

Public Works and IT Department General Labor Position

In this position, you will perform duties as assigned by the supervisor.

Essential Functions

Assist with daily and weekly maintenance work within the Public Works and IT Departments.

1. Clean restrooms and empty all trash cans
2. Mow all city parks
3. Edge all around the park sidewalk with edger
4. Keep weeds sprayed in all Parks, City Hall and Library.
5. Make sure all the sprinklers are working properly
6. Sprinkler blow out and spring start up.
7. When needed help in the Cemetery and other departments within Public Works.
8. Locating Digline: Locate infrastructure accurately and mark digline locations before any digging or excavation work.
9. Ethernet and Fiber Optic Cable Installation: Learn to Install, route, document and secure Ethernet and fiber optic cables.
10. Basic Problem Solving: Demonstrate problem-solving skills and learn to troubleshoot and address minor connectivity issues.
11. Customer Service: Interact professionally and courteously with customers and end-users.
12. Equipment Cleaning: Regularly clean and maintain equipment; including air conditioning systems, security cameras, and buildings.
13. Documentation: Accurately document completed tasks, including cable layouts, termination points, and any issues encountered.
14. Team Collaboration: Collaborate with fellow team members and supervisors to ensure efficient task execution and project completion.

Nothing in this job description restricts management's right to assign or reassign duties and responsibilities to this position at any time.

Requirements

High School Diploma or GED

State of Idaho, Class D General Driver's License

Pay: \$15.00 - \$17.00 per hour

Hours: 40 hours

Benefits: Medical, Dental and Optical Insurance available as well as paid time off.

Fill out generic job application and submit by email at publicworks@cityofemmett.org
or by mail/in person at 601 E 3rd St, Emmett, ID 83617

For any questions call 208-365-9569 ext. 7

Job Posting will be open until filled by Emmett Public Works and IT Department