2019

This report does NOT contain any data required by ordinance or statute...that is covered in a separate report.

LIBRARY

Emp, Title	Training/Hours	Date	Location	Cost/Certificate
Librarian (8)	Smart Women Conf.	2/15/2019	Boise, ID	No
Director (16)	Makers Make Guide	3/26-27/2019	Boise, ID	No
Librarian (8)	Read to me training	4/12/2019	Boise, ID	No
Librarian	Intro teaching children's Literature	2018-19 Fall Semester	CSI	No/3 credits
Librarian	Ref. Resources	2018-19 Fall Semester	CSI	No/3 credits
Librarian	Info Literacy	2018-19 Fall Semester	CSI	No/3 credits
Librarian	Customer Service	8-16-2019	Emmett	No
	Total Training Hours			Total Cost
	33.5			\$0.00

City's Strategic Pillars

- Economically Vibrant and...
- Health-conscious city
- Legally compliant with all state and federal laws
- Performing its constitutional mission (protecting people and property)
- With adequate infrastructure for growth

Police Department Goals this Budget Year (with percentage of completion to date)

- Retain 100% of Patrol Officers and Patrol Sgts. for no less than 3 years. (37% of Completion)
- Proactively make residences and businesses along 1/5 of the main arterials in the city at least 80% ordinance compliant each year, in addition to reacting to citizen complaints; new arterials will be targeted each year. (% of completion)
- Reduce domestic violence repeat offenses by 50%. **(Current 1 / 2018 at this time 2)**
- Ensure 100% of police department staff attends C.I.T. Training to improve mental hold process by end of 2019 fiscal year. **(92% of completion)**
- Form, train and deploy a Narcotic Detection Team that includes a drug detection canine. (50% of completion)

Expenditures requiring authorization from higher and purpose of expenditure

- ***Department has purchased K9 for Narcotic detection program \$2000***

Training Last 30 days

- See attached
 - ***No less than Top Ten Accomplishments since last report.***
- **Met with all local first responders who were informed that we are looking at changing our RMS. GCSO and EPD will be observing demos for both Spillman and EIS. During this meeting both the county and city agreed that we should look into providing cell phones for all our officers/deputies. Demo from Spillman occurred. Will be meeting with them and county to discuss quote.**
- **Cruise Night had 40 plus officers. More then we have had in the last 3 years.**
- **Received ALERT training.**
- **COA has been accepted by FAA. Determining if it is in budget to pay for training of pilot's.**
- **Will be putting on stranger danger course at library in September.**
- **New patrol vehicles (Dodge Durango's) are getting emergency equipment and graphics completed in Utah. ETA 2 to 3 weeks. Have received vehicles and are waiting for registration and insurance.**
- **Officer Graduated from P.O.S.T.**
- **Officer will start P.O.S.T. in September**
- **Have decided to remove trees and power pole from northwest corner of Washington Ave. and 12th Street. Once this has done we will reevaluate.**
- **Will be meeting with Shelly (county Clerk) to discuss dispatch agreement. Meeting set for early September.**
- **Contacted by ROSE Advocates who invited us to domestic violence training on Sept. 30th. We will be hosting it.**
- **New school superintendent approved the SRO having a Narcotic K9 in the schools.**
- **Have finally made second contact with Lara, from CARES, who advised she is still teaching No, Go, Tell classes.**
- **Flat Chief has been delivered to the library. Kiwanas is interested in creating a fund raiser involving flat chief.**

Plan for next 30 days

- **Will be purchasing signs from Squaw Butte Signs that authorize GCAT to tow vehicles that are not authorized to park in the city hall parking lot during Cherry Festival. (next year)**
- **Have reviewed updated tow policy in Lexipol and need to review State Police Policy.**
- **Schedule teaching of 1st graders at both Carberry and Shadow Butte. Topic will be No, Go, Tell (next School Year).**
- **Provide Domestic Violence Community Training in Emmett. Will be contacting Rose Advocates to assist with providing both training to first responders and the community.**
- **Review PAL Pound contract / revisit the possibility of increasing pound fees. Renew contract.**

- Meet with new superintendent, Mr. Woods, to discuss lockdown procedures and implementation of Narcotic K9 in schools.
- Implement Flat Chief into first Wednesday. Starting in September.
- Training of K9 and SRO to complete drug detection team.

Emmett Police Department

Emp, Title	Training/Hours	Date	Location	Cost/Certificate
(1 Det. 3 Patrol 1 Sgt)	ALERRT (80 hours)	7-22-19 – 7-23-19	Emmett ID	\$0 / Yes
2 Patrol Officers / 1 command staff	ALERRT (48 Hours)	7-25-19 – 7-26-19	Emmett ID	\$0 / Yes
2 patrol officers	Search and Seizure (16 hours)	8-8-19 – 8-9-19	Weiser ID	\$0 / No
½ of staff	Legal Update (2 hours)	7-15-19	Emmett ID	\$0 / No
½ of staff	Legal Update (2 hours)	8-19-19	Emmett ID	\$0 / No
1 (patrol) 1 (code enforcement)	Court Testimony (16 hours)	8-16-16		\$0 / No
1 patrol	Basic FTO School Kaminsky (40 hours)	8-19-19 – 8-23-19	Bingham County Black Foot ID	\$375 / YES
	Up to date of 8-23			
# Emp. Trained	Total Training Hours			Total Cost
25	204			\$375



CITY ORDINANCE July Report

	NEW	RESOLVED	OUTSTANDING
Junk / Abandoned Vehicles	3	10	27
Parking Violations	3	4	2
Prohibited Accumulations	1	1	7
Sidewalk Obstruction	0	2	2
Weeds/Trees	7	11	13
Animals Present / No permit	5	9	16
*Misc. Other	2	4	2
Citizen Complaint	8		
Officer Initiated	13		

*Description of Misc Other -



EMMETT POLICE DEPARTMENT

July Patrol Statistics

	TOTAL
Felony Arrests - Male	3
Felony Arrests - Female	1
Misd. Arrests - Male	8
Misd. Arrests - Female	11
Infraction Cite	95
Dispatched Calls	383
Reports	52
Dogs Taken to Pound	4
Ordinance Calls	12

Traffic Stops

Total Stops	250
Oral Warning	169

Community Involvement

Officers participated in the ITD Impaired Mobilization.

On 4th of July members of department and volunteers assisted with the community 4th of July celebration at the island.

Assisted The Cruise Night Volunteers and Lions with the annual Cruise Night.

Assisted multiple agencies with traffic control for the Gran Fondo Bicycle Ride.

Officers participated in ITD Aggressive Mobilization.

Assisted a High School Student with a Fun Run Fund Raiser.

CASE SUMMARY REPORT

From 07/01/2019 To 07/31/2019

EMMETT POLICE DEPARTMENT

Date	Time	Initial Remarks
07/01/2019	5:34 pm	INVESTIGATED A VULNERABLE ADULT CASE
07/01/2019	10:10 pm	CITED A 24 YOF FOR DWP, NO INSURANCE 2ND
07/02/2019	1:45 am	INVESTIGATED VANDALISM TO VEHICLES
07/03/2019	10:00 am	CITY ORDINANCE - WEED VIOLATION
07/03/2019	6:11 pm	INVESTIGATED A DOMESTIC BATTERY BETWEEN A 26 YOA FEMALE AND 24 YOA MALE.
07/03/2019	8:23 pm	INVESTIGATED AN UNATTENDED DEATH OF A 73 YOA MALE.
07/04/2019	3:12 pm	RESPONDED TO A MULTIPLE INJURY WATER ACCIDENT THAT RESULTED IN ONE FATALITY OF A 44 YOA FEMALE
07/05/2019	8:50 am	CITED A 49 YOM FOR NO INSURANCE 2ND
07/05/2019	10:00 am	CITY ORDINANCE - JUNK VEHICLES X4
07/06/2019	3:38 pm	CITED A 46 YOF FOR DWP
07/07/2019	5:49 pm	CONTACTED ONE 16 YOM AND ONE 14 YOF FOR CLIMING ON ROOF TOPS
07/08/2019	11:06 am	INVESTIGATED AN UNLAWFUL ENTRY
07/09/2019	9:25 am	CITY ORDINANCE - WEED VIOLATION
07/09/2019	5:35 pm	ARRESTED A 21 YOA MALE FOR A FELONY WARRANT.
07/10/2019	5:53 am	RESPONDED TO A VANDALISM CALL
07/10/2019	5:55 am	INVESTIGATED MULTIPLE VANDALISMS- SUSPECT UNKNOWN JUVENILES
07/10/2019	6:55 am	CITY ORDINANCE - WEED VIOLATION
07/10/2019	3:30 pm	RESPONDED TO A NON INJURY ACCIDENT THE THE 100 BLK OF HIGHWAY 52
07/10/2019	5:07 pm	ARRESTED A 41 YOA MALE ON A MISD WARRANT.
07/10/2019	9:01 pm	CITED A 32 YOA MALE FOR DWP.
07/11/2019	8:53 pm	RESPONDED TO A NON INJURY ACCIDENT AT THE 12TH STREET BALLFIELD
07/12/2019	12:52 am	INVESTIGATED A TRAFFIC COLLISION BETWEEN TWO VEHICLES
07/12/2019	8:30 pm	INVESTIGATED A BATTERY ON A 55 YOF
07/13/2019	12:07 pm	ASSISTED HEALTH AND WELFARE WITH A REPORTED BATTERY ON A CHILD 8 YOM
07/13/2019	12:26 pm	INVESTIGATED A DOG BITE INVOLVING A 56 YOF
07/13/2019	10:49 pm	INVESTIGATED A FIGHT BETWEEN 3 MALES
07/13/2019	11:55 pm	TRESSPASSED CASEY DUNBAR
07/15/2019	1:47 pm	CITED A 20 YOA FEMALE FOR POSS OF A CONT SUB AND POSS OF PARA W/INTENT TO USE.
07/16/2019	12:54 am	CITED A 21 YOA MALE FOR POSS OF CONT SUBS.
07/16/2019	11:17 am	CITY ORDINANCE - PROHIBITED ACCUMULATION - PINE NEEDLES/BRANCH DEBRIS
07/16/2019	2:52 pm	CITY ORDINANCE - DOG LICENSES X3
07/16/2019	7:41 pm	ARRESTED A 44 YOA MALE FOR A MISD WARRANT.
07/17/2019	8:00 am	CITY ORDINANCE - NON-COMMERCIAL KENNEL LICENSE
07/17/2019	2:30 pm	INVESTIGATED 10-50
07/19/2019	7:46 am	ARRESTED A 17 YOM FOR A JUVENILE WARRANT
07/19/2019	12:05 pm	CITY ORDINANCE - WEED VIOLATION
07/19/2019	2:02 pm	INVESTIGATED A HIT AND RUN VEHICLE VS BICYCLIST
07/19/2019	3:42 pm	FOUND CELL PHONE, BLUE SAMSUNG, SLIDE STYLE
07/20/2019	8:36 am	TOWED VEHICLE THAT WAS PARKED IN YELLOW ZONE
07/20/2019	2:28 pm	TOWED VEHICLE THAT WAS IN A YELLOW ZONE
07/20/2019	10:28 pm	FOUND KINDLE TYPE DEVICE AT PIONEER PARK
07/20/2019	11:33 pm	CITED AND RELEASED A 34 YOA FEMALE FOR DUI EXCESSIVE
07/21/2019	4:14 pm	RESPONDED TO A NON INJURY ACCIDENT IN THE 800 BLK OF E 1ST ST.
07/21/2019	7:31 pm	CITED A 36 YOF FOR FAILING TO REGISTER HER DOG ALSO ALLOW TO RUN AT LARGE-INFRACTION
07/23/2019	3:31 pm	INVESTIAGTED AGGRAVATED BATTERY- VICTIM 26 YO FEMALE, SUSPECT 47 YO FEMALE
07/23/2019	5:02 pm	INVESTIGATED A DOMESTIC BATTERY BETWEEN A 29 YEAR OLD MALE AND A 27 YEAR OLD FEMALE.
07/23/2019	6:52 pm	INVESTIGATED CAR VS. BICYC.LE - CAR TOOK OFF - CYCLIST HAD MINOR INJURIES

CASE SUMMARY REPORT

From 07/01/2019 To 07/31/2019

EMMETT POLICE DEPARTMENT

Date	Time	Initial Remarks
07/24/2019	4:03 pm	RESPONDED TO A SEXUAL BATTERY BETWEEN 8 YOA MALE AND 7 YOA FEMALE
07/24/2019	9:45 pm	RESPONDED TO AN UNWANTED SUBJECT
07/25/2019	3:00 pm	FOUND 2 BACKPACKS LEFT BEHIND AT CITY PARK FROM EARLIER THAT DAY.
07/25/2019	4:18 pm	INVESTIGATED A PETIT THEFT AT ALBERTSONS.
07/26/2019	11:09 am	INVESTIGATED A DOG BITE THAT OCCURED IN THE COUNTY
07/26/2019	9:31 pm	FOUND PAIR OF SHOES - CONCERNED MISSING PERSON - NO EVIDENCE OF SUCH - FOUND PROPERTY/SAFE KEEPING
07/27/2019	12:04 pm	ARRESTED A 39 YOF FOR AN ADA COUNTY WARRANT
07/27/2019	12:12 pm	INVESTIGATED A PETIT THEFT
07/28/2019	11:05 am	CITED A 41 YOF FOR DOG LICENSING
07/28/2019	6:58 pm	ARRESTED A 39 YOM ON AN AGENTS WARRANT
07/29/2019	5:34 pm	RESPONDED TO A NON-INJURY ACCIDENT IN FRONT OF ALBERTSONS ON HWY 16
07/30/2019	1:11 am	ARRESTED A 16 YOA MALE FOR POSSESSION OF A CONTROLLED SUBSTANCE
07/30/2019	9:23 am	INVESTIGATED A SEXUAL BATTERY INVOLVING A 71 YOA MALE AND 14 YOA FEMALE
07/30/2019	10:00 am	CITY ORDINANCE - WEED VIOLATION
07/30/2019	10:00 am	CITY ORDINANCE - PROHIBITED PARKING - TRAILER ALONG ROADWAY
07/30/2019	10:50 am	CITED A 63 YOF FOR LEAVING SCENE OF ACCIDENT
07/30/2019	4:52 pm	INVESTIGATED A HIT AND RUN
07/30/2019	6:19 pm	RESPONDED TO A HIT AND RUN CALL.
07/31/2019	10:47 am	INVESTIGATED VIOLATION OF A PROTECTION ORDER - SENDING TO PA FOR REVIEW
07/31/2019	2:40 pm	CASE FOR DEA DRUG TAKE BACK TRAFFIC
07/31/2019	2:54 pm	CITY ORDINANCE - CAMPER ALONG ROADWAY EXCEEDED 72HR TIME LIMIT
07/31/2019	7:38 pm	INVESTIGATED A 21 YOA FEMALE FOR ASSULT.

Count: 69

*****END OF REPORT*****

City's Strategic Pillars
Tuesday, August 20th, 2019

- Economically Vibrant and...
- Health-conscious city
- Legally compliant with all state and federal laws
- Performing its constitutional mission (protecting people and property)
- With adequate infrastructure for growth

Public Works Department Goals this Budget Year 2018/19 (with percentage of completion to date)

- Implement Airport Pavement, & Master C.I.P. Plan. – 25% completion
- Create Cemetery Master Plan. – 5% Completion
- Create and implement Road Improvement Plan to provide for Safe Route planning for pedestrians, bicycles and motor vehicles. – 40% completion
- Replace all water distribution system lines less than 6 inches in diameter to meet mandatory minimum main line size requirement. – 40% completion
- Reduce I&I inside sewer collections pipes to less than 50% of current rate of 4 million gallons per day as of 2016 per Sewer C.I.P. – 40% completion

Expenditures requiring authorization from higher and purpose of expenditure

- Professional Services concrete collars, Johns Ave Project 1st thru 4th – **\$13,500.00**

Training last 30 days

- SWIOS Training for two water department employees

No less than Top Ten Accomplishments since last report

1. Installed 20MPH sign at the Queen Anne entrance of Harvest Valley Subdivision.
2. Continuing the install of fiber on 12th St in preparation to 12 St Pathway construction.
3. Installing under-ground bore for fiber-optic conduit from Water Tower to Library – **25% complete, tabled**
4. Finalizing LHTAC - 14393 S. Johns Ave. 4th to 12th Street R.O.W. Purchases, final payment & purchase title document to City Council 4/9/2019 – **100% complete**
5. Finalizing LHTAC - 14393 S. Johns Ave. 4th to 12th Street final plan design & budget for construction. – **45% complete**
6. 2019 Local Children Pedestrian Safety (CPS) Program Safe Routes to School 12th Street Pathway agreement between City of Emmett & LHTAC - **100% complete**
7. Repairs to bad water valves and water valve boxes - **25% complete**
8. Water valve exercising for all water distribution valves. – **72% complete**
9. Preparing underground irrigation systems for summer season. – **35% complete**
10. Reviewing and building safety equipment for W.W.T.P. – **50% complete**

Plan for next 30 to 45 days

- Preparing to continue with 12" water transmission mainlines along with new 8" water mainline replacement with new 1" water service down S Johns Avenue from 1st Street going south. **Waterlines & new water services installed to 4th Street to date. Pavement repairs started. Looks like full asphalt repairs from 1st Street to 4th Street.**
- Train Planning Clerk – **75 % Complete**
- Present last 4 proposed hangar lease agreements to City Council. This will complete all the Hangar Master plan spaces available. **Public Hearing has been held and rate increase was approved.**
- Review Cemetery fees and create Master C.I.P. Plan
- Sewer manhole grout for leak repairs, sewer manhole replacement that are leaking water

This report does NOT contain any data required by ordinance or statute...that is covered in a separate report – units

City's Strategic Pillars

- Economically Vibrant and...
- Health-conscious city
- Legally compliant with all state and federal laws
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- With adequate infrastructure for growth

Systems Admin Goals (with percentage of completion to date)

- Complete fiber optic network to inner city facilities. Begin next phase that includes Fire Department, Library, WWTP. **10% Boring started for this next section.**
- Migrate all servers to cloud over the next 5 years. **SysAdmin, Library converted SharePoint cloud storage 15%**
- Complete Geographic Information System mapping of all city infrastructure assets (ongoing). **All water; meters left. Working on valve numbers now. 90%**
- Install fiber to additional nodes and cameras on east side complex of the City Park. **Next spring/summer**
- Fiber down 12th to Well 9 coupled with Sidewalk project. **Conduit and boxes finished. Hut is in place, electrical & HVAC next. Cable ordered. 85%**

Expenditures requiring authorization from higher and purpose of expenditure

- None

Training last 30 days

- None

No less than Top Ten Accomplishments since last report

1. Finish new doors and lock installs at city park
2. Road Master Plan GIS mapping prep
3. Assist Mountain Home staff with fiber layout and mapping
4. Conduit boring completed on 12th and at Park/Washington
5. Migration of old body camera videos completed
6. Completed network wiring & documentation 2nd floor of PW Annex
7. 2 Library desktops cycled out
8. Tina Wilson meeting, map developed
9. Library SharePoint brought online, cloud conversion
10. Door lock installs at bandshell and east bathrooms
11. Domain password policy roll out for Library
12. Initial hardware and software setup for 2nd rotational server
13. Programmed Cradlepoint for two new PD cars
14. Gem Grant reports filed
15. Outside cameras cleaning
16. City Hall door lock install
17. Meeting with school district on fiber
18. PD desktop computer cycle out
19. Library meeting for virtual reality
20. Review of Idaho Falls fiber for utility fee
21. Setup call center at EOC for bike race

Plan for next 30 days

22. ICRMP cyber security training implementation	23. Re-work of GIS valve map
24. Verizon Master License Agreement	25. Put together price structure for dark fiber
26. 3 rd and final rotational server order and setup	27. Document all switch ports on the network
28. Replace 2 additional library desktops	29. Library kids computers wifi issue
30. Move Syslog server to new location- on hold	31. 12 th Street fiber cable install
32. Install RADIUS authentication server for wifi system	33. Meet with legal go over possible fiber agreements