The Emmett City Council held a regular meeting at 501 E. Main Street, Emmett, Idaho.

Mayor Gordon Petrie called the meeting to order at 7:00p.m.

Mayor Gordon Petrie led the **Pledge of Allegiance**

Al Cinnamon offered the **Community Invocation**

**Council Present**: Council President Steve Nebeker, Councilman Gary Resinkin, Councilman Denise Sorenson, Councilman Michelle Welch and Councilman Thomas Butler.

**Council Present via telephone**: Councilman Tona Henderson

**Staff Present:** Lyleen Jerome, Brian Sullivan, Curt Christensen, Steve Kunka, Mike Knittel, Stephanie Johnson, Josh Gilfoy

**Public Present**: Al Cinnamon – Emmett, Eric Heringer – Piper/Sandler

**Amendments to the Agenda**: None

**Council President Nebeker made a MOTION TO APPROVE THE AGENDA. Seconded by Councilman Henderson. 6 -AYES, 0- NOES. Motion Carried.**

**Declaration of Conflicts of Interest:** - None

**Declaration of Council Members’ Discussion Outside an Open Meeting**: None

**ELECTED OFFICIALS:**

A. Mayor

1. Declaration of Local Disaster Emergency - Mayor Petrie presented his reasonings for declaring a local disaster emergency last week due to the Corona Virus.

2. Mayor Petrie proclaimed April 11-17th as the week of the Young Child and read the Proclamation.

3. Mayor Petrie proclaimed the Month of April as the Fair Housing Month.

B. City Council- None

C. Announcements and Good of the Order - Mayor Petrie has directed the City staff to not shut off any Utility services until the April Shut Off Date. This is not for a forgiveness of debt but, to provide them with an opportunity to make arrangements to get their bill paid. All charges will still accrue and late fees and delinquent fees will still be assessed at this time.

**CONSENT AGENDA**:

**A.**  **Approval of Minutes** – March 10, 2020 Regular Meeting

**B. Approval of Accounts Payable**.

**Councilman Henderson made a MOTION TO ACCEPT THE CONSENT AGENDA. Seconded by Councilman Welch. 6 – AYES, 0- NOES. Motion Carried.**

**NON-CONSENT AGENDA**

**BUSINESS:**

A. Eric Heringer, Managing Director of Public Finance Investment Banking, Piper/Sandler gave a presentation on our current bond. Clint Seamons, Public Works Director, requests approval to appropriate the $500 non-negotiable application fee to apply for bond refinance. **Council President made a** **MOTION TO APPROPRIATE THE $500 NON-NEGOTIABLE APPLICATION FEE TO APPLY FOR BOND REFINANCE. Seconded by Councilman Resinkin. 6 -AYES, 0 – NOES. Motion Carried.**

B. Mayor Petrie requests approval of Resolution #R2020-04. **Councilman Henderson made a MOTION TO APPROVE #R2020-04 A RESOLUTION FINDING THAT AN EMERGENCY EXISTS, PURSUANT TO TITLE 67, SECTION 2808, IDAHO CODE: RATIFYING THE MAYOR’S OFFICIAL DECLARATION OF A LOCAL DISASTER EMERGENCY AND EXTENDING THE DECLARATION BEYOND SEVEN (7) DAYS, IN ACCORDANCE WITH TITLE 46, SECTION 1011, IDAHO CODE; AND ESTABLISHING AN EFFECTIVE DATE. Seconded by Councilman Resinkin. ROLL CALL VOTE. COUNCIL PRESIDENT NEBEKER – AYE, COUNCILMAN HENDERSON – AYE, COUNCILMAN – RESINKIN – AYE, COUNCILMAN SORENSON – AYE, COUNCILMAN WELCH – AYE, COUNCILMAN BUTLER – AYE. Motion Carried.**

C. Mayor Petrie requests approval of Ordinance #O2020-04 AN ORDINANCE ENACTING A NEW CHAPTER 12 TO TITLE 1, EMMETT CITY CODE, ENTITLED EMERGENCY POWERS; SETTING FORTH THE AUTHORITY, PURPOSE AND INTENT; DEFINITIONS; PUBLIC HEALTH EMERGENCY ORDERS; PROCESS FOR ENACTING PUBLIC HEALTH EMERGENCY ORDERS; SUSPENSION OF SERVICES; PENALTY; ADOPTING A SAVINGS CLAUSE; AND PROVIDING AN EFFECTIVE DATE. **Council President Butler made a MOTION TO APPROVE ORDINANCE #O2020-04 AND A MOTION TO DISPENSE WITH THE RULE REQUIRING ORDINANCES TO BE READ ON THREE SEPARATE DAYS AND ONCE IN FULL AND THAT THE ORDINANCE BE READ ONCE BY TITLE. Seconded by Councilman Sorenson and Councilman Henderson. ROLL CALL VOTE. COUNCIL PRESIDENT NEBEKER – NAY, COUNCILMAN HENDERSON – AYE, COUNCILMAN – RESINKIN – NAY, COUNCILMAN SORENSON – AYE, COUNCILMAN WELCH – NAY, COUNCILMAN BUTLER – AYE. TIE VOTE, MAYOR PETRIE - AYE. Motion Carried. Councilman Henderson made a** **MOTION TO ACCEPT THE FIRST AND ONLY READING OF ORDINANCE #O2020-04, DIRECT THE MAYOR TO SIGN AND DIRECT THAT IT BE PUBLISHED BY SUMMARY AND BE POSTED IN FIVE (5) DIFFERENT PUBLIC LOCATIONS. Seconded by Councilman Butler. ROLL CALL VOTE. COUNCIL PRESIDENT NEBEKER – NAY, COUNCILMAN HENDERSON – AYE, COUNCILMAN – RESINKIN – NAY, COUNCILMAN SORENSON – AYE, COUNCILMAN WELCH – NAY, COUNCILMAN BUTLER – AYE. TIE VOTE. MAYOR PETRIE - AYE. Motion Carried.**

D. Director of Public Works, Clint Seamons requests approval of Resolution #R2020-02. **Council President Nebeker made a MOTION TO APPROVE RESOLUTION #R2020-02 A RESOLUTION OF THE CITY OF EMMETT SETTING FORTH A LATE-COMERS POLICY THAT PROVIDES REAL PROPERTY OWNERS AND DEVELOPERS A MECHANISM TO VOLUNTARILY SEEK REIMBURSEMENT FOR ELIGIBLE SEWER FACILITIES AND EXCEED THE SPONSORING DEVELOPER’S SEWER FACILITIES REQUIREMENTS AS PROVIDED. Seconded by Councilman Welch. AYES - 6, NAY - 0. Motion Carried.**

E. Director of Public Works, Clint Seamons requests approval of Resolution #R2020-03. **Council President Nebeker made a MOTION TO APPROVE RESOLUTION #R2020-03 A RESOLUTION OF THE CITY OF EMMETT SETTING FORTH A LATE-COMERS POLICY THAT PROVIDES REAL PROPERTY OWNERS AND DEVELOPERS A MECHANISM TO VOLUNTARILY SEEK REIMBURSEMENT FOR ELIGIBLE WATER FACILITIES THAT EXCEED THE SPONSORING DEVELOPER’S WATER FACILITIES REQUIREMENTS AS PROVIDED.**  **Seconded by Councilman Resinkin.. AYES - 6, NOES - 0. Motion Carried.**

F.Director of Building/Planning, Brian Sullivan requestsapproval of Ordinance #O2020-05 AN ORDINANCE ANNEXING TO THE CITY OF EMMETT, IDAHO, CERTAIN REAL PROPERTY LOCATED AT 2030 S. WASHINGTON, IN THE UNINCORPORATED AREA OF GEM COUNTY,

IDAHO, AND CONTIGUOUS TO THE CORPORATE LIMITS OF THE CITY OF EMMETT, IDAHO; ESTABLISHING THE ZONING CLASSIFICATIONS OF SAID REAL PROPERTY; DIRECTING THAT COPIES OF THIS ORDINANCE BE FILED AS PROVIDED BY LAW; AND

PROVIDING AN EFFECTIVE DATE. **Council President Nebeker made a MOTION TO APPROVE ORDINANCE #O-2020-05 AND TO DISPENSE WITH THE RULE REQUIRING ORDINANCES TO BE READ ON THREE SEPARATE DAYS AND ONCE IN FULL AND THAT THE ORDINANCE BE READ ONCE BY TITLE. Seconded by Councilman Resinkin. ROLL CALL VOTE. COUNCIL PRESIDENT NEBEKER – AYE, COUNCILMAN HENDERSON – AYE, COUNCILMAN – RESINKIN – AYE, COUNCILMAN SORENSON – AYE, COUNCILMAN WELCH – AYE, COUNCILMAN BUTLER – AYE. Motion Carried. Council President Nebeker made a** **MOTION TO ACCEPT THE FIRST AND ONLY READING OF ORDINANCE #O2020-05, DIRECT THE MAYOR TO SIGN AND DIRECT THAT IT BE PUBLISHED BY SUMMARY. Seconded by Councilman Butler. ROLL CALL VOTE. COUNCIL PRESIDENT NEBEKER – AYE, COUNCILMAN HENDERSON – AYE, COUNCILMAN – RESINKIN – AYE, COUNCILMAN SORENSON – AYE, COUNCILMAN WELCH – AYE, COUNCILMAN BUTLER – AYE. Motion Carried.**

G. Director of Building/Planning, Brian Sullivan Approval of Ordinance #O2020-06 AN ORDINANCE AMENDING THE ZONING CLASSIFICATION FOR CERTAIN REAL PROPERTY IN THE CITY OF EMMETT, IDAHO, LOCATED AT 913 S. WARDWELL, FROM R-2, DUPLEX, TO R-3, MULTI-FAMILY; AND PROVIDING AND EFFECTIVE DATE. **Council President Nebeker made a MOTION APPROVE #O2020-06 AND TO DISPENSE WITH THE RULE REQUIRING ORDINANCES TO BE READ ON THREE SEPARATE DAYS AND ONCE IN FULL AND THAT THE ORDINANCE BE READ ONCE BY TITLE. Seconded by Councilman Resinkin. ROLL CALL VOTE. COUNCIL PRESIDENT NEBEKER – AYE, COUNCILMAN HENDERSON – AYE, COUNCILMAN – RESINKIN – AYE, COUNCILMAN SORENSON – AYE, COUNCILMAN WELCH – AYE, COUNCILMAN BUTLER – AYE. Motion Carried. Council President made a** **MOTION TO ACCEPT THE FIRST AND ONLY READING OF ORDINANCE #O2020-05, DIRECT THE MAYOR TO SIGN AND DIRECT THAT IT BE PUBLISHED BY SUMMARY. Seconded by Council President Resinkin. ROLL CALL VOTE. COUNCIL PRESIDENT NEBEKER – AYE, COUNCILMAN HENDERSON – AYE, COUNCILMAN – RESINKIN – AYE, COUNCILMAN SORENSON – AYE, COUNCILMAN WELCH – AYE, COUNCILMAN BUTLER – AYE. Motion Carried.**

H. Public Works Director, Clint Seamons requests approval of Bid from Granite Excavation Inc. for Phillips Street Project. **Councilman Henderson made a MOTION TO APPROVE THE BID FROM GRANITE EXCAVATION INC. FOR PHILLIPS STREET PROJECT IN THE AMOUNT OF $26,803.75. Seconded by Councilman Resinkin. 6 – AYES, 0 – NOES. Motion Carried.**

I. Public Works Director, Clint Seamons requests approval of Galena Consulting Emmett Impact Fee Proposal. **Council President made a MOTION TO APPROVE THE GALENE CONSULTING EMMETT IMPACT FEE PROPOSAL IN THE AMOUNT OF $10,000. $8,000 FOR STREET AND $2,000 GENERAL FUND AND FOR THE MAYOR TO SIGN. Seconded by Councilman Henderson. ROLL CALL VOTE. COUNCIL PRESIDENT NEBEKER – AYE, COUNCILMAN HENDERSON – AYE, COUNCILMAN – RESINKIN – AYE, COUNCILMAN SORENSON – AYE, COUNCILMAN WELCH – AYE, COUNCILMAN BUTLER – AYE. Motion Carried.**

**Motion Carried.**

J. Director of Public Works, Clint Seamons Approval of Fine Screen Wastewater Treatment Plant Bid. **Council President Nebeker made a MOTION TO APPROVE THE FINE SCREEN WASTEWATER TREATMENT PLANT BID IN THE AMOUNT OF $178,500 and for the Mayor to sign . Seconded by Councilman Welch and Henderson. 6 – AYES, 0 – NOES. Motion Carried.**

**DEPARTMENT/ ACTIVITY REPORTS**

**A. Building Official/City Planner –** Director Brian Sullivan – presented his report

**B. City Clerk** – Lyleen Jerome – presented her report

**C. Fire** – Chief Curt Christensen – gave his report

**D. Library** – Alyce Kelley – Absent

**E. Police –** Chief Steve Kunka – presented his report

**F. Public Works** – Director Clint Seamons – presented his report

**G. Systems Administrator** – Mike Knittel – presented his report.

**H. Engineer**

**Councilman Henderson made a** **MOTION TO ADJOURN. Seconded by Councilman Resinkin. 6 – AYES, 0 – NOES. Motion Carried.**

Meeting Adjourned at 8:46 p.m.

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**Mayor Gordon Petrie Lyleen Jerome, City Clerk**