

City of Emmett Council Meeting

January 10, 2023

The Emmett City Council held a regular meeting at 501 E. Main Street, Emmett, Idaho.

Mayor Petrie called the meeting to order at 7:00p.m.

Mayor Petrie led the **Pledge of Allegiance**

Hugh Orr offered the **Community Invocation**

Council Present: Council President Steve Nebeker, Councilor Gary Resinkin, Councilor Jody Harris, Councilor Tona Henderson, Councilor Thomas Butler, Councilor Denise Sorenson

Council by Zoom:

Council Absent:

Staff Present: Lyleen Jerome, Curt Christensen, Alyce Kelley, Steve Kunka, Mike Knittel, Brian Sullivan, Clint Seamons, Mike Darling, Heather Mason

Public Present:

Public Present via telephone: None

Amendments to the Agenda: None

Declaration of Conflicts of Interest:

Declaration of Council Members' Discussion Outside an Open Meeting:

ELECTED OFFICIALS:

Mayor – Item 8A will not be presented – remove from agenda

City Council – Council President Nebeker discussed with staff concerns of future city growth

Announcements and Good of the Order – None

CONSENT AGENDA:

Approval of Minutes – None

Approval of Accounts Payable

Approve Permits – Bartenders – Melody Burns, James German, Raul German, Maria Dela Luz Marin, Samantha Siple

Councilor Resinkin moved to approve **THE CONSENT AGENDA AS PRESENTED**. Seconded by Councilor Henderson.

Motion carried by voice vote.

BUSINESS:

Mike Knittel, IT Director, requests approval to accept bid from Delta Electric in the amount of \$67,979.32 for the purchase and installation of the City Hall back-up generator. Councilor Henderson **MOVED TO APPROVE THE LOW BID FROM DELTA ELECTRIC FOR THE CITY HALL GENERATOR AND INSTALLATION IN THE AMOUNT OF \$67,979.32**. Motion Carried by voice vote.

DEPARTMENT/ ACTIVITY REPORTS

A. Building Official/City Planner –Reported

B. Clerk – Lyleen Jerome, City Clerk – Reported

C. Fire – Curt Christensen, Fire Chief– Reported

D. Library – Alyce Kelley, Director– Reported

E. Police - Steve Kunka, Police Chief

1. “FirstTwo” Program presentation by Mike Darling, Investigations Technician and Heather Mason, Detective.

F. Public Works – Clint Seamons, Public Works Director– Reported

G. Systems Administrator – Mike Knittel, IT Systems Director– Reported

H. Engineer – None

Councilor Henderson **MOVED TO ADJOURN**. Seconded by Councilor Harris. **Motion Carried by voice vote.**

Meeting Adjourned 7:55 p.m.

Mayor Gordon Petrie

Lyleen Jerome, City Clerk

City of Emmett Council Meeting

January 17, 2023

Special Meeting

The Emmett City Council held a special meeting at 501 E. Main Street, Emmett, Idaho.
Mayor Petrie called the meeting to order at 6:00p.m.
Mayor Petrie led the **Pledge of Allegiance**

Council Present: Council President Steve Nebeker, Councilor Gary Resinkin, Councilor Jody Harris, Councilor Tona Henderson, Councilor Denise Sorenson

Council Absent: Councilor Tom Butler

Staff Present: Lyleen Jerome, Mike Knittel, Clint Seamons

Public Present: None

Public Present via telephone: None

Amendments to the Agenda: None

BUSINESS:

Clint Seamons, requests approval of Resolution #R2023-01 A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EMMET, IDAHO MAIN STREET BRIDGE APPLICATION. Councilor Henderson **MOVED TO APPROVE RESOLUTION #R2023-01**. Seconded by Councilor Resinkin. **Motion Carried by voice vote.**

Councilor Henderson **MOVED TO ADJOURN**. Seconded by Councilor Harris. **Motion Carried by voice vote.**

Meeting Adjourned 6:04 p.m.

Mayor Gordon Petrie

Lyleen Jerome, City Clerk

LEGAL NOTICE

CITY OF EMMETT, IDAHO

Treasurer Financial Report for Quarter Ending December 2022

FUND	BUDGET	YTD Receipts	YTD Expenditures	% Rec	% Exp
General Fund	\$ 3,307,616.00	\$ 669,518.59	\$ 869,771.51	20%	26%
Personnel			\$ 464,930.56		
Insurance			\$ 131,205.62		
Capital Outlay			\$ 273,635.33		
Street Fund	\$ 740,539.00	\$ 152,508.53	\$ 130,606.81	21%	18%
Personnel			\$ 42,970.95		
Insurance			\$ 16,476.41		
Capital Outlay			\$ 71,159.45		
Library Fund	\$ 280,587.00	\$ 54,128.64	\$ 56,778.22	19%	20%
Personnel			\$ 40,806.79		
Insurance			\$ 6,765.19		
Capital Outlay			\$ 9,206.24		
Cemetery	\$ 134,266.00	\$ 30,612.59	\$ 29,366.85	23%	22%
Personnel			\$ 19,982.95		
Insurance			\$ 5,381.58		
Capital Outlay			\$ 4,002.32		
Perpetual Care	\$ 4,200.00	\$ 2,346.00	\$ -	56%	0%
TOTAL	\$ 4,467,208.00	\$ 909,114.35	\$ 1,086,523.39	20%	24%

Enterprise Funds: Water/Sewer/Sanitation/Technology					
Water	\$ 2,016,300.00	\$ 449,014.39	\$ 309,368.24	22%	15%
Personnel			\$ 125,931.94		
Insurance			\$ 50,918.45		
Capital Outlay			\$ 132,517.85		
Bond Repayment			\$ -		
Sewer	\$ 2,412,200.00	\$ 612,991.11	\$ 521,361.38	25%	22%
Personnel			\$ 114,772.40		
Insurance			\$ 43,895.95		
Capital Outlay			\$ 362,693.03		
Bond Repayment			\$ -		
Sanitation	\$ 716,571.00	\$ 184,386.14	\$ 181,954.63	26%	25%
Personnel			\$ 16,521.87		
Insurance			\$ 2,750.71		
Capital Outlay			\$ 162,682.05		
Technology	\$ 21,000.00	\$ 6,545.00	\$ 1,724.16	31%	8%
TOTAL ENTERPRISE FUNDS	\$ 5,166,071.00	\$ 1,252,936.64	\$ 1,014,408.41	24%	20%
ARPA		\$ 7,071.68	\$ 33,075.35		
Other	\$ 15,300.00	\$ 5,242.50	\$ 4,585.00		
TOTAL ALL FUNDS	\$ 9,648,579.00	\$ 2,174,365.17	\$ 2,138,592.15	23%	22%

Citizens are invited to inspect the detailed supporting records of the above financial statement.

City of Emmett is an Equal Opportunity Employer

Lyleen Jerome, City Clerk/Treasurer

ORDINANCE NO. O2023-01

AN ORDINANCE OF THE CITY OF EMMETT, IDAHO, REPEALING CITY CODE TITLE 2, CHAPTER 4: "COMMUNITY ARTS COMMISSION" AND PROVIDING AN EFFECTIVE DATE.

NOW THEREFORE BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF EMMETT, IDAHO, AS FOLLOWS:

Section I. City Code Section 2-4: Community Arts Commission is repealed.

Section II. Effective Date. This Ordinance, or summary thereof in compliance with Section 50-901A, Idaho Code, shall be published once in the official newspaper of the city, and shall take effect immediately upon its passage, approval, and publication.

Approved by the Council on _____, 2023.

City of Emmett, Idaho

ATTEST:

Gordon W. Petrie, Mayor

Lyleen Jerome, City Clerk

ORDINANCE #02023-02

AN ORDINANCE ANNEXING TO THE CITY OF EMMETT, IDAHO, CERTAIN REAL PROPERTY LOCATED IN THE UNINCORPORATED AREA OF GEM COUNTY, IDAHO, AND CONTIGUOUS TO THE CORPORATE LIMITS OF THE CITY OF EMMETT, IDAHO; ESTABLISHING THE ZONING CLASSIFICATIONS OF SAID REAL PROPERTY; DIRECTING THAT COPIES OF THIS ORDINANCE BE FILED AS PROVIDED BY LAW; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Emmett, Idaho ("City"), is a municipal corporation organized and operating under the laws of the State of Idaho and is authorized to annex and incorporate within the boundaries of the City contiguous real property in the manner provided by Section 50-222 of the Idaho Code; and

WHEREAS, the property hereinafter described is contiguous to the corporate limits of the City of Emmett, Idaho, and the owner or owners have requested annexation in writing or the property is a highway lying wholly or partially within the property to be annexed; and

WHEREAS, the Zoning Commission of the City, pursuant to public notice as required by law and as required by Section 67-6525 of the Idaho Code and the City ordinances held a public hearing on October 17, 2022, at 6:00 o'clock p.m., to consider annexation and zoning classifications of parcel RP06N01W088400 for approximately 40.56 acres of property located on the north side of East 12th Street, approximately one-quarter mile West of South Substation Road and one-half mile East of S. Johns Ave., all of which is more particularly described in Exhibit A (legal description) and Exhibit B (map) that are attached hereto, and recommended to the Mayor and Council as follows: that the portion of the property to be annexed that is described in Exhibit A that is attached hereto be annexed under the following land use classifications, R-1, Single-Family Residential for 36.692 acres and P, Public for 3.868 acres;

WHEREAS, the Emmett City Council, pursuant to public notice as required by law, held a public hearing on November 15, 2022, at 7:00 o'clock p.m. on the annexation and the proposed zoning for the real property described in Exhibit A and Exhibit B, as required by Section 67-6525 of the Idaho Code and the City ordinances;

WHEREAS, the Emmett City Council finds that the requirements of all State laws and City ordinances have been satisfied and the annexation of the property is consistent with the development in this area and would promote the orderly development of the city and that zoning classification

proposed by the Emmett Planning and Zoning Commission is consistent with the Comprehensive Plan;

WHEREAS, the Emmett City Council finds that the owner or owners of the property to be annexed have requested the annexation such that the annexation is a Category A annexation as described in Section 50-222 of the Idaho Code; and

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND COUNCIL OF THE CITY OF EMMETT, IDAHO, as follows:

Section 1: The Emmett City Council hereby finds and declares that the real property described in Section 2 herein is contiguous to the City, that said property can be reasonably assumed to be used for the orderly development of the City, and that the owner or owners of such land raise no objections to annexation and have requested annexation in writing, or the property is a highway lying wholly or partially within the property to be annexed.

Section 2: The real property, all situate in Gem County, Idaho, adjacent and contiguous to the City particularly described hereinafter is hereby annexed to and incorporated in the territorial limits of the City of Emmett, Idaho. The property is more particularly described as follows:

See Exhibit A which is attached hereto and incorporated herein by reference as if set out in full. A map of the property is attached hereto as Exhibit B and is incorporated herein by reference as if set out in full.

Section 3: From and after the effective date of this ordinance, all property and persons within the boundaries and territory described above shall be subject to all ordinances, resolutions, police regulations, taxation and other powers of the City of Emmett.

Section 4: The zoning land use classification of the lands described in Exhibit A is hereby classified R-1, Single-Family Residential for 36.692 acres, and P- Public for 3.868 acres located in the southwest corner of the property as provided by the Zoning Ordinance of the City. The Comprehensive Plan and Zoning Map of the City are hereby amended to include the real property described in Exhibit A in the R-1 Single-Family Residential and P Public zoning classification.

Section 5: The City Clerk is hereby directed to file, within ten (10) days of the passage and approval of this Ordinance, a certified copy of this Ordinance with the offices of the Auditor, Treasurer, and Assessor of Gem County, Idaho, and with the Idaho State Tax Commission, Boise, Idaho, as

required by Section 50-223 of the Idaho Code, and to comply with Section 63-215 of the Idaho Code with regard to the preparation and filing of a map and legal description of the real property annexed by this Ordinance and to comply with all other applicable laws.

Section 6: This Ordinance shall take effect and be in force from and after its passage, approval and publication as required by law.

PASSED by the City Council this ____ day of _____, 2023.

APPROVED by the Mayor on the ____ day of _____, 2023.

MAYOR

ATTEST:

City Clerk

ORDINANCE NO. O2023-03

AN ORDINANCE OF THE CITY OF EMMETT, IDAHO; ENACTING A NEW CHAPTER 8 TO TITLE 3, ENTITLED: SPECIAL EVENTS; WHICH REQUIRES, UNDER CERTAIN CIRCUMSTANCES, A PERMIT FROM THE CITY TO STAGE, PROMOTE, OR CONDUCT A PREPLANNED SINGLE GATHERING, EVENT OR SERIES OF RELATED CONSECUTIVE DAILY GATHERINGS OR EVENTS OF AN ENTERTAINMENT, CULTURAL, RECREATIONAL, EDUCATIONAL, POLITICAL, RELIGIOUS OR SPORTING NATURE, OR OF ANY OTHER NATURE, SUCH AS CONCERTS, DANCES, ASSEMBLAGES, PROCESSIONS, PARADES, CIRCUSES, FAIRS, FESTIVALS, BLOCK PARTIES, COMMUNITY EVENTS, MASS PARTICIPATION SPORTS, OR OTHER ORGANIZED ACTIVITY CONDUCTED FOR A COMMON OR COLLECTIVE USE WITHIN THE CITY LIMITS; AND PROVIDING AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF EMMETT, IDAHO, as follows:

Section I. That Title 3, Chapter 8, Emmett City Code, is enacted to read as follows:

“Chapter 8 - SPECIAL EVENTS:

Sec. 3-8-1. Purpose.

A. The City finds that special events that are offered to the public or a substantial segment of the public often attract large gatherings of people which may cause adverse public health and safety conditions requiring municipal regulation to ensure adequate protection of public health and safety.

B. It is the intent of the City that this chapter is enacted to protect and promote the health, welfare, and safety of the citizens of and visitors to the City and to regulate special events for the benefit and protection of the public health and safety. Special event applicants, promoters, and sponsors whose special events require the use of extraordinary City resources because of their anticipated attendance or heightened security concerns should pay for those extraordinary resources. It is the further intent of the City that this chapter is construed liberally in favor of protecting and promoting the health, welfare, and safety of the citizens of, and visitors to the City.

C. The requirements contained in this Chapter shall be in addition to, and not in replacement of, any other requirements by Federal, State, or County laws, or this Code.

Sec. 3-8-2. Special Event Permits.

A. Permit Required: No person shall stage, promote, or conduct any "special event", as herein defined, in the City without first obtaining a special event permit from the "SET Team", as herein defined.

B. Definitions:

CITY SPONSORED SPECIAL EVENT: A preplanned single gathering, event or series of related consecutive daily gatherings or events of an entertainment, cultural, recreational, educational, or sporting nature, or of any other nature, and is, wholly or at least fifty percent (50%), initiated, financed, or executed by the City or one or more of its departments.

SPECIAL EVENT: A preplanned single gathering, event, or series of related consecutive daily gatherings or events of an entertainment, cultural, recreational, educational, political, religious or sporting nature, or of any other nature, such as concerts, dances, assemblages, processions, parades, circuses, fairs, festivals, block parties, community events, mass participation sports (such as marathons and running events, fun run/walks, bicycle races or tours, sports tournaments), or other organized activity conducted for a common or collective use.

C. Exemptions: The following shall be exempt from having to obtain a special event permit:

- i. Funeral processions;
- ii. Spontaneous events for the purpose of expressive activity that occur in response to breaking or emerging news;
- iii. Lawful picketing on sidewalks;
- iv. City sponsored special events;
- v. Special events that draw or expect to draw nine hundred ninety-nine (999) or fewer participants or spectators at any one session. This exemption does not apply to any special event that will necessitate full or partial street or alley or partial lane closures, regardless of the number of participants or spectators;
- vi. In determining whether an event is exempt, no consideration shall be given to the content of any constitutionally protected expression connected with the planned activity. No permit shall be required under this section, nor any condition imposed on any permit, if requiring a permit or imposing the condition would violate rights protected by the Constitution of the United States or by the Constitution of the State of Idaho.

D. Fee: The applicant shall submit the applicable special event fee with the application as established by resolution of the City Council.

E. Overseen By Special Events Team (SET): The special event permit application, accompanying fee, and review for required conditions of permit approval shall be overseen by a representative from each of the following City departments ("SET Team"): Fire Department, Police Department, Public Works, and City Clerk.

F. Reservations: If applicable, the applicant shall make reservations for the subject park site through Public Works, prior to submitting the special event application to the SET Team.

G. Deposit Required: If the applicant will be using City facilities, then a damages and cleaning deposit may be required dependent upon the usage and size of the event, as determined by the SET Team.

H. Submittal Of Application: The special event permit application shall be obtained from the City Clerk's Office and completed, signed, and submitted to said department, along with all required attachments as listed on the application.

I. Application Submittal Time Frame: All applicants for a special event permit shall submit an application for the permit no later than forty-five (45) days and no earlier than one year prior to the date of commencement of the special event.

J. Extraordinary Resources: Special event applicants, promoters and sponsors whose special events require the use of extraordinary City resources because of their anticipated attendance or heightened security concerns shall be required to pay for those extraordinary resources as determined by the SET Team. Full cost recovery for extraordinary resources shall be required no later than sixty (60) days following the conclusion of the special event. Any extraordinary resources for which there are additional costs shall be solely dedicated to the special event. If after the special event permit application is submitted, a determination by City staff is made that extraordinary City resources may be required for the event, then an extraordinary resources deposit may also be required as part of the approval process for the special event permit application. The amount of the deposit will be determined by City staff, subject to evaluation of anticipated extra resources that may be required. Any clean up after an event that must be performed by the City to return the site to its normal state shall be charged at a rate of thirty dollars (\$30.00) per hour with a one-hour minimum charge.

K. Permit Denial: Permits may be denied if:

- i. The applicant has made any false, material representation in the application.
- ii. The applicant fails to provide any of the items or information required by the application, including the signature.

- iii. The special event will substantially interfere or conflict with any special event for which a permit has already been granted, or activity already scheduled for a site or with the provision of public safety or other City services in support of such other previously scheduled event.
- iv. The event coordinator, applicant, promoter, or sponsor failed to pay for any costs incurred from a previously permitted event.
- v. The venue or park requested to host the event is inadequate to meet event hosting requirements, as determined by City staff.
- vi. Conditions set forth by the SET Team or in this Chapter cannot be met or will not be met by the applicant.
- vii. The event coordinator, applicant, promoter, or sponsor has previously violated the terms of this Chapter.

L. Reasons For Denial Provided: If a permit is denied, the SET Team shall provide the applicant with written reasons for denial within five (5) business days of the denial date. The applicant, within ten (10) business days after the date of denial, may appeal the denial to the City Council for a final decision, based upon the documents and circumstances presented, to be rendered at the next regularly scheduled meeting of the City Council.

M. Suspension or Revocation of Permit: A special event permit may be summarily suspended or revoked by the SET Team for violation of any provision of this Chapter, for violation by the applicant of any Federal, State, or local laws or ordinances during the special event, for violation of any of the conditions of the permit, or for making any false, material representation in an application for a permit. In the event of a suspension or revocation, the appeal provisions listed above shall apply, commencing upon the date of the suspension or revocation notice.

N. Violations: At all special events, it shall be unlawful for any person to:

- i. Conduct, present, stage or promote a special event without a permit.
- ii. Violate any provision of this Chapter.
- iii. Serve or cause to be served alcohol in violation of Idaho Code or this Code.
- iv. Violate any condition of a special events permit.

Any person violating any of the provisions of this Chapter for the first offense shall be deemed guilty of an infraction. Any person violating any of the provisions of this Chapter for the second offense shall be deemed guilty of a misdemeanor and upon conviction thereof shall be fined in an amount not exceeding one thousand dollars (\$1,000.00) or be imprisoned in the Gem County Jail for a period not exceeding thirty (30) days or be both so fined and imprisoned.

O. Attendance Estimation: A good faith estimate for attendance and participation shall be provided by the applicant, promoter, or sponsor and shall be noted on the special event application. The applicant shall provide a short-written statement explaining the basis upon which the estimate is made. The statement shall include all the relevant factors known at the time, including, without limitation, past attendance at similar functions having the same and similar performers, both in Emmett and comparable communities, the price of admission, if any, and the extent of advertising and promotion contemplated.

P. Security: The City Police Department does not provide security for any special events, either on duty or off duty, other than those special events that are City sponsored special events. All special events must provide and pay for their own security. The amount of security necessary shall be determined by the City Police Department. The applicant shall designate on the application the agency responsible for providing security. Said agency shall be approved by the City Police Department. The City Police Department reserves the right to reject proposed agencies or personnel for required security.

Q. Emergency Medical Plan: An emergency medical plan shall be provided by the applicant, promoter, or sponsor with the proposed emergency medical personnel and equipment which shall be sufficient to meet all federal, state, and local standards for the location of the special event. The amount of emergency medical personnel and equipment necessary shall be determined by the SET Team.

R. Traffic Control, Transportation, & Street Closures: A traffic and transportation plan shall be provided by the applicant, promoter, or sponsor with the proposed strategy to accommodate the movement of people to, from, and within and around a special event with as little impact on other vehicle and pedestrian traffic as possible and shall include any required license, permit, or authorization from the applicable Highway District or Department of Transportation. Requests for street closures require approval from the City Council.

S. Sanitary And Refuse Disposal: All special events shall designate an individual or individuals who shall be responsible for monitoring restroom supplies, restroom cleanup and refuse disposal. At the discretion of the City, any sanitary or refuse disposal item may be required to be provided, at the expense of the special event, to accommodate the event including, but not limited to, portable toilets, additional restroom supplies, additional trash bins, etc. Such additional requirements shall be listed on the conditions of approval of the special event permit. Failure to provide additional requirements may result in revocation of the permit.

The following table provides the required number of restrooms or portable toilets that shall be provided:

TABLE 1.1
RESTROOMS/PORTABLE TOILETS

Attendance	Number of Hours of Event									
	1	2	3	4	5	6	7	8	9	10
1,000 - 2,000	8	8	8	8	8	12	12	12	12	16
2,001 - 3,000	8	8	10	10	10	12	16	16	20	20
3,001 - 4,000	8	8	12	12	16	16	20	24	24	28
4,001 - 5,000	12	12	12	16	20	30	30	30	30	34
5,001 - 6,000	12	12	16	16	20	30	30	36	36	40
6,001 - 7,000	12	12	16	20	30	32	40	40	42	52
7,001 - 8,000	12	12	20	24	32	32	40	44	48	54
8,001 - 9,000	16	16	24	28	40	40	52	52	60	64
9,001 - 10,000	16	16	28	40	40	52	52	60	60	72

- i. The required numbers on table 1.1 of this section may be increased or decreased at the discretion of SET Team, depending upon weather, alcohol on the site, distance from the site, etc.
- ii. Available public restrooms count toward the minimum requirement.
- iii. One of every twenty (20) restroom units needs to be handicap accessible.

T. Parking & Shuttle Service: All special events shall designate an individual or individuals to monitor restricted and designated parking and shuttle areas for the event. Failure to provide parking and shuttle monitoring may result in revocation of the permit.

U. Fire Watch: Based upon the location of the event, and at the discretion of the Fire Department, a fire watch may be required as a condition of the special event permit. Said fire watch shall be provided at the sole expense of the applicant.

V. Alterations: Should the parameters of the special event change, which would alter conditions listed on the special event permit, after the special event permit has been issued, said parameters should be submitted to the SET Team for review with possible revised conditions to follow said review.”

Section II. Effective Date. This Ordinance, or summary thereof in compliance with Section 50-901A, Idaho Code, shall be published once in the official newspaper of the city, and shall take effect immediately upon its passage, approval, and publication.

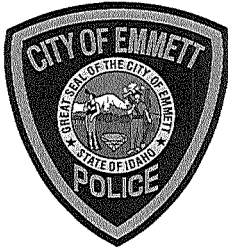
Approved by the Council on _____, 2023.

City of Emmett, Idaho

ATTEST:

Gordon W. Petrie, Mayor

Lyleen Jerome, City Clerk



EMMETT POLICE DEPARTMENT

501 E. Main Street – Emmett, ID 83617

Fax: 208-365-6062 Phone: 208-365-6055

Chief Steve Kunka

January 17, 2023

Pursuant to the city's purchasing policy, IIX. Surplus Property, the Police Department seeks a motion from the Council that authorizes the police department to declare a vehicle surplus. The surplus vehicle, listed below, is over 10 years old, has high mileage, and has increasing maintenance needs where it is not fiscally responsible to maintain the vehicle.

2009 Ford Crown Vic VIN: 2FAHP71V79X143548



EMMETT PUBLIC WORKS DEPARTMENT
601 East 3rd Street - Emmett, Idaho 83617
Clint Seamons, Public Works Director

Wednesday, January 18, 2023

Mayor, City Council:

I am requesting a **MOTION to approve SEWER FACILITIES LATE COMER AGREEMENT (BARRUS SEWER BASIN AREA) with Mayor to sign..**

Attached is the agreement for your review.

Thank you,

Clint Seamons, Public Works Director

**SEWER FACILITIES LATE-COMER AGREEMENT
(Barrus Sewer Basin Area)**

THIS SEWER FACILITIES LATE-COMER AGREEMENT (“Agreement”), is made to be effective this January 24, 2023 (“Effective Date”), by and between the City of Emmett, Idaho, an Idaho municipal corporation (“City”) with a current address of 501 E. Main St., Emmett, ID 83617 and LJB Enterprises, LLC, an Idaho limited liability company, with a current address of 2310 Gem Ave., Emmett, ID 83617 (“Sponsoring Developer”).

BACKGROUND

A. The City adopted Resolution R2020-02, a resolution setting forth a late-comer policy that provides real property owners and developers a mechanism to seek reimbursement for eligible sewer facilities that exceed such owners and developer’s sewer facilities requirements determined by the City. Capitalized terms used herein which are not otherwise defined shall have the meaning given to them in the Resolution.

B. The Resolution provides for partial or full reimbursement to a sponsoring developer from subsequent connectors to the sewer facilities when that sponsoring developer, at its own expense and in conformance with the City’s Sewer System Master Plan or at the direction of the City, constructs an extension of the existing sewer system or constructs oversized sewer facilities determined by the City to be larger than needed to serve the sponsoring developer’s project; the sponsoring developer may be reimbursed to the extent allowed in such Resolution by voluntarily entering into a late-comer agreement with the City.

C. The Sponsoring Developer has constructed sewer facilities that are eligible for reimbursement and has met the required conditions in accordance with the Resolution.

AGREEMENT

NOW THEREFORE, in consideration of the mutual covenants to be performed by the parties, it is agreed as follows:

1. Background Incorporation. Background paragraphs A thru C are incorporated by this reference.

2. Representations, Warranties, and Covenants of Sponsoring Developer. The Sponsoring Developer represents and warrants to, and covenants with, the City that:

- a. Sponsoring Developer's project has been annexed into the City; and
- b. The sewer facilities have been designed in accordance with the City's sewer master plan; and
- c. Sponsoring Developer received at least three bids for the sewer construction and selected the lowest responsive bid; and
- d. Sponsoring Developer received a City Qualified Licensed Professional Engineering (QLPE) or Department of Environmental Quality (DEQ) approval and "Will Serve" of construction plans for the development being served by the sewer facilities; and
- e. Sponsoring Developer constructed the sewer facilities in accordance with the City approved plans and specifications including all lines, diameters and depths directed by the City; and
- f. Sponsoring Developer has lawfully dedicated the sewer facilities and any necessary easements to the City.

3. Calculation and Payment of Eligible Late-Comer Reimbursement.

a. Eligible Costs. The documented sewer facilities costs by Sponsoring Developer as detailed on the attached Exhibit A, which is incorporated by this reference, has been reviewed by the City Engineer and totals \$198,117.83. \$162,312.83 has been approved as the "Eligible Costs" for reimbursement to Sponsoring Developer.

b. Equivalent Dwelling Unit (EDU). During the term of this Agreement, subsequent connectors within the service area map, shown in the attached Exhibit A, which is incorporated by this reference (the "Service Area") that connect to the sewer facilities will be charged a proportional late-comer's fee by the City. Based on the Eligible Costs, the late-comer's fee to be collected from all future development in the Service Area is \$1,576.00 per equivalent dwelling unit (EDU).

c. Annual Payment. Until this Agreement is terminated, the late-comer's fees collected by the City shall be reimbursed to the Sponsoring Developer on an annual basis beginning on the first anniversary of the Effective Date and on each anniversary date thereafter. Reimbursement from the City will only be paid to the

Sponsoring Developer if the City receives late-comer's fees within the Service Area; if no late-comer's fees are collected in the Service Area then the Sponsoring Developer will not receive reimbursement.

4. Term and Termination. Sponsoring Developer shall only receive reimbursement for connections occurring within ten (10) years of this Agreement; this Agreement will terminate the sooner of either: (a) the Sponsoring Developer has been reimbursed 100% of the Eligible Costs or (b) the 10-year anniversary of the Effective Date (January 24, 2033; City will send the Sponsoring Developer final reimbursement).

5. No Interest. No interest shall accrue on Eligible Costs.

6. Sponsoring Developer to Provide Address. The Sponsoring Developer shall provide a current mailing address to the City to accomplish such reimbursements. If the Sponsoring Developer cannot be located by certified mail within six (6) months, then the Sponsoring Developer will no longer have any right to reimbursement, which will be returned to the connector who paid such fee.

7. Recordation. This Agreement, or a memorandum thereof, may be recorded with the Recorder Office of Gem County, Idaho.

8. Severability. If any section, paragraph, sentence, or provision hereof or the application thereof to any particular circumstance shall be declared or deemed invalid or unenforceable the same shall not affect the remainder hereof which shall continue in full force and effect and applicable to all circumstances to which it may apply. Provided however, that if any Court of competent jurisdiction finds that the City does not have authority to collect the latecomer reimbursement fee collected pursuant to this agreement, the remainder of this agreement will be void.

9. Attorney Fee. Should it become reasonably necessary for either party to commence any civil action to enforce or interpret any provision of this agreement or any right or obligation in connection therewith, then the prevailing party in such action shall be entitled, in addition to any other relief, to its costs of such proceeding, including a reasonable attorney fee.

10. Force Majeure. Performance of this agreement by Sponsoring Developer and City shall be extended for any delay in the performance thereof which is caused by fire, earthquake, explosion, flood, hurricane, the elements, acts of God, action or interference of governmental authorities or agents thereof, riots, strikes, lockouts, or any other cause whether similar or dissimilar to the forgoing which is beyond the control

of Sponsoring Developer and/or City, and any delay in performance due to said causes or any one of them shall not be deemed a breach or default in the performance of this agreement, it being specifically understood that any time limitation contained herein shall be extended for the same period of time lost by causes herein above set forth.

11. Choice Of Forum. Litigation arising out of or connected to this Agreement must be instituted and maintained in the Third Judicial District of the State of Idaho, Gem County, and the parties' consent to jurisdiction over their person and over the subject matter of any such litigation, in such court, and consent to service of process issued by such court.

12. Merger. All promises and negotiations of the parties merge into this agreement. The parties agree that this agreement shall only be amended in writing and signed by both parties. The parties agree that this agreement shall not be amended by a change in any law. This contractual relationship is based upon the mutual benefits specified herein and is not intended to replace any other requirement(s) of City Code.

13. Time Is of The Essence. Time is of the essence of this agreement and all parties shall perform their obligation herein as expeditiously as possible.

IN WITNESS WHEREOF, the Parties have executed this Agreement as of the Effective Date.

CITY OF EMMETT:

LJB Enterprises, LLC:

By: Gordon W. Petrie
Its: Mayor

By:
Its:

ATTESTED BY:

Lyleen Jerome, City Clerk

State of Idaho)
) ss.
County of Gem)

On this _____, 2023 before me, a Notary Public, personally appeared Gordon W. Petrie and Lyleen Jerome, known to me to be the Mayor and City Clerk of the City of Emmett, Idaho, respectively, and the persons who executed the foregoing instrument and acknowledged to me that said City of Emmett executed the same.

Notary Public for Idaho
Residing at:
My Commission expires:

State of Idaho)
) ss.
County of ____)

On this _____, 2023 before me, a Notary Public, personally appeared Leah Barrus, known or identified to me to be the Vice President of LJB Enterprises, LLC, and the person who executed the foregoing instrument on behalf of said company and acknowledged to me that such company executed the same.

Notary Public for Idaho
Residing at:
My Commission expires:

EXHIBIT A

Documented Sewer Infrastructure Costs & Service Area Map



Technical Memorandum

TO: City of Emmett – Clint Seamons, Public Works Director
FROM: Keller Associates, Inc. – Justin Walker, PE; Mikel Sangroniz, EI
DATE: November 21, 2021
SUBJECT: Barrus Sewer Basin Area and Late Comer Fee Development

PURPOSE

The City of Emmett (City) is interested in providing sewer service to the area south of the intersection of S Johns Ave and Highway 16, which includes the Barrus property. An 8-inch sewer line was constructed along portions of S Johns Avenue including crossing Highway 16 as reflected in Figure 1 on the following page. This sewer line is contemplated to provide gravity sewer service to the area shaded in yellow based on typical sewer line slopes and cover. For sake of simplicity this will be referred to as the Barrus sewer basin. This technical memorandum documents the calculations used to develop a Late-Comer fee for future development within the Barrus sewer basin. Supporting information is provided in the Appendix.

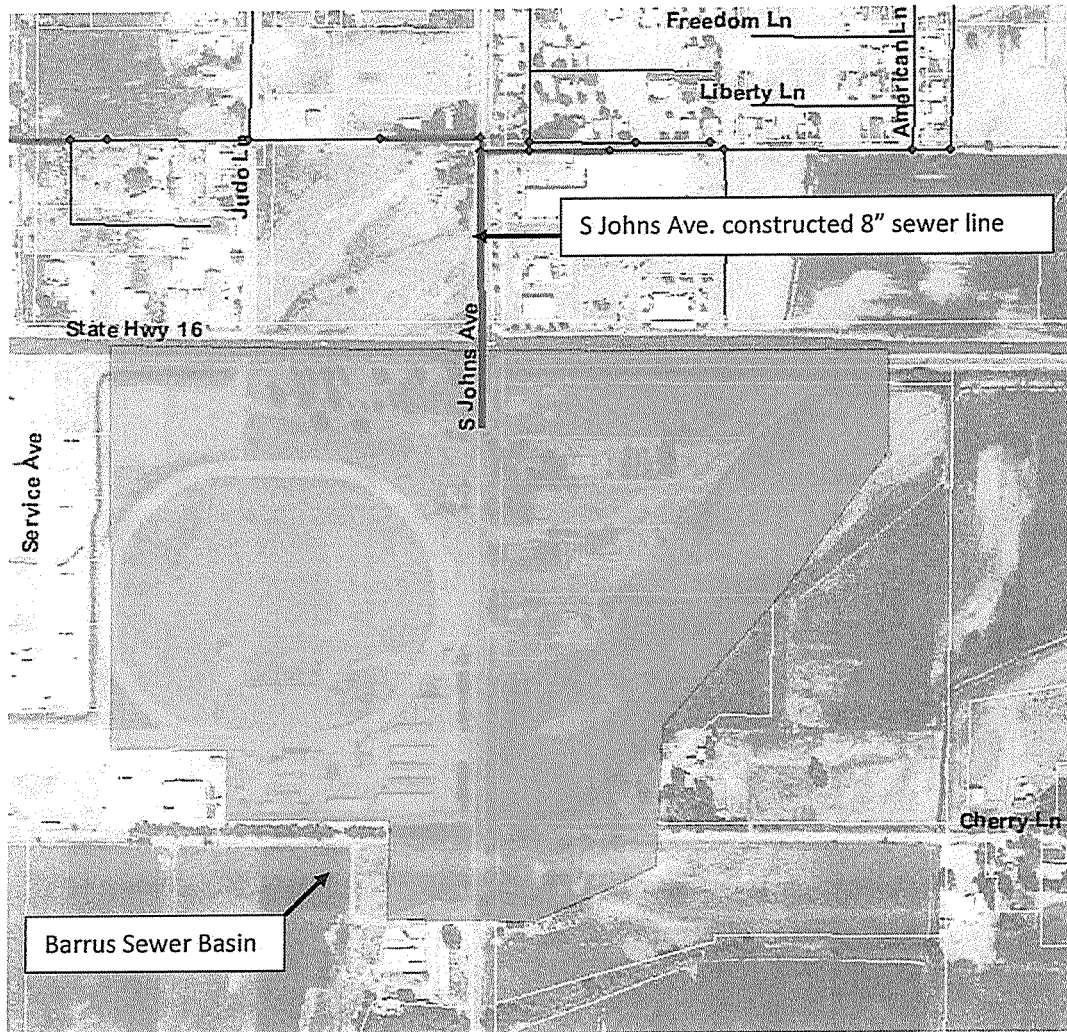
PLANNING CRITERIA

Planning criteria for sewer loads and population density was established in the 2016 Emmett Sanitary Sewer System Master Plan. An average household size of 2.51 people per EDU (equivalent dwelling unit) is used in these calculations. Peak hour flows per capita was taken from the Master Plan as 497 gallons per capita day (gpcd). Ground elevations within the Barrus sewer basin were estimated based off Google Earth. Existing sewer pipeline data was provided by the City.

BARRUS PROPERTY AREA, FLOW, AND EDU CALCULATION

Late comer fees are generally established by dividing the cost of eligible infrastructure constructed by the number of EDUs the infrastructure can serve. The existing zoning designation and development plans for the Barrus property were used to quantify the number of EDUs. No EDUs were assumed for the County fairgrounds. For the remaining area in the sewer basin, an R-1 zoning designation was used to estimate the number of EDUs.

Figure 1 – Barrus Sewer Basin and Sewer line Extension



The 4-acre Barrus property is already zoned as commercial and is anticipated to contain four 6,000 square foot commercial buildings. A typical standard Equivalent Dwelling Unit Table establishes 2.4 EDUs for each 6,000 square foot commercial building. Although included in the sewer basin, the 12.4 acres of fairground property is not considered buildable and no EDUs were assumed for this area (It is also noted that the west portions of the fairground likely could not gravity sewer to the sewer line in S. Johns). The remaining 26 acres of miscellaneous undeveloped land is considered buildable, and was assumed to be zoned as R-1. R-1 zoning includes an average of 3.6 EDUs per acre. Using these values, a total EDU count of 103 was calculated.

As a check to ensure correct pipe sizing, peak flows were estimated based on the number of contributing EDUs. Peak flows were calculated as 95 gpm, which can be conveyed with an 8" pipeline.

Keller recommends that the Later-Comer fee be established as the total eligible cost of the 8-inch sewer line extension divided by 103 EDUs.

Eligible Construction Costs =	\$162,313
Total Serviceable EDUs=	103 EDUs
Late-Comer Fee=	\$1,576 / EDU (rounded)

*Notwithstanding the sewer basin delineation, it is recommended that the Developer be eligible for a later-comer fee for any City-approved sewer connection that receives gravity sewer service from this sewer line extension.

Total Invoices for Sewer Extension

Date	Contractor	Invoice	Amount	Notes
9/16/2020	Sawtooth Surveying	#19011-4	\$ 750.00	Topo for sewer
1/27/2021	Titan Technologies, Inc.	2020-9 Invoice 1	\$ 67,421.50	S Johns sewer extension
2/27/2021	J & J Horizontal	#1097	\$ 20,980.00	Highway Boring
2/28/2021	Specialty Construction Supply	#0205304-IN	\$ 3,700.00	TC rental for additional month (Feb)
3/2/2021	A-Core, Inc.	#2-2435	\$ 2,257.50	Drilling charges for concrete culvert
3/3/2021	J & J Horizontal	#1099	\$ 17,845.33	Boring delays caused by sewer discrepancy
3/15/2021	Titan Technologies, Inc.	2020-9 Invoice 2	\$ 43,814.00	S Johns sewer extension
3/29/2021	Titan Technologies, Inc.	2020-9 Invoice 3	\$ 8,849.50	S Johns sewer extension
3/31/2021	Specialty Construction Supply	#0206346-IN	\$ 3,700.00	TC rental for additional month (March) caused by
4/5/2021	Sunroc	25095-01	\$ 20,000.00	Asphalt Patch
4/27/2021	Blue Peak Engineering	CO #1, 2, 4 and Sewer Main Plan	\$ 8,800.00	Sewer Main Plan and Engineering support
		Total	\$ 198,117.83	

Keller Associates review fees (city engineer Invoice 0212068)
 Minus the cost of the frontage pipe costs

+\$1,385.00
 -\$37,190.00

FINAL TOTAL REIMBURSEMENT \$162,312.83

A-CORE INC.
CONCRETE SPECIALISTS
BOISE

6531 Business Way Boise, ID 83716
 Office: (208) 384-0500 Fax: (208) 384-1942
 Toll Free: (800) 356-9349 | www.a-core.com

INVOICE

2-2435

DUE DATE
3/2/2021
TOTAL DUE
\$2,257.50
CUSTOMER ACCOUNT
CITYEMM

CITY OF EMMETT
 501 EAST MAIN
 EMMETT, ID 83617

JOBSITE

Boise Service Work 2021
 BOISE SERVICE

Invoice Date: 1/31/2021
 Job Ticket #AJ012021

Job Date: 1/20/2021
 P.O. #:

Job#: SRV-BOI21

QUANTITY	DESCRIPTION	UNIT PRICE	SUBTOTAL
0	HWY 16 AND JOHNS AVE EMMETT, ID	\$ 0.00	\$ 0.00
9	HR CORE DRILL 3 - 8" X 62" C/C	\$ 145.00	\$ 1,305.00
1	TRAVEL CHARGE	\$ 150.00	\$ 150.00
4.5	HR CORE DRILL 2 - 8" DIA X 62" C/C	\$ 145.00	\$ 652.50
1	TRAVEL CHARGE	\$ 150.00	\$ 150.00

A finance charge of 1.5% per month (APR 18%) will be charged on invoices unpaid 30 days from billing date. In event of default of payment, buyer agrees to pay collection costs, lien fees, and reasonable attorney fees. Lien may be filed 70 days from invoice date if unpaid. We do not assume responsibility for layout or damage caused by buried pipe, conduit, voids, wood, and steel beams.

Sale Amount	\$ 2,257.50
Retention	0.00
TOTAL BALANCE DUE	\$2,257.50

Thank you for your business!
 www.a-core.com

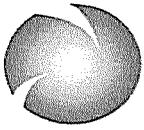
Sawtooth Land Surveying LLC.
 2030 S. Washington Ave.
 Emmett, ID 83617

Invoice

9/16/2019	19011-4
-----------	---------

BLUE PEAK ENGINEERING
 3313 W CHERRY LN #507
 MERIDIAN, ID 83642

Project				Terms	
19011 JOHNS AVE ALTA				Due on receipt	
Description	Quantity	Rate	Serviced	Amount	
Topo of Johns Ave for sewer		750.00		750.00	
			Total		\$750.00
Phone #	Fax #	E-mail	Web Site		
208-398-8104	208-398-8105	candi@sawtoothls.com	www.sawtoothls.com		



Blue Peak Engineering, Inc.
18543 Yorba Linda Blvd., #235
Yorba Linda, CA 92886
714.749.3077

ACCOUNT

Date: April 27, 2021

Bill To:

Jon & Leah Barrus
2310 Gem Avenue
Emmett, ID 83617

Project:

Proposed Retail Project
Hwy 16 & S. John's Avenue
Emmett, ID

Please make all checks payable to **Blue Peak Engineering**

Total due in 30 days. Overdue accounts subject to a service charge of 1% per month.

Task	Task Scope	Task Fee	% Billed	Amount Due
CO-01:	Sewer Manhole Topo	\$200	100%	\$0
CO-02:	Sewer Plats, Etc.	\$3,000	100%	\$0
CO-04:	Sewer Engineering Support	\$2,000	100%	\$0
2.1:	Sewer Plan	\$3,600	100%	\$0

Emmett - Late Comer's

Thomas Hawksworth <thomash@bluepeakeng.com>

Tue 4/27/2021 9:49 PM

To: 'Leah Barrus' <leahbarrus@hotmail.com>

Hi Leah,

I hope you're doing well!

Below is a summary of our costs to date as part of the Late Comer's agreement efforts:

CO 1 – Additional Topo: \$200

CO 2 – Late Comer's Engineering Support: \$3,000

CO 4 – Engineering Support: \$2,000 (this effort was for coordination with Late Comer's and DA)

Sewer Main Plan: \$3,600

I think that covers it. Let me know if you have any questions.



Thomas Hawksworth, PE
Senior Vice President
Dir : 208.918.0928
Cell : 949.939.3322
Email : ThomasH@bluepeakeng.com
3313 W Cherry Lane, #507
Meridian, ID 83642

Invoice

J & J Horizontal

P.O. Box 140054
Garden City, ID 83714-0054

Date	Invoice #
3/3/2021	1099

Bill To
LJB Enterprises c/o Leah Barrus 2310 Gem Avenue Emmett, ID 83617

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
1	Survey bust impact change order on highway 16 bore	17,845.33	17,845.33

Date	J&J	Rental guys	Gen rent	Pump rent	Fuel	Materials
19-Jan	\$1,000.00		\$193.00		\$62.00	\$50.00
20-Jan	\$1,000.00	\$240.00	\$193.00		\$62.00	\$50.00
21-Jan	\$1,000.00		\$193.00		\$62.00	\$50.00
22-Jan	\$1,000.00		\$193.00		\$62.00	\$50.00
23-Jan			\$193.00		\$62.00	\$50.00
24-Jan			\$193.00		\$62.00	\$50.00
25-Jan	\$1,000.00	\$24.00	\$193.00		\$62.00	\$50.00
26-Jan	\$1,000.00	\$24.00	\$193.00		\$62.00	\$50.00
11-Feb			\$193.00		\$62.00	\$50.00
12-Feb			\$193.00		\$62.00	\$50.00
13-Feb			\$193.00		\$62.00	\$50.00
14-Feb			\$193.00		\$62.00	\$50.00
15-Feb	\$1,000.00		\$193.00		\$62.00	\$50.00
16-Feb	\$1,000.00		\$193.00		\$62.00	\$50.00
17-Feb	\$1,000.00		\$193.00		\$62.00	\$50.00
18-Feb	\$1,000.00		\$193.00		\$62.00	\$50.00
19-Feb	\$1,000.00		\$193.00		\$62.00	\$50.00
20-Feb			\$193.00		\$62.00	\$50.00
21-Feb	\$1,000.00		\$193.00		\$62.00	\$50.00
22-Feb	\$500.00	\$1.00	\$193.00		\$62.00	\$50.00
23-Feb	\$500.00	\$2.00	\$193.00		\$62.00	\$50.00
24-Feb	\$500.00		\$193.00		\$62.00	\$50.00
25-Feb	\$500.00		\$193.00		\$62.00	\$50.00
26-Feb	\$500.00		\$193.00		\$62.00	\$50.00

Deduct for no casing spacers

Category	Amount	Rate	Term
1 1/2" diam of 5" diam steel casing	20,980.00		

DATE TO: []

125 McKinley
400 East 10th
Franklin, IA 52617

DATE FROM: []

125 McKinley
400 East 10th
Franklin, IA 52617

Invoice

J & J Mechanical
P.O. Box 10014
Cedar Rapids, IA 52414-0014

DATE: 2/21/2021
TIME: 10:47

Total

\$17,845.33

\$50.00 for 2 generators
\$30.00 for 1 generator
\$15.00 for half use

Materials
669.37 New drive shoe
1329.8 Steel and pipe

76.13 Steel
204.65 Steel
29.64 Grouting supplies

\$31.00 for rental pump
not being used but still in
ground

For rental
generator

\$20,980

Dug up casing and bound box culvert
At shop unable to work
At shop unable to work
At shop unable to work

Horsing around with culvert and casing reset
Horsing around with culvert and casing reset

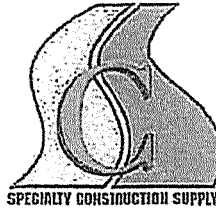
Titan digging up retrieval pit
Casing rail
Casing rail
Casing rail
Casing rail

Casing rail
Casing rail
Foaming ends
Grouting ends

Invoice

SPECIALTY CONSTRUCTION SUPPLY

348 N.W. 13th Place
 Meridian, ID 83642
 (208) 322-6800
 Toll Free (888) 574-7732



Invoice 0205304-IN
 INVOICE DATE: 2/28/2021
 DUE DATE: 3/10/2021

SALESPERSON: TRAFFIC CONTROL
 CUSTOMER NO: EMMETT

SOLD TO:

CITY OF EMMETT
 501 E. MAIN STREET
 EMMETT, ID 83617

SHIP TO:

DELIVERY ADDRESS ONLY
 221 N. McKINLEY
 EMMETT, ID 83617

CUSTOMER P.O.	SHIP VIA	ORDERED BY	TERMS	OUR ORDER NO.		
JOHNS		CLINT SEAMONS	NET 10th	WO #61864 JOHNS		
ITEM NO.	DESCRIPTION	QUANTITY	UNIT	PRICE	AMOUNT	
	JOHNS, CHERRY TO 12TH TC RENTAL 01/31-02/27 1-MONTH					
/01	ROAD CLOSURE RENTAL	1.00	EA	3,200.0000	3,200.00	
/02	MOBILIZATION	0.25	LS	2,000.0000	500.00	

*Our prior permission is required on all returned goods which are subject to a 20% restocking charge. Specialty Construction Supply accepts no responsibility for customer's own containers. Customer accepts full responsibility for said containers to be in compliance with State, Federal, and local laws. Proper labels and MSDS for product have been provided.

X Customer Signature _____

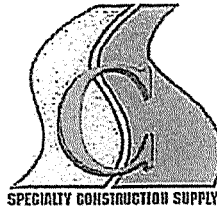
Our responsibility ceases when delivered to carrier. All claims for damage, whether visible or concealed, must be taken up with carrier at your end. No merchandise will be accepted by us for return without permission. No merchandise returnable under any condition after 30 days from date of invoice. All claims for shortage must be made within 10 days from date of invoice. ACCOUNTS NOT PAID BY THE 10TH DAY OF THE MONTH FOLLOWING THE DATE OF THE INVOICE WILL BE CHARGED A FINANCE CHARGE OF 2% PER MONTH WHICH IS AN "ANNUAL PERCENTAGE RATE" OF 24%.

Net Invoice:	3,700.00
Less Discount:	0.00
Delivery Charge:	0.00
Sales Tax:	0.00
Invoice Total:	3,700.00
Less Deposit:	0.00
Invoice Total:	\$3,700.00

Invoice

1

SPECIALTY CONSTRUCTION SUPPLY
 348 N.W. 13th Place
 Meridian, ID 83642
 (208) 322-6800
 Toll Free (888) 574-7732



Invoice 0205304-IN
 INVOICE DATE: 2/28/2021
 DUE DATE: 3/10/2021

SALESPERSON: TRAFFIC CONTROL
 CUSTOMER NO: EMMETT

SOLD TO:
 CITY OF EMMETT
 501 E. MAIN STREET
 EMMETT, ID 83617

SHIP TO:
 DELIVERY ADDRESS ONLY
 221 N. MCKINLEY
 EMMETT, ID 83617

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ITEM NO.	DESCRIPTION	QUANTITY	UNIT	PRICE	AMOUNT	
	JOHNS, CHERRY TO 12TH TC RENTAL 01/31-02/27 1-MONTH					
/01	ROAD CLOSURE RENTAL	1.00	EA	3,200.0000	3,200.00	
/02	MOBILIZATION	0.25	LS	2,000.0000	500.00	

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 Specialty Construction Supply accepts no responsibility for customer's own containers.
 Customer accepts full responsibility for said containers to be in compliance with State, Federal, and local laws.
 Proper labels and MSDS for product have been provided.

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Invoice Total:	3,700.00
Less Deposit:	0.00
Invoice Total:	\$3,700.00

X Customer Signature _____

Our responsibility ceases when delivered to carrier. All claims for damage, whether visible or concealed, must be taken up with carrier at your end. No merchandise will be accepted by us for return without permission. No merchandise returnable under any condition after 30 days from date of invoice. All claims for shortage must be made within 10 days from date of invoice. ACCOUNTS NOT PAID BY THE 10TH DAY OF THE MONTH FOLLOWING THE DATE OF THE INVOICE WILL BE CHARGED A FINANCE CHARGE OF 2% PER MONTH WHICH IS AN "ANNUAL PERCENTAGE RATE" OF 24%.



BILLING INVOICE

To: CITY OF EMMETT PUBLIC WORKS : Contractors Portion
 501 E MAIN STREET
 EMMETT, ID 83617

Invoice #: 25095*01

Date: 04/05/21

Application #: 1

Customer #: 2535

From: Sunroc Corporation
 PO Box 778
 Orem, UT 84059
 (801) 802-6900

Invoice Due Date: 5/5/21

Contract: 25095- Johns Ave. Patching

Cont Item	Description	Contract	Contract	Quantity	Quantity	Unit	Amount	Amount	%	
		Amount	Quantity	This Period	JTD		U/M	This Period		To-Date
10	Mobilization	800.00	0.00	0.00	0.00	LS	0.00000	800.00	800.00	100.00%
20	Asphalt Patch	28,176.75	8,945.00	6,095.24	6,095.24	SF	3.15000	19,200.00	19,200.00	68.14%

PLEASE PAY FROM THIS INVOICE

All accounts due 15th of the month following date of billing.
 In the event payment is not made by due date, a FINANCE
 CHARGE of 1.5% per month (ANNUAL PERCENTAGE RATE 18%)
 will be added.

Total Billed To Date:	20,000.00
Less Previous Applications:	0.00
Total Due This Invoice:	20,000.00



Contractor's Application for Payment No. ONE

Application Period: 1/11/2021-1/25/2021	Application Date: 1/27/2021
Front (Contractor): Titan Technologies, Inc.	Via (Engineer): CITY OF EMMETT
Contract: SOUTH JOHN'S AVENUE SEWER EXTENSION	Engineer's Project No.: N/A
Contractor's Project No.: 2020-9	
Owner's Contract No.: N/A	

Application For Payment Change Order Summary

Approved Change Orders Number	Additions	Deductions
1. ORIGINAL CONTRACT PRICE \$ 132,085.00		
2. Net change by Change Orders \$		
3. Current Contract Price (Line 1 + 2) \$ 132,085.00		
4. TOTAL COMPLETED AND STORED TO DATE		
(Column F total on Progress Estimates)..... \$ 70,970.00		
5. RETAINAGE:		
a. 5% X	\$70,970.00	Work Completed..... \$ 3,548.50
b. 5% X		Stored Material..... \$
c. Total Retainage (Line 5.a + Line 5.b)		\$ 3,548.50
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c) \$ 67,421.50		
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application) \$		
8. AMOUNT DUE THIS APPLICATION \$ 67,421.50		
9. BALANCE TO FINISH, PLUS RETAINAGE		
(Column G total on Progress Estimates + Line 5.c above)..... \$		

Contractor's Certification
 The undersigned Contractor certifies, to the best of its knowledge, the following:
 (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
 (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances); and
 (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

By:	Date: 1/27/2021
-----	-----------------

Payment of \$	(Line 8 or other - attach explanation of the other amount)
is recommended by	(Engineer) (Date)
is approved by	(Line 8 or other - attach explanation of the other amount)
Approved by	(Owner) (Date)
	Funding or Financing Entity (if applicable) (Date)

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract):		SOUTH JOHN'S AVENUE SEWER EXTENSION		Application Number: ONE							
Application Period:		1/11/2021-1/25/2021		Application Date: 27-Jan-21							
Item		Contract Information		F							
Bid Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)	Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (net in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
1	8" SDR-35 PVC SEWER MAIN	832	LF	\$95.00	\$79,040.00	480.00	\$45,600.00		\$45,600.00	57.7%	\$33,440.00
2	48" TYPE 'A' SANITARY SEWER MANHOLE	3	EA	\$4,650.00	\$13,950.00	3.00	\$13,950.00		\$13,950.00	100.0%	
3	MOBILIZATION/DEMOBILIZATION	1	LS	\$9,600.00	\$9,600.00	0.70	\$6,720.00		\$6,720.00	70.0%	\$2,880.00
4	6" SDR-35 PVC SEWER SERVICE STUB (INCLUDES ASPHALT RESTORATION OF SERVICE)	47	LF	\$100.00	\$4,700.00	47.00	\$4,700.00		\$4,700.00	100.0%	
5	ASPHALT SURFACE RESTORATION OF SEWER MAIN (3" MAT THICKNESS)	3110	SF	\$4.50	\$14,000.00						\$14,000.00
6	REMOVE AND REPLACE LOOP DETECTOR	1	EA	\$1,800.00	\$1,800.00						\$1,800.00
Totals					\$112,085.00		\$70,970.00		\$70,970.00		\$41,115.00



Contractor's Application for Payment No. TWO

Application Period 1/26/2021-3/15/2021	Application Date 3/15/2021	TWO
From (Contractor): Titan Technologies, Inc	Via (Engineer): CITY OF EMMETT	
Contract: SOUTH JOHN'S AVENUE SEWER EXTENSION	Engineer's Project No.: N/A	
Owner's Contract No: N/A	Contractor's Project No.: 2020-9	

Application For Payment Change Order Summary

Approved Change Orders Number	Additions	Deductions	
#1	\$8,000.00		
TOTALS			
NET CHANGE BY CHANGE ORDERS		\$8,000.00	

1. ORIGINAL CONTRACT PRICE.....	\$ 132,085.00
2. Net change by Change Orders.....	\$ 8,000.00
3. Current Contract Price (Line 1 + 2).....	\$ 140,085.00
4. TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates).....	\$ 117,090.00
5. RETAINAGE:	
a. 5% X \$117,090.00 Work Completed.....	\$ 55,854.50
b. 5% X _____ Stored Material.....	\$ _____
c. Total Retainage (Line 5a + Line 5b).....	\$ 55,854.50
6. AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c).....	\$ 111,235.50
7. LESS PREVIOUS PAYMENTS (Line 6 from prior Application).....	\$ 567,421.50
8. AMOUNT DUE THIS APPLICATION.....	\$ 54,814.00
9. BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above).....	\$ 238,849.50

Contractor's Certification
 The undersigned Contractor certifies, to the best of its knowledge, the following:
 (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment;
 (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances), and
 (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature By: <i>J. Johnson Cox</i>	Date: 3/15/2021
---	--------------------

Payment of: \$ _____	(Line 8 or other - attach explanation of the other amount)
is recommended by: _____	(Engineer) (Date)
Payment of: \$ _____	(Line 8 or other - attach explanation of the other amount)
is approved by: _____	(Owner) (Date)
Approved by: _____	Funding or Financing Entity (if applicable) (Date)

Progress Estimate - Unit Price Work

Contractor's Application

For (Contract):		SOUTH JOHNS AVENUE SEWER EXTENSION		Application Number: TVO						
Application Period:		1/26/2021-3/15/2021		Application Date: 15-Mar-21						
Bid Item No.	Item Description	Contract Information			C	D	E	F	Balance to Finish (B - F)	
		Item Quantity	Units	Unit Price						Total Value of Items (\$)
1	8" SDR-35 PVC SEWER MAIN	832	LF	\$95.00	\$79,040.00	832.00	\$79,040.00	\$79,040.00	100.0%	
2	48" TYPE "A" SANITARY SEWER MANHOLE	3	EA	\$4,650.00	\$13,950.00	3.00	\$13,950.00	\$13,950.00	100.0%	
3	MOBILIZATION/DEMOLITION	1	LS	\$9,600.00	\$9,600.00	1.00	\$9,600.00	\$9,600.00	100.0%	
4	6" SDR-35 PVC SEWER SERVICE STUB (INCLUDES ASPHALT RESTORATION OF SERVICE)	47	LF	\$1,000.00	\$4,700.00	47.00	\$4,700.00	\$4,700.00	100.0%	
5	ASPHALT SURFACE RESTORATION OF SEWER MAIN (3" MAT THICKNESS)	5110	SF	\$4.50	\$22,995.00					\$22,995.00
6	REMOVE AND REPLACE LOOP DETECTOR	1	EA	\$1,800.00	\$1,800.00	1.00	\$1,800.00	\$1,800.00	100.0%	
7	CHANGE ORDER #1	1	LS	\$9,000.00	\$9,000.00	1.00	\$9,000.00	\$9,000.00	100.0%	
Totals							\$140,085.00	\$117,790.00		\$22,295.00

TITAN TECHNOLOGIES, INC.

5717 WEST ALBATROS STREET

PHONE: (208) 336-8748

BOISE, IDAHO 83705

FAX: (208) 363-9531

DATE: MARCH 15, 2021		
TO: LJB ENTERPRISES, LLC		
ADDRESS: 2310 GEM AVENUE		
CITY: EMMETT	STATE: IDAHO	ZIP: 83617

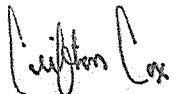
PROJECT: 8" SEWER MAIN EXTENSION	
LOCATION: SOUTH JOHNS AVENUE	
CITY: EMMETT	STATE: IDAHO

CHANGE ORDER
RE: ONE

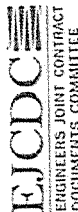
ITEM DESCRIPTION	QTY	UNIT PRICE	UNITS	TOTAL
REMOVE AND REPLACE LOOP DETECTOR (DELETED)	1	-\$1,800.00	EA	-\$1,800.00
DELAYS CAUSED BY SURVEY GRADE BREAKS	1	\$9,800.00	LS	\$9,800.00
TOTAL				\$8,000.00

Loop detector was not needed.

Survey grade breaks caused delays for our work, which resulted in more mobilizations, longer box and equipment rentals.



CLIFTON COX, OFFICE/PROJECT MANAGER
TITAN TECHNOLOGIES, INC.



Contractor's Application for Payment No. THREE/FINAL

Application Period: 3/16/2021-3/26/2021		Application Date: 3/29/2021	
To (Owner): LJB ENTERPRISES, LLC	From (Contractor): Titan Technologies, Inc	Via (Engineer): CITY OF EMMETT	Engineer's Project No.: N/A
Project: SOUTH JOHN'S AVENUE SEWER EXTENSION	Contract: SOUTH JOHN'S AVENUE SEWER EXTENSION		
Owner's Contract No: N/A	Contractor's Project No.: 2020-9		

**Application For Payment
Change Order Summary**

Approved Change Orders	Additions	Deductions
Number #1	\$8,000.00	
#2		\$20,000.00
TOTALS	\$8,000.00	\$20,000.00
NET CHANGE BY CHANGE ORDERS		-\$12,000.00

- ORIGINAL CONTRACT PRICE..... \$ 132,085.00
- Net change by Change Orders..... \$ -12,000.00
- Current Contract Price (Line 1 ± 2)..... \$ 120,085.00
- TOTAL COMPLETED AND STORED TO DATE (Column F total on Progress Estimates)..... \$ 120,085.00
- RETAINAGE:
 - 5% X Work Completed..... \$
 - 5% X Stored Material..... \$
 - Total Retainage (Line 5.a + Line 5.b)..... \$
- AMOUNT ELIGIBLE TO DATE (Line 4 - Line 5.c)..... \$ 120,085.00
- LESS PREVIOUS PAYMENTS (Line 6 from prior Application)..... \$ 111,235.50
- AMOUNT DUE THIS APPLICATION..... \$ 8,849.50
- BALANCE TO FINISH, PLUS RETAINAGE (Column G total on Progress Estimates + Line 5.c above)..... \$

Contractor's Certification

The undersigned Contractor certifies, to the best of its knowledge, the following:
 (1) All previous progress payments received from Owner on account of Work done under the Contract have been applied on account to discharge Contractor's legitimate obligations incurred in connection with the Work covered by prior Applications for Payment.
 (2) Title to all Work, materials and equipment incorporated in said Work, or otherwise listed in or covered by this Application for Payment, will pass to Owner at time of payment free and clear of all Liens, security interests, and encumbrances (except such as are covered by a bond acceptable to Owner indemnifying Owner against any such Liens, security interest, or encumbrances), and
 (3) All the Work covered by this Application for Payment is in accordance with the Contract Documents and is not defective.

Contractor Signature: *[Signature]*
 By: *[Signature]*
 Date: 3/29/2021

Payment of: \$ _____ (Line 8 or other - attach explanation of the other amount)
 is recommended by: _____ (Engineer) _____ (Date)
 is approved by: _____ (Owner) _____ (Date)
 Approved by: _____ Funding or Financing Entity (if applicable) _____ (Date)
 Payment of: \$ _____ (Line 8 or other - attach explanation of the other amount)

Progress Estimate - Unit Price Work

Contractor's Application

For (Continue):		SOUTH JOHNS AVENUE SEWER EXTENSION		Application Number: THREE/FINAL							
Application Period:		3/16/2021-3/26/2021		Application Date: 29-Mar-21							
Item		Contract Information		F							
Bid Item No.	Description	Item Quantity	Units	Unit Price	Total Value of Item (\$)	Estimated Quantity Installed	Value of Work Installed to Date	Materials Presently Stored (net in C)	Total Completed and Stored to Date (D + E)	% (F / B)	Balance to Finish (B - F)
1	6" SDR-35 PVC SEWER MAIN	832	LF	\$95.00	\$79,040.00	832.00	\$79,040.00		\$79,040.00	100.0%	
2	48" TYPE "A" SANITARY SEWER MANHOLE	3	EA	\$4,650.00	\$13,950.00	3.00	\$13,950.00		\$13,950.00	100.0%	
3	MOBILIZATION/DEMOBILIZATION	1	LS	\$9,600.00	\$9,600.00	1.00	\$9,600.00		\$9,600.00	100.0%	
4	6" SDR-35 PVC SEWER SERVICE STUB (INCLUDES ASPHALT RESTORATION OF SERVICE)	47	LF	\$1,000.00	\$4,700.00	47.00	\$4,700.00		\$4,700.00	100.0%	
5	ASPHALT SURFACE RESTORATION OF SEWER MAIN (3" MAT THICKNESS)	5110	SF	\$4.50	\$22,995.00	5110.00	\$22,995.00		\$22,995.00	100.0%	
6	REMOVE AND REPLACE LOOP DETECTOR	1	EA	\$1,800.00	\$1,800.00	1.00	\$1,800.00		\$1,800.00	100.0%	
7	CHANGE ORDER #1	1	LS	\$8,000.00	\$8,000.00	1.00	\$8,000.00		\$8,000.00	100.0%	
7	CHANGE ORDER #2	1	LS	-\$20,000.00	-\$20,000.00	1.00	-\$20,000.00		-\$20,000.00	100.0%	
Totals					\$120,085.00		\$120,085.00		\$120,085.00		

TITAN TECHNOLOGIES, INC.

5717 WEST ALBATROS STREET

PHONE: (208) 336-8748

BOISE, IDAHO 83705

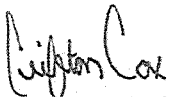
FAX: (208) 363-9531

DATE: MARCH 26, 2021		
TO: LJB ENTERPRISES, LLC		
ADDRESS: 2310 GEM AVENUE		
CITY: EMMETT	STATE: IDAHO	ZIP: 83617

PROJECT: 8" SEWER MAIN EXTENSION	
LOCATION: SOUTH JOHNS AVENUE	
CITY: EMMETT	STATE: IDAHO

CHANGE ORDER
RE: TWO

ITEM DESCRIPTION	QTY	UNIT PRICE	UNITS	TOTAL
DELETE ASPHALT SURFACE RESTORATION FROM BID QTY	-5110	\$4.50	SF	-\$22,995.00
3/4" ROAD BASE MATERIAL SUPPLIED AND INSTALLED BY US FOR ASPHALT BASE	1	\$2,995.00	LS	\$2,995.00
TOTAL				-\$20,000.00



CLIFTON COX, OFFICE/PROJECT MANAGER
TITAN TECHNOLOGIES, INC.

City's Strategic Pillars 1/24/2023

- Economically Vibrant and...
- Health-conscious city
- Legally compliant with all state and federal laws
- Performing its constitutional mission (protecting people and property)
- With adequate infrastructure for growth

Building/Zoning Department Goal

- Educate staff to obtain intimate knowledge of building and zoning codes. 45%
- Update outdated city ordinances, implement new ordinance-----70% zoning and building only.
- Obtain accessibility inspector certification-----40%
- Comprehensive Plan overhaul and revision----- 95%
- Digitalize and organize all building and zoning files and plans----16%

Accomplishments since last report

Permits = December 2022: New house = 1, Foundation Only =, Commercial =, Duplex =, Tri-plex =, Apartment = Hangars
=Manufactured Home =, Fees Collected: \$2349.15

1. Reviewing house plans and zoning applications
2. Started preliminary work on updating our zoning map
3. Work with Keller and Associates and Gem County on Area of City Impact Agreement
4. Drafted Area of City Impact map for proposed new boundaries, met with County Zoning Staff and County Commissioners to discuss proposed boundary change
5. Wrote boundary description for Area of City Impact to add to the ordinance
6. Review Civil plans for Stinker Station
7. Review Plans for Walker commercial building on S. Johns
8. Complete plan review for Emmett Vet Clinic

Plan for next 30 days

9. Daily operations, plan reviews, contractor talks, developer talks, etc.
10. Updates to Title 7, water and sewer, city code
11. Work on Building Department fee increase for permits
12. Work on updates to ordinances
13. Three upcoming development meetings
14. Work on address and access issue, 734 S. Mill Rd.
15. Review Emmett Municipal Airport Master Plan.
16. Attend IDABO Education Institute January 24-26th
17. Zoning Applications:
 - Final Plat for Skyhawk
 - PBA, Longhorn Property 1033 E. 12th St.

Training (see attached)

This report does NOT contain any data required by ordinance or statute...that is covered in a separate report

City's Strategic Pillars

01/19/23

- Economically Vibrant and...
- Health-conscious city
- Legally compliant with all state and federal laws
- Performing its constitutional mission (protecting people and property)
- With adequate infrastructure for growth

Clerk's Goals this Budget Year

- Increase ACH (Direct Pay) 10% from prior year
- Digitalize Resolutions and Legal Documents
- Review/Modify current Procedures and Processes to become more efficient with daily work
- ADA Compliance Updates to City Hall

Accomplishments since last report

- **December Transactions**
 - Billings sent – **3824**
 - E-mail Bills - **705**
 - ACH (Direct Pay) customers - **643**
 - Over the counter Water/Sewer payments (checks/cash) – **2416**
 - On-Line Credit Card Payments – **683**
 - Over the counter credit card payments – **82**
 - Disconnection late letters mailed - 342
 - Water disconnections due to non-payment - **42**
 - New Water/Sewer Accounts opened – **24**
 - Cemetery Lots Sold/Deeds Issued – **10**
 - Open/Close Cemetery Lots - **1**
 - Bartender/ Alcohol/Catering Permits -**27**
 - Dog License – 43
 - Business Registration Certificate – **41**
 - Vendor Permits/Other License – **0**
 - Accounts Payable Claims processed – **164**
 - Onboard new employees – **1**
 - Terminations -
 - Payroll processed- **165**
- Completed F/Y Quarter 1 Financial Statement
- Completed Annual 941 Report to IRS,
- Completed Quarterly State Unemployment Report
- December Recon - Complete
- 2021-22 Audit completed by auditors – reports to follow

Plan for next 30 days

- Review annual audit with auditor – present to council for approval
- Start Window Remodel – ADA Compliance
- Annual Wage Report to Social Security with completed W-2's

City's Strategic Pillars

- Economically Vibrant and...
- Health-conscious city
- Legally compliant with all state and federal laws
- Performing its constitutional mission (protecting people and property)
- With adequate infrastructure for growth

Emmett Fire Department Goals this Budget Year (with percentage of completion to date)

- Work to provide a training area to include a burn building where class A materials can be burnt and provide a constant, realistic and rigorous training program (50% of completion)
- Provide all equipment necessary to allow for daily mission execution while meeting operational goals. **(70% of completion)**
- Implement a community based risk program that educates so that in each iteration high standards will be enforced, thus making our community safer. (50% of completion)
- Provide a positive work environment thus keeping well-trained and motivated firefighters for at least five year tours. (60% of completion)

Expenditures requiring authorization from higher and purpose of expenditure

No less than Top Ten Accomplishments since last

- Worked on Special Event Ordnance
- Planned for 1 FF to go to a inspection/ Code Class:registered and reservations
- Research an inadvertent charge to the City account (corrected)
- Inspected Idaho Pizza, Wasco, Emmett Psychiatric
- PERC review
- Changed out smoke detectors batteries multiple homes
- Banners, lights, downtown and City Hall
- Cleaned gutters,
- Reviewed and discussed Special Event
- Station calked
- Reviewed multiple plans
- 2 Station Tours
- Walked through Patriots Center and discussed logistics questions: answered question occupancy
- Discussed an upcoming presenter with the SRV and Nampa/Caldwell Fire Departments
- Answered questions about locks for the Middle School
- Walked through a business that had questions regarding use of space
- Reviewed plans for a building
- Discussed plans for part time employee
- Helped with the can food drive
- Drove Santa Around Emmett
- Installed 2 car seats
- Inspected Business specific regards to CO monitoring
- Inspected Valor Health Building project
- Delivered some gifts to a resident
- Conducted a Christmas Party for the Firefighters and spouses
- Provided smoke detectors for GCFD2
- Looking for an S130/S190 for GCFD2
- Installed new batteries for residential smoke detector
- Provided hydrant location for insurance company
- Applied for renewal of EMS license

Plan for next 30 days

- Insulate Hazmat trailer
- Yearly training standards
- Develop a curriculum for PD officers

- Finish Class on Coordinated ventilation
- PD Fire training active shooter

Training (See Attached)

This report does NOT contain any data required by ordinance or statute...that is covered in a separate report

Emp, Title	Training/Hours	Date	Location	Cost/Certificate
Firefighter	Fire Code/16	12/10-12/11	SunValley	
# Emp. Trained	Total Training Hours			Total Cost

City's Strategic Pillars 1/24/2023 @ LIBRARY

- Economically Vibrant and...
- Health-conscious city
- Legally compliant with all state and federal laws
- Performing its constitutional mission (protecting people and property)
- With adequate infrastructure for growth

Mission: The Emmett Public Library is the heart of the community. It provides real and virtual resources for the Gem Community, as well as ever expanding learning and recreational opportunities.

Library Goals this Budget Year (with percentage of completion to date

- “Balancing of Efficiencies” with patron services and library usage (Growth); by collaborating with other community entities that support the library’s mission of 2022-2023, partnerships that help the library as it stretches to serve and grow real and virtual resources for the community.
- Library will implement best practices to manage patron and collection data bases, expand delivery of learning opportunities through in-house & virtual resources.
- Library will develop Adult/Senior resources to enhance “A Place for Seniors to Age & Stay”
- Develop grant/gift programs as well as in-kind contributions, providing no less than \$50,000 a year towards budget. **To date: Donations=\$13896.25+ Grants=\$7,000.00, In-Kind Donations=\$539.00**

Expenditures requiring authorization from higher and purpose of expenditure- None at this time

Yearly Training list- None at this time

No less than Top Ten Accomplishments since last report

- Grant submitted for 2023 Summer Reading Program STEM
- Grant Submitted to ICfL summer enhancement grant, awarded \$2,000
- Idaho Community Foundation Grant submitted, awarded \$5,000 for Library Greatest Needs
- Yearend statistics for Idaho Commission completed
- Let’s Talk About It – book discussion continues thru March
- Friends of the Library Lobby Bazaar Nov 17-Dec 3rd, Made \$1550.00
- “On-Call Librarian” hired for vacations & planned staff time off-training
- Teddy Bear sleep-over Dec 27th -28th, thank you Sparky for the midnight story-time
- Newly elected Chair of the LYNX Consortium for 2023
- Approved Bid for north wall shelving reinforced-Terry Gardner to begin in February

Next 30 Days

- 2023 Summer Reading Program “Poster Contest” & planning
- Transfer of Circ staff to Assistant Director Position-training
- Blind Date with a Book 1\30 thru 2\14
- Artsy-Fartsy “Art & Author Extravaganza” February 10 & 11
- Save the date (Bears-Books-Brownies) February 13 & 14th
- Parker Meyer planning sprinkler re-work for library this spring

This report does NOT contain any data required by ordinance or statute...that is covered in a separate report.

2022-23 Library Stats	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	SEP	21-23	2022	2021	2020
PATRONS												TOTALS	Totals	Totals	Totals
Resident	4945	4963	4983									4983	4926	4712	4505
Non-Resident	3276	3280	3309									3309	3261	3106	2031
Adult-Circulation	2278	2111	2200									6589	34984	38249	30755
Teen-Circulation	243	208	196									647	6633	5860	4291
Juvenile-Circulation	3093	2812	2620									8525	45142	47290	32652
TOTAL BOOKS	5614	5131	5016	0	0	0	0	0	0	0	0	15761	86759	91399	67698
Audios-Circulation	149	106	108									363	2073	2992	2259
In-house Tech-Circ	35	10	11									56	501	266	1150
In-house Book-Circ	391	374	182									947	4440	7220	2308
Trade/Exchange-Circ	206	280	168									654	2286	1194	1774
Hobbies/Games/Kits-Cir	28	53	66									147	564	736	391
Video/DVD	1743	1617	1816									5176	24210	29275	23544
TOTAL CIRCULATION	8166	7571	7367	0	0	0	0	0	0	0	0	23104	120833	133082	99124
Outreach/Locker Circ	26	2133	00/43									47/76	1387	272136	2169
Children's Activities	137	89	111									226	2507	2022	3507
Family Activities	21	60	51									132	1435	2234	774
Computer Usage	353	195	231									779	4282	1722	4189
WIFI Usage	177	166	146									489	1845	1767	3494
Reference/Phone	97	109	134									340	1672	1850	8881
Meeting Room	11	76	58									145	251	12	774
Proc: Audios CD's	0	24	20									44	173	76	123
Proc: DVDs/BRay	9	3	28									40	540	471	316
Proc: Books	411	280	229									920	3012	2697	2443
Hobby/Collection/Tech	6	1	6									13	48	118	25
ILL smt/recvd	4	13	5									22	76	159	168
Audios Withdrawn/Hobb	0	10	6									16	180	41	132/01
Videos/DVD Withdrawn	0	10	3									13	97	198	125
Books Withdrawn	31	50	132									213	1080	1139	1711
Patron Visits	3871	2907	3094									9872	46244	39741	45867
Curbside	0	1	0									1	791	1832	107
Volunteers	64	88	91									243	2504	1054	1031
Friends of the Library-Yearly													2640	2476	2502

City of Emmett Police Department

City's Strategic Pillars

- Economically Vibrant and...
- Health-conscious city
- Legally compliant with all state and federal laws
- Performing its constitutional mission (protecting people and property)
- With adequate infrastructure for growth

Police Department Goals this Budget Year (with percentage of completion to date)

- Retain 100% of Staff for no less than 5 years. (Current 7-17)
- Proactively make residences and businesses along 1/5 of the main arterials in the city at least 80% ordinance compliant each year, in addition to reacting to citizen complaints; new arterials will be targeted each year (2020 4th Street). (20%)
- Update our reserve program with the newest policies and procedures directed by Idaho P.O.S.T. and double the number of officers. (9-12-22 have filled full time positions/no focusing on eligibility list, reserves and internship.)
- Updating (99% complete) and implementing (36% completed) a complete standardized protocols and policies manual utilizing current industry practices. This is a partnership with Lexipol that has been recognized in risk management for law enforcement.

Expenditures requiring authorization from higher and purpose of expenditure

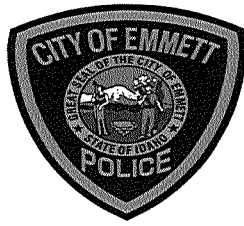
Training Last 30 days

See attached

- Trying to get E-Citation "talking to" Spillman.
- Officer Miller is signed up for POST and standing by for May Class. Officer Harris will also be signing up for May class.
- Officer Welsh will attend the second Patrol Academy in 2023.
- Held Oral Boards and all three applicants were moved into backgrounds.
- One applicant is not old enough for POST will be in March.
- Remodel of patrol room is ongoing and replacement of damaged wall has been completed. Still working on replacing carpet throughout the police department and painting the majority of it.
- Officer Leatherman taught both the high school and Elementary Schools CRASE training.
- Investigations Tech is looking into a grant that will provide us with software and hardware for cell phones forensics investigations. Mike Darling is now certified as a Cell Phones Forensics Examiner.
- Investigations will be presenting digital informational software called First Two to city council in January.
- SRO is getting with the school district to better define law enforcement's role with threat assessments.
- Department is up to date on all officers having CIT training with the exception of the ones that are still in training.
- Have discussed with Mike Darling about him managing an Emmett Police Face Book Page and or Instagram. He has agreed to do so and will be implementing it in December of this year. This has been delay but shooting for first quarter of the year.
- Working on Mass Gathering Ordinance. Waiting for final draft from City Atty.
- Will be updating noise ordinance in January.
- Have planned joint supervisor meetings and department meetings with GCSO in 2023.

Plan for next 30 days

- Make officers aware of lockdown procedure. Get active shooter training for 2 new officers.
- Plan a join active shooter training and scenario with GCSO, FIRE and EMS.
- Fire, public works and building will be meeting with John Wood to discuss Stony's.
- Researching yearlong grant that could fund a traffic officer through ITD.
- Will be putting on collection of fingerprint training for all patrol and deputies.
- Police Department join social media platform.
- Get officers trained in ABLE (Active Bystandership for Law Enforcement project).
- Get speed limit changed on Lincoln and Boise.
- Working with public works and county roads on getting the speed limit to be 25 on 12th street to the east of Washington.



EMMETT POLICE DEPARTMENT

December Patrol Statistics

	TOTAL
Felony Arrests - Male	7
Felony Arrests - Female	6
Misd. Arrests - Male	31
Misd. Arrests - Female	4
Traffic Stops	159
Infraction Cite	36
Dispatched Calls	271
Officer Initiated	211
Reports	71
Dogs Taken to Pound	4
Ordinance Calls	23

Community Involvement

Met with Admin of Patriot Center discussing the possibility of them adding to the facility.

City Fire, City Police and City IT Department assisted by transporting canned foods from public schools to the Emmett High School for their annual canned food drive.

City Police Department and the Gem County Sheriff's Department put on the annual event COPS and Shoppers.

City Officers and County Deputies assisted with traffic control for the Lighted Horse Parade on Johns Ave.

City Police Officers and other city staff participated in the annual City of Emmett's Santa and Friends Drive Through the Neighborhood. SANTA RUN!!!!!!

Nature	Reported
Medical	10:27:46 11/30/22
Accident PI	10:58:27 11/30/22
Suspicious Veh	11:49:14 11/30/22
Accident HR	12:12:37 11/30/22
Threats	13:54:32 11/30/22
Medical	14:06:44 11/30/22
Trespassing	16:04:25 11/30/22
Fire Structure	17:05:53 11/30/22
Traffic Stop	17:18:20 11/30/22
Juvenile Prob	20:55:53 11/30/22
Juvenile Prob	22:41:52 11/30/22
Traffic Stop	23:56:45 11/30/22
Suspicious Veh	01:08:20 12/01/22
Alarm Bus	02:44:15 12/01/22
Prowler	03:17:58 12/01/22
Traffic Stop	05:39:55 12/01/22
911 AHM	13:04:04 12/01/22
911 AHM	15:02:46 12/01/22
Threats	16:22:21 12/01/22
Traffic Stop	18:25:00 12/01/22
Traffic Stop	18:33:04 12/01/22
Traffic Compl	18:41:01 12/01/22
Traffic Stop	18:47:44 12/01/22
Civil Compl	19:34:18 12/01/22
Stray Dog	19:38:16 12/01/22
Traffic Compl	21:27:05 12/01/22
Traffic Stop	22:38:56 12/01/22
Motorist Assist	01:09:38 12/02/22
Traffic Stop	04:48:15 12/02/22
Alarm Test	09:36:37 12/02/22
Sex Offense	09:51:31 12/02/22
Alarm Test	10:05:43 12/02/22
Parking Problem	11:13:35 12/02/22
911 AHM	12:50:30 12/02/22
Animal Cmplnt	12:59:19 12/02/22
Battery	13:09:44 12/02/22
Illegal Dumping	13:41:53 12/02/22
Public Assist	15:28:49 12/02/22
Animal Cmplnt	17:06:45 12/02/22
Welfare Check	17:38:50 12/02/22
Disturb Peace	17:53:56 12/02/22
Traffic Stop	18:23:56 12/02/22
Traffic Stop	19:39:23 12/02/22
911 AHM	20:18:43 12/02/22

Traffic Stop	20:49:39 12/02/22
Traffic Stop	21:23:24 12/02/22
Domestic	21:48:59 12/02/22
Traffic Stop	01:14:00 12/03/22
Intoxication	02:42:29 12/03/22
Medical	06:49:23 12/03/22
Warrant Arrest	07:48:11 12/03/22
ABANDONED VEH	09:29:07 12/03/22
Traffic Stop	11:22:08 12/03/22
Trespassing	11:34:45 12/03/22
Traffic Stop	12:12:29 12/03/22
Traffic Stop	12:21:11 12/03/22
Traffic Stop	12:33:06 12/03/22
Traffic Stop	13:41:57 12/03/22
Traffic Stop	14:22:16 12/03/22
Traffic Stop	15:19:59 12/03/22
Suspicious	15:54:36 12/03/22
Traffic Stop	16:42:36 12/03/22
Traffic Stop	17:08:49 12/03/22
Stray Dog	17:58:40 12/03/22
Traffic Stop	19:07:24 12/03/22
Medical	20:24:44 12/03/22
Traffic Compl	21:41:17 12/03/22
Unwanted Subj	00:29:27 12/04/22
Alarm Bus	00:59:04 12/04/22
Accident PI	01:29:55 12/04/22
Accident PD	10:12:13 12/04/22
Suspicious	10:43:09 12/04/22
911 AHM	10:57:36 12/04/22
Accident PD	12:18:36 12/04/22
Traffic Compl	13:42:38 12/04/22
Traffic Stop	17:32:18 12/04/22
Property Damage	17:46:50 12/04/22
Traffic Stop	18:27:24 12/04/22
Traffic Stop	18:41:25 12/04/22
911 AHM	19:35:07 12/04/22
Motorist Assist	20:53:27 12/04/22
Traffic Stop	22:13:50 12/04/22
Suspicious	04:24:11 12/05/22
Harassment	09:07:08 12/05/22
Traffic Stop	12:49:37 12/05/22
Medical	13:40:02 12/05/22
Welfare Check	14:16:25 12/05/22
Domestic	17:13:45 12/05/22
Ord Viol EPD	18:42:16 12/05/22

Sex Offense	19:33:18 12/05/22
911 AHM	19:53:38 12/05/22
Traffic Compl	20:26:58 12/05/22
Juvenile Prob	08:08:20 12/06/22
Juvenile Prob	10:14:30 12/06/22
Stray Dog	10:32:07 12/06/22
911 AHM	11:16:04 12/06/22
Juvenile Prob	13:18:26 12/06/22
Property Damage	14:01:07 12/06/22
Traffic Stop	17:29:24 12/06/22
Medical	19:33:27 12/06/22
Threats	21:53:46 12/06/22
Alarm Bus	22:16:25 12/06/22
Alarm Bus	02:57:37 12/07/22
Unattended Dth	09:37:44 12/07/22
911 AHM	13:58:10 12/07/22
Stray Dog	15:11:53 12/07/22
Civil Standby	15:45:21 12/07/22
Harassment	18:33:21 12/07/22
Suspicious	21:05:55 12/07/22
Suspicious	22:30:50 12/07/22
Traffic Stop	22:43:04 12/07/22
Mental Issue	01:12:32 12/08/22
Alarm Bus	04:16:27 12/08/22
Stray Dog	08:06:20 12/08/22
Accident PD	13:22:59 12/08/22
Trespassing	14:58:27 12/08/22
Accident PD	15:36:07 12/08/22
Tobacco Viol	15:52:08 12/08/22
Child Abuse	16:12:18 12/08/22
Traffic Compl	17:47:45 12/08/22
Welfare Check	19:28:42 12/08/22
911 AHM	21:56:21 12/08/22
Animal Cmplnt	11:35:58 12/09/22
Accident PD	12:23:40 12/09/22
Medical	14:01:52 12/09/22
Civil Compl	14:10:08 12/09/22
Accident HR	16:41:46 12/09/22
Stray Dog	18:11:28 12/09/22
Disturb Peace	20:55:10 12/09/22
Juvenile Prob	22:34:25 12/09/22
Intoxication	23:14:08 12/09/22
911 AHM	23:46:19 12/09/22
Medical	00:09:50 12/10/22
Battery	01:01:06 12/10/22

Medical	01:27:07 12/10/22
Medical	03:41:40 12/10/22
Unwanted Subj	05:36:26 12/10/22
Alarm Bus	06:23:33 12/10/22
Medical	08:44:20 12/10/22
Traffic Stop	12:24:23 12/10/22
Found Child	14:16:04 12/10/22
Harassment	14:38:20 12/10/22
Shoplifting	16:24:52 12/10/22
Extra Patrol	20:04:34 12/10/22
Drugs PCS	21:35:53 12/10/22
DUI	22:26:26 12/10/22
Traffic Stop	02:17:01 12/11/22
Civil Compl	08:52:26 12/11/22
Domestic	09:05:14 12/11/22
Alarm Fire	11:26:54 12/11/22
Animal Cmplnt	12:18:20 12/11/22
Medical	14:18:16 12/11/22
Loitering	14:53:55 12/11/22
Traffic Stop	16:04:55 12/11/22
Traffic Stop	20:03:31 12/11/22
Traffic Stop	20:51:12 12/11/22
Traffic Stop	22:47:19 12/11/22
Welfare Check	23:20:44 12/11/22
DUI	01:25:37 12/12/22
Accident PD	08:35:17 12/12/22
Unattended Dth	08:44:34 12/12/22
Medical	09:34:56 12/12/22
Disturb Peace	12:42:16 12/12/22
Drugs PCS	13:44:13 12/12/22
Harassment	13:53:39 12/12/22
Harassment	14:07:30 12/12/22
Traffic Stop	17:42:56 12/12/22
Traffic Compl	18:01:49 12/12/22
Medical	18:53:01 12/12/22
911 AHM	19:37:14 12/12/22
Medical	19:48:34 12/12/22
Domestic	20:57:37 12/12/22
Traffic Stop	22:15:55 12/12/22
Accident PD	22:27:48 12/12/22
Drugs PCS	22:33:14 12/12/22
Suspicious	11:15:31 12/13/22
Threats	11:19:54 12/13/22
Unattended Dth	12:47:27 12/13/22
Welfare Check	13:57:27 12/13/22

Juvenile Prob	15:31:31 12/13/22
Traffic Stop	15:34:40 12/13/22
Traffic Stop	15:42:34 12/13/22
Traffic Stop	16:27:26 12/13/22
Traffic Stop	17:40:27 12/13/22
Traffic Stop	20:00:23 12/13/22
Traffic Compl	20:10:38 12/13/22
Traffic Stop	21:27:02 12/13/22
Suspicious Veh	21:49:34 12/13/22
Traffic Stop	00:22:40 12/14/22
Disorderly	06:42:18 12/14/22
Traffic Stop	11:04:12 12/14/22
Unwanted Subj	11:54:49 12/14/22
Ord Viol EPD	14:11:57 12/14/22
Funeral Escort	14:17:03 12/14/22
Ord Viol EPD	14:21:43 12/14/22
Ord Viol EPD	14:32:07 12/14/22
Sex Offense	14:54:16 12/14/22
Motorist Assist	15:49:08 12/14/22
Accident PD	16:08:11 12/14/22
Welfare Check	16:28:22 12/14/22
Warrant Arrest	17:31:01 12/14/22
Traffic Stop	18:39:23 12/14/22
Traffic Stop	19:57:21 12/14/22
Juvenile Prob	21:54:53 12/14/22
Traffic Stop	01:33:25 12/15/22
ABANDONED VEH	11:14:50 12/15/22
Unwanted Subj	13:47:45 12/15/22
Information	14:21:20 12/15/22
Fire Gas Leak	14:39:04 12/15/22
Warrant Arrest	16:26:24 12/15/22
Agency Assist	16:27:56 12/15/22
Accident PD	17:57:37 12/15/22
Fire Gas Leak	18:34:26 12/15/22
Traffic Stop	21:22:19 12/15/22
Motorist Assist	08:56:29 12/16/22
911 AHM	09:17:11 12/16/22
Agency Assist	09:58:04 12/16/22
Alarm Bus	10:35:22 12/16/22
Accident PD	11:22:20 12/16/22
Suspicious	12:04:05 12/16/22
Alarm Test	13:29:44 12/16/22
Traffic Stop	14:00:54 12/16/22
ABANDONED VEH	16:30:07 12/16/22
Traffic Stop	17:53:06 12/16/22

Suspicious Veh	18:19:53 12/16/22
Traffic Stop	18:46:18 12/16/22
Traffic Stop	19:13:42 12/16/22
Traffic Stop	19:26:16 12/16/22
Traffic Stop	19:41:29 12/16/22
Traffic Stop	20:15:18 12/16/22
Public Assist	20:19:40 12/16/22
Traffic Stop	20:24:01 12/16/22
Traffic Stop	20:27:01 12/16/22
Traffic Stop	20:37:21 12/16/22
Traffic Stop	20:38:21 12/16/22
Stray Dog	21:19:10 12/16/22
DUI	21:57:13 12/16/22
Traffic Stop	22:20:28 12/16/22
Traffic Stop	22:43:04 12/16/22
Traffic Stop	23:24:12 12/16/22
Traffic Stop	00:08:08 12/17/22
Traffic Stop	00:29:47 12/17/22
Traffic Stop	00:58:00 12/17/22
Accident HR	01:13:55 12/17/22
Medical	01:26:28 12/17/22
Warrant Arrest	04:01:37 12/17/22
Ord Viol EPD	12:12:52 12/17/22
Stray Dog	12:46:01 12/17/22
Traffic Stop	13:23:28 12/17/22
Traffic Stop	13:31:21 12/17/22
Traffic Stop	13:54:09 12/17/22
911 AHM	14:11:35 12/17/22
Accident PI	14:55:22 12/17/22
911 AHM	17:00:02 12/17/22
Traffic Stop	18:29:13 12/17/22
Suspicious	19:07:47 12/17/22
Traffic Stop	19:36:26 12/17/22
Traffic Stop	19:44:36 12/17/22
Traffic Stop	19:59:45 12/17/22
Traffic Stop	20:41:00 12/17/22
Traffic Stop	21:52:38 12/17/22
Agency Assist	22:15:41 12/17/22
Suspicious Veh	00:18:58 12/18/22
Animal Cruelty	09:55:07 12/18/22
Suspicious Veh	10:47:56 12/18/22
Public Assist	13:21:14 12/18/22
Traffic Compl	16:20:40 12/18/22
Traffic Stop	17:45:02 12/18/22
Domestic	18:30:08 12/18/22

Traffic Stop	20:29:34 12/18/22
Unwanted Subj	20:30:14 12/18/22
Medical	20:39:24 12/18/22
Traffic Stop	21:59:07 12/18/22
Traffic Stop	22:17:03 12/18/22
Traffic Stop	22:23:07 12/18/22
Traffic Stop	22:32:18 12/18/22
Traffic Stop	00:52:39 12/19/22
Suspicious Veh	06:45:24 12/19/22
Medical	08:20:36 12/19/22
Information	08:53:23 12/19/22
Civil Compl	09:17:51 12/19/22
Suspicious	09:27:50 12/19/22
Accident PD	11:06:24 12/19/22
Theft	13:18:29 12/19/22
Traffic Stop	14:34:16 12/19/22
Traffic Stop	15:07:02 12/19/22
Parking Problem	15:07:36 12/19/22
Juvenile Prob	15:42:07 12/19/22
Disturb Peace	15:59:39 12/19/22
Runaway	16:02:09 12/19/22
Traffic Stop	17:11:44 12/19/22
Traffic Stop	17:42:52 12/19/22
911 AHM	18:39:40 12/19/22
Traffic Stop	18:40:13 12/19/22
Traffic Stop	19:43:39 12/19/22
Traffic Stop	20:07:42 12/19/22
Traffic Stop	20:47:03 12/19/22
Traffic Stop	21:16:17 12/19/22
Medical	22:06:22 12/19/22
Traffic Stop	22:40:39 12/19/22
Traffic Stop	23:00:42 12/19/22
Traffic Stop	23:31:37 12/19/22
Medical	05:20:14 12/20/22
Medical	05:38:03 12/20/22
Ord Viol EPD	10:35:05 12/20/22
Traffic Stop	11:05:17 12/20/22
Battery	11:44:45 12/20/22
Battery	13:19:32 12/20/22
Theft	13:45:35 12/20/22
Medical	14:25:31 12/20/22
Traffic Stop	14:43:06 12/20/22
Welfare Check	15:07:08 12/20/22
Wanted Person	15:27:00 12/20/22
Traffic Stop	15:34:53 12/20/22

Traffic Stop	15:42:35 12/20/22
Traffic Stop	16:17:21 12/20/22
Traffic Stop	16:29:21 12/20/22
Ord Viol EPD	16:48:14 12/20/22
Traffic Stop	18:03:38 12/20/22
Traffic Stop	19:37:07 12/20/22
Accident PD	20:12:14 12/20/22
Traffic Stop	22:33:36 12/20/22
Traffic Stop	22:55:30 12/20/22
Accident PI	05:46:49 12/21/22
Juvenile Prob	08:03:07 12/21/22
Traffic Stop	11:20:32 12/21/22
Traffic Stop	11:43:49 12/21/22
Accident PD	12:10:47 12/21/22
Bus Violation	13:06:01 12/21/22
Fraud	14:24:08 12/21/22
Traffic Stop	18:26:52 12/21/22
Unattended Dth	18:42:47 12/21/22
Traffic Stop	18:55:40 12/21/22
Traffic Stop	19:17:29 12/21/22
Traffic Stop	19:20:40 12/21/22
Traffic Stop	19:29:19 12/21/22
Agency Assist	19:44:28 12/21/22
Traffic Stop	20:01:54 12/21/22
Traffic Stop	20:18:41 12/21/22
Traffic Stop	20:35:54 12/21/22
Traffic Stop	20:52:35 12/21/22
Traffic Stop	20:55:15 12/21/22
Traffic Stop	21:04:07 12/21/22
Traffic Stop	21:07:02 12/21/22
Traffic Stop	21:38:43 12/21/22
Accident PD	21:46:15 12/21/22
Traffic Stop	22:33:09 12/21/22
Disorderly	23:18:27 12/21/22
Extra Patrol	01:37:10 12/22/22
Traffic Stop	01:54:08 12/22/22
Medical	08:16:18 12/22/22
Accident PD	09:36:29 12/22/22
Wanted Person	11:23:41 12/22/22
Civil Standby	12:01:19 12/22/22
Parking Problem	12:48:44 12/22/22
Stray Dog	13:10:37 12/22/22
Traffic Stop	13:51:16 12/22/22
Medical	13:57:15 12/22/22
DWP	14:15:06 12/22/22

Suspicious	14:18:52 12/22/22
Alarm Res	14:40:11 12/22/22
Traffic Stop	17:36:38 12/22/22
Medical	18:47:03 12/22/22
Traffic Stop	20:35:51 12/22/22
Animal Cmplnt	20:54:37 12/22/22
Traffic Stop	21:08:26 12/22/22
Animal Cmplnt	21:17:41 12/22/22
Traffic Stop	21:21:12 12/22/22
Traffic Stop	22:43:59 12/22/22
Alarm Bus	23:53:04 12/22/22
Alarm Bus	01:22:15 12/23/22
Alarm Bus	05:58:38 12/23/22
Civil Compl	10:16:37 12/23/22
Disturb Peace	12:53:49 12/23/22
Welfare Check	14:15:54 12/23/22
Theft	14:46:37 12/23/22
Traffic Stop	16:22:39 12/23/22
Alarm	17:05:42 12/23/22
Traffic Compl	17:14:18 12/23/22
Traffic Stop	17:34:52 12/23/22
Traffic Stop	17:52:59 12/23/22
Traffic Stop	18:09:59 12/23/22
Agency Assist	18:15:29 12/23/22
Traffic Stop	20:34:27 12/23/22
Traffic Stop	21:20:33 12/23/22
Domestic	21:47:39 12/23/22
Domestic	22:31:40 12/23/22
Drugs PCS	22:45:45 12/23/22
Traffic Stop	03:57:04 12/24/22
Traffic Stop	05:46:11 12/24/22
Traffic Stop	10:17:01 12/24/22
Extra Patrol	10:27:17 12/24/22
Traffic Stop	10:40:09 12/24/22
Disturb Peace	11:06:29 12/24/22
Traffic Stop	13:12:50 12/24/22
Welfare Check	14:02:46 12/24/22
Traffic Stop	19:24:31 12/24/22
Suspicious	20:24:03 12/24/22
Slide Off	21:58:07 12/24/22
Animal Cmplnt	22:12:44 12/24/22
Animal Cmplnt	22:49:28 12/24/22
911 AHM	23:16:01 12/24/22
Ord Viol EPD	23:27:39 12/24/22
Accident PI	00:23:29 12/25/22

Domestic	00:54:18 12/25/22
Traffic Stop	08:34:38 12/25/22
911 AHM	08:39:57 12/25/22
Traffic Stop	12:19:54 12/25/22
Traffic Stop	13:05:50 12/25/22
Traffic Stop	13:20:33 12/25/22
911 AHM	13:34:56 12/25/22
Traffic Stop	14:46:15 12/25/22
Traffic Stop	15:31:17 12/25/22
Unwanted Subj	17:36:57 12/25/22
Medical	18:12:34 12/25/22
Traffic Compl	18:15:27 12/25/22
Parking Problem	18:29:45 12/25/22
Alarm	20:24:57 12/25/22
Motorist Assist	20:48:38 12/25/22
Traffic Stop	21:48:21 12/25/22
Traffic Stop	21:58:55 12/25/22
Traffic Stop	22:49:30 12/25/22
Suspicious	00:26:59 12/26/22
911 AHM	01:58:27 12/26/22
Traffic Stop	05:38:26 12/26/22
Medical	08:56:20 12/26/22
Traffic Stop	10:47:44 12/26/22
Shoplifting	10:48:43 12/26/22
Trespassing	11:08:46 12/26/22
Motorist Assist	11:18:46 12/26/22
Disturb Peace	11:57:55 12/26/22
Welfare Check	13:58:03 12/26/22
Medical	14:41:49 12/26/22
DWP	16:07:53 12/26/22
Welfare Check	16:16:34 12/26/22
Information	16:23:39 12/26/22
Traffic Stop	18:48:18 12/26/22
Traffic Stop	19:19:32 12/26/22
Animal Cmplnt	20:08:01 12/26/22
Agency Assist	21:08:18 12/26/22
DUI	00:35:10 12/27/22
Suspicious	03:05:45 12/27/22
Road Closure	07:45:52 12/27/22
Open Door	12:03:08 12/27/22
DWP	12:39:43 12/27/22
Disturb Peace	14:24:21 12/27/22
Open Door	17:20:28 12/27/22
Traffic Stop	18:16:41 12/27/22
Traffic Stop	18:28:19 12/27/22

Traffic Stop	18:51:25 12/27/22
Traffic Stop	19:42:23 12/27/22
Battery	19:51:16 12/27/22
Traffic Stop	20:53:11 12/27/22
Battery	21:07:15 12/27/22
Suspicious Veh	21:55:35 12/27/22
Public Assist	22:40:18 12/27/22
Mental Issue	02:54:19 12/28/22
Traffic Stop	11:22:01 12/28/22
Traffic Stop	12:45:19 12/28/22
Traffic Stop	13:52:31 12/28/22
Traffic Stop	15:24:13 12/28/22
Ord Viol EPD	15:30:19 12/28/22
Medical	17:05:10 12/28/22
Suspicious	19:19:35 12/28/22
Traffic Stop	19:33:39 12/28/22
Stray Dog	19:47:34 12/28/22
Suspicious	20:12:46 12/28/22
Disorderly	21:57:06 12/28/22
Traffic Stop	01:17:36 12/29/22
Burglary Att	10:40:40 12/29/22
Welfare Check	11:00:48 12/29/22
911 AHM	11:53:42 12/29/22
Public Assist	12:21:53 12/29/22
Agency Assist	13:51:05 12/29/22
Burglary Att	14:18:33 12/29/22
Illegal Burning	16:03:30 12/29/22
911 AHM	17:25:29 12/29/22
Traffic Stop	17:44:50 12/29/22
Traffic Stop	18:08:06 12/29/22
Traffic Stop	18:29:31 12/29/22
Suspicious	18:38:50 12/29/22
Suspicious	21:45:27 12/29/22
Mental Issue	22:35:21 12/29/22
Accident HR	23:32:05 12/29/22
ABANDONED VEH	09:20:20 12/30/22
Traffic Stop	11:10:16 12/30/22
Animal Cmplnt	11:59:17 12/30/22
911 AHM	12:55:15 12/30/22
Suspicious	15:19:14 12/30/22
Medical	15:42:37 12/30/22
Welfare Check	16:02:08 12/30/22
Public Assist	16:17:16 12/30/22
Traffic Stop	16:44:43 12/30/22
Accident PD	17:42:50 12/30/22

Traffic Stop	17:55:03 12/30/22
Stray Dog	18:49:00 12/30/22
Traffic Stop	19:08:25 12/30/22
Traffic Stop	19:39:05 12/30/22
Suspicious Veh	19:51:52 12/30/22
Traffic Stop	20:15:35 12/30/22
Traffic Stop	20:26:26 12/30/22
Traffic Stop	20:31:34 12/30/22
Domestic	20:38:21 12/30/22
Traffic Stop	20:50:35 12/30/22
Traffic Stop	20:59:56 12/30/22
Traffic Stop	22:15:41 12/30/22
Traffic Stop	22:49:50 12/30/22
911 AHM	23:58:23 12/30/22
Disturb Peace	00:24:19 12/31/22
Suspicious Veh	00:44:50 12/31/22
Traffic Stop	01:29:37 12/31/22
Ord Viol EPD	05:26:33 12/31/22
Medical	06:14:04 12/31/22
Lost Property	09:26:27 12/31/22
Traffic Stop	13:15:40 12/31/22
Stray Dog	14:13:46 12/31/22
Welfare Check	15:38:48 12/31/22
911 AHM	15:55:22 12/31/22
Warrant Arrest	15:59:57 12/31/22
Domestic	17:50:03 12/31/22
DUI	19:07:09 12/31/22
Traffic Stop	19:30:15 12/31/22
Traffic Stop	19:48:03 12/31/22
Traffic Stop	20:50:02 12/31/22
Traffic Compl	21:11:41 12/31/22
Traffic Stop	21:33:51 12/31/22
Traffic Stop	21:39:12 12/31/22
Traffic Stop	21:42:17 12/31/22
Traffic Stop	21:57:33 12/31/22
Traffic Stop	22:05:58 12/31/22
DUI	22:27:09 12/31/22
Fireworks	22:56:40 12/31/22

City's Strategic Pillars

1/24/23

- Economically Vibrant and...
- Health-conscious city
- Legally compliant with all state and federal laws
- Performing its constitutional mission (protecting people and property)
- With adequate infrastructure for growth

PUBLIC WORKS GOALS

- Replace all water distribution lines less than 6" in diameter to meet mandatory minimum main line size requirement. **75%**
- Design for well #6 at City Park. **60%**
- Reduce I&I inside sewer collection lines to less than 50% of current rate per Sewer Capital Improvement Plan. **70%**
- Implement Airport Pavement, and Master Capital Improvement Plan. **50%**
- Design Hawthorne Lift Station. **65%**
- Replace Utilities at Wardwell Loop. **20%**
- Create Cemetery Master Plan. **5% on hold**

EXPENDITURE REQUIRING AUTHORIZATION / PURPOSE OF EXPENDITURE

- 11/11/22 ATSCO SALES & SERVICE, WWTP - \$5,200.00
- 11/11/22 TRUTCH POWERSPORTS & EQUIPMENT, 2017 POLARIS RANGER - \$5,725.07
- 11/10/22 USEMCO INC, SUBMERS PUMP STATION - \$184,985.00
- 11/05/22 KELLER ASSOCIATES, UPPER PRESSURE ZONE - \$20,478.75
- 11/05/22 KELLER ASSOCIATES, WASTEWATER COLL SYS - \$5,980.00
- 12/01/22 INLINE ASPHALT INC, 7TH - \$23,800.50
- 12/03/22 KELLER ASSOCIATES, WWTP COLL UPDATE - \$14,315.00
- 12/21/22 COASTLINE EQUIPMENT CO, 7TH & MCKINLEY - \$10,949.96
- 12/22/22 CORE & MAIN, REGISTERS - \$6,829.62
- 12/15/22 FERGUSON WATER WORKS #1701, LOCUST - \$6,600.00

TRAINING

- 12/7-9 WWTP Training, 2 Employees
- 12/16/22 WWTP IDOPL Exam, 1 Employee
- 01/13/23 WWTP IDOPL Exam, 1 Employee
- 01/20/23 WWTP IDOPL Exam, 1 Employee

ACCOMPLISHMENTS SINCE LAST REPORT

1. All road equipment is prepared for winter.
2. Set Hawthorne Lift Station. Yay!
3. Managed roadways during winter weather.

PLAN FOR NEXT 30 DAYS

1. WWTP/Sewer and WTP/Water Master Plan Update continued.
2. 12th and Substation Intersection Review with Keller Associates continued
3. Preparing 7th St from Hawthorne to McKinley for paving. (Holding for approved temperatures)
4. Continuing our efforts to mitigate I&I.
5. Sewer manhole - grout and/or replacement for those leaking water
6. Repair bad water valves and water valve boxes
7. Water valve exercise for all water distribution valves.
8. Upgrade fire hydrants older than 18 years.
9. Roads will be clearing storm drains of winter road debris with vac truck
10. Preparing plows and snow removal equipment for winter.
11. Work with ITD to get access off Hwy 16 for development of commercial
12. Get contract with splash pad designer/supplier
13. Pave new roadway on 7th from Hawthorne to McKinley.
14. Start construction on Hawthorne Lift Station
15. Get painting and flooring contractor for police department

DZONE® Skydiving

Feel The Freedom®

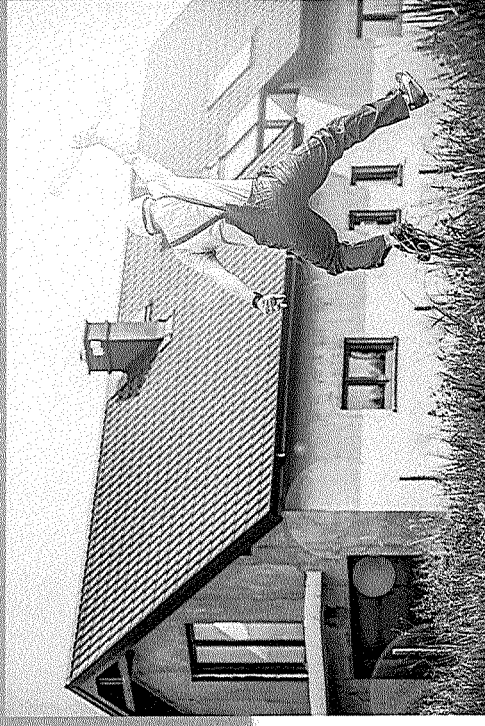


Our Boise Market Operations: Transition from Star to Emmett Municipal

The History

DZONE® as part of a succession of operators, has been providing safe and reliable skydiving services in the Treasure Valley since 1967.

After 55 years in Star, ID, it's time to move on as the airport will soon become a subdivision.





Where

Either of the two open areas of Emmett Municipal Airport, the Southwest, and the Northeast are suitable Parachute Landing Zones and base of operations.

HOW?

→ Southwest Concept



Skydiver Parking

DZONE HANGAR

DZONE LOADING RAMP

FUEL

Pilot Shack

Tie Downs?



How?

→ Northeast Growth Concept





What about the golfers?

The City of Emmett was wise to find a constructive use of Airport Land while aviation demand developed.

24 Golf Courses exist in the market area now, and airports were built for aviation.

Economic Impact

NOW: Emmett receives only \$5,000 annually for the entire commercial use of approximately 50 acres.

PROPOSED: DZONE® Skydiving and Gem County Golf Corporation each pay \$10,000 annually for use of ½ the available land; totalling \$20,000 to Emmett.

Economic Symbiosis of Stakeholders

Golf and Skydiving can co-exist and support each other, with beneficial impact to the public.

DZONE® Skydiving brings

approximately **10,000 people** through its doors each season. These people want to eat and the golf association's restaurant on-site will be supported.

Along with the associated sales tax to Gem County.



Better Value for the public

Families include persons of different interests. An Emmett Municipal Airport that can support the passions and interest of all family members will attract more shared use.

Two family members can golf, while another two skydive, then all meet up for lunch and drink at the restaurant afterwards to share stories about their great day in Emmett.

Additional Economic Benefits

- DZONE's media, equipment, and clothing sales are all taxable generating revenue for the local government.
- If Emmett Municipal grows it's Fueling operations as is common at most airports, it would benefit from the 5,000+ gallons DZONE uses per year.



When?

DZONE® Skydiving will continue its current operations in Star, ID through October 2023.

We plan to be operational on our new home airport for the 2024 Season.



Why?

- **Compatible Airport**
- **FAA Recognized Activity**
- **Promotes more Public Use**
- **750+ Aircraft Operations / year**
- **3000+ Participants**
- **10,000+ Visitors**
- **5000+ Gallons Flowage / year**
- **Increased FAA Funding**



The Perfect Fit

Emmett Municipal Airport
is a great fit for DZONE®
Skydiving.

General Aviation is alive
and well here.

City's Strategic Pillars

- Economically Vibrant and...
- Health-conscious city
- Legally compliant with all state and federal laws
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Systems Admin Goals (with percentage of completion to date)

- Complete fiber optic network to inner city facilities. **88% Airport & Locust Booster will be last major sites to complete.** Airport construction started the first week of August. Cemetery is on deck.
- Migrate all servers to cloud over the next 5 years. **35% SysAdmin, Library, Public Works converted to SharePoint cloud storage. Will get clerks converted after FTTH pilot project.**
- Complete Geographic Information System mapping of all city infrastructure assets (ongoing). **80% New fiber infrastructure on deck once comp plan is complete.**
- Convert city network from a bridged configuration to routed. **40% Initial plan and IP address scheme. Converted City Park, Highlands Booster, Fire Department, Industrial Park, and Tin building thus far.**
- ARPA Projects and Reporting completion. **20% Locust generator has been delivered. Concrete and building erection for Locust on deck.**

Expenditures requiring authorization from higher and purpose of expenditure

- None

Training last 30 days

No less than Top Ten Accomplishments since last report

1. Fiber attenuator installs on all routers
2. Smart phone upgrades x3
3. Library network switch failure and replace
4. Cradlepoint change overs in PD vehicles x2
5. PD new computer upgrades for patrol room
6. DocuFiber project location coordinates update
7. Upgrade HDDs at Industrial Park Synology
8. Geo location updates for ISP IP addresses
9. Fatbeam cemetery fiber splice in
10. PD video footage help
11. Library VPN tunnel changes
12. Contractor meeting for fiber at Industrial Park
13. Research on setting up a mirrored Synology unit
14. Swap bad drive in cameras NVR
15. Fiber install on Justice Ave
16. Install IRON power supply at water tower hut
17. Upgrade Cemetery 60LR firmware
18. City Hall Generator bids
19. Assist Fatbeam with battery install Highlands fiber hut

Plan for next 30 days

20. Finish fiber installs on Justice Ave.	21. Fiber plan from Annex to Hawthorne lift station
22. Firstnet change over, cradlepoints	23. S. Washington fiber plan
24. Splicing of Airport fiber and conduit installation	25. Cemetery lighting and camera expansion
26. GIS fiber mapping platform build (Docufiber)	27. Setup Annex synology unit
28. ISP help line setup	29. Figure out credit card payments for fiber utility
30. Daggerfalls fiber discussion	31. Tower radio collector unit for all water meters