

City of Emmett

October 10, 2023

Joint Public Meeting with Commissioners and Council

The Emmett City Council and the Gem County Commissioners held a meeting at 501 E. Main Street, Emmett, Idaho.

Mayor Petrie called the meeting to order at 6:00 p.m.

Mayor Petrie led the Pledge of Allegiance

Council Present: Council President Steve Nebeker, Councilor Gary Resinkin, Councilor Jody Harris, Councilor Tom Butler, Councilor Denise Sorenson

Commissioners Present: Chairman Bill Butticci, Commissioner Mark Rekow, Commissioner Kirk Wille

Absent: City Councilor Tona Henderson

Counsel Present: None

Staff Present: Lyleen Jerome, Brian Sullivan, Mike Knittel, Clint Seamons, Steve Kunka, Curt Christensen, Neal Capps, Shelly Tilton

Public Present: None

Public Present via telephone: None

Amendments to the Agenda: None

Declaration of Conflict of Interest: None

Announcements and Good of the Order

BUSINESS:

Update on Development – Extension of City Services – Clint Seamons, Public Works Director reported on water and sewer lines and easements with the construction that is planned for Substation Road. Neal Capps, Gem County Road and Bridge Director reported on how the two entities will work together to complete the project that will begin in the spring. Mike Knittel, Systems Administrator reported on the placement and location of dark fiber.

Frequency of Joint Meetings and Location, some discussion was had on the day and time of the quarterly meetings at 5:00 p.m. instead of 6:00 and to alternate the location. No decision made, will be discussed further by the Mayor and Commissioner Chairman before the next meeting on January 9, 2024.

Commissioner Chairman, Bill Butticci **MOVED TO ADJOURN.** Seconded by Commissioner Wille.

Motion Carried by voice vote. AYES-7, NOES-0, ABSENT-1

Mayor Gordon Petrie

Lyleen Jerome, City Clerk

City of Emmett Council Meeting

October 10, 2023

Regular Meeting

The Emmett City Council held a meeting at 501 E. Main Street, Emmett, Idaho.
Mayor Petrie called the meeting to order at 7:00 p.m.
Mayor Petrie led the Pledge of Allegiance
Al Cinnamon offered the Community Invocation

Council Present: Council President Steve Nebeker, Councilor Gary Resinkin, Councilor Tom Butler, Councilor Denise Sorenson, Councilor Jody Harris

Council Present by Phone – None

Council Absent: Councilor Tona Henderson

City Attorney: Jake Sweeten

Staff Present: Lyleen Jerome, Brian Sullivan, Clint Seamons, Mike Knittel, Steve Kunka, Alyce Kelley, Curt Christenson

Public Present: Jethro Batchelor, 904 S. McKinley, Emmett ID

Public Present via telephone: None

Amendments to the Agenda: None

Declaration of Conflict of Interest: None

Declaration of Council Members' Discussion Outside an Open Meeting: None

ELECTED OFFICIALS:

Mayor

Swear in of Tracy Howard to Zoning Commission was postponed to the next meeting

Proclamation – National Friends of Libraries Week, accepted by Alyce Kelley, Librarian

City Council

Announcements and Good of the Order –None

CONSENT AGENDA:

Approval of Minutes – September 26, 2023

Approval of Accounts Payables

Approval of Permits – None

Council President Nebeker **MOVED TO APPROVE THE CONSENT AGENDA;** Seconded by Councilor Resinkin. **Motion carried by voice vote.**

BUSINESS:

Mike Knittel, Systems Administrator requests approval to surplus ten laptops to Heyburn Police Department. Councilor Butler **MOVED TO APPROVE SURPLUS OF TEN DELL LATITUDE E7470 LAPTOPS AND TRANSFER OWNERSHIP TO THE CITY OF HEYBURN POLICE DEPARTMENT AS OUTLINED IN PURCHASE AGREEMENT.** Seconded by Councilor Harris. Roll call vote - Council President Nebeker – AYE, Councilor Butler – AYE, Councilor Harris – AYE, Councilor Resinkin – AYE, Councilor Sorenson – AYE – 5-AYES, 0-NAYS. **Motion carried.**

Clint Seamons, Public Works Director requests approval to remove trees located at 501 E. 1st Street. Councilor Butler **MOVED TO APPROVE REMOVAL OF TWO SYCAMORE TREES AT THE GEM COUNTY MUSEUM, 501 E 1ST STREET, WHICH IS OWNED BY GEM COUNTY AND OPERATED BY THE BOARD OF THE GEM COUNTY HISTORICAL SOCIETY.** Seconded by Councilor Sorenson. **Motion carried by voice vote.**

Clint Seamons, Public Works Director requests approval of hangar lease for Richard L. and Terry L. Davis. Councilor Sorenson **MOVED TO APPROVE HANGAR LEASE AGREEMENT BETWEEN RICHARD L. AND TERRY L. DAVIS AND THE CITY OF EMMETT WITH MAYOR TO SIGN.** Seconded by Council President Nebeker. Roll call vote - Council President Nebeker – AYE, Councilor Butler – AYE, Councilor Harris – AYE, Councilor Resinkin – AYE, Councilor Sorenson – AYE – 5-AYES, 0-NAYS. **Motion carried.**

Clint Seamons, Public Works Director requests approval to terminate hangar lease with John Arkovich. Council President Nebeker **MOVED TO APPROVE TERMINATION OF HANGAR LEASE WITH JOHN ARKOVICH AND THE CITY OF EMMETT.** Seconded by Councilor Butler. Roll call vote - Council President Nebeker – AYE, Councilor Butler – AYE, Councilor Harris – AYE, Councilor Resinkin – AYE, Councilor Sorenson – AYE – 5-AYES, 0-NAYS. **Motion carried.**

DEPARTMENT REPORTS:

Building Official/City Planner – Brian Sullivan – Reported

City Clerk, Lyleen Jerome – Reported

Fire Chief, Curt Christensen – Reported

Library Director, Alyce Kelley – Reported

Police Chief, Steve Kunka – Reported

Public Works, Clint Seamons – Reported

IT Systems Director, Mike Knittel – Reported

Councilor Harris **MOVED TO ADJOURN.** Seconded by Councilor Butler. **Motion carried by voice vote.**
Meeting adjourned at 7:27 p.m.

Mayor Gordon Petrie

Lyleen Jerome, City Clerk



CITY OF EMMETT

Bartender Permit Checklist

Applicant Name MELISSA ADAMS

Date Application Received 10/17/23 By SR

- New Application **Renewal Application**
- Application Notarized
- Fingerprint Receipt Attached (New only)
- Copy of Driver's License Attached
- Permit Fee Paid
- Temporary Permit Language added to Receipt (New only)

Police Department

- Background Check *[Signature]*
- Emmett Police Name/Records Check
- Gem County Sheriff's Name/Records Check
- Application Approved
- Application Denied
- Chief of Police (signature) *[Signature]* Date 10-19-23
- Fingerprint Results Attached (New only) _____

City Council

- Added to Council Agenda for approval
- City Council Approved Yes No _____
Council Date

Official Permit

- Created _____
- Mailed _____
- Tracking # _____



CITY OF EMMETT

Bartender Permit Checklist

Applicant Name LANE SANDALL

Date Application Received 09/19/23 By LR

- New Application Renewal Application
- Application Notarized
- Fingerprint Receipt Attached (New only)
- Copy of Driver's License Attached
- Permit Fee Paid
- Temporary Permit Language added to Receipt (New only)

Police Department

Background Check

Emmett Police Name/Records Check

Gem County Sheriff's Name/Records Check

Application Approved

Application Denied

Chief of Police (signature) Date

10-11-23

Fingerprint Results Attached (New only) _____

City Council

Added to Council Agenda for approval

City Council Approved Yes No _____
Council Date

Official Permit

Created _____

Mailed _____

Tracking # _____



CITY OF EMMETT

Bartender Permit Checklist

Applicant Name TARYN SHEMWELL

Date Application Received 09/18/23 By SR

- New Application** **Renewal Application**
- Application Notarized
- Fingerprint Receipt Attached (New only)
- Copy of Driver's License Attached
- Permit Fee Paid
- Temporary Permit Language added to Receipt (New only)

Police Department

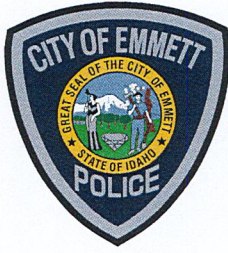
- Background Check W. Baker
 _____ Emmett Police Name/Records Check
 ✓ _____ Gem County Sheriff's Name/Records Check
 ✓ _____ Application Approved
 _____ Application Denied
W. Baker Chief of Police (signature) 10-11-23 Date
- Fingerprint Results Attached (New only) _____

City Council

- Added to Council Agenda for approval
- City Council Approved Yes No _____
Council Date

Official Permit

- Created _____
- Mailed _____
- Tracking # _____



EMMETT POLICE DEPARTMENT

501 E. Main Street – Emmett, ID 83617

Fax: 208-365-6062 Phone: 208-365-6055

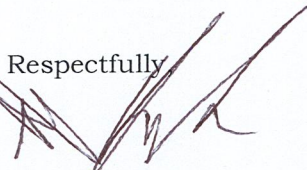
Chief Steve Kunka

Mayor Petrie
Emmett City Council

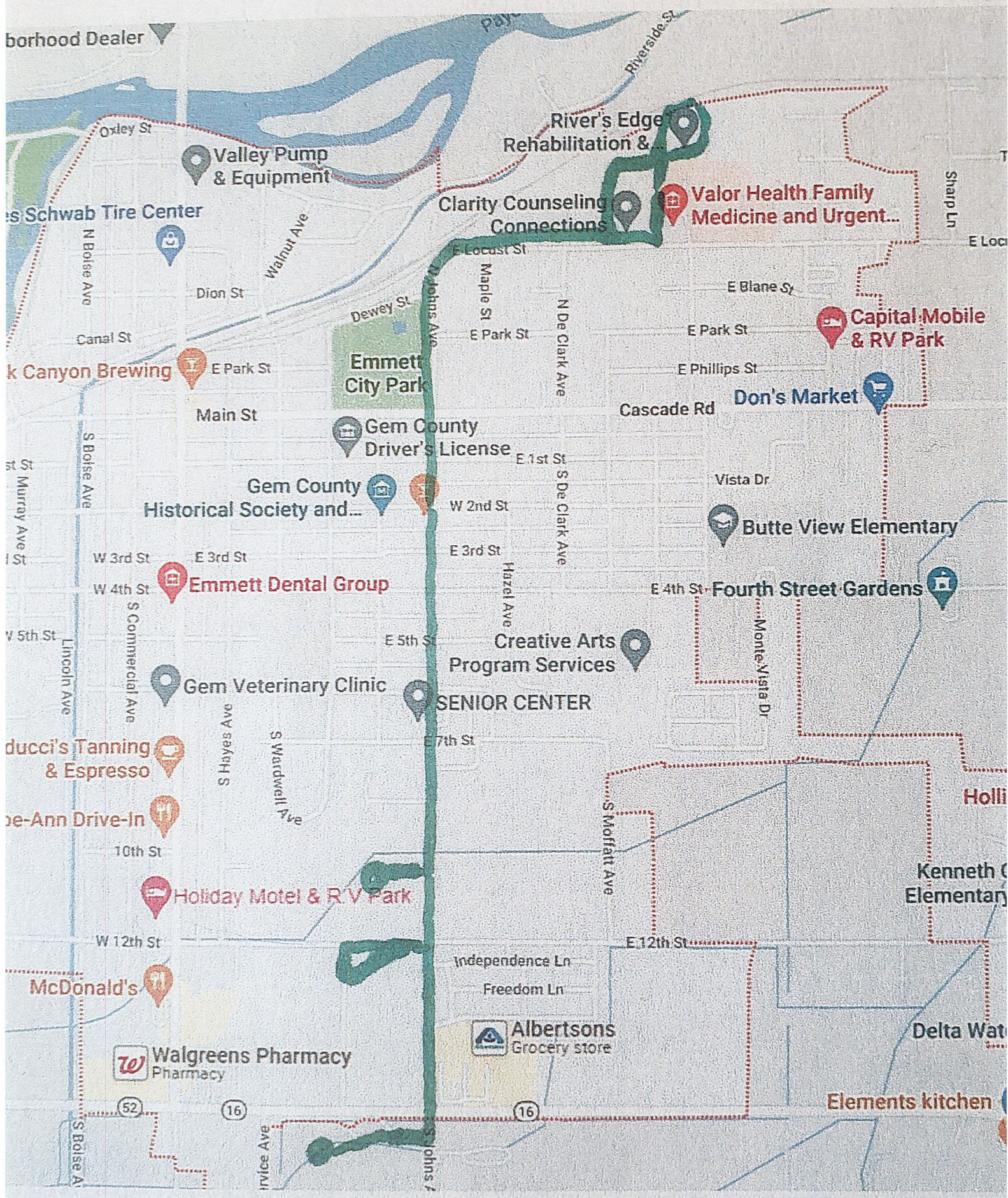
On October 17th I received an email from Heather Donesky asking for The Emmett Police Departments Assistance escorting a Horse Parade within the city limits (please see attached email).

Mrs. Donesky explained that the escort/parade will be held December 9th starting at 4:00 p.m. The parade will consist of approximately 30 horses and their destinations will be the nursing homes within the city limits. The escort route will start and finish at the sand arena, which is in the county. In years past I have gotten approval from Sherriff Wunder to handle this escort since it starts and finishes in the county but mostly is within the city limits. The escort will travel across HWY 16 on Johns Ave., then to The Cottages (411 E. 12th street), Meadow View Assisted Living (1013 S. Johns), Rivers' Edge (714 N. Butte Ave.), and Apple Valley (715 N. Butte). Once the route has been completed the escort will head back on Johns Ave. to the sand arena. There will be no road closures for this escort just that the Emmett Police Department will be providing 4 patrol vehicles and officers that will lead, block certain intersections and trail the escort from start to finish.

Respectfully



Chief Steve O. Kunka



Neighborhood Dealer

Oxley St
Valley Pump & Equipment

Schwab Tire Center

River's Edge Rehabilitation & Wellness
Clarity Counseling Connections

Valor Health Family Medicine and Urgent...

Canyon Brewing

Emmett City Park

Maple St
E Locust St
E Park St

Capital Mobile & RV Park

Main St

Gem County Historical Society and...

Gem County Driver's License

Don's Market

Gem County

Butte View Elementary

Emmett Dental Group

Creative Arts Program Services

Fourth Street Gardens

Gem Veterinary Clinic

SENIOR CENTER

Ducci's Tanning & Espresso

De-Ann Drive-In

Holiday Motel & R V Park

McDonald's

Walgreens Pharmacy

Albertsons Grocery store

Kenneth C Elementary

Delta Water

Elements kitchen

Map data





ORDINANCE NO. O2023-19

AN ORDINANCE OF THE CITY OF EMMETT, IDAHO; AMENDING TITLE 7, CHAPTER 1, ARTICLE A, SECTION 5: SIDEWALK OBSTRUCTIONS; AND PROVIDING AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF EMMETT, IDAHO, as follows:

Section I. That Title 7, Chapter 1, Article A, Section 5, Emmett City Code, is amended by interlineations and additions to read as follows:

“Sec. 7-1A-5. – Sidewalk obstructions.

- A. *Unlawful accumulation and obstructions.* The accumulation of snow, ice, dirt, rubbish and obstructions upon the sidewalks of the city is hereby declared to be a nuisance.

It shall be unlawful for the owner, lessee or tenant of any lot, piece or parcel of land within the city, or any person, board or trustees having in charge any lot, piece or parcel of land within the city, to allow ice, snow, dirt or rubbish to accumulate upon the sidewalk in front of such lot, piece or parcel of land, and anyone who shall violate the provisions of this paragraph shall be guilty of a ~~misdemeanor~~ an infraction and shall be punished as provided in section 1-4-1.B of this Code.

- B. *Duty of owner to maintain sidewalks.* Each of said sidewalk owners shall be responsible for and it shall be his or her duty to clear his or her sidewalk of accumulations of ice, snow, debris or any other encroachments which unreasonably interfere with the use of the sidewalks by the general public.
- C. *Removal by city; costs or lien.* If the city, at its sole discretion, elects to clear any such sidewalk of ice, snow, debris or obstructions as mentioned, then the city may declare a lien against the abutting property for costs of such removal and clearance. Such lien may be charged and collected as mentioned in section 7-1A-4 of this article, in connection with repair of sidewalks.”

Section II. Effective Date. This Ordinance, or summary thereof in compliance with Section 50-901A, Idaho Code, shall be published once in the official newspaper of the city, and shall take effect immediately upon its passage, approval, and publication.

Approved by the Council on _____, 2023.

City of Emmett, Idaho

ATTEST:

Gordon W. Petrie, Mayor

Lyleen Jerome, City Clerk



**Your Safety • Your Mobility
Your Economic Opportunity**

IDAHO TRANSPORTATION DEPARTMENT

P.O. Box 7129 • Boise, ID 83707-1129

(208) 334-8000 • itd.idaho.gov

**MEMORANDUM OF UNDERSTANDING
Between
THE IDAHO TRANSPORTATION DEPARTMENT
OFFICE OF HIGHWAY SAFETY (“ITD OHS”)
And
THE CITY OF EMMETT**

PURPOSE:

To establish a partnership between the Idaho Transportation Department Office of Highway Safety and The City of Emmett (“Agency”) for the purpose of operating as a permanent Car Seat Inspection Station for the Idaho Child Passenger Safety Program.

AUTHORITY:

Per Idaho Code, Sections 67-2326 through 67-2333, ITD OHS and “Agency” will cooperate to best serve the citizens of Idaho.

RESPONSIBILITIES AND PROCEDURES:

Per the National Highway Traffic Safety Administration (“NHTSA”), a Child Passenger Safety (CPS) inspection station is a designated place where parents and caregivers can learn how to keep children safe while traveling in passenger vehicles by using the appropriate car seat, booster seat, or seat belt correctly. This is done through one-on-one instruction provided by nationally certified CPS technicians on the proper use and installation of car seats.

A Car Seat Inspection Station may assist parents and caregivers with:

- Selecting and using the correct car seat/booster seat for the age/size of their child;
- Installing the car seat or booster seat correctly in the vehicle;
- Harnessing the child in the car seat or booster seat correctly;
- Understanding when to transition child passengers to the next type of car seat as they grow; and
- Obtaining information and experience through guided instruction that will lead to self-sufficiency and confidence with keeping children safe in the future.

ITD agrees as follows:

- To provide educational resources and support to “Agency” for as long as it is a Car Seat Inspection Station
- To provide “Agency” with an iPad (if needed) for use with the National Digital Check Form (NDCF) on car seat checks
- To supply “Agency” with car seats/booster seats to provide to families on a needs-basis as grant funding allows.
- To assist “Agency” in finding technicians to support seat check events hosted by “Agency”

Agency agrees as follows:

- To distribute car seats to families on a needs-basis
- To report back to ITD OHS the following information on a quarterly basis:
 - Number of seats checked
 - Number/types of car seats distributed
 - Educational resources provided to caregivers
- To use the iPad (if accepted) ONLY for the NDCF and to report to ITD OHS any loss or damage to the device immediately. “Agency” may be liable for the replacement cost of the device.
- To promote the program on the agency’s website and/or in other resources and to identify the agency’s technician(s)

LIMITATIONS:

Nothing in this Memorandum of Understanding between ITD OHS and the “Agency” shall be construed as limiting or expanding the statutory or regulatory responsibilities of any involved individual in performing functions granted to them by law; or as requiring either entity to expend any sum in excess of its respective appropriation. Each and every provision of this memorandum is subject to the laws and regulations of the state of Idaho and of the United States.

Nothing in this Memorandum of Understanding shall be construed as expanding the liability of either party. In the event of a liability claim, each party shall defend their own interests. Neither party shall be required to provide indemnification of the other party.

EFFECTIVE DATE:

This Memorandum of Understanding shall become effective upon signature of the Director of ITD or OHS delegate and the signing authority of the Agency, whichever is most recent.

METHOD OF TERMINATION:

This Memorandum of Understanding shall remain in force unless formally terminated by either party after thirty (30) days written notice to the other party or the Car Seat Inspection Station is no longer active.

AMENDMENTS:

Amendments to this memorandum shall become effective upon mutual agreement and written approval by the Director of ITD or delegate of OHS and the signing authority of the "Agency".

SIGNATURES:

IDAHO TRANSPORTATION DEPARTMENT

By: _____
OHS Grant Contracts Officer

Date: _____

AGENCY

City of Emmett

By: _____
Title: _____

Date: _____

Agency Contact Information:

Name: _____ Phone _____
Address _____
Email: _____

City's Strategic Pillars 10/24/2023

- Economically Vibrant and...
- Health-conscious city
- Legally compliant with all state and federal laws
- Performing its constitutional mission (protecting people and property)
- With adequate infrastructure for growth

Building/Zoning Department Goal

- Educate staff to obtain intimate knowledge of building and zoning codes. 2%
- Update outdated city ordinances, implement new ordinance-----70% zoning and building only.
- Obtain accessibility inspector certification----40%
- Comprehensive Plan overhaul and revision----- 100%
- Digitalize and organize all building and zoning files and plans----16%

Permits = August 2023: New house =, Foundation Only =, Commercial = 1, Duplex =, Tri-plex =, Apartment =, Hangars =, Manufactured Home =,

1. Reviewing plans and zoning applications
 2. Started preliminary work on updating our zoning map
 3. Daily operations, plan reviews, contractor talks, developer talks, etc.
 4. Updates to Title 7, water and sewer, city code
 5. Work on Building Department fee increase for permits
 6. Work on updates to ordinances
 7. Draft PUD updates to zoning commission for workshops
 8. Draft boundary changes for Historic Downtown District
 9. Received plans for Stinker Station rebuild
 10. Address Skyhawk Subdivision
 11. Review updates to Skyhawk Sub. construction
 12. Review landscape plan for Skyhawk
 13. Review construction drawings for Long Horn Acres
 14. Review plans for RISE building, second phase
 - 15.
 16. Zoning Applications:
 - Final Plat for Skyhawk
 - Vacate Sewer easement, Skyhawk Sub. Public hearing with zoning commission Oct 2, 2023
 - Preliminary/final plat, Minor Sub., Nielsen Lane Subdivision
- Training (see attached)***

This report does NOT contain any data required by ordinance or statute...that is covered in a separate report

City's Strategic Pillars

10/24/23

- Economically Vibrant and...
- Health-conscious city
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Clerk's Goals this Budget Year

- Increase ACH (Direct Pay) 10% from prior year
- Digitalize Resolutions and Legal Documents
- Review/Modify current Procedures and Processes to become more efficient with daily work
- ADA Compliance Updates to City Hall

Accomplishments since last report

- **September Transactions**
 - Billings sent – **3932**
 - E-mail Bills - **753**
 - ACH (Direct Pay) customers – **692 - \$101,051**
 - Over the counter Water/Sewer payments (checks/cash) – **2455**
 - Phone Payments - **33**
 - On-Line Credit Card Payments – **669**
 - Over the counter credit card payments – **83**
 - Disconnection late letters mailed - **364**
 - Water disconnections due to non-payment - **47**
 - New Water/Sewer Accounts opened – **27**
 - Cemetery Lots Sold/Deeds Issued – **10**
 - Open/Close Cemetery Lots - **9**
 - Bartender/ Alcohol/Catering Permits -**0**
 - Dog License – **13**
 - Business Registration Certificate – **0**
 - Vendor Permits/Other License – **0**
 - Accounts Payable Claims processed – **221 - \$267,833**
 - Onboard new employees – **1**
 - Terminations -**0**
 - Payroll processed- **173 - \$155,395**
 - Record Requests - **2**
- Change employee records to reflect merit and COLA increases and vacation hours for F/Y
- Set up accounting on 23/24 Revenues and Expenses to begin 10/1/23
- Deputy clerk and Utility Clerk attended ICCTFOA conference
- Completed construction on Council room

Plan for next 30 days

-
- Initial prep for audit scheduled January 11, 2024
- Revise application forms to comply with Emmett City Code
- Send out renewal notices and Business License, Bartender License
- Construction/remodel of Clerk's office
- Prepare plans for Santa Ride December 11-15

City's Strategic Pillars

- Economically Vibrant and...
- Health-conscious city
- Legally compliant with all state and federal laws
- Performing its constitutional mission (protecting people and property)
- With adequate infrastructure for growth

Emmett Fire Department Goals this Budget Year (with percentage of completion to date)

- Work to provide a training area to include a burn building where class A materials can be burnt and provide a constant, realistic and rigorous training program (50% of completion)
- Provide all equipment necessary to allow for daily mission execution while meeting operational goals. **(70% of completion)**
- Implement a community based risk program that educates so that in each iteration high standards will be enforced, thus making our community safer. (50% of completion)
- Provide a positive work environment thus keeping well-trained and motivated firefighters for at least five year tours. (60% of completion)

Expenditures requiring authorization from higher and purpose of expenditure

No less than Top Ten Accomplishments since last

- Installed Knox Box locks on new subdivision
- Installed Smoke detector battery's x 1 new smokes x 3
- Post fire- installed 5 alarms in two residences
- Inspected Food Truck x2
- Inspection New Construction
- Inspection of access road
- On boarded Fire Marshal
- Set-up and executed an motivational discussion with Patriots Center
- Day Care Inspection
- Washed down City Hall
- Car Seat installation x 5
- 16 residents received education on car seats
- 18 residents were instructed on hands only CPR
- Checked on the Alarm at Tractor supply
- Meetings regarding Active shooter, drill set-up, (Valor Health, County, and City, State Communications)
- Open house, fundraiser.
- Met with business to advise on a TI.

Plan for next 30 days

- Insulate Hazmat trailer
- Yearly training standards
- Develop a curriculum for PD officers
- Survey all businesses (knox, box, alarms, hoods)

Training (See Attached)

This report does NOT contain any data required by ordinance or statute...that is covered in a separate report

Emp, Title	Training/Hours	Date	Location	Cost/Certificate
# Emp. Trained	Total Training Hours			Total Cost

Firemark Equipment Testing Services, LLC

802 W Salesyard Rd.
Emmett, ID 83617
Phone # 986-777-1080



Invoice

Date	Invoice #
8/30/2023	60

PAID

Bill To
Emmett Fire Department 501 E Main Emmett, ID 83617

P.O. No.	Terms	Project
	Due on receipt	

Quantity	Description	Rate	Amount
7,990	Pricing for 1 to 15,000 ft of hose.	0.00	0.00
		Total	\$0.00

City's Strategic Pillars 9/12/2023 @ LIBRARY

- Economically Vibrant and...
- Health-conscious city
- Legally compliant with all state and federal laws
- Performing its constitutional mission (protecting people and property)
- With adequate infrastructure for growth

Mission: The Emmett Public Library is the heart of the community. It provides real and virtual resources for the Gem Community, as well as ever expanding learning and recreational opportunities.

Library Goals this Budget Year (with percentage of completion to date)

- "Balancing of Efficiencies" with patron services and library usage (Growth); by collaborating with other community entities that support the library's mission of 2022-2023, partnerships that help the library as it stretches to serve and grow real and virtual resources for the community.
- Library will implement best practices to manage patron and collection data bases, expand delivery of learning opportunities through in-house & virtual resources.
- Library will develop Adult/Senior resources to enhance "A Place for Seniors to Age & Stay"
- Develop grant/gift programs as well as in-kind contributions, providing no less than \$50,000 a year towards budget. **To date: Donations=\$26087.06+ Grants=\$16,517.00, In-Kind Donations=\$1240.00**

Expenditures requiring authorization from higher and purpose of expenditure- None at this time
Yearly Training list- None at this time

No less than Top Ten Accomplishments since last report

- Grant of \$52,000 submitted to Idaho Commission for library front entrance updates, we have received this and will be working with Public Works for direction on bid requirements.
- Rotary Grant submitted for new Teen Bench-received \$1,600, received and install completed
- HOPE Week participation, supporting mental health with ID Resilience Project, grant submitted to purchase resources for Gem Co. schools and public libraries-Received \$5,000, completing
- First Wednesday Kids Creative Corner is changing to Family First Fridays-to be in line with the changes of early release at the beginning of the school year.
- New AC unit needed on West end of wing, working with public works, it has been replaced
- Summer Reading Final Report completed to Idaho Commission
- First Family Free Friday Summer Fun September 1st 12am-5pm
- Back to regular library open hours September 1st (11-6 M-F & 11-3 Sat)

Next 30 Days

National Library Card Month (September)
Courier service to begin October 1st with LYNX Library system & Vega application for catalog
September Make n Mingle Sept 15th
Kid's activities have started back with Lego Club 2nd Wednesday each month
Teen, Skill Starters 3rd Wednesday each month
Building Maintenance Closure: September 23rd (refinishing of concrete flooring)

This report does NOT contain any data required by ordinance or statute...that is covered in a separate report.

City of Emmett Police Department

City's Strategic Pillars

- Economically Vibrant and...
- Health-conscious city
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Police Department Goals this Budget Year (with percentage of completion to date)

- Retain 100% of Staff for no less than 5 years. (Current 5-14 2 are on their 5th year this year)
- Proactively make residences and businesses along 1/5 of the main arterials in the city at least 80% ordinance compliant each year, in addition to reacting to citizen complaints; new arterials will be targeted each year (2020 4th Street). (20%)
- Update our reserve program with the newest policies and procedures directed by Idaho P.O.S.T. and double the number of officers. (Working on eligibility list 6-12-23)
- Updating (99% complete) and implementing (36% completed) a complete standardized protocols and policies manual utilizing current industry practices. This is a partnership with Lexipol that has been recognized in risk management for law enforcement.

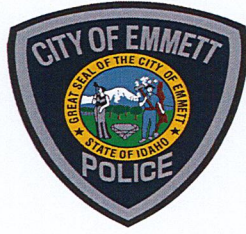
Expenditures requiring authorization from higher and purpose of expenditure

Training Last 30 days

- **Have completed oral boards for patrol opening and have 2 applicants in backgrounds.**
- **Officer Miller is attending POST Academy and will graduate early December.**
- **Officer Neely has been assigned to Detective/SRO.**
- **Team Leader Leatherman has been promoted to Sgt. and Sgt. Huff has been promoted to LT.**
- **Heard back from AXON in reference to installing new recording system in interview room. This will be installed in November.**
- **City clerk's office and I are updating solicitor/vendor applications and licenses.**
- **Local first responders held an active shooter exercise.**
- **All first responders are working with the school district to get access to all cameras and potentially having access to lock down app. Detective Roehr has given full electronic access to all officers and deputies. Detective Roehr is also working on contacting other agencies working on getting a policy for Lock Down App.**
- **Have assigned Officer Wright and Officer Gomez to furthering drug investigations on drug cases.**
- **Will be assigning Officer Hall extra hours to work on Ordinance enforcement.**

Plan for next 30 days

- Need to complete Mass Gathering ordinance.
- Researching changing how we receive traffic grant money from ITD.
- Will be putting on collection of fingerprint training for all patrol and deputies.
- Get speed limit changed on Lincoln and Boise.
- Working with public works and county roads on getting the speed limit to be 25 on 12th street to the east of Washington.
- Investigations Tech is looking into a grant that will provide us with software and hardware for cell phones forensics investigations.
- Have discussed with Mike Darling about him managing an Emmett Police Face Book Page and or Instagram. This has been delayed but shooting for first quarter of the year.
- Add part time Code Enforcement Position.
- Researching increasing dog impound fees.



EMMETT POLICE DEPARTMENT

September Patrol Statistics

	TOTAL
Felony Arrests - Male	6
Felony Arrests - Female	2
Misd. Arrests - Male	36
Misd. Arrests - Female	13
Traffic Stops	138
Infraction Cite	41
Dispatched Calls	276
Officer Initiated	98
Reports	72
Dogs Taken to Pound	4
Ordinance Calls	25

Community Involvement

A number of officers participated in the annual 911 Ceremony at the monument on HWY 16 with other first responders.

A number of members from the EPD assisted with a motorcycle escort of around 100 motorcycles within t

Was interviewed by channel 2 with questions about our departments involvement with the Gem County Recovery Center.

Participated in an Active Shooter Exercise.

Incident	Nature	Reported
23E4718	Disturb Peace	23:09:58 09/30/23
23E4717	Traffic Stop	22:48:04 09/30/23
23E4716	Sex Offense	20:58:27 09/30/23
23E4715	Traffic Stop	19:36:20 09/30/23
23E4714	Traffic Stop	19:20:04 09/30/23
23E4713	Harassment	18:18:11 09/30/23
23E4712	Traffic Stop	18:02:55 09/30/23
23E4711	Welfare Check	15:41:05 09/30/23
23E4710	Ord Viol EPD	14:01:11 09/30/23
23E4709	Suspicious Veh	12:14:18 09/30/23
23E4707	Traffic Stop	09:18:55 09/30/23
23E4708	Parking Problem	09:17:40 09/30/23
23E4706	Ord Viol EPD	08:42:10 09/30/23
23E4705	Suicidal Subj	05:14:47 09/30/23
23E4704	Suspicious	02:28:29 09/30/23
23E4703	Public Assist	01:07:04 09/30/23
23E4702	Suspicious	00:38:44 09/30/23
23E4701	Disturb Peace	00:20:14 09/30/23
23E4700	Traffic Stop	23:53:40 09/29/23
23E4699	Public Assist	22:09:48 09/29/23
23E4698	Bus Violation	21:20:21 09/29/23
23E4697	Trespassing	21:10:15 09/29/23
23E4696	Alarm Medical	21:07:56 09/29/23
23E4694	Traffic Stop	20:36:51 09/29/23
23E4695	Traffic Stop	19:36:26 09/29/23
23E4693	Drugs PCS	19:31:08 09/29/23
23E4692	Warrant Arrest	15:57:08 09/29/23
23E4690	Parking Problem	13:31:57 09/29/23
23E4691	Disorderly	12:28:18 09/29/23
23E4689	Property Damage	11:18:41 09/29/23
23E4688	Alarm Res	09:04:27 09/29/23
23E4687	Juvenile Prob	07:20:45 09/29/23
23E4686	Parking Problem	07:10:20 09/29/23
23E4685	Battery	02:34:29 09/29/23
23E4684	Domestic	01:40:57 09/29/23
23E4683	Battery	00:17:15 09/29/23
23E4682	Traffic Stop	22:52:08 09/28/23
23E4681	Disturb Peace	21:14:50 09/28/23
23E4680	Traffic Stop	21:13:43 09/28/23
23E4679	Disturb Peace	20:28:56 09/28/23
23E4678	Agency Assist	18:33:47 09/28/23
23E4677	Public Assist	18:27:30 09/28/23
23E4676	CPO NCO Viol	17:15:41 09/28/23
23E4675	Traffic Stop	15:51:08 09/28/23

23E4674	Ord Viol EPD	12:17:32	09/28/23
23E4673	Welfare Check	11:58:16	09/28/23
23E4672	Animal Cmplnt	10:57:45	09/28/23
23E4671	Information	10:23:48	09/28/23
23E4670	Accident PD	07:42:04	09/28/23
23E4669	Ambulance TX	05:25:39	09/28/23
23E4668	DUI	03:09:47	09/28/23
23E4667	Traffic Stop	00:01:05	09/28/23
23E4666	Traffic Stop	22:31:01	09/27/23
23E4665	Traffic Stop	22:11:47	09/27/23
23E4664	Traffic Stop	21:50:43	09/27/23
23E4663	Civil Compl	21:12:12	09/27/23
23E4660	Traffic Stop	16:51:54	09/27/23
23E4659	Suspicious	16:40:06	09/27/23
23E4662	Public Assist	16:16:33	09/27/23
23E4661	Accident PD	16:09:13	09/27/23
23E4658	Warrant Arrest	15:53:25	09/27/23
23E4656	Alarm Res	15:14:05	09/27/23
23E4657	Wanted Person	15:12:37	09/27/23
23E4655	Traffic Stop	14:49:23	09/27/23
23E4654	Traffic Stop	14:35:04	09/27/23
23E4653	Animal Cmplnt	14:15:53	09/27/23
23E4652	Traffic Stop	14:03:46	09/27/23
23E4651	Harassment	13:41:53	09/27/23
23E4650	Stray Dog	10:11:36	09/27/23
23E4649	Juvenile Prob	09:59:52	09/27/23
23E4647	Alarm Fire	09:31:39	09/27/23
23E4648	Parking Problem	09:27:35	09/27/23
23E4646	Animal Cmplnt	09:07:47	09/27/23
23E4645	Disturb Peace	08:02:51	09/27/23
23E4644	Traffic Stop	07:35:55	09/27/23
23E4643	Traffic Stop	07:23:13	09/27/23
23E4642	Medical	05:25:12	09/27/23
23E4641	Accident PI	21:46:00	09/26/23
23E4640	Traffic Stop	21:26:03	09/26/23
23E4639	Traffic Compl	21:14:49	09/26/23
23E4638	Alarm Bus	20:29:50	09/26/23
23E4637	Welfare Check	17:48:15	09/26/23
23E4636	Domestic	17:27:51	09/26/23
23E4635	Found Property	15:13:42	09/26/23
23E4634	Sex Offense	13:14:56	09/26/23
23E4633	Fraud	11:21:56	09/26/23
23E4632	Trespassing	09:53:48	09/26/23
23E4631	Property Damage	09:18:42	09/26/23
23E4630	Unknown Problem	08:45:36	09/26/23

23E4629	Information	08:34:09	09/26/23
23E4628	Accident PD	08:07:09	09/26/23
23E4627	Traffic Stop	08:04:59	09/26/23
23E4626	911 AHM	07:47:20	09/26/23
23E4625	Medical	06:42:06	09/26/23
23E4624	Traffic Stop	06:31:06	09/26/23
23E4623	Medical	05:40:53	09/26/23
23E4622	Medical	03:16:12	09/26/23
23E4621	Traffic Stop	23:49:25	09/25/23
23E4620	Welfare Check	22:48:51	09/25/23
23E4619	Unwanted Subj	20:34:12	09/25/23
23E4618	Traffic Stop	20:04:22	09/25/23
23E4617	Traffic Stop	19:30:19	09/25/23
23E4616	Traffic Stop	19:05:36	09/25/23
23E4615	Alarm Fire	15:43:49	09/25/23
23E4614	Accident PI	13:11:50	09/25/23
23E4613	Drugs POP	12:45:16	09/25/23
23E4612	Threats	12:00:31	09/25/23
23E4611	Child Abuse	10:53:02	09/25/23
23E4610	Found Property	10:14:28	09/25/23
23E4609	Lost Property	08:13:39	09/25/23
23E4608	Traffic Stop	00:59:52	09/25/23
23E4607	Public Assist	23:22:36	09/24/23
23E4606	DWP	18:52:28	09/24/23
23E4605	Public Assist	17:52:49	09/24/23
23E4604	Stray Dog	16:00:27	09/24/23
23E4603	Traffic Stop	15:21:27	09/24/23
23E4602	Traffic Stop	15:04:25	09/24/23
23E4601	Traffic Stop	14:15:56	09/24/23
23E4600	Medical	02:26:50	09/24/23
23E4599	Disturb Peace	01:19:02	09/24/23
23E4598	Traffic Stop	23:47:05	09/23/23
23E4597	Traffic Stop	23:13:34	09/23/23
23E4596	Medical	22:15:18	09/23/23
23E4595	Stalking	20:56:57	09/23/23
23E4593	Traffic Stop	20:52:53	09/23/23
23E4594	CPO NCO Viol	20:52:10	09/23/23
23E4592	Traffic Stop	20:44:51	09/23/23
23E4591	Traffic Stop	20:30:22	09/23/23
23E4590	Medical	20:12:00	09/23/23
23E4589	Suspicious	19:44:23	09/23/23
23E4588	Property Damage	19:25:11	09/23/23
23E4587	Traffic Stop	18:44:35	09/23/23
23E4586	Traffic Stop	18:12:24	09/23/23
23E4585	Medical	17:46:31	09/23/23

23E4584	Traffic Stop	16:06:55	09/23/23
23E4583	Stray Dog	15:31:21	09/23/23
23E4582	ABANDONED VEH	15:27:25	09/23/23
23E4581	Alarm Bus	13:11:23	09/23/23
23E4580	Traffic Stop	12:48:15	09/23/23
23E4579	Traffic Stop	12:28:29	09/23/23
23E4578	Trespassing	08:50:43	09/23/23
23E4577	Public Assist	04:31:17	09/23/23
23E4576	Traffic Stop	04:03:54	09/23/23
23E4575	Disturb Peace	01:27:01	09/23/23
23E4574	Suspicious	23:07:32	09/22/23
23E4573	Unwanted Subj	22:36:23	09/22/23
23E4572	Traffic Stop	22:11:23	09/22/23
23E4571	Traffic Stop	22:03:44	09/22/23
23E4570	Traffic Stop	21:48:53	09/22/23
23E4569	Traffic Stop	21:36:08	09/22/23
23E4568	Traffic Stop	21:15:30	09/22/23
23E4567	Welfare Check	20:22:00	09/22/23
23E4566	Public Assist	19:55:12	09/22/23
23E4565	Public Assist	19:48:09	09/22/23
23E4564	Welfare Check	18:01:26	09/22/23
23E4563	Traffic Stop	18:01:14	09/22/23
23E4562	Threats	16:58:15	09/22/23
23E4561	Ord Viol EPD	13:10:33	09/22/23
23E4560	Ord Viol EPD	10:24:39	09/22/23
23E4559	Information	09:36:27	09/22/23
23E4558	Traffic Stop	09:23:34	09/22/23
23E4557	Welfare Check	09:05:26	09/22/23
23E4556	Juvenile Prob	09:05:15	09/22/23
23E4555	Public Assist	08:33:09	09/22/23
23E4554	Alarm Medical	07:44:37	09/22/23
23E4553	Alarm Bus	07:06:59	09/22/23
23E4552	Fire Smoke Rpt	04:39:25	09/22/23
23E4551	Traffic Stop	22:13:38	09/21/23
23E4550	Medical	21:23:13	09/21/23
23E4549	Traffic Stop	21:19:23	09/21/23
23E4548	Traffic Stop	20:25:44	09/21/23
23E4547	Information	18:57:24	09/21/23
23E4546	Traffic Stop	18:12:45	09/21/23
23E4545	Warrant Arrest	18:10:45	09/21/23
23E4543	Traffic Stop	17:53:25	09/21/23
23E4542	Traffic Stop	17:52:49	09/21/23
23E4544	Ord Viol EPD	17:50:04	09/21/23
23E4541	Traffic Stop	17:19:55	09/21/23
23E4540	Threats	16:16:04	09/21/23

23E4539	Parking Problem	14:49:37	09/21/23
23E4538	Traffic Stop	14:41:18	09/21/23
23E4537	Juvenile Prob	13:30:00	09/21/23
23E4536	Suspicious	11:52:48	09/21/23
23E4535	Hazard	09:41:52	09/21/23
23E4534	Hazard	09:26:13	09/21/23
23E4533	Alarm Fire	08:53:21	09/21/23
23E4532	Assault	08:34:52	09/21/23
23E4531	Alarm Bus	04:16:17	09/21/23
23E4530	Suspicious	01:45:50	09/21/23
23E4529	Traffic Stop	22:35:48	09/20/23
23E4528	Information	21:15:10	09/20/23
23E4527	Traffic Stop	20:59:35	09/20/23
23E4526	Traffic Stop	20:45:43	09/20/23
23E4525	Traffic Stop	20:36:00	09/20/23
23E4524	911 AHM	19:44:29	09/20/23
23E4523	Traffic Stop	19:33:01	09/20/23
23E4522	Traffic Stop	18:58:13	09/20/23
23E4521	Stray Dog	18:22:14	09/20/23
23E4520	Medical	18:16:57	09/20/23
23E4519	Traffic Stop	18:10:40	09/20/23
23E4518	Information	17:24:32	09/20/23
23E4517	Traffic Stop	17:16:51	09/20/23
23E4516	Alarm Medical	16:24:05	09/20/23
23E4515	Traffic Stop	16:09:33	09/20/23
23E4514	Traffic Stop	15:56:57	09/20/23
23E4513	Traffic Stop	15:24:39	09/20/23
23E4512	Traffic Stop	15:12:03	09/20/23
23E4511	Traffic Stop	14:43:24	09/20/23
23E4510	Medical	12:25:57	09/20/23
23E4509	Found Property	10:49:57	09/20/23
23E4508	DUI	10:32:25	09/20/23
23E4507	Agency Assist	09:39:51	09/20/23
23E4506	Alarm Fire	09:13:21	09/20/23
23E4504	Traffic Stop	08:23:20	09/20/23
23E4505	Information	08:20:14	09/20/23
23E4503	Accident PI	00:44:09	09/20/23
23E4502	Traffic Stop	23:45:18	09/19/23
23E4501	Traffic Stop	22:02:06	09/19/23
23E4500	Traffic Stop	20:54:35	09/19/23
23E4499	Traffic Stop	20:46:35	09/19/23
23E4498	Traffic Stop	20:31:37	09/19/23
23E4497	Traffic Stop	19:50:39	09/19/23
23E4496	Traffic Stop	19:31:49	09/19/23
23E4495	Traffic Stop	18:59:35	09/19/23

23E4494	Traffic Stop	18:33:59	09/19/23
23E4493	Medical	18:20:05	09/19/23
23E4492	Traffic Stop	16:40:08	09/19/23
23E4491	Stray Dog	16:36:02	09/19/23
23E4490	Traffic Stop	14:21:49	09/19/23
23E4489	Accident PD	11:21:11	09/19/23
23E4488	Medical	10:26:42	09/19/23
23E4487	Stray Dog	09:55:09	09/19/23
23E4486	Civil Compl	09:54:22	09/19/23
23E4485	911 AHM	07:11:05	09/19/23
23E4484	Intoxication	17:44:23	09/18/23
23E4483	Fire Structure	17:20:01	09/18/23
23E4482	Fraud	16:05:30	09/18/23
23E4481	Public Assist	15:40:31	09/18/23
23E4480	Fraud	14:27:11	09/18/23
23E4479	Suspicious	14:23:10	09/18/23
23E4478	Suspicious	12:34:39	09/18/23
23E4477	Property Damage	12:26:30	09/18/23
23E4476	Medical	09:52:56	09/18/23
23E4475	Parking Problem	09:17:47	09/18/23
23E4474	Suspicious	08:15:41	09/18/23
23E4473	Missing Person	23:19:44	09/17/23
23E4472	Public Assist	20:32:49	09/17/23
23E4471	Suspicious Veh	20:22:09	09/17/23
23E4470	DUI	14:10:19	09/17/23
23E4469	Parking Problem	09:55:31	09/17/23
23E4468	Wanted Person	02:39:01	09/17/23
23E4467	Accident PI	23:51:19	09/16/23
23E4465	Traffic Stop	22:14:00	09/16/23
23E4466	Suspicious	22:07:42	09/16/23
23E4464	Traffic Stop	21:24:39	09/16/23
23E4463	Traffic Stop	21:06:33	09/16/23
23E4462	Extra Patrol	20:39:16	09/16/23
23E4461	Traffic Stop	18:54:49	09/16/23
23E4460	Information	18:39:45	09/16/23
23E4459	Traffic Stop	18:18:47	09/16/23
23E4458	Welfare Check	17:38:48	09/16/23
23E4457	Property Damage	16:31:01	09/16/23
23E4456	Traffic Stop	14:35:31	09/16/23
23E4455	Unwanted Subj	07:27:05	09/16/23
23E4454	Traffic Stop	06:06:38	09/16/23
23E4453	Juvenile Prob	01:11:10	09/16/23
23E4452	Traffic Stop	00:19:43	09/16/23
23E4451	Traffic Stop	23:58:05	09/15/23
23E4450	DUI	22:47:48	09/15/23

23E4449	Traffic Stop	22:36:05	09/15/23
23E4448	Traffic Stop	22:34:18	09/15/23
23E4447	Suspicious	21:13:44	09/15/23
23E4446	Traffic Stop	19:15:22	09/15/23
23E4445	Accident PD	18:56:32	09/15/23
23E4444	Traffic Stop	18:30:44	09/15/23
23E4443	Disturb Peace	18:00:25	09/15/23
23E4442	Traffic Stop	16:46:36	09/15/23
23E4441	Missing Person	16:02:38	09/15/23
23E4440	Traffic Stop	15:37:54	09/15/23
23E4439	Traffic Stop	14:30:58	09/15/23
23E4438	Parking Problem	13:50:13	09/15/23
23E4437	Parking Problem	13:33:56	09/15/23
23E4436	Ord Viol EPD	12:05:25	09/15/23
23E4435	911 AHM	07:51:04	09/15/23
23E4434	Traffic Stop	23:38:23	09/14/23
23E4433	Burglary Att	23:02:17	09/14/23
23E4432	Traffic Stop	22:43:58	09/14/23
23E4431	Traffic Stop	22:20:21	09/14/23
23E4430	Welfare Check	20:36:14	09/14/23
23E4429	Drugs PCS	19:12:38	09/14/23
23E4428	Traffic Stop	19:07:59	09/14/23
23E4427	Battery	18:28:58	09/14/23
23E4426	Child Abuse	17:25:22	09/14/23
23E4425	Accident HR	14:59:34	09/14/23
23E4423	Fraud	13:31:17	09/14/23
23E4422	Traffic Stop	13:17:33	09/14/23
23E4421	Ord Viol EPD	12:44:31	09/14/23
23E4420	Traffic Stop	12:27:13	09/14/23
23E4419	Traffic Stop	12:04:32	09/14/23
23E4418	Suspicious	10:41:32	09/14/23
23E4417	Stray Dog	09:00:41	09/14/23
23E4416	Parking Problem	08:36:51	09/14/23
23E4415	Animal Cmplnt	03:31:24	09/14/23
23E4414	Juvenile Prob	20:49:19	09/13/23
23E4413	Medical	18:15:05	09/13/23
23E4412	Parking Problem	12:53:57	09/13/23
23E4411	Welfare Check	12:15:37	09/13/23
23E4410	Burglary Res	11:45:11	09/13/23
23E4409	Accident PD	11:12:17	09/13/23
23E4408	Stray Dog	10:42:21	09/13/23
23E4407	Civil Compl	09:44:22	09/13/23
23E4406	911 AHM	06:48:06	09/13/23
23E4405	Open Door	00:55:42	09/13/23
23E4404	Suspicious	22:13:33	09/12/23

23E4403	Juvenile Prob	13:03:23	09/12/23
23E4402	Medical	12:39:45	09/12/23
23E4401	Traffic Hazard	11:00:15	09/12/23
23E4400	Juvenile Prob	10:30:02	09/12/23
23E4399	Traffic Stop	03:22:09	09/12/23
23E4398	Suspicious	02:18:12	09/12/23
23E4397	Traffic Stop	21:02:34	09/11/23
23E4396	Traffic Stop	18:35:03	09/11/23
23E4395	Unwanted Subj	17:54:12	09/11/23
23E4393	Traffic Stop	17:35:26	09/11/23
23E4394	Animal Cmplnt	16:45:32	09/11/23
23E4392	Accident PI	16:36:51	09/11/23
23E4391	Child Abuse	16:32:41	09/11/23
23E4390	Juvenile Prob	13:48:33	09/11/23
23E4389	Juvenile Prob	13:15:39	09/11/23
23E4387	Stray Dog	10:56:15	09/11/23
23E4386	Ord Viol EPD	10:42:08	09/11/23
23E4424	Alarm Test	08:46:49	09/11/23
23E4385	Juvenile Prob	08:17:08	09/11/23
23E4384	Accident PD	08:03:17	09/11/23
23E4383	Theft	06:44:41	09/11/23
23E4382	Fraud	06:22:58	09/11/23
23E4381	Medical	01:20:59	09/11/23
23E4380	Medical	23:12:57	09/10/23
23E4379	Fire Structure	21:14:09	09/10/23
23E4377	Traffic Stop	20:56:26	09/10/23
23E4378	Animal Cmplnt	20:55:27	09/10/23
23E4376	Traffic Stop	20:35:44	09/10/23
23E4375	Traffic Stop	20:13:13	09/10/23
23E4374	Traffic Stop	18:02:08	09/10/23
23E4373	Traffic Stop	17:19:20	09/10/23
23E4372	Traffic Stop	16:46:34	09/10/23
23E4371	Traffic Stop	16:18:33	09/10/23
23E4370	Drugs PCS	12:56:05	09/10/23
23E4369	Traffic Stop	11:59:25	09/10/23
23E4368	Accident PI	09:42:03	09/10/23
23E4367	Disorderly	00:29:57	09/10/23
23E4366	Traffic Stop	23:47:58	09/09/23
23E4365	Domestic	22:45:02	09/09/23
23E4364	Traffic Stop	22:32:48	09/09/23
23E4363	Traffic Stop	20:14:14	09/09/23
23E4362	Traffic Stop	19:01:48	09/09/23
23E4361	Traffic Stop	18:53:02	09/09/23
23E4360	Traffic Stop	18:29:03	09/09/23
23E4359	Medical	17:39:50	09/09/23

23E4358	Traffic Stop	17:18:50	09/09/23
23E4357	Traffic Stop	17:02:43	09/09/23
23E4356	Welfare Check	16:03:03	09/09/23
23E4354	Stray Dog	12:04:45	09/09/23
23E4353	Ord Viol EPD	12:01:43	09/09/23
23E4352	Ord Viol EPD	11:42:10	09/09/23
23E4351	Battery	08:00:18	09/09/23
23E4350	Stray Dog	07:19:11	09/09/23
23E4348	911 AHM	05:41:48	09/09/23
23E4347	DUI	01:58:34	09/09/23
23E4346	Traffic Stop	23:09:29	09/08/23
23E4345	Traffic Stop	22:48:12	09/08/23
23E4344	Disturb Peace	22:25:52	09/08/23
23E4343	Medical	21:56:58	09/08/23
23E4349	Extra Patrol	20:46:07	09/08/23
23E4342	Fire Structure	17:20:36	09/08/23
23E4341	DUI	15:57:13	09/08/23
23E4340	Traffic Stop	12:27:06	09/08/23
23E4339	Traffic Stop	12:18:15	09/08/23
23E4338	Alarm Medical	10:47:55	09/08/23
23E4337	Animal Cmplnt	08:27:37	09/08/23
23E4336	Traffic Stop	03:02:27	09/08/23
23E4335	Suspicious	01:19:01	09/08/23
23E4334	Traffic Compl	21:29:05	09/07/23
23E4333	DUI	19:19:22	09/07/23
23E4332	Unwanted Subj	18:00:08	09/07/23
23E4331	Traffic Stop	17:57:57	09/07/23
23E4330	Medical	17:19:36	09/07/23
23E4329	Fraud	16:20:09	09/07/23
23E4388	Found Property	16:13:59	09/07/23
23E4328	Funeral Escort	12:00:25	09/07/23
23E4327	Medical	11:49:37	09/07/23
23E4326	Trespassing	11:08:57	09/07/23
23E4324	Hazard	10:29:25	09/07/23
23E4323	Suspicious	10:06:32	09/07/23
23E4322	Traffic Compl	07:58:04	09/07/23
23E4321	Traffic Stop	02:50:58	09/07/23
23E4320	Traffic Stop	23:18:35	09/06/23
23E4319	Traffic Stop	22:34:07	09/06/23
23E4318	Traffic Stop	22:06:46	09/06/23
23E4317	Property Damage	20:41:57	09/06/23
23E4316	Child Abuse	18:35:28	09/06/23
23E4315	Theft	17:32:42	09/06/23
23E4314	ABANDONED VEH	15:59:28	09/06/23
23E4313	Stray Dog	14:44:19	09/06/23

23E4312	Traffic Compl	14:40:59	09/06/23
23E4355	Alarm Test	14:35:49	09/06/23
23E4325	Alarm Test	14:20:00	09/06/23
23E4311	Accident PD	13:52:22	09/06/23
23E4310	ABANDONED VEH	12:32:49	09/06/23
23E4309	Child Abuse	21:16:11	09/05/23
23E4308	Public Assist	20:22:05	09/05/23
23E4307	Mental Hold	19:45:59	09/05/23
23E4306	Littering	17:41:32	09/05/23
23E4305	Animal Cruelty	17:19:10	09/05/23
23E4304	Welfare Check	16:04:48	09/05/23
23E4302	Traffic Compl	14:47:35	09/05/23
23E4303	Welfare Check	14:41:09	09/05/23
23E4301	ABANDONED VEH	11:39:00	09/05/23
23E4300	Battery	09:54:04	09/05/23
23E4299	Traffic Stop	08:08:37	09/05/23
23E4298	Juvenile Prob	07:31:24	09/05/23
23E4297	Disturb Peace	01:48:06	09/05/23
23E4296	Disturb Peace	00:15:23	09/05/23
23E4295	Extra Patrol	23:17:51	09/04/23
23E4294	Information	22:11:30	09/04/23
23E4293	Traffic Stop	21:29:46	09/04/23
23E4292	Animal Found	20:32:23	09/04/23
23E4291	Suicidal Subj	19:43:27	09/04/23
23E4290	Traffic Stop	19:33:39	09/04/23
23E4289	Animal Cmplnt	19:07:51	09/04/23
23E4288	Traffic Stop	17:57:46	09/04/23
23E4287	Traffic Stop	17:42:21	09/04/23
23E4286	Suspicious	17:24:12	09/04/23
23E4285	Lost Property	16:34:40	09/04/23
23E4284	Custodial Int	13:12:57	09/04/23
23E4283	Ord Viol EPD	12:13:22	09/04/23
23E4282	Stray Dog	10:41:04	09/04/23
23E4281	Property Found	09:39:54	09/04/23
23E4280	Traffic Compl	09:29:22	09/04/23
23E4279	Theft	07:29:04	09/04/23
23E4278	Medical	06:19:21	09/04/23
23E4277	Alarm Fire	06:14:54	09/04/23
23E4276	Juvenile Prob	03:06:12	09/04/23
23E4275	Suicidal Subj	02:22:03	09/04/23
23E4274	Medical	00:46:13	09/04/23
23E4273	Traffic Stop	23:10:54	09/03/23
23E4272	Traffic Stop	22:27:15	09/03/23
23E4271	Traffic Stop	19:12:43	09/03/23
23E4270	Traffic Stop	18:56:30	09/03/23

23E4269	Traffic Stop	18:45:42	09/03/23
23E4268	Traffic Stop	18:17:28	09/03/23
23E4267	Warrant Search	16:14:53	09/03/23
23E4266	Alarm Fire	16:01:26	09/03/23
23E4265	Disorderly	14:03:04	09/03/23
23E4264	Message Del	10:19:15	09/03/23
23E4263	Traffic Stop	06:22:40	09/03/23
23E4262	Traffic Stop	05:22:18	09/03/23
23E4261	Traffic Stop	23:03:25	09/02/23
23E4260	Traffic Compl	22:46:12	09/02/23
23E4259	Traffic Stop	22:44:06	09/02/23
23E4258	Traffic Stop	22:40:06	09/02/23
23E4257	Traffic Stop	22:09:01	09/02/23
23E4256	Traffic Stop	21:46:20	09/02/23
23E4255	Traffic Stop	21:43:22	09/02/23
23E4254	Suspicious Veh	18:53:12	09/02/23
23E4253	Animal Cmplnt	18:33:28	09/02/23
23E4251	Agency Assist	13:19:58	09/02/23
23E4252	Animal Cmplnt	12:52:56	09/02/23
23E4250	Line Down	11:02:54	09/02/23
23E4249	Hazard	09:34:19	09/02/23
23E4248	Animal Cmplnt	05:49:12	09/02/23
23E4247	Traffic Compl	03:27:59	09/02/23
23E4246	Traffic Compl	00:34:13	09/02/23
23E4245	Disorderly	00:28:47	09/02/23
23E4242	Suspicious	22:57:23	09/01/23
23E4243	Suspicious Veh	22:55:27	09/01/23
23E4244	Traffic Compl	22:02:52	09/01/23
23E4241	Property Damage	20:22:32	09/01/23
23E4240	DUI	18:39:51	09/01/23
23E4239	Welfare Check	15:58:08	09/01/23
23E4238	Traffic Stop	14:30:04	09/01/23
23E4237	Harassment	13:32:30	09/01/23
23E4236	Traffic Compl	13:25:59	09/01/23
23E4235	Disturb Peace	13:17:23	09/01/23
23E4234	Harassment	12:26:39	09/01/23
23E4232	Threats	09:25:56	09/01/23
23E4231	Harassment	08:58:46	09/01/23
23E4230	Battery	08:52:43	09/01/23
23E4229	Accident PI	07:34:20	09/01/23
23E4233	Stray Dog	07:10:02	09/01/23
23E4228	Found Property	07:08:16	09/01/23
23E4227	Traffic Stop	06:23:12	09/01/23
23E4226	Traffic Compl	01:35:04	09/01/23
23E4225	Curfew	00:36:41	09/01/23

City's Strategic Pillars
10/24/23

- Economically vibrant and health-conscious city.
- Legally compliant with all state and federal laws.
- Performing its constitutional mission (protecting people and property).
- With adequate infrastructure for growth

PUBLIC WORKS GOALS

- Replace all water distribution lines less than 6" in diameter to meet minimum main line size requirement. 80%
- Design for well #6 at City Park. 90%
- Reduce I&I inside sewer collection lines to less than 50% of current rate per Sewer Capital Improvement Plan. 80%
- Implement Airport Pavement, and Master Capital Improvement Plan. 50%
- Replace Utilities at Wardwell Loop. 20%
- Create Cemetery Master Plan. 5% *on hold*

EXPENDITURE REQUIRING AUTHORIZATION / PURPOSE OF EXPENDITURE

- 08/26/23 Keller Associates, Wastewater Collection - \$7430.00
- 09/15/23 TV Pipe Supply, Hayes & 12th - \$6,248.80
- 08/29/23 Idaho Department of, PW - \$10,800.00
- 09/28/23 CXT Incorporated, Splash Pad - \$72,837.80
- 09/27/23 Jasper Engine Exchange Inc, PW - \$6,945.00
- 09/30/23 Keller Associates, Water Master Plan - \$5,300.00
- 09/30/23 Keller Associates, 12th & Substation Intersection - \$25,018.25

TRAINING

- None

ACCOMPLISHMENTS SINCE LAST REPORT

1. Sprayed all city streets and ally ways for weeds.
2. Quail Run Lift Station contract on hold for development.
3. 12th St Lift Station contract to be approved.
4. Starting grant application for 12th St and Substation intersection.
5. Adjusting all domestic water pumps and motors to get more efficiency in power consumption.
6. Clearing all storm drain systems in roadway.
7. Install new ADA Bathrooms in park.
8. Updating solenoids at WTP.
9. Annual Cleaning of water and sewer facilities.
10. Completed annual employee evaluations.
11. Review updates and process with ITD SH-16, SH-44, to SH-52.
12. Completed all survey throughout the city.

PLAN FOR NEXT 30 DAYS

1. Started alley grading.
2. WWTP/Sewer and WTP/Water Master Plan Update continued.
3. 12th and Substation Intersection Review with Keller Associates continued
4. Continuing our efforts to mitigate I&I.
5. Sewer manhole - grout and/or replacement for those leaking water
6. Repair bad water valves and water valve boxes
7. Water valve exercise for all water distribution valves.
8. Upgrade fire hydrants older than 18 years.
9. Work with ITD to get access off Hwy 16 for development of commercial.
10. Start up splash pad for testing prior to winter.
11. Get winter equipment and sanding materials prepared.

City's Strategic Pillars

- Economically Vibrant and...
- Health-conscious city
- Legally compliant with all state and federal laws
- Performing its constitutional mission (protecting people and property)
- With adequate infrastructure for growth

Systems Admin Goals (with percentage of completion to date)

- Complete fiber optic network to inner city facilities. **88% Airport & Locust Booster will be last major sites to complete.** Airport city fiber will be complete in coming weeks to our hanger.
- Migrate all servers to cloud over the next 5 years. **35% SysAdmin, Library, Public Works converted to SharePoint cloud storage. Will get clerks converted after FTTH pilot project.**
- Complete Geographic Information System mapping of all city infrastructure assets (ongoing). **80% New fiber infrastructure on deck.**
- Convert city network from a bridged configuration to routed. **45% Initial plan and IP address scheme. Converted City Park, Highlands Booster, Fire Department, Industrial Park, Tin building, and Cemetery thus far.**
- ARPA Projects and Reporting completion. **40% Locust generator has been delivered. Concrete and building erection for Locust is complete.**

Expenditures requiring authorization from higher and purpose of expenditure

- None

Training last 30 days

No less than Top Ten Accomplishments since last report

1. Legal update training recording
2. Fidelity meeting for fiber costs
3. Easement meeting with a provider on Mill.
4. ARPA funds account balance
5. Generator service at water tower
6. Replace battery backup city hall
7. Email security filter updates
8. Halotron fire extinguishers at fiber huts
9. New ARPA funds terms review
10. Box orders for new subdivision fiber
11. Bibliotheca program issue
12. Review Pontem cemetery licensing
13. PDF forms modification
14. Support letter for fiber build to New Plymouth
15. HDMI cable installs on EOC TVs
16. AI camera install at city park

Plan for next 30 days

17. Fiber location climate sensors research	18. Emmett Fiber customer notification system
19. Firstnet change over, cradlepoints	20. Council chambers Zoom equipment repair
21. Splicing of Airport fiber and conduit installation	22. Cemetery lighting and camera expansion
23. GIS fiber mapping platform build (Docufiber)	24. Training on new water meter reading software
25. 911 updates for phone system extensions	26. Fire department new RMS system
27. Daggerfalls fiber joint trench map	28. Axon Interview room installation