

City of Emmett Council Special Meeting

August 18, 2020

The Emmett City Council held a regular meeting at 501 E. Main Street, Emmett, Idaho. Mayor Gordon Petrie called the meeting to order at 7:00p.m. Mayor Gordon Petrie led the **Pledge of Allegiance**

Council Present: Councilor Denise Sorenson

Council Present via telephone: Council President Nebeker, Councilor Tona Henderson, Councilor Gary Resinkin

Counselor Present: Jake Sweeten

Staff Present: Lyleen Jerome, Clint Seamons, Mike Knittel, Steve Kunka, Curt Christensen,

Public Present:

Public Present via telephone:

Amendments to the Agenda: None

Council President Nebeker made a MOTION TO APPROVE THE AGENDA. Seconded by Councilor Henderson. 4 – AYES, 0 – NOES. Motion Carried.

NON-CONSENT AGENDA
BUSINESS

A. Clint Seamons requested approval of Resolution R2020-10. Councilor Henderson made a **MOTION TO APPROVE R2020-10 FOR THE SOUTH JOHNS AVENUE, EAST 12TH TO EAST 4TH ST PROJECT.** Seconded by Councilor Resinkin. Roll Call Vote. **COUNCIL PRESIDENT NEBEKER – AYE, COUNCILOR HENDERSON – AYE, COUNCILOR RESINKIN – AYE, COUNCILOR SORESNON – AYE. Motion Carried.**

B. Clint Seamons requested approval of payment to Idaho Transportation Department in the amount of \$250,497 for South Johns Avenue, East 12th to East 4th St Project. Councilor Henderson made a **MOTION TO APPROVE PAYMENT TO IDAHO TRANSPORTATION DEPARTMENT IN THE AMOUNT OF \$250,497 FOR SOUTH JOHNS AVENUE, EAST 12TH TO EAST 4TH ST PROJECT FROM OUR ROAD SAVINGS AND FOR THE MAYOR TO SIGN.** Seconded by Council President Nebeker. Roll Call Vote. **COUNCIL PRESIDENT NEBEKER – AYE, COUNCILOR HENDERSON – AYE, COUNCILOR RESINKIN – AYE, COUNCILOR SORESNON – AYE. Motion Carried.**

C. Mike Knittel, IT Director requests approval for Council Chambers Audio/Video Upgrade in the amount of \$47,438.23. Council President Nebeker made a **MOTION TO APPROVE COUNCIL CHAMBERS AUDIO/VIDEO UPGRADE IN THE AMOUNT OF \$47,438.23 CONTINGENT ON PROJECT PRE-APPROVAL THROUGH THE IDAHO STATE CONTROLLER'S OFFICE.** Seconded by Councilor Henderson. Roll Call Vote. **COUNCIL PRESIDENT NEBEKER – AYE, COUNCILOR HENDERSON – AYE, COUNCILOR RESINKIN – AYE, COUNCILOR SORESNON – AYE. Motion Carried.**

Councilor Henderson made a MOTION TO ADJOURN. Seconded by Councilor Resinkin. 4– AYES, 0 – NOES. Motion Carried.

Meeting Adjourned at 5:56pm

Mayor Gordon Petrie

Lyleen Jerome, City Clerk

City of Emmett Council Meeting

August 25, 2020

The Emmett City Council held a regular meeting at 501 E. Main Street, Emmett, Idaho. Mayor Gordon Petrie called the meeting to order at 7:00p.m. Mayor Gordon Petrie led the **Pledge of Allegiance** Lance Zagaris offered the **Community Invocation**

Council Present: Councilor Gary Resinkin

Council Present via telephone: Council President Nebeker, Councilor Denise Sorenson, Councilor Tona Henderson, Councilor Thomas Butler, Councilor Michelle Welch

Counselor Present: Jake Sweeten

Staff Present: Lyleen Jerome, Clint Seamons, Mike Knittel, Alyce Kelley, Steve Kunka, Brian Sullivan, Curt Christensen, Stephanie Johnson

Public Present: Bonnie Layton, David Little – 3111 Sand Hollow Rd – Emmett, Adam Little – 1137 E. Harcourt Dr. – Boise, John Evans – 1986 Lower Bluff Rd – Emmett, Betty Bercik and Sharon Boatman of the Daughters of the American Revolution.

Public Present via telephone: Frederika Wilhelmy – 1877 E. 12th St – Emmett, Doris Irish – 4955 W. South Slope Rd - Emmett

Amendments to the Agenda: Amend under Business Strike G and H.

Council President Nebeker made a MOTION TO APPROVE THE AGENDA AS AMENDED. Seconded by Councilor Resinkin. 6 – AYES, 0 – NOES. Motion Carried.

Declaration of Conflicts of Interest: None

Declaration of Council Members' Discussion Outside an Open Meeting: None

PUBLIC HEARING

A. Approve Application CA#20-001 Mayor Petrie called to order the Public Hearing to Approve Application CA#20-001 by Bonnie L. Layton to Amend Code 9-6-3 Height and Area Regulations at 7:08pm. Brian Sullivan, Building/Zoning Administrator read the application and requested approval of Application. Bonnie Layton, applicant spoke to the Council and was available for questions.

B. Close of Public Hearing Mayor Petrie requested Public input three (3) times and then adjourned the Public Hearing at 7:33pm

C. Decision of Public Hearing – Council President Nebeker made a MOTION TO APPROVE APPLICATION CA #20-001, A CODE AMENDMENT REDUCING THE INTERIOR SIDE SETBACK IN THE R-1, SINGLE-FAMILY RESIDENTIAL ZONE FROM SEVEN (7) FEET TO FIVE (5) FEET AND DIRECT STAFF TO CREATE AN ORDINANCE TO BRING BACK TO COUNCIL FOR APPROVAL. Seconded by Councilor Butler Roll Call Vote – COUNCIL PRESIDENT NEBEKER – AYE, COUNCILOR HENDERSON – NAY, COUNCILOR RESINKIN – AYE, COUNCILOR WELCH – AYE, COUNCILOR BUTLER – AYE, COUNCILOR SORENSON – AYE. 5 – AYES, 1 – NAY. Motion Carried.

PUBLIC HEARING

A. Approve Annexation with Zoning Classification Parcel #RP06N01W170188 for Frederika Wilhelmy. Mayor Petrie called to order the Public Hearing of Annexation with Zoning Classification Parcel #RP06N01W170188 at 1877 E 12th St - Emmett. Brian Sullivan, Building/Zoning Administrator, requested approval. Frederika Wilhelmy, applicant was available for questions.

B. Close of Public Hearing Mayor Petrie requested Public input three (3) times and then adjourned the Public Hearing at 7:45 pm

C. Decision of Public Hearing – Councilor Henderson made a MOTION TO APPROVE THE ANNEXATION WITH ZONING CLASSIFICATION OF PARCEL NUMBER RP06N01W170188 FOR FREDERIKA WILHELMY AND DESIGNATE THE ZONING CLASSIFICATION OF R-1, SINGLE-FAMILY RESIDENTIAL, ADOPT THE FINDINGS AND STAFF ANALYSIS FROM THE STAFF REPORT, AND DIRECT STAFF TO CREATE AN ORDINANCE TO BRING BACK TO COUNCIL FOR APPROVAL. Seconded by Councilor Resinkin. Roll Call Vote – COUNCIL PRESIDENT NEBEKER – AYE, COUNCILOR HENDERSON – AYE, COUNCILOR RESINKIN – AYE, COUNCILOR WELCH – AYE, COUNCILOR BUTLER – AYE, COUNCILOR SORENSON – AYE. AYES - 6, NOES – 0. Motion Carried.

ELECTED OFFICIALS:

A. Mayor

Proclamations:

1. Constitution Week - Mayor Petrie proclaimed September 17th - September 23rd as Constitution Week and presented the Proclamation to Sharon Boatman and Betty Bercik of the Daughters of the American Revolution

2. Mary Knight Day - Mayor Petrie proclaimed September 9th, 2020 as Mary Knight Day and presented the Proclamation to Mary. Thank you, Mary, for all of your efforts on promoting the Emmett Farmer's Market.

B. City Council

C. Announcements and Good of the Order

CONSENT AGENDA:

A. Approval of Minutes – August 25, 2020 – Regular Council Meeting

A. Approval of Accounts Payable.

August 25, 2020

Councilor Henderson made a **MOTION TO ACCEPT THE CONSENT AGENDA AS PRESENTED**. Seconded by Councilor Welch. **AYES -6, NOES - 0**. Motion Carried.

NON-CONSENT AGENDA
BUSINESS

A. Lyleen Jerome, City Clerk requested approval of Lease Agreement to Allied Business Solutions. Councilor Henderson made a **MOTION TO APPROVE A LEASE AGREEMENT TO ALLIED BUSINESS SOLUTIONS AND FOR THE MAYOR TO SIGN**. Seconded by Councilor Resinkin. Roll Call Vote – COUNCIL PRESIDENT NEBEKER – AYE, COUNCILOR HENDERSON – AYE, COUNCILOR RESINKIN – AYE, COUNCILOR WELCH – AYE, COUNCILOR BUTLER – AYE, COUNCILOR SORENSON – AYE. **AYES - 6, NOES - 0** Motion Carried.

B. Lyleen Jerome, City Clerk requests approval of the ICRMP Agent Appointment. Council President Nebeker made a **MOTION TO APPROVE THE ICRMP AGENT APPOINTMENT**. Seconded by Councilor Henderson. **6 - AYES, 0- NOES**. Motion Carried.

C. Curt Christensen requests approval of The Bancorp Lease Agreement. Councilor Resinkin made a **MOTION TO APPROVE THE BANCORP LEASE AGREEMENT WITH THE MAYOR TO SIGN FOR THE 2020 CHEVROLET SILVERADO 2500HD**. Seconded by Council President Nebeker. Roll Call Vote – COUNCIL PRESIDENT NEBEKER – AYE, COUNCILOR HENDERSON – AYE, COUNCILOR RESINKIN – AYE, COUNCILOR WELCH – NAY, COUNCILOR BUTLER – AYE, COUNCILOR SORENSON – AYE. **5 - AYES, 1 – Nay**. Motion Carried.

D. Curt Christensen, Fire Chief requests approval of usage of City property for a fire training facility. Councilor Henderson made a **MOTION TO APPROVE THE USAGE OF CITY PROPERTY OF THE SOUTHWEST PORTION OF THE WASTEWATER TREATMENT PLAN FOR A FIRE TRAINING FACILITY**. Seconded by Councilor Resinkin. **6 - AYES, 0 - NOES**. Motion Carried.

E. Mike Knittel, IT Director requested approval of Payment to R & M Steel Company for \$20,600.00. Councilor Henderson made a **MOTION TO APPROVE OF PAYMENT TO R&M STEEL COMPANY FOR \$20,600.00**. Seconded by Councilor Resinkin. **AYES - 6, NOES - 0**. Motion Carried.

F. Mike Knittel, IT Director, made an approval of payment to Delta Electric for \$67,355. Council President Nebeker made a **MOTION TO APPROVE PAYMENT TO DELTA ELECTRIC FOR \$67,355**. Seconded by Councilor _____. Seconded by Councilor Henderson. **AYES - 6, NOES - 0**. Motion Carried.

I. Mike Knittel, IT Director requests approval of scope of work agreement with Tek-Hut. Council Henderson made a **MOTION TO APPROVE THE SCOPE OF WORK AGREEMENT WITH TEK-HUT IN THE AMOUNT OF \$237,606.09 AND FOR THE MAYOR TO SIGN**. Second by Councilor Resinkin. Roll Call Vote – COUNCIL PRESIDENT NEBEKER – AYE, COUNCILOR HENDERSON – AYE, COUNCILOR RESINKIN – AYE, COUNCILOR WELCH – AYE, COUNCILOR BUTLER – AYE, COUNCILOR SORENSON – AYE. **AYES - 6, NOES - 0** Motion Carried.

J. Clint Seamons, Public Works Director requests approval of Idaho Transportation Department State Local Agreement for railroad crossing project. Council President Nebeker made a **MOTION TO APPROVE THE IDAHO TRANSPORTATION DEPARTMENT STATE LOCAL AGREEMENT FOR RAILROAD CROSSING PROJECT AND FOR THE MAYOR TO SIGN**. Seconded by Councilor Henderson. Roll Call Vote – COUNCIL PRESIDENT NEBEKER – AYE, COUNCILOR HENDERSON – AYE, COUNCILOR RESINKIN – AYE, COUNCILOR WELCH – AYE, COUNCILOR BUTLER – AYE, COUNCILOR SORENSON – AYE. **AYES - 6, NOES - 0**. Motion Carried.

K. Clint Seamons, Public Works Director requests approval Resolution #R2020-11 ITD Construction Project North Wardwell and Johns Avenue. Councilor Henderson made a **MOTION TO APPROVE RESOLUTION #R2020-11 ITD CONSTRUCTION PROJECT WARDWELL AND JOHNS AVENUE WITH THE MAYOR TO SIGN**. Seconded by Councilor Welch. Roll Call Vote – COUNCIL PRESIDENT NEBEKER – AYE, COUNCILOR HENDERSON – AYE, COUNCILOR RESINKIN – AYE, COUNCILOR WELCH – AYE, COUNCILOR BUTLER – AYE, COUNCILOR SORENSON – AYE. **AYES - 6, NOES - 0**. Motion Carried.

L. Clint Seamons, Public Works Director requests approval of the Idaho Transportation Department Local Public Agency's Certificate of Completion of Right of Way activities on North Johns Ave. Councilor Henderson made a **MOTION TO APPROVE THE IDAHO TRANSPORTATION DEPARTMENT LOCAL PUBLIC AGENCY'S CERTIFICATE OF COMPLETION OF RIGHT OF WAY ACTIVITIES ON NORTH JOHNS AVE AND WITH THE MAYOR TO SIGN**. Seconded by Councilor Resinkin. Roll Call Vote – COUNCIL PRESIDENT NEBEKER – AYE, COUNCILOR HENDERSON – AYE, COUNCILOR RESINKIN – AYE, COUNCILOR WELCH – AYE, COUNCILOR BUTLER – AYE, COUNCILOR SORENSON – AYE. **AYES - 6, NOES - 0**. Motion Carried.

NOTICE OF APPROPRIATIONS ORDINANCE AMENDMENT HEARING

NOTICE IS HEREBY GIVEN that the City Council of Emmett, Idaho will hold a public hearing for consideration of an amendment to the 2020 fiscal year budget by appropriating additional monies received by the City of Emmett, said hearing to be held at City Hall, 501 E. Main St., at 7:00 p.m., on the 22nd day of September 2020.

	FY 2018 ACTUAL EXPENDITURES	FY2018 ACTUAL REVENUES	FY2019 ACTUAL EXPENDITURES	FY2019 ACTUAL REVENUES	FY2020 PROPOSED EXPENDITURES APPROPRIATION	FY2020 PROPOSED REVENUES APPROPRIATION	FY2020 INCREASE OVER ORIGINAL
General Fund	2,443,491	2,689,893	2,516,677	2,750,476	2,639,716	2,639,716	272,500
Roads & Streets	488,749	600,731	757,938	810,261	527,080	527,080	250,497

At said hearing any interested person may appear and show cause, if any he has, why such proposed appropriations ordinance amendment should or should not be adopted.

Dated this 2nd day of September, 2020

City Clerk: Lyleen Jerome

This institution is an equal opportunity provider

Any person needing special accommodations to participate in the above-noticed meeting should contact City Hall prior to the meeting at 501 East Main Street, Emmett, Idaho

Published by Messenger Index September 9, 2020 and September 16, 2020

ORDINANCE NO. O2020-12

AN ORDINANCE OF THE CITY OF EMMETT, IDAHO, AMENDING THE ANNUAL APPROPRIATION ORDINANCE #O2019-10 FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019, TO REFLECT THE RECEIPT OF UNSCHEDULED REVENUES, INCREASING AND ESTABLISHING THE APPROPRIATIONS FOR EXPENDITURES IN VARIOUS DEPARTMENTS AND FUNDS, PROVIDING THAT THE TAX LEVY UPON TAXABLE PROPERTY WITHIN THE CITY IS NOT AFFECTED HEREBY, PROVIDING THAT ALL ORDINANCES IN CONFLICT HEREWITH ARE REPEALED TO THE EXTENT OF SUCH CONFLICT, AND PROVIDING THAT THE ORDINANCE SHALL BE EFFECTIVE UPON ITS PUBLICATION DATE.

Section 1. That Ordinance No. O2019-10, the appropriations ordinance for the City of Emmett, Idaho, for the fiscal year commencing October 1, 2019, and ending September 30, 2020, be and the same is hereby amended as follows:

That the addition of \$522,997 be appropriated to defray the necessary expenses and liabilities of the City of Emmett, Gem County, Idaho for the fiscal year beginning October 1, 2019, thereby amending Ordinance No. O2019-10.

Section 2. Purposes and Amounts of Appropriation. That the objects and purposes for which such appropriations are made, and the amounts of such appropriations are as follows after accounting for receipt of unscheduled revenues:

PROPOSED PROJECT EXPENDITURES	
GENERAL FUND:	
FIRE DEPARTMENT	
Salaries	\$ 10,000
Equipment	\$ 47,500
IT DEPARTMENT	
Grant Funds	\$ 185,000
PARKS	
Equipment	\$ 30,000
ROAD AND STREET FUND:	
GRANT FUNDS	\$ 250,497
TOTAL PROPOSED NEW EXPENDITURES	\$ 522,997
PROPOSED REVENUES/FUNDING RESOURCES	
GENERAL FUND:	
FIRE DEPT – Expense Recovery	\$ 57,500
IT DEPARTMENT – Grant Funds	\$ 185,000
RV PARK	\$ 30,000
ROAD AND STREET FUND:	
GRANT FUNDS	\$ 250,497
TOTAL PROPOSED NEW REVENUES	\$ 522,997

Section 3. Tax Levy unaffected. That the tax levy established for the City of Emmett for the Fiscal year beginning October 1, 2019, shall be unaffected by this ordinance.

Section 4. Amendment of Conflicting Ordinances. That all ordinances or parts of ordinances in conflict with this ordinance are hereby amended to the extent of such conflict to conform to the appropriations made by this ordinance.

Section 5. This ordinance shall take effect and be in full force upon its passage, approval and publication in one issue of the Messenger Index, a newspaper of general circulation in the City of Emmett, and the official newspaper of said City.

PASSED under suspension of the rules upon which a roll call vote was taken and duly enacted an ordinance of the City of Emmett, Gem County, Idaho at a convened meeting of the City of Emmett City Council held on the 22nd day of September, 2020

ATTEST:

LYLEEN JEROME
CITY CLERK

GORDON W. PETRIE
MAYOR

Delta Electric LLC.

1106 ROYALTY AVE
EMMETT, ID 83617 US
sitaelectric.scott@gmail.com



INVOICE

BILL TO
City of Emmett
501 E Main St
Emmett, ID 83617
United States

INVOICE 1103
DATE 09/03/2020
TERMS Due on receipt
DUE DATE 09/03/2020

DATE	DESCRIPTION	QTY	RATE	AMOUNT
	Service			
	Natural gas generator package for the industrial park complex. Price includes generator, conduit, wire, grounding, labor, permit, and gas piping.	1	42,989.00	42,989.00

excludes fuel (LP or diesel), concrete generator pad, trenching, and removal of generator from transport vehicle.

BALANCE DUE

\$42,989.00



5225 W 2400 S
Salt Lake City, UT 84120
Phone: (801) 975-7300
Fax: (801) 977-8833

INVOICE #: S7156584.003
INVOICE DATE: 08/21/20
P/O #: MIKE KNIGGEL
REL #:

REMIT TO:
Codale Electric Supply
P.O. Box 740525
Los Angeles, CA 90074-0525

BILL TO:

1322 1 AB 0.419 E0084 10181 D6522013483 S2 P7627761 0002:0002



CITY OF EMMETT
501 E MAIN ST
EMMETT ID 83617-3046



Tel: 801 - 975 - 7300

SHIP TO:
CITY OF EMMETT
501 E MAIN ST
EMMETT ID 83617

ORDER DATE	SHIP DATE	WRITER	TERMS	SHIP VIA	TAX BR	ORDERED BY
08/19/20	08/21/20	Jay Jensen	NET 25TH OF MONTH	DIRECT	25	MIKE KNIGGEL
ORDER QTY	SHIP QTY	DESCRIPTION		NET PRC	EXT PRC	
15000ft	15000ft	DURALINE 10008724 18/14 4WAY FUTUREPATH ORANGE JACKET W/#20 WIRE MICRODUCTS BLUE BROWN GREEN & ORANGE		1.500ft	22500.00	

All sales subject to Codale Terms and Conditions(T&C's) Available at www.codale.com/terms Sales Tax is Not included in any Bid		Net Amt	22500.00
		Sales Tax Total	0.00
		Total	22500.00

NET 25TH OF MONTH

BRANCH LOCATIONS

SALT LAKE CITY, UT • OREM, UT • PRICE, UT • BLANDING, UT • OGDEN, UT • CEDAR CITY, UT • ST.GEORGE, UT • LOGAN, UT • VERNAL, UT • EIKO, NV • LAS VEGAS, NV | AFFILIATE • ROCK SPRINGS, WY • CASPER, WY



CODALE
ELECTRIC SUPPLY, INC.

5225 W 2400 S
Salt Lake City, UT 84120
Phone: (801) 975-7300
Fax: (801) 977-8833

BILL TO:

39511 AB 0.419 E0344X 10623 D6551304795 S2 P7646645 0001:0001



CITY OF EMMETT
501 E MAIN ST
EMMETT ID 83617-3046



INVOICE #: S7156584.006
INVOICE DATE: 08/28/20
P/O #: MIKE KNIGGEL
REL #:

REMIT TO:

Codale Electric Supply
P.O. Box 740525
Los Angeles, CA 90074-0525

Tel: 801 - 975 - 7300

SHIP TO:

CITY OF EMMETT
501 E MAIN ST
EMMETT ID 83617

ORDER DATE	SHIP DATE	WRITER	TERMS	SHIP VIA	TAX BR	ORDERED BY
08/13/20	08/28/20	Jay Jensen	NET 25TH OF MONTH	DIRECT	25	MIKE KNIGGEL
ORDER QTY	SHIP QTY	DESCRIPTION		NET PRC	EXT PRC	
52500ea	52500ea	DURALINE THREE-WAY DIVIDED REEL 1-1/4"/SDR-11/Co-Extruded/Smooth-Wa //Blue/ Blue/Standard Silicore/Empty/Ink Jet/Standard Print/2,500		0.510/E	26775.00	
		1-1/4"/SDR-11/Co-Extruded/Smooth-Wa //Green/Green/Standard Silicore/Empty/Ink Jet/Standard Print/2,500				
		1-1/4"/SDR-11/Co-Extruded/Smooth-Wa //Orange/Orange/Standard Silicore/Empty/Ink Jet/Standard Print/2,500 N/S Item: Mfg Return Policy Applies				

All sales subject to Codale Terms and Conditions(T&C's) Available at www.codale.com/terms Sales Tax is Not included in any Bid		Net Amt	26775.00
		Sales Tax Total	0.00
		Total	26775.00

NET 25TH OF MONTH

BRANCH LOCATIONS

SALT LAKE CITY, UT • OREM, UT • PRICE, UT • BLANDING, UT • OGDEN, UT • CEDAR CITY, UT • ST.GEORGE, UT • LOGAN, UT • VERNAL, UT • ELKO, NV • LAS VEGAS, NV | AFFILIATE • ROCK SPRINGS, WY • CASPER, WY



5225 W 2400 S
Salt Lake City, UT 84120
Phone: (801) 975-7300
Fax: (801) 977-8833

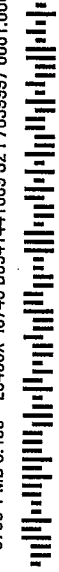


INVOICE #: S7156584.005
INVOICE DATE: 08/26/20
P/O #: MIKE KNIGGEL
REL #:

REMIT TO:
Codale Electric Supply
P.O. Box 740525
Los Angeles, CA 90074-0525

Tel: 801 - 975 - 7300

5708 1 MB 0.439 E0438X 10749 06541441009 SZ P7639997 0001:0001



CITY OF EMMETT
501 E MAIN ST
EMMETT ID 83617-3046

SHIP TO:
CITY OF EMMETT
501 E MAIN ST
EMMETT ID 83617

BILL TO:

ORDER DATE	SHIP DATE	WRITER	TERMS	SHIP VIA	TAX BR	ORDERED BY
08/12/20	08/26/20	Jay Jensen	NET 25TH OF MONTH	128 SE IDAHO	25	MIKE KNIGGEL
ORDER QTY	SHIP QTY	DESCRIPTION			NET PRC	EXT PRC
30198ft	30198ft	COMMSCOPE D-144-LA-8W-F12NS 144 FIBER SINGLEMODE SINGLE JACKET			998.110/M	30140.93
4619ft	4619ft	ARMOR LOOSE TUBE CABLE DRY COMMSCOPE D-144-LA-8W-F12NS 144 FIBER SINGLEMODE SINGLE JACKET			998.110/M	4610.27
40ea	40ea	ARMOR LOOSE TUBE CABLE DRY DURALINE 1.25 PUSH-LOCK COUPLER ORANGE 1.660 OD 1-908355			4.600/E	184.00
60ea	60ea	20001845 DURALINE 20001518 COUPLER 18MM STRAIGHT PUSH ON COUPLER			5.890/E	353.40

All sales subject to Codale Terms and Conditions(T&C's) Available at www.codale.com/terms Sales Tax is Not included in any Bid		Net Amt	35288.60
		Sales Tax Total	0.00
		Total	35288.60

NET 25TH OF MONTH

BRANCH LOCATIONS

SALT LAKE CITY, UT • OREM, UT • PRICE, UT • BLANDING, UT • OGDEN, UT • CEDAR CITY, UT • ST.GEORGE, UT • LOGAN, UT • VERNAL, UT • ELKO, NV • LAS VEGAS, NV | AFFILIATE • ROCK SPRINGS, WY • CASPER, WY

RESOLUTION # R2020-13

**RESOLUTION OF THE CITY COUNCIL
OF THE CITY OF EMMETT, IDAHO
AUTHORIZING AN INCREASE IN TRASH RECEIPTICLE FEES**

WHEREAS the City Council has determined that it is mandatory to use a trash receiptacle (cart) provided by the City of Emmett's contractor hired to collect trash. Fees shall be as follows:

1. Cart Rental plus \$2.18 + \$.13 tax = \$2.31 per month.
2. Extra sheet of 5 overflow stickers \$7.00 per sheet.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Emmett, Idaho, that effective on and after _____, 2020,

RESOLUTION introduced and passed _____, 2020 by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

APPROVED:

MAYOR

ATTEST:

CITY CLERK

City's Strategic Pillars
8/25/2020

- Economically Vibrant and...
- Health-conscious city
- Legally compliant with all state and federal laws
- Performing its constitutional mission (protecting people and property)
- With adequate infrastructure for growth

Building/Zoning Department Goal

- Educate staff to obtain intimate knowledge of building and zoning codes. 40%
- Update outdated city ordinances, implement new ordinance-----70% zoning and building only.
- Obtain accessibility inspector certification-----40%
- Comprehensive Plan overhaul and revision-----
- Digitalize and Organize all building and zoning files----15%

Accomplishments since last report

1. Start reviewing lot sizes for R-2, duplex zone. Would like to reduce the minimum lot size from 8000 down to? Had first and second meeting on this, zoning commission is on board to reduce lot size down to 6000 sq. ft. for a R-2 zone. Will bring back a formal amendment.
2. Start on proposal to adjust/reduce boundaries of the Historic Central Business District for design review.
3. Re-writing Area of Impact Agreement between City of Emmett and Gem County. **Making revision #2**
4. Permits, July 2020: New house = 5. Commercial =, Duplex =, Apartment = - Hangars = 0, Manufactured Home =, Fees Collected: \$ 8424.62
5. Working on Ordinance for Sewer and Water Connections, work performed by City, work performed by person wishing to connect. Draft ord. revisions submitted to Public Works for review, need input from Sewer department on technical terms.

Plan for next 30 days

6. Daily operations, plan reviews, contractor talks, developer talks, etc.
7. Updates to Title 7, water and sewer, city code.
8. Moving forward on updated master pathway plan. Anna is working on final revisions.
9. Phase #6 of Harvest Valley construction will be starting.
10. Work with Code Enforcement to update the "Living or Not Living" in and RV ordinance
11. Reviewing 6 new house plans.
12. Zoning Applications:
 - PBA- 2010 S. Johns Ave. Approved Administratively
 - SUP- 103 S. Commercial, Public Hearing October 5, 2020.
 - Vacation Application-Zoning Commission recommends approval
 - Preliminary Plat- Legacy Heights- Tentatively scheduled for 8-3-2020. Zoning Commission recommends approval and will be to Council August 25, 2020 for a public meeting.
 - Annexation 5 acres at 1877 E. 12th. Zoning Commission recommends approval and moving forward to Council Sept. 8, 2020
 - Zoning Ordinance amendment 9-6-3. Zoning Commission recommends approval and moving forward to Council Sept. 8, 2020
 - Special use permit, residential living in a commercial zone. Approved, working on Decision and Order

Training

- ***(see attached)***

This report does NOT contain any data required by ordinance or statute...that is covered in a separate report

City's Strategic Pillars
08/20/20

- Economically Vibrant and...
- Health-conscious city
- Legally compliant with all state and federal laws
- Performing its constitutional mission (protecting people and property)
- With adequate infrastructure for growth

Clerk's Goals this Budget Year

- Building Department Permitting Module Implementation
- Increase ACH (Direct Pay) 10%
- Accept Credit/Debit Card Payments on ALL Fees
- Deputy Clerk Certifications in PRIMA, AIC, & HR

Expenditures requiring authorization / purpose of expenditure - none
Training - none

Accomplishments since last report

- ACH (Direct Pay) customers 448 in August
- Idaho Bond Bank Board approved the refinancing of our bonds. Bond Attorney will be presenting offer to City Council on August 25, 2020 with final acceptance in September.
- Budget for 2020-2021 approved August 11, 2020
- IIA Insurance increasing premium cost by 1% effective October 1, 2020, additional products added to plan including a \$20,000 life insurance policy. All full-time employees now have \$70,000 in life insurance III-A Plan, \$20,000 and the Colonial Plan for \$50,000
- Insurance Agent met with all employees on life insurance options for new fiscal year. All employees, with the exception of part time employees, will have \$50,000 coverage and fireman will have an additional \$50,000 coverage through VFIS
- 90% Completion of trash receptacle carts Phase 3, estimated completion end of August

Plan for next 30 days

- Office restrictions: Clerk office doors will remain locked, serving citizens at the slide window located off the main lobby
- Arrange council chambers to comply with social distancing requirements. Continue with "Join Me" conference options and Live Stream for all Council Meetings
- Promote ACH (Direct Pay) and increase client participation by 10%
- Records Retention/Destruction Plan
- Cross Train Deputy Clerk on Accounting and Financial Statements
- Cross Train Deputy Clerk on Quarterly Payroll reporting and Quarterly Financial Reports
- Update Minutes books and scan to archives file
- Update Ordinance and Resolution Logs
- Set up utility billing to include \$2.31 for new garbage receptacle estimated start date September
- Review current fiscal year budget with department directors for FYE adjustments
- Post Legal notice for current budget amendments

City's Strategic Pillars

- Economically Vibrant and...
- Health-conscious city
- Legally compliant with all state and federal laws
- Performing its constitutional mission (protecting people and property)
- With adequate infrastructure for growth

Emmett Fire Department Goals this Budget Year (with percentage of completion to date)

- Work to provide a training area to include a burn building where class A materials can be burnt. (0% of completion)
- Provide all equipment necessary to allow for daily mission execution while meeting operational goals. (50% of completion)
- Provide constant, realistic and rigorous training to meet National Professional Development Model. (20% of completion)
- Implement a community based risk program that educates so that in each iteration high standards will be enforced, thus making our community safer. (12% of completion)
- Provide a positive work environment thus keeping well-trained and motivated firefighters for at least five year tours. (50% of completion)

Expenditures requiring authorization from higher and purpose of expenditure

No less than Top Ten Accomplishments since last

- Met with developer regarding fire protection
 - Fixed sprinkler at station
 - Met with EOC concerns regarding response
 - Life Coaching opportunities x2
 - Received information regarding a truck that was returned; possible lease opportunity
 - Scheduled and moderated meeting with SWDH and the Recreation District
 - Participated in a Emmett School District reopening conference call
 - Organized and executed training, watering of park, fun event multiple times throughout the month
 - Participated in multiple Emergency Management Conference calls.
 - Made a few hundred smiles at the park
 - Cleaned outside of Fire Station: completed about 4 times a year
 - Working on an NFPA 1403 Training Burn
 - Assisted a local business with a question about a fire extinguisher
 - Responded to an applicant regarding volunteering
 - Accepted a donation of AA batteries and Gatorade
 - Checked back with Williams Gas multiple times regarding a donation
 - Found additional information regarding a COVID death
 - Working on retesting flows for our hydrants
 - Organized a chalk event with the fire family: provided pizza for the kids
 - Worked on COVID CARES projects
 - Held an EOC briefing
 - Participated on Emmett School District COVID conversations x 2
 - Multiple car seats were inspected and installed for no cost
 - Assisted a realtor regarding smoke detectors in a private dwelling
 - Cleaned interior of station, Command vehicles and Engines
 - Helped a local business with a safety inspection
 - Made 25# of Meatloaf for the Senior Center
 - Met with Lauri regarding CARES \$
 - Hose testing: 8000' of hose tested, 500' failed
-
- Working on reimbursement of COVID and projects for allocated funds
 - Get ISO to 3

- School Safety Group
- Organizing training with PD & GCEMS regarding Medical Responses
- Organize training with all parties for traffic safety program

Training (See Attached)

This report does NOT contain any data required by ordinance or statute...that is covered in a separate report

Emp. Title	Training/Hours	Date	Location	Cost/Certificate
# Emp. Trained	Total Training Hours			Total Cost

2020 Library Stats	OCT	NOV	DEC	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	2020
													TOTALS
PATRONS													
Resident	4316	4343	4362	4403	4430	4445	4448	4448	4462	4468	4487		4468
NonResident	1953	1966	1982	1995	2004	2008	2017	2017	2022	2031	2043		2031
Adult-Circulation	2414	2180	2537	2787	2826	2071	194	1070	3308	3576	3947		26910
Teen-Circulation	275	290	393	301	297	214	19	120	558	657	670		3794
Juvenile-Circulation	2685	2566	2938	2986	2627	1752	84	499	4253	3813	4148		28351
TOTAL BOOKS	6374	6036	6868	6074	6760	4037	297	1889	8119	8046	8765	0	59055
Audios-Circulation	236	185	207	233	219	154	5	45	270	243	333		2130
In-house Tech-Circ	306	219	182	184	179	80	0	0	0	0	0		1150
In-house Book-Circ	428	609	180	450	0	0	0	0	0	0	288		1955
Trade/Exchange-Circ	207	167	217	115	76	138	344	216	41	67	78		1666
Hobbies/Games/Kits-Circ	35	26	71	59	36	16	0	5	37	46	25		356
Video/DVD	2197	2238	2048	2218	2451	1607	56	891	2216	2227	2715		20864
TOTAL CIRCULATION	8703	8480	8773	9333	8711	8032	702	2846	10683	10629	12204	0	87176
Children's Outreach	228	44	49	50	47	0	589	693	308	171	71		2130
Children's Activities	213	242	237	294	304	415	0	0	800	752	111		2505
Family Activities	62	303	51	0	43	238	0	0	0	0	0		697
Computer Usage	723	647	672	717	635	352	0	0	90	112	114		4062
WiFi Usage	496	481	467	510	489	271	107	81	137	151	147		3337
Reference/Phone	1168	1291	1169	1305	1108	41	23	71	689	593	682		8140
Meeting Room	139	153	162	189	131	0	0	0	0	0	0		774
Proc: Audios CD's	4	18	10	15	22	17	12	5	4	18	3		123
Proc: DVDs/BRay	8	0	19	55	13	5	33	4	6	82	13		238
Proc: Books	300	118	177	193	212	280	99	233	177	215	232		2236
HobbyCollection/Tech	1	0	0	0	0	0	0	0	0	0	0		1
ILL. sn/recvd	20	21	31	35	19	5	0	0	0	0	8		139
Audios Withdrawn/Hobby	129/01	002/00	11	138	2	0	0	0	0001/001	00/00	00/00		132/01
Videos/DVD Withdrawn	00/00	00/22	00/13	00/00	00/02	00/00	0/0	0	001/002	02/000	00/00		00/22
Books Withdrawn	30	172	368	306	272	120	107	14	11	17	0		1417
Patron Visits	6923	5644	8776	5989	5351	2777	0	0	2533	3175	3284		42452
Total Hours Open	170	142	156	160	156	96	20	24	154	154	147		1379
Volunteers/Foster	156	189.0	161	173	56	49	0	0	73	39	59		955
Friends of the Library-Yearly													
Curbside								31	58	11	2		

City's Strategic Pillars

- Economically Vibrant and...
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Police Department Goals this Budget Year (with percentage of completion to date)

- Retain 100% of Patrol Officers and Patrol Sgts. for no less than 3 years. **(37% of Completion)**
- Proactively make residences and businesses along 1/5 of the main arterials in the city at least 80% ordinance compliant each year, in addition to reacting to citizen complaints; new arterials will be targeted each year (2020 4th Street). (20% of completion)
- Update our reserve program with the newest policies and procedures directed by Idaho P.O.S.T. and double the number of officers.
- Updating and implementing a complete standardized protocols and policies manual utilizing current industry practices. This is a partnership with Lexipol that has been recognized in risk management for law enforcement. (33% approval of the updates)

Expenditures requiring authorization from higher and purpose of expenditure

- **Motorola Records Management System Approx. \$47,000.**

Training Last 30 days

- See attached
- Have contacted Lara Foster, who works for St. Luke's Health System Children at Risk Evaluation Services, asking her to organize the Puppets for Prevention Show at our public schools. This event was done at the Library.
- Assisted with Emmett Crash Course Curb Extension and pedestrian Island Demonstration Project. Will provide findings of this next month. Received results of online survey still calculating hard copy surveys turned in.
- Hired a part time evidence clerk/investigative technician.
- D.C. Babcock and Chief are working with Jake on getting approval from council of police policies.
- Conversion of 10 rifles to short barrel and suppressor has been completed. All 10 rifles have been approved by ATF. Still need to schedule conversion of 4 more rifles.
- Grant update for E-Citation. *Hours have been completed for match. Waiting for installment of equipment.*
- Ford Fusion is now being shared by the city clerks office and COP program.
- Working with special Olympics and Caldwell PD on organizing a fund raiser in our community.
- Revamping Vehicle Lease program. Jake is talking directly with lease company. Master lease program has been completed.
- Exploring new procedure when qualifying retired L.E.O. so they can carry legally.
- Will be conducting testing, interviews and background checks for reserve positions. 1 app. Is almost completed.
- Exploring using tin building as a place to store property.
- In process of purchasing weight bearing vest carriers. Rough draft of policy has been produced. Have received policies from other agencies and are comparing.

Plan for next 30 days

- Provide Domestic Violence Community Training in Emmett from R.O.S.E. advocates.
- Review PAL Pound contract / revisit the possibility of increasing pound fees. Renew contract.
- Implementation of new lockdown procedure. SRO will be looking into this.
- Have met with Mr. Slabaugh and he is working on a quote for remodel as of 2-14-20. Was contacted again in May waiting for phase breakdown of remodel and cost.
- Clint and I will be discussing how to get better use of the tin building.
- Will be meeting with Clint to discuss installing signs in the area of North Boise. Have received complaints of people driving dangerously with kids at play.



CITY ORDINANCE

July Report

	NEW	RESOLVED	OUTSTANDING
Junk / Abandoned Vehicles	2	5	16
Parking Violations	4	7	0
Prohibited Accumulations	6	4	6
Sidewalk Obstruction	0	0	0
Weeds/Trees	14	12	10
Animals Present / No permit	12	10	10
*Misc. Other	28	31	0

Citizen Complaint

26

Officer Initiated

40

*Description of Misc Other -



CITY ORDINANCE August Report

	NEW	RESOLVED	OUTSTANDING
Junk / Abandoned Vehicles	3	1	18
Parking Violations	2	3	-1
Prohibited Accumulations	4	1	9
Sidewalk Obstruction	3	1	2
Weeds/Trees	20	11	19
Animals Present / No permit	14	17	7
*Misc. Other	25	25	0

Citizen Complaint 23

Officer Initiated 42

*Description of Misc Other -



EMMETT POLICE DEPARTMENT

August Patrol Statistics

	TOTAL
Felony Arrests - Male	1
Felony Arrests - Female	0
Misd. Arrests - Male	17
Misd. Arrests - Female	6
Traffic Stops	314
Infraction Cite	141
Dispatched Calls	503
Officer Initiated Reports	151
Dogs Taken to Pound	9
Ordinance Calls	12

Community Involvement

Officers Participated in the ITD Seatbelt Saturation.

Participated in PAL (Pet Adoption League) open house.

Participated in the production of a Video/Audio with HALO GROUP - HEALTH ADVOCATES for LONGEVITY in ORGANIZATIONS.

Officers Participated in the ITD Impaired drivers Saturation.

CASE SUMMARY REPORT

From 08/01/2020 To 08/31/2020

EMMETT POLICE DEPARTMENT

<u>Date</u>	<u>Time</u>	<u>Initial Remarks</u>
08/01/2020	8:48 am	INVESTIGATED A MALICIOUS INJURY TO PROPERTY INVOLVING A 30 YOM
08/01/2020	10:01 pm	INVESTIGATED A NCO VIOLATION BETWEEN A 48 YOA MALE AND A 36 YOA FEMALE
08/02/2020	11:08 am	CITED A 17 YOA MALE FOR INATTENTIVE DRIVING
08/02/2020	7:30 pm	INVESTIGATED THE RUNAWAY OF A 15 YOM
08/02/2020	11:00 pm	CITED A 26 YOF FOR DWP
08/03/2020	10:54 am	RESPONDED TO A 1050-PI
08/03/2020	3:28 pm	RESPONDED TO A NCO VIOLATION
08/03/2020	4:49 pm	PLACED A 51 YOF ON A MENTAL HOLD
08/03/2020	6:58 pm	INVESTIGATED AN ASSAULT ON A POLICE OFFICER INVOLVING A 46 YOM SUSPECT.
08/04/2020	12:27 am	INVESTIGATED A CRASH
08/04/2020	10:52 am	RESPONDED TO A MALICIOUS INJURY TO PROPERTY CALL.
08/04/2020	10:53 am	INVESTIGATED THEFT OF MEDICATION
08/04/2020	1:00 pm	INVESTIGATED A THEFT OF A SPRINKLER SYSTEM
08/04/2020	5:15 pm	ABANDONED VEHICLE TOWED
08/05/2020	2:46 pm	CITED A 26 YOA MALE FOR INATTENTIVE/ CARELESS DRIVING
08/05/2020	6:38 pm	CITY ORDINANCE - WEED VIOLATION
08/05/2020	6:38 pm	CITY ORDINANCE - WEED VIOLATION
08/06/2020	11:52 am	CITY ORDINANCE - WEED VIOLATION
08/06/2020	4:59 pm	CITY ORDINANCE - WEEDS, PROHIBITED ACCUMULATION & JUNK VEHICLE VIOLATIONS
08/06/2020	6:00 pm	CITY ORDINANCE - EXCEEDED 72HRS CAMPER PARKING
08/06/2020	6:00 pm	CITY CODE - PROHIBITED PARKING CAMPER
08/06/2020	9:58 pm	DRUG INVESTIGATION
08/07/2020	11:55 am	CITY ORDINANCE - WEED VIOLATION
08/07/2020	11:59 am	INVESTIGATED A HIT AND RUN CRASH
08/07/2020	1:08 pm	CITY ORDINANCE - LICENSING VIOLATIONS: CHICKEN PERMIT & DOG
08/07/2020	5:59 pm	CITY ORDINANCE - SIGHT TRI HAZARD & WEED VIOLATION
08/07/2020	6:50 pm	TOOK STOLEN VEHICLE REPORT
08/07/2020	7:33 pm	CITED A 28 YOA MALE FOR DWP, ISSUED AN ORDER TO APPEAR FOR 2 WARRANTS
08/08/2020	11:39 am	CITY ORDINANCE - WEED VIOLATION
08/08/2020	8:37 pm	CITY ORDINANCE - POSS LAND USE VIOLATION - ON & OFF WEED VIOLATION
08/10/2020	12:10 am	RESPONDED TO A STOLEN WALLET
08/10/2020	4:07 pm	ASSISTED 255 WITH FORGERY CASE, SUSPECT POSSIBLY LIVES IN CITY LIMITS, VICTIMS IN COUNTY
08/11/2020	9:08 am	RESPONDED TO A CHILD CUSTODY CALL.
08/11/2020	9:23 pm	INVESTIGATED A HOUSE PARTY, ARRESTED 18 YOM FOR WARRANT
08/12/2020	11:00 am	CITY ORDINANCE - OBSTRUCT PUBLIC WAY (PUNCTURE VINE ACROSS SIDEWALK)
08/12/2020	11:00 am	CITY ORDINANCE - DOG LICENSING
08/12/2020	11:50 am	RECIEVED ANONYMOUS CRIME STOPPERS TIP REGARDING HIT AND RUN
08/12/2020	6:28 pm	INVESTIGATED MALE FOR STALKING IN THE 2ND DEGREE
08/13/2020	5:10 pm	RESPONDED TO A MEDICAL INVOLVING A 4 YOA FEMALE
08/13/2020	11:43 pm	INVESTIGATED A CPOR VIOLATION X3
08/14/2020	7:13 pm	PLACED 48 HR MENTAL HOLD ON 62 YOA MALE
08/14/2020	11:30 pm	INVESTIGATED VERBAL DOMESTIC POSSIBLE BATTERY BETWEEN MOTHER AND DAUGHTER
08/15/2020	8:32 am	INVESTIGATED A NON INJURY ACCIDENT, CITED A 27 YOA FEMALE FOR INSURANCE 2ND
08/16/2020	1:13 pm	TOOK REPORT OF POSSIBLE CHILD NEGLECT
08/17/2020	1:14 am	CITED A 38 YOA MALE FOR DUI, OPEN CONTAINER
08/17/2020	11:46 am	WARRANT-ORDER TO APPEAR AFTER RELEASE
08/17/2020	3:17 pm	RESPONDED TO A NONINJURY ACCIDENT AT WELLS FARGO
08/17/2020	5:57 pm	COUNTERFIT 100 BILL
08/18/2020	9:01 am	INVESTIGATED A SUSPECTED DUI DRUGS, POSSESSION OF CONT. SUBSTANCE

CASE SUMMARY REPORT

From 08/01/2020 To 08/31/2020

EMMETT POLICE DEPARTMENT

Date	Time	Initial Remarks
08/18/2020	1:22 pm	ARRESTED A MALE SUBJECT FOR FELONY DOMESTIC BATTERY, STRANGULATION, RESIST AND OBSTRUCT, BATTERY ON AN OFFICER AND MALICIOUS INJURY TO PROPERTY X2
08/18/2020	5:53 pm	RESPONDED TO A NONINJURY ACCIDENT IN THE 700 BLOCK OF JOHNS
08/18/2020	6:46 pm	CPS WELFARE CHECK
08/19/2020	11:15 am	INVESTIGATED A PETIT THEFT
08/19/2020	12:26 pm	CITY ORDINANCE - WEED & SIDEWALK OBSTRUCTION VIOLATION
08/19/2020	4:13 pm	CITY ORDINANCE - WEED VIOLATION
08/19/2020	4:44 pm	CITY ORDINANCE - WEED VIOLATION
08/19/2020	5:53 pm	ARRESTED A 48 YO MALE ON A FELONY WARRANT
08/19/2020	8:21 pm	INVESTIGATED A THEFT OF PROPERTY FROM A VEHICLE
08/20/2020	1:13 pm	EVIDENCE BOXES FOR PRESCRIPTION MEDICATION DRUG TAKE BACK
08/20/2020	6:41 pm	RESPONDED TO A NONINJURY ACCIDENT IN THE 400 BLK OF E 5TH ST
08/20/2020	8:55 pm	CITY ORDINANCE - PARKING VIOLATIONS (TRAILERS X3 - 72HR TIME LIMIT EXCEEDED)
08/20/2020	8:55 pm	ATTEMPTED TO CONDUCT A WELFARE CHECK ON A 7 YO MALE
08/21/2020	11:02 am	CITED A 39 YOA FEMALE FOR NO PROOF OF INSURANCE 2ND OFFENCE.
08/21/2020	11:49 am	INVESTIGATED THE THEFT OF AN AIR COMPRESSOR.
08/21/2020	4:40 pm	TOOK REPORT OF A CPO VIOLATION VIA PHONE
08/23/2020	1:54 am	CITED A 32 YOA MALE FOR DUI
08/23/2020	8:11 am	CITED A 46 YOA MALE FOR POSSESSION OF CONTROLLED SUBSTANCE.
08/23/2020	3:01 pm	INVESTIGATED DRUG INTEL AND SERVED A SEARCH WARRANT.
08/23/2020	4:30 pm	TOOK REPORT OF A HUSKY DOG KILLING A CHICKEN AND THE DOG OWNER THREATENING THE REST OF THE CHICKENS
08/23/2020	8:43 pm	ASSISTED GCSSO WITH IDENTIFICATION OF A RECKLESS DRIVER
08/24/2020	8:16 am	INVESTIGATED THREATS AND HARASSMENT
08/24/2020	8:19 am	INVESTIGATED A VEHICLE BURGLARY
08/24/2020	8:30 am	INVESTIGATED A CAR BURGLARY
08/24/2020	12:00 pm	RESPONDED TO A VANDALISM CALL.
08/24/2020	1:52 pm	CPO VIOLATION
08/24/2020	3:18 pm	RESPONDED TO A NO CONTACT ORDER VIOLATION CALL.
08/24/2020	7:31 pm	INVESTIGATED AN UNLAWFUL ENTRY
08/25/2020	12:35 am	CITED A 27 YOA MALE FOR INSURANCE 2ND, INVESTIGATED A FELONY POSSESSION ON PASSENGER 37 YOA FEMALE
08/26/2020	12:10 am	ARRESTED A 53 YOM FOR AN NCO VIOLATION
08/26/2020	11:20 am	CITY ORDINANCE - POSSIBLE OBSTRUCT PUBLIC WAY
08/26/2020	3:55 pm	ITEM STOLEN FROM VEHICLE
08/27/2020	12:09 pm	RESPONDED TO A NON INJURY ACCIDENT IN THE 800 BLOCK OF S WASHINGTON VEHICLE THEFT UNKNOWN SUSPECT
08/27/2020	6:01 pm	CITY ORDINANCE - WEED VIOLATIONS X8
08/27/2020	7:23 pm	CITY ORDINANCE - OBSTRUCTING SIDEWALK (TREE STARTS)
08/27/2020	7:28 pm	CITY ORDINANCE - OBSTRUCTING SIDEWALK (TREE STARTS)
08/27/2020	9:26 pm	CITED A 40 YOF FOR BATTERY
08/28/2020	6:03 pm	TOOK REPORT OF MALICIOUS INJURY TO PROPERTY
08/29/2020	8:37 am	RESPONDED TO MULTIPLE VEHICLE BURGLARIES.
08/30/2020	2:40 am	INVESTIGATED A HIT AND RUN CRASH
08/31/2020	12:57 am	RESPONDED TO A NON INJURY 1050 PD.
08/31/2020	9:53 am	RESPONDED TO A BATTERY IN PROGRESS.
08/31/2020	4:30 pm	FOUND A ADIDAS BACKPACK AT THE CITY PARK
08/31/2020	5:56 pm	RESPONDED TO A FIGHT IN PROGRESS
08/31/2020	6:39 pm	CITED A 29 YOM FOR DWP AND NO PROOF OF INSURANCE
08/31/2020	11:48 pm	INVESTIGATED A THEFT OF 3 FLOWER POTS

Count: 95

*****END OF REPORT*****

City's Strategic Pillars
9/22/2020

- Economically Vibrant and...
 - Health-conscious city
 - Legally compliant with all state and federal laws
 - Performing its constitutional mission (protecting people and property)
 - With adequate infrastructure for growth
- Public Works Goals**
- Implement Airport Pavement, and Master Capital Improvement Plan. 25%
 - Create Cemetery Master Plan. 5% *on hold*
 - Create Road Improvement Plan to provide for Safe Route planning for pedestrians, bicycles and motor vehicles. 60%
 - Replace all water distribution lines less than 6" in diameter to meet mandatory minimum main line size requirement. 50%
 - Reduce I&I inside sewer collection lines to less than 50% of current rate per Sewer Capital Improvement Plan. 50%
 - Upgrade Wastewater Treatment Plant Influent Screen. 70%
 - Hawthorne lift station upgrade. 65%

Expenditures requiring authorization / purpose of expenditure

- 08/06/20 IDAHO PRECAST, FIBER PROJECT - \$5,342.40
- 08/13/20 FERGUSON WATER WORKS, JOHNS AVE - \$5,176.06
- 08/19/20 FERGUSON WATER WORKS, JOHNS AVE - \$9,333.03
- 09/01/20 KEVIN BOBAN CONSTRUCTION, PEDESTRIAN RAMPS - \$5,200.00
- 08/13/20 KELLER ASSOCIATES, 12TH ST BOOSTER STATION - \$9,630.00
- 08/27/20 IDAHO BUREAU OF FEDERAL SURPLUS, 2016 JEEP CHEROKEE - \$12,242.00
- 03/05/20 KELLER ASSOCIATES, LHTAC KEY NO 13493 PAY APP 32 - \$25,041.72
- 06/26/20 COASTLINE EQUIPMENT CO, RENTAL -4TH AND JOHNS - \$10,084.50
- 08/31/20 VALLEY PUMP AND EQUIPMENT INC, PW - \$5,283.19
- 08/19/20 FERGUSON, JOHNS AVE - \$9,061.50
- 08/21/20 FERGUSON, 2ND SETTER - \$5,190.36
- 09/03/20 PAYETTE RIVER ELECTRIC, VFD SEWER PLANT - \$13,797.00
- 09/03/20 IDAHO DEPARTMENT OF, ANNUAL FEE ASSESMENT - \$10,800.00

Training last 30 days

- One water department employee, ID Meters Valves and Hydrants - 0.3 CEUs \$30.00

Accomplishments since last report

1. Roads are cut and utility sewer and water are being installed
2. Installing 12" transmission line and 8" domestic from 7th to 12th on Johns
3. Installing new meters and radios in water system.
4. Running lines for 12th St Booster Station
5. City wide WQ sampling

Plan for next 30 days

1. Installing 12" transmission line and 8" domestic from 7th to 12th on Johns
2. Working on drainage issues at Boise Ave
3. Upgrade of Bray Valves at Wastewater treatment plant underway
4. Assessing Golf Course property asset
5. Finalizing LHTAC - 14393 S. Johns Ave. 4th to 12th St final plan design & budget for construction.
6. Continue with 12" water transmission mainlines along with new 8" water mainline replacement with new 1" water service down S Johns Avenue from 1st Street going south.
7. Sewer manhole - grout and/or replacement for those leaking water
8. Repair bad water valves and water valve boxes
9. Water valve exercising for all water distribution valves.

This report does NOT contain any data required by ordinance or statute....that is covered in a separate report

City's Strategic Pillars

- Economically Vibrant and...
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- **Systems Admin Goals (with percentage of completion to date)**
- Complete fiber optic network to inner city facilities. WWTP is on deck. **80% Most conduit complete.**
- Migrate all servers to cloud over the next 5 years. **35% SysAdmin, Library, Public Works converted to SharePoint cloud storage. Clerks are on deck. Neptune 360 water software also in process of switching, Covid19 is hold up in getting Neptune staff out to do the changeover.**
- Complete Geographic Information System mapping of all city infrastructure assets (ongoing). **35% Section of city water meters need to be completed.**
- Install fiber to additional nodes and cameras on east side complex of the City Park. **95% New cameras and wifi are up. Just network switch configuration now.**
- Convert city network from a bridged configuration to routed. **5% Initial plan and IP address scheme underway. Expenditures requiring authorization from higher and purpose of expenditure**
- All are on agenda for action items
- **Training last 30 days**
- **None**

No less than Top Ten Accomplishments since last report

1. Library conference grant quotes and submission
2. Preconstruction meeting for Broadband Project
3. Archive old employee emails and files x2
4. New router installation for city shop, parks area
5. Fix evidence label printer issue
6. Pull config file off of clerks copy machine for new machine
7. Failed battery backup replacement at WWTP
8. Council Chambers rack assembly for upgrade
9. Envisionware server setup for Library
10. Test Mikrotiks for public safety cars
11. Annex remodel project submission
12. TekFinity Conduit purchase agreement
13. Broadband grant agreement
14. Council Chambers project numbers, proposals, submission
15. General contractor numbers for Annex project
16. Building quotes for Broadband grant
17. Conduit, fiber, pull box materials research for grant
18. Water meter reader troubleshoot connectivity
19. New router installed at water tower
20. Mobile viewing TV for meeting overflows

Plan for next 30 days

21.	E-Ticket equipment project	22.	County agreement for fiber connection
23.	Commerce Broadband Grant project	24.	Council chambers upgrade
25.	Clerks Sharepoint preparation	26.	Document all switch ports network (ongoing)
27.	Preparation for Neptune 360 conversion	28.	Public works annex quotes/plan
29.	Laptops, projector, hotspots for library grant	30.	Library Grant install TV/Video
31.	Spillman scope of work with county	32.	Fiber GIS plan update, adopt naming convention