The Emmett City Council held a meeting at 501 E. Main Street, Emmett, Idaho.

Mayor Petrie called the meeting to order at 7:00 p.m.

Mayor Petrie led the Pledge of Allegiance

Laura Dodson offered the Community Invocation

**Council Present**: Council President Steve Nebeker, Councilor Gary Resinkin, Councilor Denise Sorenson, Councilor Jody Harris, Councilor Tom Butler

**Council Present by Phone –** Councilor Tona Henderson

**Council Absent:** - None

**City Attorney:** Jake Sweeten

**Staff Present:** Lyleen Jerome, Brian Sullivan, Clint Seamons, Mike Knittel, Steve Kunka, Alyce Kelley, Curt Christenson,

**Public Present:** Jethro Batchelor, 904 S. Mckinley, Emmett; Nate & Andee Harris, 2258 W. Rickon Ct, Kuna, ID

**Public Present via telephone**: None

**Amendments to the Agenda**: None

**Declaration of Conflict of Interest**: Councilor Jody Harris asked to be Recused on Consent Agenda items

**Declaration of Council Members’ Discussion Outside an Open Meeting**: None

**ELECTED OFFICIALS:**

**Mayor –** Recognition to the Girls Cross Country Team and Coaching Staff

**City Council -** None

**Announcements and Good of the Order –**Employee Promotions and Certifications to the Emmett Fire Department and Emmett Police Department presented by Fire Chief Christensen and Police Chief Kunka

**CONSENT AGENDA**:

**Approval of Minutes** – November 7, 2023 – Regular Council Meeting

**Approval of Accounts Payables**

**Approval of Permits** – Bartenders: Shawn Gonzalez, Christeen Mitchell, Heidi Smith, Tonya M. Smith

Councilor Resinkin **MOVED TO APPROVE THE CONSENT AGENDA.**  Seconded by Councilor Butler **Motion carried by voice vote.**

**BUSINESS:**

Alyce Kelley, Library Director requests approval of bid proposal in the amount of $52,362 to Wright Brothers for the Library’s new automatic door. Council President Nebeker **MOVED TO APPROVE BID PROPOSAL** **IN THE AMOUNT OF $52,362 FOR A NEW AUTOMATIC ENTRY DOOR AT THE LIBRARY**. Seconded by Councilor Harris. **Motion carried by voice vote.**

Lyleen Jerome, City Clerk/Treasurer requests approval of the 2022-23 forth quarter financial report. Councilor Henderson **MOVED TO APPROVE THE FORTH QUARTER FINANCIAL REPORT FOR FISCAL YEAR 2023 AND INSTRUCT THE CITY CLERK TO PUBLISH AS REQUIRED**. Seconded by Councilor Sorenson. **Motion carried by voice vote.**

Steve Kunka, Police Chief requests approval of lease agreement with the Bancorp Bank, NA for new patrol cars. Council President Nebeker **MOVED TO APPROVE LEASE AGREEMENTS TO BANCORP BANK NA** **FOR THREE POLICE CARS WITH THE MAYOR TO SIGN**. Seconded by Councilor Butler. Roll call vote: Council President Nebeker – AYE, Councilor Butler – AYE, Councilor Harris – AYE, Councilor Henderson – AYE, Councilor Resinkin – AYE, Councilor Sorenson – AYE. **Motion carried 6-AYES, 0-NOES**

Brian Sullivan, Building/Zoning Administrator requests approval of agreement to connect to city sewer and water services and consent to a future annexation. Council President Nebeker **MOVED TO APPROVE THE AGREEMENT TO CONNECT TO CITY SEWER AND WATER SERVICES AND CONSENT TO A FUTURE** **ANNEXATION TO RP EMMETT, LLC.** Seconded by Councilor Butler. Roll call vote Council President Nebeker – AYE, Councilor Butler – AYE, Councilor Harris – AYE, Councilor Henderson – AYE, Councilor Resinkin – AYE, Councilor Sorenson – AYE. **Motion carried 6-AYES, 0-NOES**

Brian Sullivan, Building/Zoning Administrator requests approval of a one-year time extension to file a final plat for Meadow Creek Subdivision. Councilor Henderson **MOVED TO APPROVE A ONE-YEAR EXTENSION TO NOVEMBER 28, 2024 TO FILE A FINAL PLAT FOR MEADOW CREEK SUBDIVISION.** Seconded by Councilor Sorenson. **Motion carried by voice vote**

Brian Sullivan, Building/Zoning Administrator requests approval of Application VAC23-001 sewer line easement vacation in Skyhawk Subdivision. Councilor Sorenson **MOVED TO APPROVE APPLICATION VAC23-001, 18” SEWER LINE EASEMENT VACATION LOCATED IN SKYHAWK SUBDIVISION AND** **ADOPT THE STAFF REPORT AS PART OF THE APPROVAL**. Seconded by Councilor Harris. **Motion carried by voice vote.**

**ACTIVITY REPORTS**:

Building Official/City Planner – Brian Sullivan – Reported

City Clerk, Lyleen Jerome – Reported

Fire Chief, Curt Christensen – Absent

Library Director, Alyce Kelley – Reported

Police Chief, Steve Kunka – Reported

Public Works, Clint Seamons – Reported

IT Systems Director, Mike Knittel – Reported

Councilor Harris **MOVED TO ADJOURN**. Seconded by Councilor Butler. **Motion carried by voice vote**.

**Meeting adjourned at 8:00 p.m.**

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**Mayor Gordon Petrie Lyleen Jerome, City Clerk**