The Emmett City Council held a regular meeting at 501 E. Main Street, Emmett, Idaho.

Mayor Gordon Petrie called the meeting to order at 7:00p.m.

Mayor Gordon Petrie led the **Pledge of Allegiance**

Lance Zagaris offered the **Community Invocation**

**Council Present**: Councilor Gary Resinkin

**Council Present via telephone:** Council President Nebeker, Councilor Denise Sorenson, Councilor Tona Henderson, Councilor Thomas Butler, Councilor Michelle Welch

**Counselor Present:** Jake Sweeten

**Staff Present:** Lyleen Jerome, Clint Seamons, Mike Knittel, Alyce Kelley, Steve Kunka, Brian Sullivan, Curt Christensen, Stephanie Johnson

**Public Present:** Bonnie Layton, David Little, Adam Little, John Evans, Betty Bercik and Sharon Boatman of the Daughters of the American Revolution.

**Public Present via telephone**: Frederika Wilhelmy,

**Amendments to the Agenda**: Amend under Business Strike G and H.

**Council President Nebeker made a MOTION TO APPROVE THE AGENDA AS AMENDED. Seconded by Councilor Resinkin. 6 – AYES, 0 – NOES. Motion Carried.**

**Declaration of Conflicts of Interest:** None

**Declaration of Council Members’ Discussion Outside an Open Meeting**: None

**PUBLIC HEARING**

 **A. Approve Application CA#20-001** Mayor Petrie called to order the Public Hearing to Approve Application CA#20-001 by Bonnie L. Layton to Amend Code 9-6-3 Height and Area Regulations at 7:08pm. Brian Sullivan, Building/Zoning Administrator read the application and requested approval of Application. Bonnie Layton, applicant spoke to the Council and was available for questions.

 **B. Close of Public Hearing** Mayor Petrie requested Public input three (3) times and then adjourned the Public Hearing at \_\_\_\_\_\_\_pm

 **C. Decision of Public Hearing – Councilor \_\_\_\_\_\_ made a MOTION TO APPROVE APPLICATION CA #20-001, A CODE AMENDMENT REDUCING THE INTERIOR SIDE SETBACK IN THE R-1, SINGLE-FAMILY RESIDENTIAL ZONE FROM SEVEN (7) FEET TO FIVE (5) FEET AND DIRECT STAFF TO CREATE AN ORDINANCE TO BRING BACK TO COUNCIL FOR APPROVAL. Seconded by Councilor \_\_\_\_\_\_\_\_. Roll Call Vote – COUNCIL PRESIDENT NEBEKER – AYE, COUNCILOR HENDERSON – AYE, COUNCILOR RESINKIN – AYE, COUNCILOR WELCH – AYE, COUNCILOR BUTLER – AYE, COUNCILOR SORENSON – AYE. Motion Carried.**

**PUBLIC HEARING**

 **A. Approve Annexation with Zoning Classification Parcel #RP06N01W170188 for Frederika Wilhelmy.** Mayor Petrie called to order the Public Hearing of Annexation with Zoning Classification Parcel #RP06N01W170188 at \_\_\_\_\_\_\_\_\_. Brian Sullivan, Building/Zoning Administrator, requested approval. Frederika Wilhelmy, applicant was available for questions.

 **B. Close of Public Hearing** Mayor Petrie requested Public input three (3) times and then adjourned the Public Hearing at 7:33 pm

 **C. Decision of Public Hearing – Councilor Henderson made a MOTION TO APPROVE THE ANNEXATION WITH ZONING CLASSIFICATION OF PARCEL NUMBER RP06N01W170188 FOR FREDERIKA WILHELMY AND DESIGNATE THE ZONING CLASSIFICATION OF R-1, SINGLE-FAMILY RESIDENTIAL, ADOPT THE FINDINGS AND STAFF ANALYSIS FROM THE STAFF REPORT, AND DIRECT STAFF TO CREATE AN ORDINANCE TO BRING BACK TO COUNCIL FOR APPROVAL. Seconded by Councilor \_\_\_\_\_\_\_\_. Roll Call Vote – COUNCIL PRESIDENT NEBEKER – AYE, COUNCILOR HENDERSON – AYE, COUNCILOR RESINKIN – AYE, COUNCILOR WELCH – AYE, COUNCILOR BUTLER – AYE, COUNCILOR SORENSON – AYE. Motion Carried.**

**ELECTED OFFICIALS:**

**A. Mayor**

 **Proclamations:**

**1. Constitution Week -** Mayor Petrie proclaimed September 17th - September 23rd as Constitution Week and presented the Proclamation to Sharon Boatmant and \_\_\_\_\_\_\_\_ of the Daughters of the American Revolution

**2. Mary Knight Day -** Mayor Petrie proclaimed September 9th, 2020 as Mary Knight Day and presented the Proclamation to Mary. Thank you Mary for all of your efforts on promoting the Emmett Farmer’s Market.

 **B. City Council**

 **C. Announcements and Good of the Order**

**CONSENT AGENDA**:

**A.**  **Approval of Minutes** – August 25, 2020 – Regular Council Meeting

1. **Approval of Accounts Payable**.

**Councilor Henderson made a MOTION TO ACCEPT THE CONSENT AGENDA AS PRESENTED. Seconded by Councilor Welch**. **AYES -6, NOES - 0. Motion Carried.**

**NON-CONSENT AGENDA**

**BUSINESS**

**A.** Lyleen Jerome, City Clerkrequested approval of Lease Agreement to Allied Business Solutions.**Councilor Henderson made a**  **MOTION TO APPROVE A LEASE AGREEMENT TO ALLIED BUSINESS SOLUTIONS AND FOR THE MAYOR TO SIGN. Seconded by Councilor Resinkin. Roll Call Vote – COUNCIL PRESIDENT NEBEKER – AYE, COUNCILOR HENDERSON – AYE, COUNCILOR RESINKIN – AYE, COUNCILOR WELCH – AYE, COUNCILOR BUTLER – AYE, COUNCILOR SORENSON – AYE. Motion Carried.**

**B.** Lyleen Jerome, City Clerk requests approval of the ICRMP Agent Appointment. **Council President Nebeker made a MOTION TO APPROVE THE ICRMP AGENT APPOINTMENT. Seconded by Councilor Henderson. 6 - AYES, 0- NOES. Motion Carried.**

**C.** Curt Christensen requests approval of The Bancorp Lease Agreement. **Councilor Resinkin made a MOTION TO APPROVE THE BANCORP LEASE AGREEMENT WITH THE MAYOR TO SIGN FOR THE 2020 CHEVROLET SILVERADO 2500HD. Seconded by Council President Nebeker.Roll Call Vote – COUNCIL PRESIDENT NEBEKER – AYE, COUNCILOR HENDERSON – AYE, COUNCILOR RESINKIN – AYE, COUNCILOR WELCH – NAY, COUNCILOR BUTLER – AYE, COUNCILOR SORENSON – AYE. Motion Carried.**

**D.** Curt Christensen, Fire Chief requests approval of usage of City property for a fire training facility. **Councilor Henderson made a MOTION TO APPROVE THE USAGE OF CITY PROPERTY OF THE SOUTHWEST PORTION OF THE WASTEWATER TREATMENT PLAN FOR A FIRE TRAINING FACILITY. Seconded by Councilor Resinkin.** **Seconded by Councilor Resinkin. 6 - AYES, 0 - NOES. Motion Carried.**

**E.** Mike Knittel, IT Director requested approval of Payment to R & M Steel Company for $20,600.00. **Councilor Henderson made a MOTION TO APPROVE OF PAYMENT TO R&M STEEL COMPANY FOR $20,600.00. Seconded by Councilor Resinkin. AYES - 6, NOES - 0. Motion Carried.**

**F.** Mike Knittel, IT Director, made an approval of payment to Delta Electric for $67,355. **Council President Nebeker made a MOTION TO APPROVE PAYMENT TO DELTA ELECTRIC FOR $67,355.**  **Seconded by Councilor \_\_\_\_\_\_.** **Seconded by Councilor Henderson. AYES - 6, NOES - 0. Motion Carried.**

**I.** Mike Knittel, IT Director requests approval of scope of work agreement with Tek-Hut.  **Council Henderson made a MOTION TO APPROVE THE SCOPE OF WORK AGREEMENT WITH TEK-HUT IN THE AMOUNT OF $237,606.09 AND FOR THE MAYOR TO SIGN. Second by Councilor Resinkin. Roll Call Vote – COUNCIL PRESIDENT NEBEKER – AYE, COUNCILOR HENDERSON – AYE, COUNCILOR RESINKIN – AYE, COUNCILOR WELCH – AYE, COUNCILOR BUTLER – AYE, COUNCILOR SORENSON – AYE. Motion Carried.**

**J.** Clint Seamons, Public Works Director requests approval of Idaho Transportation Department State Local Agreement for railroad crossing project.**Council President Nebeker made a MOTION TO APPROVE THE IDAHO TRANSPORTATION DEPARTMENT STATE LOCAL AGREEMENT FOR RAILROAD CROSSING PROJECT AND FOR THE MAYOR TO SIGN. Seconded by Councilor Henderson.**  **Roll Call Vote – COUNCIL PRESIDENT NEBEKER – AYE, COUNCILOR HENDERSON – AYE, COUNCILOR RESINKIN – AYE, COUNCILOR WELCH – AYE, COUNCILOR BUTLER – AYE, COUNCILOR SORENSON – AYE. Motion Carried.**

**K.** Clint Seamons, Public Works Director requests approval Resolution #R2020-11 ITD Construction Project North Wardwell and Johns Avenue.  **Councilor Henderson made a MOTION TO APPROVE RESOLUTION #R2020-11 ITD CONSTRUCTION PROJECT WARDWELL AND JOHNS AVENUE WITH THE MAYOR TO SIGN. Seconded by Councilor Welch. Roll Call Vote – COUNCIL PRESIDENT NEBEKER – AYE, COUNCILOR HENDERSON – AYE, COUNCILOR RESINKIN – AYE, COUNCILOR WELCH – AYE, COUNCILOR BUTLER – AYE, COUNCILOR SORENSON – AYE. Motion Carried.**

**L.** Clint Seamons, Public Works Director requests approval of the Idaho Transportation Department Local Public Agency’s Certificate of Completion of Right of Way activities on North Johns Ave. **Councilor Henderson made a MOTION TO APPROVE THE IDAHO TRANSPORTATION DEPARTMENT LOCAL PUBLIC AGENCY’S CERTIFICATE OF COMPLETION OF RIGHT OF WAY ACTIVITIES ON NORTH JOHNS AVE AND WITH THE MAYOR TO SIGN. Seconded by Councilor Resinkin. Roll Call Vote – COUNCIL PRESIDENT NEBEKER – AYE, COUNCILOR HENDERSON – AYE, COUNCILOR RESINKIN – AYE, COUNCILOR WELCH – AYE, COUNCILOR BUTLER – AYE, COUNCILOR SORENSON – AYE. Motion Carried.**

**M.** Clint Seamons, Public Works Director requests **approval of Idaho Transportation Department Local Public Agency’s Certificate of Completion of Right**  **of Way activities on N. Wardwell Ave**.**. Councilor \_\_\_ made a MOTION TO APPROVE THE IDAHO TRANSPORTATION DEPARTMENT LOCAL PUBLIC AGENCY’S CERTdIFICATE OF COMPLETION OF RIGHT OF WAY ACTIVITIES ON N. WARDWELL AVE #A020-064 WITH THE MAYOR TO SIGN. Seconded by Councilor Resinkin. Roll Call Vote – COUNCIL PRESIDENT NEBEKER – AYE, COUNCILOR HENDERSON – AYE, COUNCILOR RESINKIN – AYE, COUNCILOR WELCH – AYE, COUNCILOR BUTLER – AYE, COUNCILOR SORENSON – AYE. Motion Carried.**

**N.** Clint Seamons, Public Works Director requests **approval of Keller Associates Amendment to Owner-Consultant Agreement Amendment No. 1 in the amount of $23,500 for 12th Street Booster Station Project. Council President Nebeker made a MOTION TO APPROVE OF KELLER ASSOCIATES AMENDMENT TO OWNER-CONSULTANT AGREEMENT AMENDMENT NO. 1 IN THE AMOUNT OF $23,500 FOR THE 12TH STREET BOOSTER STATION PROJECT. Seconded by Councilor Henderson. Roll Call Vote – COUNCIL PRESIDENT NEBEKER – AYE, COUNCILOR HENDERSON – AYE, COUNCILOR RESINKIN – AYE, COUNCILOR WELCH – AYE, COUNCILOR BUTLER – AYE, COUNCILOR SORENSON – AYE. Motion Carried.**

**O.** Clint Seamons, Public Works Director requests approval ofResolution # R2020-09 Joint Development Impact Fee Advisory Committee as a Standing Committee. **Councilor Henderson made a MOTION TO APPROVE RESOLUTION #R2020-09 JOINT DEVELOPMENT IMPACT FEE ADVISORY COMMITTEE AS A STANDING COMMITTEE. Seconded by Councilor Welch. Roll Call Vote – COUNCIL PRESIDENT NEBEKER – AYE, COUNCILOR HENDERSON – AYE, COUNCILOR RESINKIN – AYE, COUNCILOR WELCH – AYE, COUNCILOR BUTLER – AYE, COUNCILOR SORENSON – AYE. Motion Carried.**

**P.** Clint Seamons, Public Works Director requests approval of Payette River Regional Technical Academy Hangar Lease Agreement. **Councilor Henderson made a MOTION TO APPROVE THE PAYETTE RIVER REGIONAL TECHNICAL ACADEMY HANGAR LEASE AGREEMENT WITH THE MAYOR TO SIGN. Seconded by Councilor Resinkin. Roll Call Vote – COUNCIL PRESIDENT NEBEKER – AYE, COUNCILOR HENDERSON – AYE, COUNCILOR RESINKIN – AYE, COUNCILOR WELCH – AYE, COUNCILOR BUTLER – AYE, COUNCILOR SORENSON – AYE. Motion Carried.**

**DEPARTMENT/ ACTIVITY REPORTS**

**A. Building Official/City Planner –** Brian Sullivan, Building/Zoning Administrator – No report

**B. Clerk** – Lyleen Jerome, City Clerk– No report
**C. Fire** – Curt Christensen, Fire Chief– No report

**D. Library** – Alyce Kelley, Director– No report

**E. Police -** Steve Kunka, Police Chief– No report

**F. Public Works** – Clint Seamons, Public Works Director– gave a presentation on the proposed Emmett City Splash Pad.

**G. Systems Administrator** – Mike Knittel, IT Systems Director– No report

**H. Engineer**

**Councilor Henderson made a** **MOTION TO ADJOURN. Seconded by Councilor Resinkin. 6– AYES, 0 – NOES. Motion Carried.**

Meeting Adjourned at 9:14pm

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**Mayor Gordon Petrie Lyleen Jerome, City Clerk**