

**AFFIDAVIT OF PUBLICATION
STATE OF IDAHO**

County of Gem

23502 658985

EMMETT, CITY OF

501 E MAIN

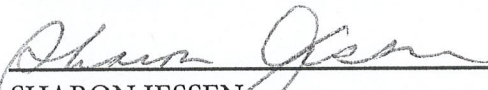
EMMETT, ID 83617

SHARON JESSEN

**of the State of Idaho, being of first duly sworn, deposes
and says:**

1. That I am a citizen of the United States, and at all times hereinafter mentioned was over the age of eighteen years, and not a party to the above entitled action.
2. That I am the Principle Clerk of the Emmett Messenger Index, a weekly newspaper published in the State of Idaho; that the said newspaper is in general circulation in the said county of Gem, and in the vicinity of Emmett, Idaho and has been uninterruptedly published in said Counties during a period of seventy -eight consecutive weeks prior to the first publication of this notice, a copy of which is hereto attached.
3. That the notice, of which the annexed is a printed copy, was published in said newspaper and on IdahoPublicNotices.com 2 times(s) in the regular and entire issue of said paper, and was printed in the newspaper proper, and not in a supplement

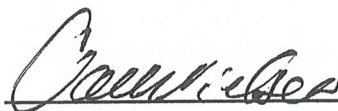
That said notice was published the following: 07/30/2025,
08/06/2025



SHARON JESSEN
STATE OF IDAHO



On this 11th day of August, in the year of 2025 before me a Notary Public, personally appeared. SHARON JESSEN, known or identified to me to be the person whose name is subscribed to the within instrument, and being by me first duly sworn, declared that the statements therein are true, and acknowledge to me that he/she executed the same.



Notary Public of Idaho
My commission expires

LEGAL NOTICE

NOTICE OF PUBLIC HEARING - PROPOSED BUDGET FOR EMMETT, IDAHO
FOR THE FISCAL YEAR 2025-2026

Notice is hereby given that the City Council of Emmett, Idaho, will hold a public hearing for the consideration of the proposed budget for the fiscal period October 1, 2025 to September 30, 2026 pursuant to the provisions of Section 50-1002, Idaho Code, said hearing to be held at Emmett City Hall, 501 E. Main Street, Emmett, ID at 5:30 p.m. on August 26, 2025. All interested persons may appear and show cause, if any, why such budget should or should not be adopted. Copies of the proposed budget are available at City Hall during regular office hours, Monday thru Friday 8:00 a.m. to 5:00 p.m. If accommodation for a disability is needed, please call City Hall at (208)-365-6050 at least 48 hours prior to the public hearing.

PROPOSED EXPENDITURES:

General Fund	FY 23/24 Actual	FY 24/25 Budget	FY 25/26 Proposed
Police Department	\$ 1,781,711	\$ 1,843,481	\$ 1,967,713
Fire Department	\$ 341,956	\$ 370,008	\$ 483,608
General & Administration	\$ 1,429,710	\$ 1,355,711	\$ 1,555,331
General Fund Totals	\$ 3,553,377	\$ 3,569,200	\$ 4,006,652
Road & Street Fund	\$ 709,599	\$ 1,054,753	\$ 1,041,069
Library Fund	\$ 319,795	\$ 342,047	\$ 345,392
Perpetual Care	\$ -	\$ 5,000	\$ 6,000
Cemetery Fund	\$ 143,486	\$ 143,110	\$ 148,563
Water Fund	\$ 1,909,127	\$ 2,140,300	\$ 2,268,700
Sewer Fund	\$ 2,486,559	\$ 2,583,800	\$ 2,718,800
Sanitation Fund	\$ 747,060	\$ 787,050	\$ 848,500
Technology Fund	\$ 22,110	\$ 101,100	\$ 78,805
Projects	\$ 95,675	\$ 5,500	\$ 5,500
Development	\$ 12,571	\$ 10,000	\$ 10,000
ARPA	\$ 94,738	\$ -	\$ -
Total Other Funds	\$ 6,540,720	\$ 7,172,660	\$ 7,471,329
TOTAL EXPENSE - ALL FUNDS	\$ 10,094,097	\$ 10,741,860	\$ 11,477,981

PROPOSED REVENUES:

General Fund	\$ 1,899,179	\$ 1,997,408	\$ 2,109,455
Road & Street Fund	\$ 95,085	\$ 100,192	\$ 105,813
Library Fund	\$ 227,776	\$ 239,985	\$ 253,447
Cemetery	\$ 45,570	\$ 47,949	\$ 50,639
Total Proposed Tax Levy	\$ 2,267,610	\$ 2,385,534	\$ 2,519,354

REVENUE SOURCES OTHER THAN PROPERTY TAX

General Fund	\$ 2,275,211	\$ 1,571,792	\$ 1,897,197
Road & Street Fund	\$ 1,271,108	\$ 954,561	\$ 935,256
Library Fund	\$ 144,968	\$ 102,062	\$ 91,945
Perpetual Care Fund	\$ 10,115	\$ 5,000	\$ 6,000
Cemetery Fund	\$ 91,955	\$ 95,161	\$ 97,924
Water Fund	\$ 2,803,320	\$ 2,140,300	\$ 2,268,700
Sewer Fund	\$ 3,365,567	\$ 2,583,800	\$ 2,718,800
Sanitation Fund	\$ 770,974	\$ 787,050	\$ 848,500
Utility Fund	\$ 38,422	\$ 101,100	\$ 78,805
Projects	\$ 95,675	\$ 5,500	\$ 5,500
Development	\$ 10,364	\$ 10,000	\$ 10,000
ARPA	\$ 48,177	\$ -	\$ -
Total Other Sources	\$ 10,925,856	\$ 8,356,326	\$ 8,958,627

TOTAL REVENUE-ALL FUNDS	\$ 13,193,466	\$ 10,741,860	\$ 11,477,981
--------------------------------	----------------------	----------------------	----------------------

The proposed expenditures and revenues for fiscal year 2025-26 have been tentatively approved by the City Council. Publication dates for the notice of public hearing are July 30, 2025 and August 6, 2025 - published in the Messenger Index

Dated this 23rd day of July, 2024

Lyleen Jerome, City Clerk

July 30, August 6, 2025

658985

MAIN STREET BRIDGE REPLACEMENT



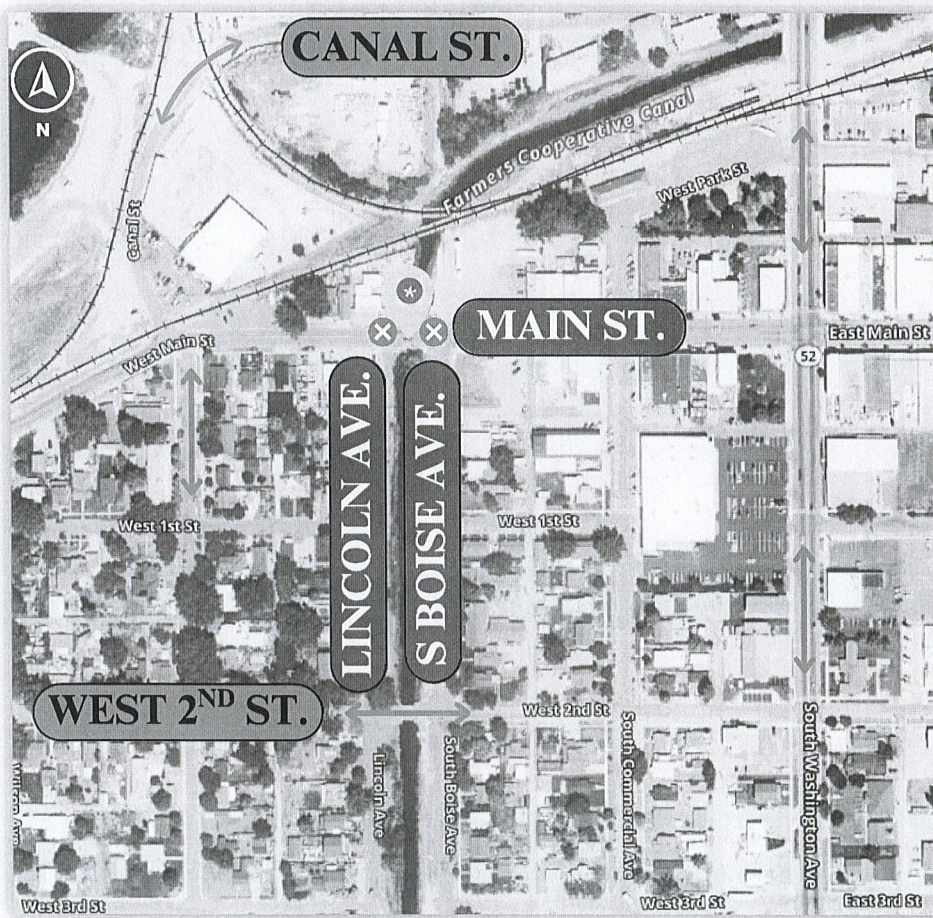
PROJECT INFORMATION

This project includes replacement of the existing bridge structure along with necessary roadway improvements to accommodate the new structure. The project aims to replace the existing two-lane, double barrel stifle culvert structure spanning the Farmers Co-Op Canal, which serves as a critical connection between State Highway 52 and downtown Emmett.

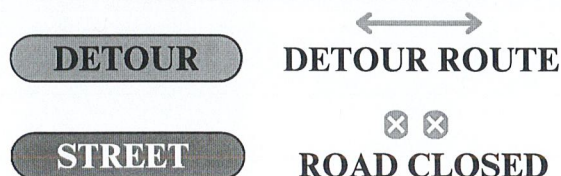
The new replacement aims to reduce maintenance costs, improve hydraulic efficiency, and provide improved pedestrian facilities. A presentation of the proposed project improvements will be made at an upcoming public City Council meeting on **August 26th, 2025 at 5:30pm**. Construction is anticipated to take place in Winter/Spring of 2027 and to continue for approximately 6-8 months.

DETOUR INFORMATION

During construction, the road will be completely closed, but multiple detour routes are available nearby. The city has alternate routes via Canal Street to the north and West 2nd Street to the south of the project. These detours are expected to cause minimal delays, adding no more than a few minutes to travel time. Pedestrians and cyclists can take a rerouted path along 4th Street, which extends travel by less than 0.75 miles. Business access will be preserved during construction, though with some temporary inconveniences. To avoid substantial impact to adjacent property owners, the bridge will be narrowed so that the road aligns more with Downtown parking.



**MAP
LEGEND:**



**PROJECT
LOCATION**



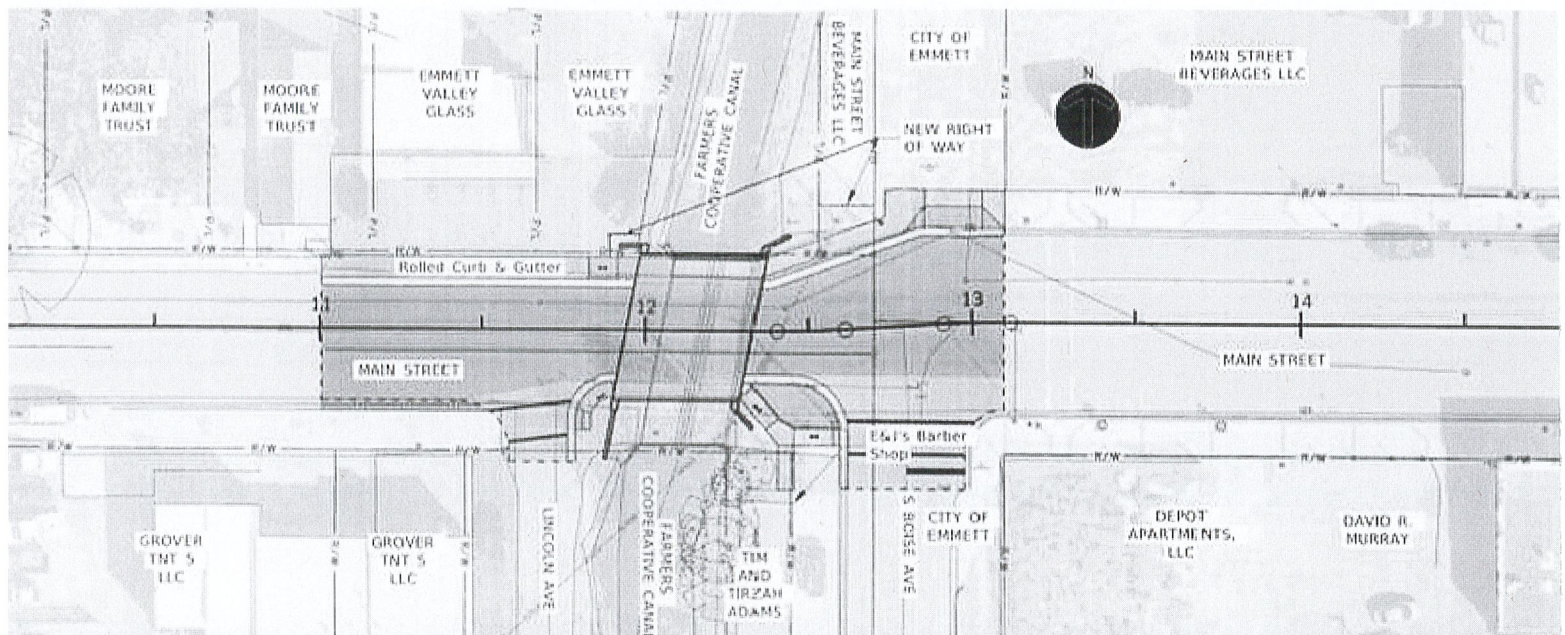
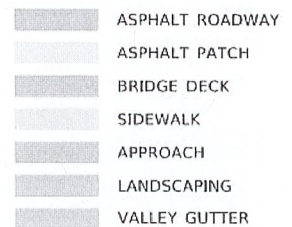
MAIN STREET BRIDGE REPLACEMENT



PROJECT FUNDING & DETAILS

More than 90% of the bridge project costs will be provided by the State of Idaho through the Local Highway Technical Assistance Council (LHTAC). This new bridge will reduce required maintenance by the City and allow long-term correction of the embankment erosion problems on Lincoln Avenue.

The current structure has exceeded its service life, necessitating replacement to ensure continued safe and efficient transportation access. As part of these improvements, the existing striped walking paths will be replaced with elevated sidewalks to provide a safer pedestrian connection between the neighborhoods on the west side of the bridge with downtown on the east. The existing structure does not meet modern clearance requirements between the structure and the water, so the roadway and adjacent intersections will be raised by about 1 foot.



PUBLIC MEETING

WHEN: Tuesday, August 26th, 2025
WHERE: Emmett City Hall
501 E Main St,
Emmett, ID 83617

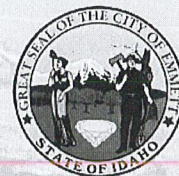
QUESTIONS?



Steven Freemyer
Public Works Director
City of Emmett
(208) 365-6050

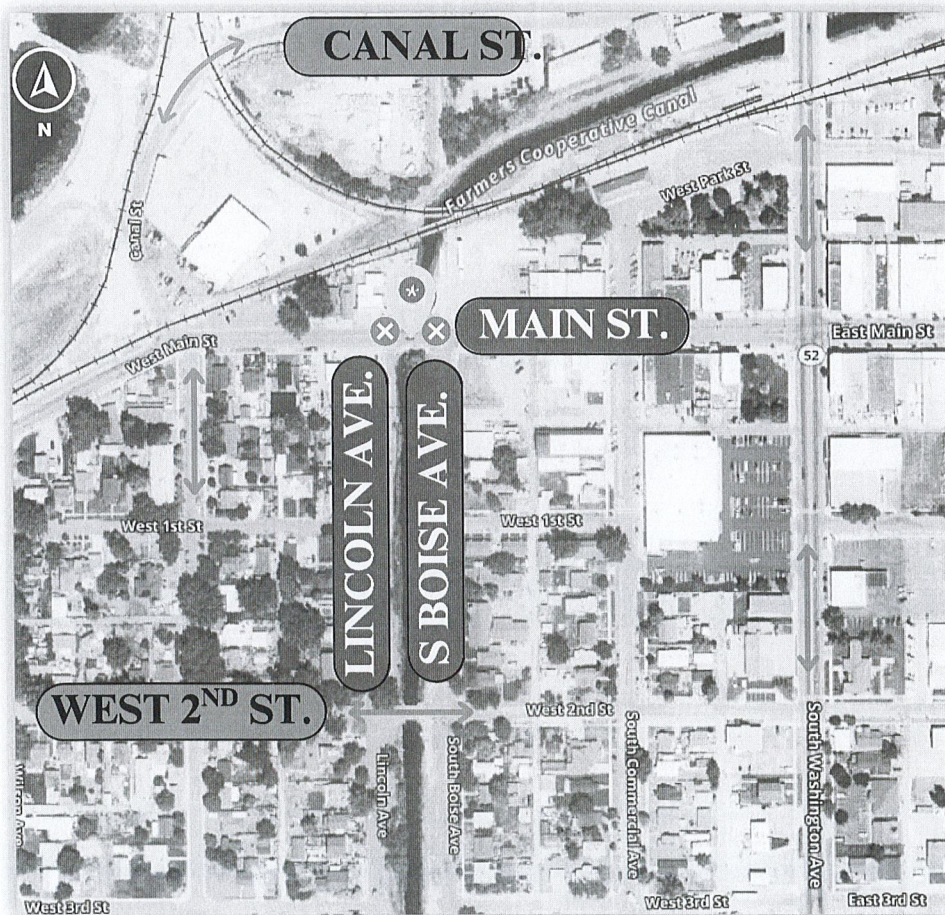
Justin Walker
City Engineer
Keller Associates
(208) 813-7590

REEMPLAZO DEL PUENTE MAIN ST.



INFORMACIÓN SOBRE EL PROYECTO

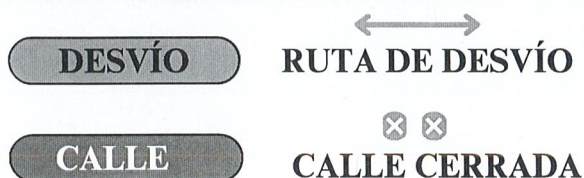
Este proyecto incluye el reemplazo de el puente junto con los mejoramientos a la carretera necesarios para incorporar la nueva estructura. El proyecto propone a reemplazar la estructura que atraviesa el Canal Farmers Co-Op, que sirve como conexión crucial entre la Carretera Estatal 52 (SH-52) y el centro de Emmett. El nuevo remplazo busca reducir los costos de mantenimiento, mejorar la eficiencia hidráulica y proporcionar mejores servicios para peatones. El puente se hará mas angosto para evitar impactos substantivos a las propiedades cercanas, y para alinear mas el puente con el centro de la ciudad. Una presentación se llevará a cabo durante la próxima sesión del Ayuntamiento, programada para el **26 de Agosto de 2025 a las 5:30 p.m.** Se anticipa que la construcción comience en invierno o primavera de 2027, con una duración aproximada de 6 a 8 meses.



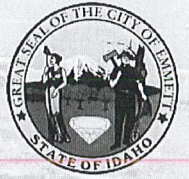
INFORMACIÓN SOBRE EL DESVÍO

Durante la construcción, la carretera estará completamente cerrada, pero existen múltiples desvíos en las cercanías. La ciudad cuenta con rutas alternativas a través de Canal Street al norte y West 2nd Street al sur del proyecto. Se espera que estos desvíos causen demoras mínimas, agregándoles solo unos minutos al tiempo de viaje. Los peatones y ciclistas pueden tomar un sendero desviado a lo largo de 4th Street, que extiende el recorrido en menos de 0,75 millas. El acceso comercial se mantendrá durante la construcción, aunque con algunos inconvenientes temporales.

LEYENDA DEL MAPA



REEMPLAZO DEL PUENTE MAIN ST.

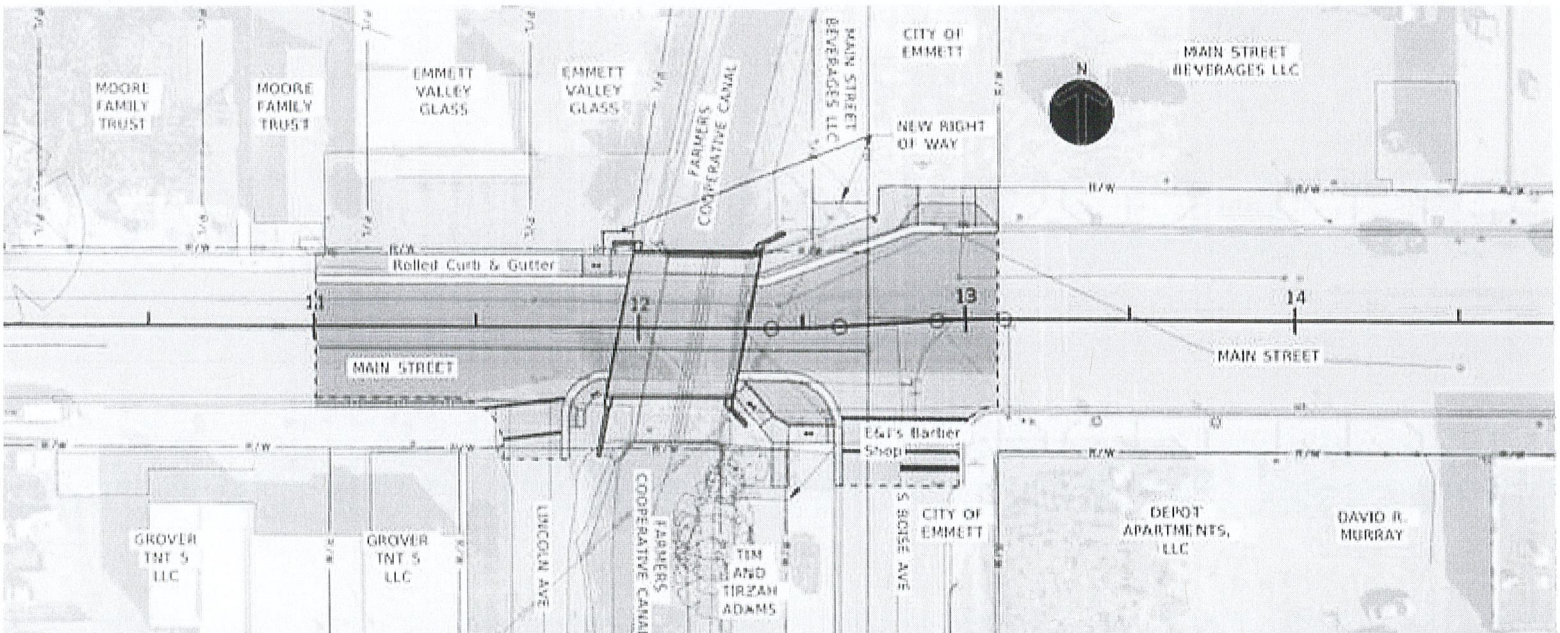


FINANCIÓN Y DETALLES DEL PROYECTO

Mas del 90% de los costos del proyecto del puente seran cubiertos por el estado de Idaho a traves del Consejo Local De Asistencia Tecnica de Carreteras (LHTAC). Este Puente reducira el mantenimiento requerido por la Cuidad y permitira corregir a largo plazo los problemas de erosión de terraplenes a lado de la Avenida Lincoln.

La estructura actual ha superado su vida util, por lo que es necesario reemplazarla para garantizar un acceso seguro y eficiente al transporte. Parte de los mejoramientos incluye reemplazar las lineas pintadas designadas para peatones, y proveer una banqueta elevada para mejorar la seguridad de los peatones. La estructura existente no cumple con los requisitos modernos de espacio libre entre la estructura y el agua, por lo que la carretera y las intersecciones adjacentes se elevaran aproximadamente 30 centrimetros.

	ASPHALT ROADWAY
	ASPHALT PATCH
	BRIDGE DECK
	SIDEWALK
	APPROACH
	LANDSCAPING
	VALLEY GUTTER



SESIÓN PÚBLICA

CUANDO: Martes, 26 de Agosto, 2025

DONDE: Emmett City Hall
501 E Main St,
Emmett, ID 83617

PREGUNTAS?

Steven Freemyer
Public Works Director
City of Emmett
(208) 365-6050

Justin Walker
City Engineer
Keller Associates
(208) 813-7590



ORDINANCE NO. O2025-03

AN ORDINANCE OF THE CITY OF EMMETT, IDAHO; AMENDING TITLE 3, CHAPTER 1, SECTION 16: HOURS OF SALE; BY ALLOWING THE SALE OF LIQUOR ON MEMORIAL DAY, THANKSGIVING DAY, AND SUNDAY, BY ADOPTING THE STATE LAWS FOR THE SALE OF LIQUOR, WINE, AND BEER ON ELECTION DAYS, AND PROVIDING AN EFFECTIVE DATE.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF EMMETT, IDAHO, as follows:

Section I. Title 3, Chapter 1, Section 16, Emmett City Code, is amended by interlineations and additions to read as follows:

“Sec. 3-1-16. - Hours of sale.

A. *Liquor.* No liquor shall be sold, offered for sale, or given away upon any licensed premises, and all liquor not sealed in bottles must be located in a separate room or locked cabinet ~~during the following hours on Christmas Day from 2:00 a.m. to 10:00 a.m. the following day, and on any other day from 2:00 a.m. to 10:00 a.m.~~ Pursuant to Idaho Code § 23-927(2) it shall be allowed within the City to sell liquor upon any licensed premises on the following days: Sunday, Memorial Day, and Thanksgiving.

1. ~~Memorial Day, Thanksgiving Day, Christmas Day from 2:00 a.m. to 10:00 a.m. The following day~~ Any patron present on the licensed premises after the sale of liquor has stopped as provided in this section shall have a reasonable time, not to exceed 30 minutes, to consume any beverages already served.

2. ~~On any other day between 2:00 a.m. and 10:00 a.m.~~ Any person who consumes or permits the consumption of any liquor upon a licensed premises after the time provided for in this section shall be guilty of a misdemeanor.

3. ~~On any day of general or primary election until after the time when the polls are closed.~~

4. ~~Any patron present on the licensed premises after the sale of liquor has stopped as provided in this section shall have a reasonable time, not to exceed 30 minutes, to consume any beverages already served.~~

5. ~~Any person who consumes or permits the consumption of any liquor upon a licensed premises after the time provided for in this section shall be guilty of a misdemeanor.~~

B. *Beer/wine.* It shall be unlawful and a misdemeanor for any person in any place licensed to sell beer and/or wine, or where beer and/or wine is sold to be consumed on the premises, to sell or permit to be consumed on the premises, beer and/or wine as the same is defined by law, between the hours of 2:00 a.m. and 7:00 a.m. and during the following times:

1. Any patron present on the licensed premises after the sale of beer or wine has stopped as provided in this section shall have a reasonable time, not to exceed 30 minutes, to consume any beverage already served.

2. Any person who consumes or permits consumption of beer and/or wine upon a licensed premises after the time provided for in this section shall be guilty of a misdemeanor.

C. Election Day sales. The City shall follow the state laws for the sale of liquor, wine, and beer on election days and liquor, wine and beer, may be sold on and during City elections."

Section II. Effective Date. This Ordinance, or summary thereof in compliance with Section 50-901A, Idaho Code, shall be published once in the official newspaper of the city, and shall take effect immediately upon its passage, approval, and publication.

Approved by the Council on _____, 2025.

City of Emmett, Idaho

ATTEST:

Gordon W. Petrie, Mayor

Jake Sweeten, City Clerk

RESOLUTION NO. R2025-03

A RESOLUTION OF THE MAYOR AND CITY COUNCIL OF THE CITY OF EMMETT, IDAHO, ADOPTING A CITY OF EMMETT EMPLOYEE TRAINING REIMBURSEMENT POLICY, AND PROVIDING AN IMMEDIATE EFFECTIVE DATE.

WHEREAS, the City of Emmett wishes to adopt a City of Emmett Employee Training Reimbursement Policy.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of Emmett, Idaho, that:

Section 1: Adoption of City of Emmett Employee Training Reimbursement Policy.

The attachment accompanying this Resolution as Exhibit A is incorporated by this reference and is adopted as the official City of Emmett Employee Training Reimbursement Policy. Exhibit A shall supersede any prior City of Emmett Employee Training Reimbursement Policy. (This Policy in full may be viewed at the office of the City Clerk).

Section 2: Adoption of Reimbursement Agreement. The attachment accompanying this Resolution as Exhibit B is incorporated by this reference and is adopted as the official City of Emmett Reimbursement Agreement. Upon proper supervisor approval for training and/or equipment, the Mayor is authorized to execute, and the City Clerk to attest such signature, such Reimbursement Agreement in substantially the same form as Exhibit B without further Council action.

Effective Date. This resolution shall be effective and be in force upon its passage and approval.

DATED this _____ 2025.

Gordon Petrie, Mayor

ATTEST: _____
Jake Sweeten, City Clerk

Exhibit A

WHEREAS, The City of Emmett occasionally offers its employees certain training ("Training") and/or agrees to acquire for them specialty equipment solely intended for employee use ("Equipment") which the City of Emmett believes will enable its employees to more efficiently or effectively perform the duties of their job; and

WHEREAS, such Training and/or Equipment requires a significant financial investment by the City of Emmett; and

WHEREAS, the City of Emmett has an interest in assuring that it benefits from such Training and/or Equipment expenditures by retaining employees in its work force who have had the benefit of such Training and/or Equipment.

NOW THEREFORE, the City of Emmett adopts the following City of Emmett Employee Training Reimbursement Policy.

The City of Emmett shall not pay for any Training and/or Equipment of an employee, the cost of which exceeds FIVE HUNDRED DOLLARS (\$500.00), unless the employee executes a Reimbursement Agreement in substantially the same form as **Exhibit B** attached hereto and incorporated herein by this reference, pursuant to which the employee shall agree to the following terms:

1. If the employee leaves the employment of the City of Emmett within one (1) year or less after completion of the Training and/or the receipt of Equipment, then the employee shall reimburse the City of Emmett 100% of the Training and/or Equipment cost;
2. If the employee leaves the employment of the City of Emmett between one (1) year and two (2) years after completion of the Training and/or the receipt of Equipment, then the employee shall reimburse the City of Emmett 50% of the Training and/or Equipment cost;
3. If the employee leaves the employment of the City of Emmett between two (2) years and three (3) years after completion of the Training and/or receipt of Equipment, then the employee shall reimburse the City of Emmett 25% of the Training and/or Equipment cost.

Each department head shall be responsible for the enforcement of this policy and the proper execution of the agreement prior to the training.

THIS POLICY IS NOT TO BE CONSTRUED AS A CONTRACT OF EMPLOYMENT AND IS NOT INTENDED TO SPECIFY THE DURATION OF EMPLOYMENT OR LIMIT THE REASONS FOR WHICH AN EMPLOYEE MAY BE DISCHARGED. THIS POLICY CREATES NO RIGHTS, CONTRACTUAL OR OTHERWISE, ON BEHALF OF EMPLOYEES OF THE CITY.

The City may, at its sole discretion, alter or amend this Policy or portions thereof at any time without prior notice to or consent by its employees. Moreover, the Mayor shall have

the authority to exempt, by written agreement, any employee from the payback requirements of this Policy.

Exhibit B

REIMBURSEMENT AGREEMENT

This Agreement made and entered this _____, 20____, by and between the City of Emmett, Idaho, an Idaho municipal corporation ("City") and _____ ("Employee").

Now, therefore, the City and the Employee, for consideration set forth, do mutually agree as follows:

I. EMPLOYEE TRAINING AND/OR EQUIPMENT:

A. The City shall pay the Total Employee Expenses (as that term is defined below) for the Employee to attend the training ("Training") and/or acquire the specialty equipment ("Equipment"), including, without limitation the Training and/or Equipment listed on the attached Exhibit A.

- i. For purposes of this Agreement, the term Total Employee Expenses shall mean the actual costs incurred by the City for the Training and/or Equipment, to include, without limitation, the following:
 - a. Tuition or Registration and any other fees for the Training.
 - b. The cost of travel to and from the Training.
 - c. The Employee's food and lodging while attending the Training in accordance with the policy for said expenses as outlined in the current City of Emmett Personnel Policy Manual.
 - d. Acquisition cost of Equipment.
 - e. Delivery cost of Equipment.
 - f. Any other costs incurred by the City relating to the Training of the Employee of acquisition of the Equipment.
 - g. For purposes of clarification, wages (regular and overtime) paid to the Employee while attending the Training shall NOT be included in the Total Employee Expenses.
- ii. Total Employee Expenses shall be based on actual costs incurred by the City. Accordingly, within a year after the Employee's successful completion of the Training and/or acquisition of the Equipment, the City shall prepare an itemization of actual Total Employee Expenses incurred by the City and then execute the same, a copy of which shall be provided to the Employee. It shall be the responsibility of the Employee to provide City with a copy of all receipts, invoices, and other supporting documentation of the Total Employee Expenses. The Employee shall have ten (10) days from the date of receipt of the actual Total Employee Expenses to challenge the total amount by giving written notice of a challenge to his or her direct supervisor. Unless so challenged, this final accounting of actual Total Employee Expenses shall then be attached and thereby fully incorporated into this Agreement as Exhibit B.

II. REIMBURSEMENT OF TOTAL EMPLOYEE EXPENSES

- A. In consideration for the expenditures incurred by the City to train the Employee and/or acquire the Equipment, the Employee expressly agrees to serve as a full time employee of the City for three (3) years from the date upon which the Employee successfully completes the Training and/or receives the Equipment ("Reimbursement Period").
- B. If any of the following occurs during the Reimbursement Period, then the Employee shall reimburse the City for Total Employee Expenses under the terms of this Agreement as set forth below:

- i. The Employee voluntarily resigns as an employee of the City of Emmett; or
- ii. The Employee is properly terminated;

<u>Years of Service Following Approved Training</u>	<u>Amount of Reimbursement</u>
0-1 year	100% of actual costs
1-2 years	50% of actual costs
2-3 years	25% of actual costs
More than 3 years	No reimbursement required

- C. In the event the Employee is required to make reimbursement payments hereunder, one hundred percent (100%) of the total reimbursement is due upon the employee's termination.
- i. Employee expressly authorizes the City of Emmett to deduct the reimbursement amount owed under the terms of this Agreement from employee's final paycheck; provided, however, that in no event shall said deduction cause the employee to be paid less than minimum wage for the period of time covered by said final pay check.
 - ii. Employee shall promptly pay to City of Emmett the full balance of any reimbursement amount owed that is not deducted from the Employee's final pay check as set forth above.
 - iii. Until such time as the City has been reimbursed in full by the Employee in accordance with the terms of this Agreement, the Employee has an ongoing duty to notify the City of any change in the Employee's place of residence and place of employment. Such notice shall be in writing and shall be made no later than fifteen (15) calendar days from the date of any such change in place of residence or in employment.
- D. The Employee does expressly acknowledge and understand that the reimbursement obligation set forth is mandatory. Failure on the part of the Employee to satisfy the Employee's employment obligation during the Reimbursement Period shall automatically trigger mandatory reimbursement of Total Employee Expenses under this Agreement.

- E. If the Employee is dismissed for any reason other than those set forth in Section II(B), such as reduction in force, then the Employee shall not be required to reimburse the City for any unpaid Total Employee Expenses incurred.
 - F. If the Employee is killed or permanently and totally disabled while in the employ of the City, Total Employee Expenses reimbursement obligations shall be deemed satisfied in full.
- III. PROPERTY OF CITY. Employee understands and acknowledges that any books, computer disks, CD's, and any other documents, lists, catalogs, or information of any kind received in connection with the Training and/or Equipment remains the property of City and must be surrendered to the City upon termination of the Employee's employment.
- IV. CONTROLLING LAW. This Agreement is to be governed by the laws of the State of Idaho; any action, suit, or proceeding based upon any matter, claim or controversy arising under this Agreement shall be brought solely in the Third Judicial District Court in Gem County, Idaho. The parties irrevocably waive objection to the venue of the above-mentioned court, including any claim that such action, suit or proceeding has been brought in an inconvenient forum. Nothing contained in this Agreement shall be construed to require the parties to submit to mandatory arbitration or mediation in the event of a breach or dispute hereunder.
- V. HEADINGS. The heading of sections of this Agreement are for convenient reference only and shall not be deemed to limit, construe, affect, modify or alter the meaning of such sections.
- VI. SEVERABILITY. If any section, subsection, term or provision of this Agreement or the application thereof to the Employee, the City, or a particular circumstance shall, at any extent, be invalid or unenforceable, the remainder of said section, subsection, term or provision of this Agreement or the application of same to the Employee, the City or particular circumstances other than that for which it was held valid or invalid or enforceable, shall not be affected thereby and each remaining section, subsection, term or provision of this Agreement shall be valid and enforceable to the fullest extent of the law.
- VII. AUTHORITY. The persons signing this Agreement warrant and represent that they have the authority to sign as, or on behalf of, the parties for whom they are signing.
- VIII. ENTIRE AGREEMENT. This Agreement is intended to set forth the entire agreement between the parties regarding reimbursement of Total Employee Expenses by the Employee, that there are no other considerations or monies contingent upon or resulting from the execution of this Agreement, and that no other monies or consideration have been solicited. No waiver, change, modification or amendment of this Agreement shall be binding upon either party unless in writing and signed by both the Employee and the City. The waiver by either party hereto of a breach of any provision of this Agreement shall not

IX. NO CONTRACT OF EMPLOYMENT. THIS AGREEMENT IS NOT TO BE CONSTRUED AS A CONTRACT OF EMPLOYMENT AND IS NOT INTENDED TO SPECIFY THE DURATION OF EMPLOYMENT OR LIMIT THE REASONS FOR WHICH AN EMPLOYEE MAY BE DISCHARGED. THIS AGREEMENT CREATES NO RIGHTS, CONTRACTUAL OR OTHERWISE, ON BEHALF OF EMPLOYEE.

Dated this _____, 20____.

I, _____, after being first duly sworn, do upon oath state and certify that I have read the attached Reimbursement Agreement, that I have been provided the opportunity to ask questions about the terms of the Agreement, that my questions regarding the terms of the Agreement have been fully and sufficiently answered, and that I am now satisfied that I understand the terms of the Agreement, specifically and expressly including my obligations as set forth therein.

STATE OF IDAHO)
)ss:
COUNTY OF GEM)

Residing at: _____
Commission Expires: _____

Gordon Petrie, Mayor

ATTEST: _____
City Clerk

EXHIBIT A

New Officer Cost

\$ 5,537.97

Poly	\$ 150.00	\$ 608.00
Psyc	\$ 275.00	
Drug Test	\$ 45.00	
Medical	\$ 138.00	
<i>BPV Carrier Bothell 276</i>	\$ 276.00	\$ 772.00
<i>BPV Carrier Covert 117</i>	\$ 117.00	1/2 paid w/ grant
<i>BPV Hardwire Panels 1150</i>	\$ 1,150.00	
Boots (\$165-365)	\$ 365.00	\$ 365.00
<i>Carrier Police Patch</i>	\$ 10.00	\$ 1,534.94
Business Cards	\$ 20.00	
Earpiece	\$ 99.99	
Hat - Baseball	\$ 15.00	
Hat - Skull Cap aka Beanie	\$ 28.00	
Jacket	\$ 352.00	
Name Badge	\$ 14.00	
Name Patch x2	\$ 18.00	
Needle Protector Gloves	\$ 45.00	
Pants Justice Wool (Class A) x1	\$ 107.00	
Pants Stryke (Class B) x3	\$ 204.00	
Pullover - DutyGuard HT	\$ 165.95	
Shirt Long Sleeve (Class B) x2	\$ 148.00	
Shirt Long Sleeve (Class A) x2	\$ 180.00	
Shirt Short (Sleeve Class B) x2	\$ 128.00	
Tie (No Cost - Reuse)	\$ -	
Badge Holder w/ clip & chain	\$ 25.84	\$ 558.03
Baton Holder (\$22)	\$ 22.00	
Belt Keepers	\$ 15.00	
Comm Pouch	\$ 52.00	
Duty Belt	\$ 54.00	
Gun Holster (\$143)	\$ 143.00	
Key Holder	\$ 25.00	
Lapel Microphone	\$ 110.19	
Mace Pouch (\$25)	\$ 25.00	
Mag Pouch	\$ 35.00	
Taser Holster	\$ 51.00	
Reid Interview Class	\$ 630.00	\$ 1,700.00
Street Survival	\$ 507.00	
Misc 1st year training	\$ 250.00	
C.I.T (Crisis Intervention Teams)	\$ 313.00	

Exhibit B

Date the Reimbursement Period began (the date upon which the Employee successfully completed the Training and/or received the Equipment): _____, 20__

TRAINING COSTS

DESCRIPTION OF COST	AMOUNT
REGISTRATION FEES/TUITION.....	\$_____
FOOD COST.....	\$_____
TRANSPORTATION COST.....	\$_____

OTHER COSTS

Description:

_____	\$_____
_____	\$_____
_____	\$_____
_____	\$_____
_____	\$_____

TOTAL TRAINING COSTS \$_____

EQUIPMENT COSTS

DESCRIPTION OF EQUIPMENT	AMOUNT
_____	\$_____
_____	\$_____
_____	\$_____

OTHER COSTS

Description:

_____	\$_____
_____	\$_____
_____	\$_____

TOTAL EQUIPMENT COSTS \$_____

Attach copies of all receipts, invoices or other supporting documents, if applicable.

Employee signature: _____

Date of signature: _____

CITY OF EMMETT, IDAHO
Resolution # R2025-05

A RESOLUTION ADOPTING A MOTORCYCLE PROGRAM POLICY FOR THE EMMETT
POLICE DEPARTMENT.

NOW THEREFORE, BE IT RESOLVED by the Mayor and City Council of the City of
Emmett, Idaho that the policy as set forth in Exhibit A is adopted for the City of
Emmett's Police Department regarding its motorcycle program.

Passed _____, 2025 by the following vote:

AYES: _____ NOES: _____ ABSENT: _____

APPROVED:

MAYOR

ATTEST:

CITY CLERK

Exhibit A

CHAPTER 1 DEPARTMENTAL MOTORCYCLE PROGRAM POLICY TABLE OF CONTENTS

POLICY	1.1
ASSIGNMENT	1.2
SELECTION FOR TRAINING	1.3
REQUIREMENTS	1.4
MANDATORY RECURRENT TRAINING/EDUCATION	1.5
MOTORCYCLE DIFFERENTIAL PAY/COMPENSATION	1.6
OPERATION REQUIREMENTS.....	1.7
REMOVAL FROM UNIT	1.8

CHAPTER 1 DEPARTMENTAL MOTORCYCLE PROGRAM POLICY

1. POLICY

It is the policy of the Emmett Police Department that its motor officers meet and maintain the appropriate proficiency to effectively and reasonable carry out law enforcement objectives.

2. ASSIGNMENT

Officers assigned to the motorcycle patrol are patrol officers and shall have a responsibility to perform all tasks required under that assignment and will respond to traffic complaints, traffic control, motor vehicle accidents, routine patrol, and assist with other assignments at the direction of the Chief of Police or his designee, to include parade details, escorts, and traffic enforcement.

The primary responsibility of the motor officer is traffic enforcement (purpose for accident reduction); however, they are not exempt from being dispatched to calls for service. Motor officers shall be assigned to the patrol division and report directly to the shift supervisor for day-to-day assignments.

The shift supervisor may, if necessary, temporarily re-assign a motor officer to a patrol vehicle. These reassignments should be kept to a minimum, and will be articulated. It is the policy of the Department that an officer assigned to the motor unit should primarily carry out his/her functions using a motorcycle.

3. SELECTION FOR TRAINING.

- a. Officers who possess a valid Idaho driver's license and motorcycle endorsement, Motorcycle Riders Safety Course or Idaho STAR and have submitted a memorandum for Motorcycle Training, may be selected according to departmental need. Once approved, the employee will be assigned to the next available motorcycle training class.
- b. General Contents of the Motorcycle Enforcement Training Program (METP) or Basic Police Motor training course. The METP/BPM course consists of riding exercises and the development

of mechanical knowledge. The exercises begin with relatively simple maneuvers and increase in complexity as the course progresses. Safety and defensive riding tactics are stressed throughout the training.

(1) Basic Riding Skills. This phase of the training develops coordination, balance, control, judgment, and the confidence necessary to proficiently operate a motorcycle. Trainees also become familiar with the handling characteristics of a police motorcycle, which can be performed by the Department. Training is accomplished through lecture and demonstration, followed by individual and/or group practice. (Training exercises include close-quarter turning maneuvers, negotiating various cone patterns, emergency stopping procedures, and balance techniques will be accomplished through the METP/BPM training course but can be taught at the Department level).

4. REQUIREMENTS.

a. All applicants shall meet departmental condition standards as follows:

(1) Applicants will be denied training if their weight (in full uniform) exceeds the motorcycle manufacturer's gross vehicle weight rating of any motorcycle currently used by the Department.

(2) Applicants must have the strength to properly lift a heavy (approximately 700- to 850-pound) motorcycle onto its wheels if it becomes necessary. They must also be able to swing one leg over a motorcycle in order to mount.

(3) Applicants will be exposed to extremes in weather conditions and will be subjected to a wind chill factor during the winter months, as well as extreme heat conditions during the summer months. They will be expected to ride the entire work shift without becoming fatigued to the point where alertness is reduced. Applicants will ride, sitting in an upright position, without the possibility of back support. They will be subject to vehicle and surface vibrations, muffler and wind noises at all speeds.

(4) Applicants must be willing to commit to a minimum of 3 years upon successful completion of the motorcycle training course.

(5) Applicants will possess a valid Idaho driver's license with a motorcycle endorsement and will undergo and pass a certified 2-week Basic Police Motor training course.

(6) Candidates must be recommended by their direct supervisor.

(7) If the motorcycle is taken to his/her residence, it must be parked in a suitable secure facility as deemed by the Chief of Police or their designee.

5. MANDATORY RECURRENT TRAINING/EDUCATION.

a. The Department will allow the employee to attend METP/BPM.

- (1) Officers and sergeants assigned to motorcycle duty must continually improve riding skills through regular monthly In-Service training and annual training. Refresher courses will be attended when needed and allowed by the Departmental needs.
- (2) Motorcycle officers should designate a minimum of four (4) hours per month of self-guided practice riding, which can be performed in any increment of time whenever workloads permit.
- (3) The Department will maintain a list of all officers and sergeants in the Department who are assigned to motorcycle duty. The list will include each motorcycle rider's most recent training date annually.

6. MOTORCYCLE DIFFERENTIAL PAY/COMPENSATION.

- a. It is the policy of this Department to compensate motorcycle operators by way of traffic grants and/or authorized overtime.
- b. The Department may compensate motorcycle riders for additional skills in the operation of two-wheeled motorcycles while performing enforcement duty or motorcycle instruction, and to select employees by established standards and training. Motorcycle assignments shall be limited to sworn Emmett Police patrol officers.
- c. The Chief of Police shall notify Human Resources Section when an employee is eligible for motorcycle differential pay and only receive this pay while performing duties on the motorcycle.

7. OPERATIONAL REQUIREMENTS

Operators are required to wear specific uniform pieces that will not only provide additional personal protection against injury but will enhance the professional appearance of the motor officer.

- a. Motorcycle officers will operate the motorcycle in accordance with state and local laws and Department policy.
- b. Officers operating police motorcycles will wear the appropriate uniform, including helmet, eye protection and hand protection as approved by the Chief of Police.
- c. Motorcycle officers may use emergency equipment to stop violators and follow violators who refuse to stop. Motorcycle officers may initiate pursuits to stop violators but must allow a marked patrol unit (vehicle) to take over as the primary unit when it can be done safely.
- d. The operation of motorcycles in wet weather (rain, snow, or dense fog) is extremely hazardous and is to be discouraged.

8. REMOVAL FROM UNIT

The Chief of Police has the authority to remove an operator from the motor unit for any of the following reasons:

- (a) When the operator no longer meets the qualifications of initial assignment to the unit.
- (b) Inability to perform the essential job functions or demonstrate fitness for duty for this assignment or re-assignment to another unit.
- (c) For failure to meet monthly and annual training requirements.
- (d) When his/her performance evaluations are below average.

Any operator who has been removed from the unit for any reason, voluntary or involuntary, for a period of more than 12 months, shall be eligible to re-apply for future motor officer vacancies.

CHAPTER 2

DEPARTMENTAL MOTORCYCLES – EQUIPMENT AND MAINTENANCE

TABLE OF CONTENTS

EQUIPMENT AND MAINTENANCE – MOTORCYCLE	2-1
Motorcycle Equipment	2-1
Motorcycle Inspection	2-1
Mechanical Problems	2-1
EQUIPMENT AND MAINTENANCE – HELMETS	2-2
Issuance of Helmets	2-2
Mandatory Usage	2-2
Headset Kits	2-2

CHAPTER 2

DEPARTMENTAL MOTORCYCLES – EQUIPMENT AND MAINTENANCE

1. EQUIPMENT AND MAINTENANCE – MOTORCYCLE.
 - a. Motorcycle Equipment. Equipment which has been approved by the Chief of Police or his designee will be installed by an approved vendor. Minor changes, alterations, or the addition of equipment may be permitted, only after approval by the Chief of Police or his designee.
 - b. Motorcycle Inspection. It will be the responsibility of the officer to ensure that the preventive maintenance schedule is followed and performed by a Department approved motorcycle mechanics. Officers will perform regular safety checks and operator maintenance as outlined in the motorcycle owner's manual, including:
 - (1) Daily oil level and tire pressure checks.
 - (2) Checks of lights and sirens, and
 - (3) Weekly tire inspections to detect undue wear or other unsafe conditions.
Tires will be replaced when tread wear reaches 1/32 of an inch. Only tires recommended by the manufacturer or dealer will be used.
 - (4) Due to the high-profile nature of motorcycle services, officers will ensure that the motorcycle is clean and in good working order at all times.
 - c. Mechanical Problems.
 - (1) Do not allow tires to become worn, irregular, underinflated, or overinflated.
 - (2) Adjust the windshield so you can see over it, rather than through it. If a crack develops in the upper section, have it replaced immediately.
 - (3) Do not attempt to investigate mechanical problems while moving.

- (4) Make sure the side stand is set firmly in place prior to dismounting; be aware that side stands do break. Dismounting from the "high side" will prevent being knocked to the ground should the stand fail.
- (5) If a loss of air occurs in either tire, the rider should slow gradually, utilizing the brake opposite of the tire going flat. The rider is to continue at slow speed to the first location where it is deemed reasonably safe to stop. Do not ride on a flat tire in excess of one mile. A call should be made for a tow truck or trailer.
- (6) Neither sealants nor inflatants shall be used at this or any time to extend the riding range. These products can lubricate the bead and rim and cause unsealing of the tire bead.
 - (a) Sealants are defined as: plugs, patches, or any object used to close a hole.
 - (b) Inflatants are defined as: containers which project air, foam, and/or other material or substance to temporarily inflate a tire(s).
- (7) Use only fuel and oil which is outlined in the motorcycle owner's manual.

2. EQUIPMENT AND MAINTENANCE – HELMETS.

- a. Issuance of Helmets. Uniformed employees assigned to motorcycle duty shall be issued a helmet and a radio headset kit and trained on the procedures for the installation and removal of the headset.
- b. Mandatory Usage. The helmet with headset, and protective riding gear **shall** be worn.
- c. Headset Kits. The headset kit includes speakers, microphone element with wiring in the helmet, and a body cable which connects the radio and the helmet.

ORDINANCE #O2025-04

AN ORDINANCE TITLED THE ANNUAL APPROPRIATION ORDINANCE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2025 APPROPRIATING THE SUM OF \$11,477,981 TO DEFRAY THE EXPENSE AND LIABILITIES OF THE CITY OF EMMETT, IDAHO FOR SAID FISCAL YEAR, AUTHORIZING A LEVY OF A SUFFICIENT TAX UPON THE TAXABLE PROPERTY AND SPECIFYING THE OBJECTS AND PURPOSES FOR WHICH SAID APPROPRIATION IS MADE.

BE IT ORDAINED by the Mayor and City Council of Emmett, Gem County, Idaho.

Section 1: That the sum of \$11,477,981 be, and the same is appropriated to defray the necessary expenses and liabilities of the City of Emmett, Gem County, Idaho for the fiscal year beginning October 1, 2025.

Section 2: The objects and the purposes for which such appropriation is made, and the amount of each object and purpose is as follows:

ESTIMATED EXPENDITURES:

GENERAL FUND	AMOUNT APPROPRIATED	AMOUNT TO BE RAISED FROM TAXES
City Council	\$ 89,389	
Executive	\$ 39,625	
City Clerk	\$ 310,712	
City Attorney	\$ 100,325	
Planning & Zoning	\$ 76,733	
Police Department	\$ 1,967,713	
Fire Department	\$ 483,608	
Building Official	\$ 171,275	
Airport	\$ 36,990	
Parks	\$ 259,207	
IT	\$ 463,575	
Library	\$ 7,500	

TOTAL GENERAL FUND APPROPRIATIONS	\$ 4,006,652	\$ 2,109,455
--	---------------------	---------------------

SPECIAL FUNDS	AMOUNT APPROPRIATED	AMOUNT TO BE RAISED FROM TAXES
Road and Street	\$ 1,041,069	\$ 105,813
Library	\$ 345,392	\$ 253,447
Perpetual Care	\$ 6,000	
Cemetery	\$ 148,563	\$ 50,639
Water	\$ 2,268,700	
Sewer	\$ 2,718,800	
Sanitation	\$ 848,500	
Technology Fund	\$ 78,805	
Projects	\$ 15,500	
TOTAL FUND APPROPRIATIONS	\$ 7,471,329	\$ 409,899

TOTAL EXPENSES	\$11,477,981	\$ 2,519,354
-----------------------	---------------------	---------------------

Section 3: That a general tax levy on all taxable property within the City of Emmett be levied in an amount allowed by law for the general purposes for said City, for the fiscal year beginning October 1, 2025.

Section 4: All ordinances and parts of ordinances in conflict with this ordinance are hereby repealed.

Section 5: This ordinance shall take effect and be in full force upon its passage, approval and publication in one issue of the Messenger Index, a newspaper of general circulation in the City of Emmett, and the official newspaper of the City.

PASSED under suspension of rules upon which a roll call vote was taken and duly enacted an Ordinance of the City of Emmett, Gem County, Idaho at a convened meeting of the City of Emmett City Council held the 26th day of August 2025.

ATTEST:

Gordon Petrie, Mayor

Jake Sweeten, City Clerk



*501 E. Main Street
Emmett, ID 83617
208-365-6050*

August 26, 2025

TO: Mayor & City Council

I am asking for approval to open two new LGIP accounts to house funds for Impact Fees. There is one account already established but it is required that there be separate accounts to record the interest earned for each of our three funds; Fire Impact Fee Fund, Police Impact Fee Fund and Roads Impact Fee Fund.

Proposed Motion: I MOVE TO APPROVE OPENING TWO NEW ACCOUNTS WITH THE LOCAL GOVERNMENT INVESTMENT POOL FOR IMPACT FEES, AND AUTHORIZE THE MAYOR TO SIGN THE ADDITIONAL FUNDS APPLICATION.

Thank you,

Lyleen Jerome

City Treasurer

City of Emmett 208-365-6050 opt#3

e-mail: ljerome@cityofemmett.org





LGIP Local Government Investment Pool

Julie A. Ellsworth
Idaho State Treasurer
Idaho State Treasurer's Office

ADDITIONAL FUNDS APPLICATION

This information is approved by this public entity's governing board (and must be signed by a member of the board, other than the contact person listed below), for the purpose of establishing an additional fund with the State Treasurer's Office, specifically the Local Government Investment Pool (LGIP). The signed application authorizes the LGIP to invest funds of this entity pursuant to **Idaho Codes 67-1210 and 67-1210A**. Participation in the pool will remain in effect until the account opened by this application carries a zero balance. Authorization shall be indicated by an original signature on the bottom of this form. We acknowledge we have read the LGIP Investment Statement of Understanding and LGIP Investment Policy and agree to the terms and conditions stated therein, and any subsequent changes thereto. A copy of any changes to the Statement of Understanding and Investment Policy will be provided to this entity upon request.

An Additional Fund with the LGIP is Requested for & by:

Entity Name: City of Emmett

Contact Name: Lyleen Jerome

New Fund Nickname (if Desired): Impact Fees-Roads

Bank Information for New Fund:

Designated Bank Name: Key Bank

ABA Routing Number: 124101555 Account Number: 129683001553

Please Indicate if Checking or Savings Account:

Checking Account: ☒ Savings Account: ☐

Bank Phone Number: 208-365-6470

The signature below, **by an authorized member of this entity's governing board**, will hereby authorize the State Treasurer to initiate **debit** and **credit** entries, upon the entity's request, to and from this account in the depository financial institution named above. We acknowledge that the origination of ACH transactions to our account must comply with the provisions of U.S. law. Applicant will include a roster of current authorized board members, on its own letterhead, with this application and will be responsible for providing the STO with any future updates to this information as they occur.

This authorization is to remain in full force and effect until the State Treasurer receives notification from us of its termination in such time and in such manner as to afford the State Treasurer and depository a reasonable opportunity to act on it.

The completed form can be faxed, scanned and emailed, or mailed to the STO at the address below.

Gordon Petrie

Name of Board Member

Mayor

Title of Board Member

Signature of Board Member

(authorized to act on behalf of above named entity)

Date

P.O. Box 83720 • Boise, Idaho 83720-0091

Phone: (208) 332-2980 • Toll Free: 1-800-448-5447 • Fax: (208) 332-2961 • Email: Investments@sto.idaho.gov



LGIP Local Government Investment Pool

Julie A. Ellsworth
Idaho State Treasurer
Idaho State Treasurer's Office

ADDITIONAL FUNDS APPLICATION

This information is approved by this public entity's governing board (and must be signed by a member of the board, other than the contact person listed below), for the purpose of establishing an additional fund with the State Treasurer's Office, specifically the Local Government Investment Pool (LGIP). The signed application authorizes the LGIP to invest funds of this entity pursuant to **Idaho Codes 67-1210 and 67-1210A**. Participation in the pool will remain in effect until the account opened by this application carries a zero balance. Authorization shall be indicated by an original signature on the bottom of this form. We acknowledge we have read the LGIP Investment Statement of Understanding and LGIP Investment Policy and agree to the terms and conditions stated therein, and any subsequent changes thereto. A copy of any changes to the Statement of Understanding and Investment Policy will be provided to this entity upon request.

An Additional Fund with the LGIP is Requested for & by:

Entity Name: City of Emmett

Contact Name: Lyleen Jerome

New Fund Nickname (if Desired): Impact Fees-Police

Bank Information for New Fund:

Designated Bank Name: Key Bank

ABA Routing Number: 124101555 Account Number: 129683001553

Please Indicate if Checking or Savings Account:

Checking Account: ☒ Savings Account: ☐

Bank Phone Number: 208-365-6470

The signature below, **by an authorized member of this entity's governing board**, will hereby authorize the State Treasurer to initiate **debit** and **credit** entries, upon the entity's request, to and from this account in the depository financial institution named above. We acknowledge that the origination of ACH transactions to our account must comply with the provisions of U.S. law. Applicant will include a roster of current authorized board members, on its own letterhead, with this application and will be responsible for providing the STO with any future updates to this information as they occur.

This authorization is to remain in full force and effect until the State Treasurer receives notification from us of its termination in such time and in such manner as to afford the State Treasurer and depository a reasonable opportunity to act on it.

The completed form can be faxed, scanned and emailed, or mailed to the STO at the address below.

Gordon Petrie

Name of Board Member

Mayor

Title of Board Member

Signature of Board Member

(authorized to act on behalf of above named entity)

Date

P.O. Box 83720 • Boise, Idaho 83720-0091

Phone: (208) 332-2980 • Toll Free: 1-800-448-5447 • Fax: (208) 332-2961 • Email: Investments@sto.idaho.gov



CITY OF EMMETT

Zoning Department
601 E. 3rd Street
Emmett, Idaho 83617

Building Department

Brian Sullivan:
bsullivan@cityofemmett.org
Ph: (208) 365-9569
Fax: (208) 365-4651

RE: Gem Valley Townhomes PUD
Bond Request

Mayor and Council,

Clayton Conner of Conner Construction is requesting a bond for right-of-way landscaping and street lights along S. Johns. The street lights have been ordered, and are out approximately two months. They are planning to have these complete by the end of October.

Landscaping is scheduled and should be done by the end of September.

The bid amount for landscaping is \$42,550.00 and the street lights are \$12,278.00. Code requires a bond in the amount of 150% of the items to be completed. Conner Construction is requesting to supply the city a letter of credit from a financial institution in the amount of \$82,242.00 to allow the city to sign the mylar for the final plat.

Staff has reviewed these items and approves this bond amount.

Sincerely,

A handwritten signature in black ink, appearing to read "Brian Sullivan", is written over a horizontal line.

Brian Sullivan

City of Emmett
Building Official
Zoning Administrator



Frontage Proposal

Date: 8-8-25

Plans dated 3-1-23

TO: Conner Construction
1118 E. Chardie Court
Boise, Id 83702

Project: Gem Valley Townhomes

Provide labor, equipment and materials to complete the following items of work:

COMMON AREA PROPOSAL ONLY ALONG JOHNS AVE.

Plant material purchased and installed	\$20,100.00
Irrigation installation	\$16,200.00
Fine grade site	\$2,050.00
Wood Bark mulch	\$3,300.00
Hydroseed site	\$900.00

TOTAL: \$42,550.00



CENTERS ELECTRIC INC.

269 E. 5TH STREET, STE.115
MERIDIAN, ID 83642

RESIDENTIAL • COMMERCIAL • LIGHTING CONTROL

OFFICE: 208/888 3414
FAX: 208/888 -5996

Conner Construction
1118 E Chardie Rd.
Boise, Idaho 83702

Gem Valley Subdivision (City Approved) Light Poles

- 2 – 23' Ameron Poles
- 2 – Ameron Single Arms
- 2 – LED Cobra Heads 240V
- 2 – 24" x 5' Sonotubes
- 2 – Rebar Cages and Wire Ties
- 2 – 8' Ground Rods with Ground Tie to Cages
- 1 – Lot Concrete (Flush with Curbing)
- 1 – HydroVac Excavation for Pole Bases
- 1 – Lift Rental
- 2 – Ground Boxes with Fuse Disconnect for Direct Feed to Idaho Power
- 1 – Permit
- 1 – Install Labor

*Trenching not included in bid (by others)

Total Bid Amount \$12,278.00

RESOLUTION #R2025-06

**RESOLUTION OF THE CITY COUNCIL OF THE CITY OF EMMETT, IDAHO
AUTHORIZING CITY TO ADMINISTER FUNDS FOR THE IDAHO GEM GRANT**

WHEREAS the City Council has determined that there are several benefits to improving our downtown core business area in Historic Downtown Emmett between Hayes Avenue and Boise Avenue along Main Street; and,

WHEREAS an Idaho Gem Grant would help fund the replacement of certain sidewalks along Commercial between Main and the Raw Iron Gym, the restriping of angle parking, including additional angled parking on the north side of Main Street between Washington and Boise Avenue and the installation of at least one new bench on Commercial Street specifically designed for senior citizens to sit; and,

WHEREAS the Gem Grant will be leveraged with \$15,000 of AARP funds already awarded to the city for similar improvements in the core business area in Historic Downtown Emmett; and,

WHEREAS the administered funds will only be required if the City of Emmett receives the Grant.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Emmett, Idaho, that effective on and after August 26, 2025, it approves the administration of funds up to an amount of \$47,717.38 for the Idaho Gem Grant for the current phase of the improvement of the Emmett Downtown Historic Business District.

RESOLUTION R2025-06 introduced and passed August 26, 2025, by the following vote:

AYES: _____

NOES: _____

ABSENT: _____

APPROVED:

ATTEST:

MAYOR

CITY CLERK



EMMETT PUBLIC WORKS DEPARTMENT

601 East 3rd Street - Emmett, Idaho 83617

Tuesday August 12, 2025

Mayor, City Council:

I am requesting a MOTION to approve Pay Request No. 1 to Reiner Pump Systems, Inc. in the amount of \$47,215.05 for the 12th Street Lift Station Upgrades pre-purchase project, with authorization for the Mayor to sign.

Original city Council approval of the project was 3/11/25

Attached is the pay request to Reiner Pump Systems, Inc. for your review.

Thank you,

Steven Freemyer, Public Works Director

KELLER

Pay Estimate Period	
Project Commencement – 7/31/2025	
Reiner Pay Application No. 1	\$47,215.05

Date: August 21, 2025

To: Steven Freemeyer
City of Emmett
601 E. 3rd St.
Emmett, ID 83617**Pay Request # 1****Pay to Order of:**Reiner Pump Systems, Inc.
53 US Highway 206
Stanhope, NJ 07874-3262Subject: 12th Street Lift Station Upgrades Pre-Purchase

For City review and approval, we have enclosed the following items:

Pay Request No.	Pay Estimate Period	Project No.	Description
1	Project Commencement- 7/31/2025	210022-096	15% of the Reiner Pump Equipment pre-purchase of (1) sanitary lift station and (1) standby power generator in accordance with the Schedule of Payments.

Item	Contract Amount ¹	Amount Recommended for Payment	Total Recommended for Payment to Date	Percent Complete
Total	\$314,767.00	\$47,215.05	\$47,215.05	15%

1. Reflects \$5,100.00 deduct for using BlueStar Generator per bid form.

We have reviewed the attached Application and Certificate for Payment and recommend the City pay the requested amount. If the attached pay request is found acceptable, please sign.

8-20-2025

Engineer Signature_____
Date_____
City of Emmett Signature_____
DateEnclosure(s): Reiner Pump Systems, Inc. - FS198ID 1st Progress Billing (7/30/2025)

REINER PUMP SYSTEMS, INC.

53 US Highway 206
Stanhope, NJ 07874-3262
+19733479000
accounting@reinerpump.com

**INVOICE**

BILL TO
City of Emmett
501 E. Main St.
Emmett, ID 83617

SHIP TO
City of Emmett
861 West 12th Street
Emmett, ID 83617

SHIP DATE 07/30/2025

INVOICE FS198ID
DATE 07/30/2025
TERMS Net 30
DUE DATE 08/29/2025

FOB
Factory,PPY,Allowed

ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
Usemc SLS:Usemc SLS	PumpMate above grade wetwell mounted valve and control chamber factory assembled on a common base. The Equipment is enclosed in a fiberglass, insulated enclosure (12' Wide x 5' Deep x 7.5" High) with two access doors and include the following: as per Forrest Schandel	1	216,829.48	216,829.48
Sulzer Pumps:Sulzer Pumps	Sulzer XFP 206J CB2 PE250/6- PE3 460V/3PH/33.5HP Dry Pit	2	32,786.04	65,572.08
Sulzer Parts:Sulzer Parts	8" GRAw/ Int Elb Dual, HD, Non-Spark, Hardware Kit, 316SS, Interm. Guide Dual, 8" DI Pipe, 316SS, Interm. Guide Dual, 8" DI Pipe, 316SS, Upper Guide Rail Bracket, Dual, 316SS, CA 462 - Seal/ Temp Relay, 110-230VAC, SS Chain 25'	2	11,850.00	23,700.00
Sulzer Parts:Sulzer Parts	IMPELLER XFP206J-CB2 PE3 TRIM TO MATCH PUMPS AFTER TEST APPROVAL	1	3,233.16	3,233.16
Sulzer Parts:Sulzer Parts	SIDEPLATE XFP205/206J-CB2 DRY ANSI GG	1	3,233.16	3,233.16
Sulzer Parts:Sulzer Parts	KIT REPAIR XFP PE4 J/M NG2	1	2,199.12	2,199.12
TOTAL				314,767.00
TAX				0.00
TOTAL				314,767.00
15% Due Upon Submittals				\$47,215.05

If you are tax exempt, kindly email your certificate to gayle@reinerpump.com

Building and Zoning Department,
Brian Sullivan, Director
8/26/25

Emmett's Strategic Pillars:

- Economically Vibrant and...
- Health-conscious city,
- Legally compliant with all state and federal laws,
- Performing its constitutional mission (protecting people and property),
- With adequate infrastructure for growth.

Building and Zoning Department Main Operational Goals for FY 2025:

Goal 1: To digitalize and organize zoning files for the last ten years.

Goal 2: To update titles 9 and 10 codes for modernization and conformance to the new Comp Plan.

Goal 3: To work with office staff to perform basic plan reviews.

Expenditures requiring council authorization this fiscal year and the amount expended:

Major accomplishments [NMT 7] since the last report [show date accomplished]:

1. Addresses complete for Skyhawk East
2. Addresses complete for Gem Valley Townhomes.
3. Final plat of Sawmill Subdivision #2 to council for approval.

Major tasks planned for the next thirty days [NMT 10]:

1. Boundary changes to the Historic Downtown District will be in conjunction with design review manual updates.
2. Design review manual and ordinance updates will be scheduled soon.
3. Short Term Rental public hearing re-scheduled for September.
4. Bring impact fee ordinance update to council for correction. Scheduled for September 9
5. Collaboration meeting between City Staff and ITD Planning Division scheduled for August. 8/20/25
6. Review Groveland Subdivision Phase 1 construction drawings.
7. Address Legacy Heights #2 subdivision.
8. Address Sawmill Subdivision #2
9. Final Plat of Skyhawk East to council for approval. 9/9/25
10. Bring annexation and subdivision application to Zoning Commission in September.

Training accomplished since the last report [show date accomplished]:

Listened to Negotiated Rule Making of the Idaho Building Code Board Meeting, to prepare for adoption of the 2024 Building codes. 8/19/25 5 hrs.

Percent of budget expended since the last business day of last month: 83% Building, 73% Zoning

**Emmett City Clerk's Office,
Lyleen Jerome, Treasurer**

Emmett's Strategic Pillars:

- Economically Vibrant and...
- Health-conscious city,
- Legally compliant with all state and federal laws,
- Performing its constitutional mission (protecting people and property),
- With adequate infrastructure for growth.

Emmett City Clerk Main Operational Goals for FY 2025:

Goal 1: Divide Clerk/Treasurer/HR position/department to City Clerk/HR and Treasurer

Goal 2: To upgrade our system to allow digital processing for accounts payable.

Goal 3: To update applicable forms for customers to access, fill out, and submit from our website.

Expenditures requiring council authorization this fiscal year and the amount expended:

Replacing entry doors on City Hall Expended to Date: \$0.00

Major accomplishments since the last report:

1. Set up new desk for City Treasurer
2. Received 2 bids for office construction (need 3)
3. Reconciled all accounts through July
4. Employee Appreciation Luncheon held 8/14/25 – 45 employees attended

Major tasks planned for the next thirty days:

- 1 Prepare adjustments to 2024-25 Budget
- 2 Reconcile August Bank Statements
- 3 Prepare Monthly Financial Statements
- 4 Training new City Clerk on candidate filing process for November election

Training accomplished since the last report [show date accomplished]:

8-19-25 Initiated training new City Clerk on agenda process, minutes, new employee on-boarding, payment processing.

Percent of budget expended since the last business day of last month: 58%

City of Emmett, Idaho

Monthly Financial Report

July 2025

OUR CASH...

Account Balances

GENERAL FUND

Cash	\$ 654,718
Investments	\$ 4.488M

STREET FUND

Cash	\$ 499,091
Investments	\$ 1.511M

LIBRARY FUND

Cash	\$ 27,587
Investments	\$ 251,760
Designated Funds	\$ 67,192

CEMETERY FUND

Cash	\$ 16,524
Investments	\$ 139,350

PERPETUAL CARE FUND

CASH	\$ 5,247
INVESTMENTS	\$ 139,350

WATER FUND

Cash	\$ 658,725
Investments	\$ 6.393M
Bond Reserve	\$ 245,575

SEWER FUND

Cash	\$ 1,110,030
Investments	\$ 7.808M
Bond Reserve	\$ 319,338

SANITATION FUND

Cash	\$ 82,384
Investments	\$ 148,015

TECHNOLOGY FUND

Cash	\$ 41,358
Investments	\$ 140,000

IMPACT FEE FUND

Fire	\$ 63,970
Police	\$ 30,071
Roads	\$ 15,688

GOV'T FUND PROJECTS

ARPA Grant Fund -	\$1,517,287.78
Expended	\$ 753,000.46
Remaining Principal to use	\$ 764,287.32
Interest Earned	\$ 126,093.80
Total Funds Available	\$ 890,381.12
Distribution End Date	12/31/2026

BUDGET VS. ACTUAL YEAR TO DATE

GENERAL FUND REVENUES AND EXPENDITURES

Fiscal Year 2024-25 Budget \$3,569,200

Revenues to Date	\$ 3,770,691	106%
Expenditures to Date	\$ 3,209,163	90%

Road & STREET FUND REVENUES AND EXPENDITURES

Fiscal Year 2024-25 Budget \$ 1,054,753

Revenues to Date	\$ 1,225,019	116%
Expenditures to Date	\$ 753,624	71%

LIBRARY FUND REVENUES AND EXPENDITURES

Fiscal Year 2024-25 Budget \$ 342,047

Revenues to Date	\$ 310,354	91%
Expenditures to Date	\$ 257,955	75%

CEMETERY FUND REVENUES AND EXPENDITURES

Fiscal Year 2024-25 Budget \$ 143,110

Revenues to Date	\$ 108,327	76%
Expenditures to Date	\$ 105,597	74%

WATER FUND REVENUES AND EXPENDITURES

Fiscal Year 2024-25 Budget \$2,140,300

Revenues to Date	\$ 2,170,527	101%
Expenditures to Date	\$ 1,194,350	56%

SEWER FUND REVENUES AND EXPENDITURES

Fiscal Year 2024-25 Budget \$2,583,800

Revenues to Date	\$ 2,719,320	105%
Expenditures to Date	\$ 1,147,255	44%

SANITATION FUND REVENUES AND EXPENDITURES

Fiscal Year 2024-25 Budget \$ 787,050

Revenues to Date	\$ 715,098	91%
Expenditures to Date	\$ 681,026	87%

TECHNOLOGY UTILITY FUND REVENUES AND EXPENDITURES

Fiscal Year 2024-25 Budget \$ 101,100

Revenues to Date	\$ 78,859	78%
Expenditures to Date	\$ 65,447	65%

SPECIFIC REVENUES COLLECTIONS AT A GLANCE...

PROPERTY TAX COLLECTIONS

Budget \$2,385,534

Revenues to Date	\$ 2,372,829	99%
------------------	--------------	-----

STATE SHARED REVENUE COLLECTIONS

Budget \$ 815,574

Revenues to Date	\$ 891,591	109%
------------------	------------	------

BUILDING PERMIT REVENUES COLLECTIONS

Budget \$ 100,000

Revenues to Date	\$ 146,860	147%
------------------	------------	------

**Emmett Fire Department,
Curt Christensen, Chief**

Emmett's Strategic Pillars:

- Economically Vibrant and...
- Health-conscious city,
- Legally compliant with all state and federal laws,
- Performing its constitutional mission (protecting people and property),
- With adequate infrastructure for growth.

Emmett Fire Department Main Operational Goals for FY 2025:

Goal 1: Secure a minimum of \$300,000 in external funding this budget year.

Goal 2: Establish living quarters at the Washington Street Station by FY 2028.

Goal 3: Replace outdated and essential firefighting equipment.

Expenditures requiring council authorization this fiscal year and the amount expended:

Major accomplishments [NMT 7] since the last report [show date accomplished]:

- Ordered F500 Foam
- Deployed E-4 to SW Idaho. Ordered 3 radios, Replaced Tire
- Participated in Hero's and Ice Cream
- Replaced Smoke detector
- Hired 1 Firefighter (25)

Major tasks planned for the next thirty days [NMT 10]:

- Upcoming training: SCBA drill
- Get all certifications for pervious classes
- Get AFG completed- signed agreement with JMCM, and all data in

Training accomplished since the last report [show date accomplished]:

- **Began FF1 refresher and Class for new recruits**

Percent of budget expended since the last business day of last month:

- 87% May 25th year to date 96% numbers a off due to deployment wages and expenses. 77% is actual.

**Emmett Public Library,
Alyce Kelley, Director 8/26/2025**

Emmett's Strategic Pillars:

- Economically Vibrant and...
- Health-conscious city,
- Legally compliant with all state and federal laws,
- Performing its constitutional mission (protecting people and property),
- With adequate infrastructure for growth.

Emmett Public Library Main Operational Goals for FY 2025:

Goal 1: To establish a creative aging program for the over-65 population in Gem County.

Goal 2: To grow youth programming.

Goal 3: To complete RFID conversion of the complete library collection.

Expenditures requiring council authorization this fiscal year and the amount expended:

Non at this time

Major accomplishments [NMT 7] since the last report [show date accomplished]:

Library Painting by Shipman Painting start 8/15/2025 to be completed this week

*First Books Grant for 2025-2026, **awarded** for HeadStart & Lil-Huskies*

Idaho Community Foundation Forever grant completed

Meeting with ICF on Library endowment Fund 8/6/2025

Major tasks planned for the next thirty days [NMT 10]:

Library Board Meeting 8/21/2025

Initial-"Library100year" Centennial kick-off September 20th Book signing of Moving Mountains. It focuses on Rural healthcare's past, future

Re-organizing staff structor to meet library coverage need

Name Tag??

Training accomplished since the last report [show date accomplished]:

Percent of budget expended since the last business day of last month:

79%

Emmett Police Department
Steven Kunka, Chief

Emmett's Strategic Pillars:

- Economically Vibrant and...
- Health-conscious city,
- Legally compliant with all state and federal laws,
- Performing its constitutional mission (protecting people and property),
- With adequate infrastructure for growth.

Police Department Main Operational Goals for FY 2025:

Goal 1: To certify all eligible officers as instructors for the mandatory POST training requirements.

Goal 2: To provide a second full-time SRO for the public schools. **(COMPLETED)**

Goal 3: To hire (2) two part-time ordinance officers.

Expenditures requiring council authorization this fiscal year and the amount expended:

Purchased 2 patrol vehicles that came off lease for \$9,000 apiece (\$18,000).

\$46,308.67 Payment to Axon Enterprises.

Major accomplishments [NMT 7] since the last report [show date accomplished]:

- Officer Martinez has graduated from Idaho POST and has started phase II FTO. 8-4
- Have submitted an application for Officer Garcia to receive his POST certification. POST advised it is in an extensive queue for processing. Still waiting 8-19
- Officer Bender has began Phase II of FTO. 8-3
- Drake Harper is riding with a patrol officer and observing only until a trained becomes available. 8-17-25
- Conditional offer was given to Tom Armstrong for an additional SRO position. Start date 8-14. 7-14
- GCSO and the Emmett Police Department are hosting an ARCON instructor 2 week training at the high school starting 8-11. 8-19
- All officers are working on transferring to LEXIPOL's new platform. Have had issues with this system. Waiting to hear back from LEXIPOL. 8-18

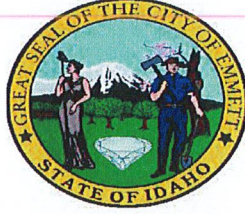
Major tasks planned for the next thirty days [NMT 10]:

- Update and revamp FTO Manual has been delayed. 8-7
- Update Body Cams per agreement. Still waiting for cameras to arrive. 8-7
- GOAL 1; This summer will be adding an instructor for EVOC (Leatherman) and an instructor for ARCON. (Nunez) 8-7
- Researching purchasing Red Dot Optics for 9mm. Exploring if this can be done this fiscal year or next. 8-7

Training accomplished since the last report [show date accomplished]:

- 3 Patrol 1 SRO/Det. A.L.E.R.R.T. Training 8-1 (still in training)

Percent of budget expended since the last business day of last month:



CITY ORDINANCE

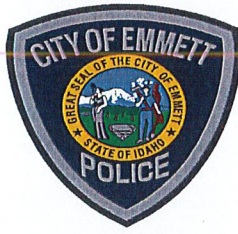
July Report

Violations

Junk / Abandoned Vehicles	15
Parking Violations	13
Prohibited Accumulations	5
Sidewalk Obstruction	1
Weeds/Trees	8
Animals Present / No permit	1
*Misc. Other (i.e. signage)	5

Abated Violations

Junk / Abandoned Vehicles	11
Parking Violations	12
Prohibited Accumulations	3
Sidewalk Obstruction	0
Weeds/Trees	18
Animals Present / No permit	2
*Misc. Other (i.e. signage)	6



EMMETT POLICE DEPARTMENT

July Patrol Statistics

	TOTAL
Felony Arrests - Male	1
Felony Arrests - Female	1
Misd. Arrests - Male	13
Misd. Arrests - Female	3
Traffic Stops	181
Infraction Cite	46
Dispatched Calls	602
Officer Initiated	67
Reports	36
Dogs Taken to Pound	3
Patrol Ordinance Calls	25
Code Enforcement	48

Community Involvement

Met with the Impact Fee Committee.

Patrol officers participated in two separate traffic mobilizations that were sponsored by ITD.

SRO attended the full day of events on the island for the 4th of July.

Assisted with Cruise night. Had a total of 35 + officers that night.

Assisted with the Truck invasion out at the mill.

Nature	Reported
Traffic Stop	23:49:53 07/31/25
Harassment	23:18:20 07/31/25
Traffic Stop	23:12:36 07/31/25
Alarm Bus	22:32:20 07/31/25
Traffic Stop	21:29:58 07/31/25
Traffic Stop	20:57:24 07/31/25
Traffic Stop	20:34:39 07/31/25
Parking Problem	20:09:20 07/31/25
Medical	19:23:53 07/31/25
Traffic Stop	18:45:00 07/31/25
Public Assist	18:43:57 07/31/25
Probation Viol	17:07:48 07/31/25
Harassment	16:42:24 07/31/25
Illegal Dumping	14:40:21 07/31/25
Medical	14:09:57 07/31/25
Found Property	11:34:09 07/31/25
Medical	07:08:35 07/31/25
Warrant Arrest	04:44:49 07/31/25
Medical	00:04:36 07/31/25
Traffic Stop	23:59:08 07/30/25
Traffic Stop	23:55:02 07/30/25
Traffic Stop	23:35:30 07/30/25
Fire Smoke Rpt	23:02:58 07/30/25
Traffic Stop	22:58:26 07/30/25
Traffic Compl	22:51:58 07/30/25
Public Assist	17:20:24 07/30/25
Suspicious	16:04:39 07/30/25
Fraud	14:46:00 07/30/25
Threats	14:17:51 07/30/25
911 AHM	14:06:25 07/30/25
Domestic	09:00:40 07/30/25
Medical	07:20:10 07/30/25
Alarm Bus	02:43:18 07/30/25
Traffic Stop	23:26:00 07/29/25
Traffic Stop	23:24:48 07/29/25
Traffic Stop	23:05:18 07/29/25
Traffic Stop	22:25:03 07/29/25
Traffic Stop	22:04:12 07/29/25
Traffic Stop	21:44:55 07/29/25
Traffic Stop	21:41:01 07/29/25
Traffic Stop	21:32:51 07/29/25
Traffic Stop	21:19:00 07/29/25
Traffic Stop	21:17:48 07/29/25
Trespassing	19:27:55 07/29/25

Information	17:12:51 07/29/25
Traffic Stop	14:24:47 07/29/25
Ord Viol EPD	14:09:05 07/29/25
Traffic Compl	13:02:02 07/29/25
Traffic Stop	12:53:31 07/29/25
Fraud	11:35:56 07/29/25
Battery	08:58:57 07/29/25
Medical	06:35:24 07/29/25
Traffic Stop	04:43:08 07/29/25
Traffic Stop	22:34:31 07/28/25
Traffic Stop	22:15:20 07/28/25
Traffic Stop	21:52:40 07/28/25
Suspicious	20:54:16 07/28/25
Medical	20:17:57 07/28/25
Medical	20:13:27 07/28/25
Drugs POP	19:13:08 07/28/25
Extra Patrol	19:09:56 07/28/25
Mental Issue	18:05:52 07/28/25
Disabled Veh	17:32:24 07/28/25
Welfare Check	17:29:11 07/28/25
Threats	15:44:48 07/28/25
Medical	15:08:21 07/28/25
Illegal Dumping	12:30:09 07/28/25
Harassment	12:04:33 07/28/25
Welfare Check	11:56:38 07/28/25
911 AHM	09:41:46 07/28/25
Medical	08:45:54 07/28/25
911 AHM	03:41:01 07/28/25
Traffic Stop	22:27:43 07/27/25
Welfare Check	21:45:28 07/27/25
Battery	20:10:33 07/27/25
Disorderly	20:05:44 07/27/25
Traffic Compl	17:28:01 07/27/25
Welfare Check	16:03:01 07/27/25
Trespassing	15:32:53 07/27/25
Intoxication	14:43:28 07/27/25
Ord Viol EPD	12:42:05 07/27/25
Ord Viol EPD	12:04:25 07/27/25
Ord Viol EPD	11:54:59 07/27/25
Property Damage	11:21:01 07/27/25
Ord Viol EPD	11:16:49 07/27/25
Ord Viol EPD	10:55:05 07/27/25
Ord Viol EPD	10:46:47 07/27/25
Ord Viol EPD	10:39:20 07/27/25
Ord Viol EPD	10:16:53 07/27/25

Ord Viol EPD	10:02:07 07/27/25
Ord Viol EPD	09:47:30 07/27/25
ABANDONED VEH	09:36:12 07/27/25
911 AHM	09:21:58 07/27/25
Agency Assist	09:06:13 07/27/25
Mental Issue	07:10:08 07/27/25
Medical	05:55:17 07/27/25
Alarm Bus	03:39:54 07/27/25
Traffic Stop	23:36:53 07/26/25
Suspicious	22:51:09 07/26/25
911 AHM	19:28:18 07/26/25
Welfare Check	18:58:13 07/26/25
Traffic Stop	17:49:40 07/26/25
Traffic Stop	17:26:45 07/26/25
ABANDONED VEH	16:38:17 07/26/25
Medical	14:10:30 07/26/25
911 AHM	12:08:27 07/26/25
Welfare Check	10:38:04 07/26/25
Accident PI	09:47:05 07/26/25
Disturb Peace	23:29:15 07/25/25
Disturb Peace	23:21:21 07/25/25
Agency Assist	23:05:40 07/25/25
Traffic Stop	22:52:25 07/25/25
Suspicious	21:49:58 07/25/25
911 AHM	21:06:25 07/25/25
Traffic Stop	21:04:56 07/25/25
Civil Compl	20:16:43 07/25/25
Mental Issue	18:55:01 07/25/25
Traffic Stop	18:34:45 07/25/25
Suspicious Veh	15:29:44 07/25/25
Mental Hold	15:13:18 07/25/25
Medical	14:20:49 07/25/25
Fish & Game	13:51:19 07/25/25
Accident PD	13:10:30 07/25/25
Drugs PCS	12:16:03 07/25/25
Harassment	10:47:36 07/25/25
Animal Cmplnt	09:58:22 07/25/25
Stray Dog	09:10:42 07/25/25
DUI	08:44:10 07/25/25
Traffic Stop	00:09:27 07/25/25
Suspicious	23:32:07 07/24/25
Traffic Stop	23:26:35 07/24/25
Traffic Stop	22:38:49 07/24/25
Medical	21:13:37 07/24/25
Disturb Peace	18:56:04 07/24/25

Traffic Stop	18:05:19 07/24/25
Disturb Peace	18:02:58 07/24/25
Animal Cmplnt	17:12:51 07/24/25
Drugs POP	16:08:49 07/24/25
Traffic Compl	15:49:04 07/24/25
Disturb Peace	13:40:09 07/24/25
Found Property	13:30:28 07/24/25
Warrant Arrest	12:01:23 07/24/25
Suspicious	10:47:54 07/24/25
911 AHM	10:42:41 07/24/25
Disturb Peace	10:28:22 07/24/25
Public Assist	10:14:56 07/24/25
Suspicious	10:07:45 07/24/25
911 AHM	09:16:50 07/24/25
ABANDONED VEH	07:50:51 07/24/25
Traffic Stop	23:00:32 07/23/25
Juvenile Prob	22:23:04 07/23/25
Disorderly	22:04:01 07/23/25
Traffic Stop	21:47:07 07/23/25
Welfare Check	20:25:59 07/23/25
Agency Assist	19:42:30 07/23/25
911 AHM	18:22:02 07/23/25
Traffic Compl	18:13:42 07/23/25
Traffic Stop	17:15:24 07/23/25
Suspicious	13:11:10 07/23/25
Animal Cruelty	12:30:45 07/23/25
Accident PD	11:52:38 07/23/25
Child Abuse	10:36:13 07/23/25
Traffic Stop	10:22:22 07/23/25
Disturb Peace	10:20:37 07/23/25
Traffic Stop	10:09:58 07/23/25
Traffic Stop	09:50:58 07/23/25
Traffic Stop	09:39:20 07/23/25
Ord Viol EPD	08:52:21 07/23/25
Parking Problem	07:26:47 07/23/25
Traffic Stop	23:05:42 07/22/25
Disturb Peace	22:39:49 07/22/25
Traffic Stop	22:07:51 07/22/25
Domestic	21:17:56 07/22/25
Public Assist	18:26:01 07/22/25
Fire Brush	17:45:25 07/22/25
Disorderly	15:33:30 07/22/25
Traffic Stop	14:30:06 07/22/25
ATLC	13:33:34 07/22/25
Trespassing	13:31:26 07/22/25

Accident PD	11:33:52 07/22/25
Information	11:13:58 07/22/25
Sex Offense	09:13:35 07/22/25
Traffic Stop	23:39:08 07/21/25
Public Assist	20:42:39 07/21/25
Stray Dog	20:36:50 07/21/25
911 AHM	17:56:35 07/21/25
Property Damage	17:43:52 07/21/25
Traffic Stop	17:01:08 07/21/25
Public Assist	16:24:47 07/21/25
Traffic Stop	15:33:30 07/21/25
Custodial Int	14:44:11 07/21/25
Elder Abuse	13:46:41 07/21/25
Medical	10:39:55 07/21/25
Animal Cmplnt	10:23:38 07/21/25
Stray Dog	09:47:57 07/21/25
Harassment	09:14:19 07/21/25
Traffic Stop	06:09:38 07/21/25
Traffic Stop	05:05:11 07/21/25
CPO NCO Viol	23:17:45 07/20/25
Traffic Stop	22:45:12 07/20/25
Traffic Stop	22:33:53 07/20/25
Traffic Stop	21:59:37 07/20/25
Welfare Check	21:21:11 07/20/25
Disorderly	19:39:25 07/20/25
Accident HR	19:26:09 07/20/25
Welfare Check	19:17:17 07/20/25
911 AHM	19:10:37 07/20/25
Medical	18:38:55 07/20/25
Welfare Check	17:48:41 07/20/25
Medical	17:38:56 07/20/25
Stray Dog	17:20:44 07/20/25
Disorderly	17:02:43 07/20/25
Accident PD	16:25:48 07/20/25
Medical	11:58:35 07/20/25
Stray Dog	09:54:44 07/20/25
Medical	05:22:38 07/20/25
Welfare Check	00:07:39 07/20/25
Agency Assist	23:07:59 07/19/25
Agency Assist	22:55:55 07/19/25
Traffic Stop	22:01:18 07/19/25
Traffic Stop	21:47:08 07/19/25
Traffic Stop	21:37:40 07/19/25
Traffic Stop	21:37:08 07/19/25
Traffic Stop	21:33:55 07/19/25

Extra Patrol	21:22:37 07/19/25
Domestic	21:18:11 07/19/25
Motorist Assist	21:16:22 07/19/25
Traffic Stop	20:57:47 07/19/25
Traffic Stop	20:51:10 07/19/25
Traffic Stop	20:46:42 07/19/25
Accident PD	20:11:40 07/19/25
Traffic Stop	20:03:57 07/19/25
Traffic Stop	19:55:05 07/19/25
Disorderly	19:45:04 07/19/25
Traffic Stop	19:29:36 07/19/25
Traffic Stop	19:24:35 07/19/25
Traffic Stop	19:16:28 07/19/25
Information	19:12:13 07/19/25
Traffic Stop	19:05:15 07/19/25
Traffic Stop	18:54:33 07/19/25
Traffic Stop	18:41:14 07/19/25
Traffic Stop	18:40:03 07/19/25
Traffic Stop	18:22:20 07/19/25
Traffic Stop	17:58:09 07/19/25
Livestock Other	16:42:38 07/19/25
Custodial Int	15:40:11 07/19/25
Disturb Peace	15:26:01 07/19/25
911 AHM	15:16:54 07/19/25
911 AHM	15:10:32 07/19/25
911 AHM	14:15:59 07/19/25
Battery	13:08:24 07/19/25
Parking Problem	12:48:58 07/19/25
Traffic Stop	12:36:16 07/19/25
Parking Problem	12:03:33 07/19/25
Animal Cruelty	11:57:18 07/19/25
Animal Cruelty	11:22:01 07/19/25
Public Assist	11:15:02 07/19/25
Extra Patrol	10:45:10 07/19/25
Traffic Stop	09:36:46 07/19/25
Extra Patrol	09:24:19 07/19/25
Information	09:20:09 07/19/25
Parking Problem	08:11:22 07/19/25
Traffic Stop	07:09:57 07/19/25
Information	07:00:59 07/19/25
Suspicious Veh	02:22:44 07/19/25
Traffic Stop	01:39:45 07/19/25
Information	00:04:35 07/19/25
Traffic Stop	23:41:35 07/18/25
Traffic Stop	23:30:58 07/18/25

Animal Cmplnt	23:22:10 07/18/25
Traffic Stop	23:04:10 07/18/25
Traffic Stop	22:43:34 07/18/25
Traffic Stop	22:36:10 07/18/25
Traffic Stop	22:26:16 07/18/25
Traffic Stop	22:24:22 07/18/25
Traffic Stop	22:20:49 07/18/25
Medical	21:35:16 07/18/25
OHV VIOLATION	20:29:03 07/18/25
Stray Dog	19:32:33 07/18/25
Traffic Stop	19:26:14 07/18/25
Harassment	19:18:42 07/18/25
Public Assist	18:02:21 07/18/25
Animal Lost	16:07:09 07/18/25
Accident PD	12:39:52 07/18/25
Fraud	11:55:31 07/18/25
Medical	10:15:04 07/18/25
Loitering	09:50:15 07/18/25
Traffic Stop	05:57:33 07/18/25
Medical	01:29:14 07/18/25
Traffic Stop	23:27:29 07/17/25
Traffic Stop	22:49:18 07/17/25
Traffic Stop	22:13:43 07/17/25
Disorderly	21:05:30 07/17/25
Suspicious	20:36:40 07/17/25
Custodial Int	19:36:37 07/17/25
Suspicious	17:40:59 07/17/25
Traffic Compl	16:45:19 07/17/25
Traffic Stop	16:09:48 07/17/25
Found Property	13:54:14 07/17/25
Mental Issue	11:39:22 07/17/25
Ord Viol EPD	09:47:02 07/17/25
Civil Compl	09:23:33 07/17/25
Traffic Compl	08:43:44 07/17/25
Animal Lost	04:38:01 07/17/25
Domestic	03:25:38 07/17/25
911 AHM	02:52:15 07/17/25
Traffic Stop	00:34:26 07/17/25
Traffic Stop	00:12:05 07/17/25
Traffic Stop	23:18:07 07/16/25
Disabled Veh	21:01:56 07/16/25
Fraud	19:11:16 07/16/25
Medical	16:07:04 07/16/25
Traffic Stop	16:00:52 07/16/25
Public Assist	14:42:20 07/16/25

Suspicious	13:03:39 07/16/25
Traffic Stop	12:14:24 07/16/25
Missing Person	11:17:46 07/16/25
Custodial Int	10:43:51 07/16/25
Ord Viol EPD	09:42:26 07/16/25
Fraud	09:09:31 07/16/25
Ord Viol EPD	08:55:33 07/16/25
Ord Viol EPD	08:48:14 07/16/25
Suspicious Veh	06:41:06 07/16/25
Harassment	05:24:02 07/16/25
Irrigation	05:15:51 07/16/25
Suspicious	04:14:22 07/16/25
Traffic Stop	23:07:34 07/15/25
Traffic Stop	22:46:35 07/15/25
Alarm Bus	21:27:00 07/15/25
Juvenile Prob	20:54:35 07/15/25
Domestic	18:17:23 07/15/25
Motorist Assist	17:09:06 07/15/25
Medical	17:04:19 07/15/25
Traffic Stop	15:07:36 07/15/25
Property Damage	14:40:36 07/15/25
Traffic Hazard	13:47:11 07/15/25
ABANDONED VEH	11:49:54 07/15/25
Funeral Escort	11:24:07 07/15/25
Ord Viol EPD	10:35:42 07/15/25
Medical	10:18:57 07/15/25
Alarm Bus	10:08:37 07/15/25
Stray Dog	09:22:51 07/15/25
Ord Viol EPD	08:59:55 07/15/25
Traffic Stop	08:15:27 07/15/25
Traffic Stop	04:09:20 07/15/25
Traffic Stop	00:50:06 07/15/25
Traffic Stop	00:25:58 07/15/25
Traffic Stop	00:21:07 07/15/25
Traffic Stop	23:33:31 07/14/25
Traffic Stop	22:39:59 07/14/25
Traffic Stop	21:45:49 07/14/25
Traffic Compl	21:02:32 07/14/25
Traffic Stop	20:18:01 07/14/25
Theft	17:56:35 07/14/25
Accident PD	13:57:01 07/14/25
Medical	12:44:50 07/14/25
Threats	11:18:05 07/14/25
Welfare Check	11:07:36 07/14/25
Found Property	10:18:01 07/14/25

Harassment	08:57:05 07/14/25
Traffic Stop	04:02:13 07/14/25
Traffic Stop	21:55:54 07/13/25
Medical	20:58:27 07/13/25
Arrest	18:09:04 07/13/25
Lost Property	15:57:01 07/13/25
Suspicious	15:41:08 07/13/25
Traffic Stop	15:26:09 07/13/25
Custodial Int	14:30:53 07/13/25
Theft	11:51:24 07/13/25
Ord Viol EPD	10:53:45 07/13/25
Ord Viol EPD	10:27:55 07/13/25
Civil Compl	10:14:08 07/13/25
Welfare Check	06:46:49 07/13/25
Alarm Bus	03:28:51 07/13/25
Disturb Peace	23:51:04 07/12/25
Public Assist	22:06:08 07/12/25
Pornography	21:18:25 07/12/25
Public Assist	20:33:14 07/12/25
Juvenile Prob	20:00:53 07/12/25
Medical	17:09:35 07/12/25
Suspicious	16:45:30 07/12/25
Accident HR	15:56:34 07/12/25
Parking Problem	14:27:04 07/12/25
Ord Viol EPD	12:16:32 07/12/25
Ord Viol EPD	11:09:59 07/12/25
Ord Viol EPD	10:30:40 07/12/25
Trespassing	09:47:58 07/12/25
ABANDONED VEH	09:42:46 07/12/25
Ord Viol EPD	09:23:01 07/12/25
Traffic Stop	09:20:25 07/12/25
Ord Viol EPD	09:06:00 07/12/25
Traffic Stop	01:51:40 07/12/25
Traffic Stop	01:30:36 07/12/25
Traffic Stop	23:46:57 07/11/25
Juvenile Prob	23:29:45 07/11/25
Traffic Stop	22:47:41 07/11/25
Traffic Stop	21:50:57 07/11/25
Traffic Stop	19:57:34 07/11/25
Traffic Stop	19:31:52 07/11/25
Traffic Stop	19:14:35 07/11/25
Traffic Stop	18:30:48 07/11/25
Traffic Stop	18:18:40 07/11/25
Civil Compl	18:15:27 07/11/25
Medical	17:19:39 07/11/25

Public Assist	17:10:07 07/11/25
Alarm Medical	16:54:53 07/11/25
Public Assist	15:44:18 07/11/25
Welfare Check	14:55:54 07/11/25
Animal Found	14:18:19 07/11/25
Public Assist	12:23:27 07/11/25
Ord Viol EPD	12:16:09 07/11/25
Ord Viol EPD	11:56:49 07/11/25
Ord Viol EPD	11:31:23 07/11/25
Ord Viol EPD	11:21:01 07/11/25
Animal Cmplnt	10:36:41 07/11/25
Ord Viol EPD	09:39:24 07/11/25
Ord Viol EPD	09:13:33 07/11/25
Ord Viol EPD	09:00:35 07/11/25
Ord Viol EPD	08:50:53 07/11/25
Ord Viol EPD	08:30:36 07/11/25
Parking Problem	02:27:29 07/11/25
Found Property	14:59:29 07/10/25
Welfare Check	14:34:37 07/10/25
Information	14:12:58 07/10/25
Suspicious	11:49:49 07/10/25
Welfare Check	10:03:07 07/10/25
Alarm Fire	04:32:32 07/10/25
Suspicious	00:01:26 07/10/25
Suspicious	22:59:26 07/09/25
Traffic Stop	21:53:25 07/09/25
Traffic Stop	21:19:09 07/09/25
Traffic Stop	20:36:37 07/09/25
Disorderly	20:17:10 07/09/25
CPO NCO Viol	19:13:10 07/09/25
Traffic Stop	19:06:49 07/09/25
Ord Viol EPD	17:46:24 07/09/25
Disorderly	17:00:34 07/09/25
CPO NCO Viol	16:22:51 07/09/25
Accident PI	14:57:49 07/09/25
Suspicious	14:26:37 07/09/25
Stray Dog	12:25:04 07/09/25
Irrigation	10:31:18 07/09/25
Medical	10:20:49 07/09/25
Domestic	07:38:42 07/09/25
DUI	23:18:58 07/08/25
Traffic Stop	22:45:06 07/08/25
Medical	22:06:00 07/08/25
Traffic Stop	21:56:05 07/08/25
Traffic Stop	21:55:07 07/08/25

Theft	21:37:46 07/08/25
Traffic Stop	21:35:12 07/08/25
Property Damage	20:48:46 07/08/25
Traffic Stop	19:17:21 07/08/25
Alarm Bus	18:15:33 07/08/25
Traffic Stop	15:50:15 07/08/25
Medical	15:31:29 07/08/25
Public Assist	15:13:50 07/08/25
Accident PD	13:48:10 07/08/25
Traffic Stop	12:12:39 07/08/25
Welfare Check	10:41:23 07/08/25
DWP	09:50:11 07/08/25
Ord Viol EPD	09:48:07 07/08/25
Found Property	09:23:28 07/08/25
Traffic Stop	05:59:29 07/08/25
Traffic Stop	04:57:50 07/08/25
Alarm Bus	02:14:55 07/08/25
Medical	00:05:04 07/08/25
Suspicious Veh	23:40:07 07/07/25
Fireworks	22:15:09 07/07/25
Suicidal Subj	21:38:52 07/07/25
Stray Dog	18:19:22 07/07/25
Threats	17:35:55 07/07/25
Wanted Person	16:31:49 07/07/25
Stalking	15:28:12 07/07/25
Traffic Stop	15:20:21 07/07/25
Stray Dog	14:33:05 07/07/25
Traffic Stop	13:25:38 07/07/25
Accident HR	12:25:05 07/07/25
Public Assist	11:46:33 07/07/25
911 AHM	10:08:30 07/07/25
Traffic Stop	08:42:35 07/07/25
ABANDONED VEH	07:38:56 07/07/25
Traffic Stop	05:15:20 07/07/25
Burglary Bus	04:33:14 07/07/25
Traffic Stop	23:36:42 07/06/25
Fireworks	23:00:41 07/06/25
Fireworks	22:48:03 07/06/25
Traffic Stop	21:16:34 07/06/25
Traffic Stop	21:10:42 07/06/25
Traffic Stop	20:49:19 07/06/25
Traffic Stop	20:04:10 07/06/25
Harassment	19:04:14 07/06/25
Traffic Stop	18:53:29 07/06/25
Medical	15:39:27 07/06/25

Public Assist	12:24:18 07/06/25
Traffic Stop	09:10:24 07/06/25
Traffic Stop	09:02:38 07/06/25
Traffic Stop	08:39:56 07/06/25
Suspicious	06:35:43 07/06/25
Disturb Peace	00:44:38 07/06/25
Traffic Stop	23:23:27 07/05/25
Traffic Stop	23:13:07 07/05/25
Motorist Assist	22:46:07 07/05/25
Fireworks	22:16:48 07/05/25
Traffic Stop	22:08:26 07/05/25
911 AHM	21:54:11 07/05/25
Traffic Stop	21:31:58 07/05/25
Traffic Stop	21:25:59 07/05/25
Traffic Stop	21:01:26 07/05/25
Traffic Stop	20:44:41 07/05/25
Traffic Stop	20:05:16 07/05/25
Traffic Stop	18:26:41 07/05/25
Traffic Stop	17:40:28 07/05/25
Traffic Stop	15:35:52 07/05/25
Traffic Stop	15:14:45 07/05/25
Information	15:13:52 07/05/25
Stray Dog	14:58:31 07/05/25
Traffic Stop	14:56:26 07/05/25
Welfare Check	13:39:34 07/05/25
DWP	13:27:41 07/05/25
Loitering	11:47:54 07/05/25
Ord Viol EPD	11:16:43 07/05/25
Ord Viol EPD	10:59:15 07/05/25
Ord Viol EPD	10:20:31 07/05/25
Traffic Stop	10:18:56 07/05/25
Ord Viol EPD	10:18:40 07/05/25
911 AHM	10:00:17 07/05/25
Ord Viol EPD	08:47:21 07/05/25
Stray Dog	08:45:58 07/05/25
Alarm Medical	06:02:35 07/05/25
Fireworks	00:05:48 07/05/25
Medical	23:49:53 07/04/25
Traffic Stop	23:23:44 07/04/25
Fireworks	23:20:20 07/04/25
Fireworks	23:20:02 07/04/25
Traffic Stop	23:09:02 07/04/25
Found Property	23:03:25 07/04/25
Traffic Stop	22:40:22 07/04/25
DUI	22:30:43 07/04/25

Fireworks	22:28:28 07/04/25
Fireworks	22:24:37 07/04/25
Traffic Stop	22:04:14 07/04/25
Medical	20:42:18 07/04/25
Fireworks	20:24:09 07/04/25
Traffic Stop	19:45:10 07/04/25
Fireworks	19:13:54 07/04/25
Public Assist	18:33:58 07/04/25
Wanted Person	16:58:37 07/04/25
911 AHM	12:48:00 07/04/25
Stray Dog	11:21:54 07/04/25
Suspicious	10:31:31 07/04/25
Stray Dog	09:35:42 07/04/25
Alarm Bus	05:59:51 07/04/25
Traffic Stop	22:04:39 07/03/25
Public Assist	20:56:42 07/03/25
Traffic Stop	20:53:46 07/03/25
Property Damage	17:53:59 07/03/25
Medical	17:39:30 07/03/25
Harassment	16:09:31 07/03/25
Information	15:56:06 07/03/25
Accident PI	13:47:22 07/03/25
Traffic Hazard	10:04:59 07/03/25
Animal Found	08:41:42 07/03/25
Traffic Stop	02:19:11 07/03/25
Animal Cmplnt	01:23:26 07/03/25
Welfare Check	00:58:08 07/03/25
Traffic Stop	00:48:52 07/03/25
Traffic Stop	00:40:00 07/03/25
Traffic Stop	00:02:55 07/03/25
Suspicious	23:55:44 07/02/25
Traffic Stop	23:07:15 07/02/25
Traffic Stop	22:52:51 07/02/25
Intoxication	22:22:53 07/02/25
Traffic Stop	22:14:44 07/02/25
Traffic Stop	22:14:21 07/02/25
Traffic Stop	21:49:27 07/02/25
Suspicious	21:19:32 07/02/25
Animal Found	21:11:52 07/02/25
Domestic	19:40:33 07/02/25
Medical	16:13:54 07/02/25
Traffic Compl	15:34:00 07/02/25
Animal Cmplnt	14:56:42 07/02/25
Threats	14:38:09 07/02/25
Traffic Stop	14:09:05 07/02/25

Animal Cruelty	10:42:04 07/02/25
Missing Person	09:24:02 07/02/25
Traffic Hazard	05:03:20 07/02/25
Juvenile Prob	01:56:00 07/02/25
Alarm Bus	01:37:17 07/02/25
Assault	22:53:09 07/01/25
Fireworks	22:45:54 07/01/25
Traffic Stop	21:58:28 07/01/25
Disturb Peace	17:51:04 07/01/25
Animal Cruelty	12:28:40 07/01/25
Ord Viol EPD	11:51:17 07/01/25
Public Assist	10:23:14 07/01/25
Battery	10:22:11 07/01/25
Public Assist	10:02:52 07/01/25
Public Assist	08:50:10 07/01/25
Accident HR	07:47:13 07/01/25
Suspicious Veh	02:28:46 07/01/25
ABANDONED VEH	00:36:03 07/01/25

**Public Works,
Streets, Sewer, Water, Parks, Cemetery, Airport
Steven Freemyer, Director**

Emmett's Strategic Pillars:

- Economically Vibrant and...
- Health-conscious city,
- Legally compliant with all state and federal laws,
- Performing its constitutional mission (protecting people and property),
- With adequate infrastructure for growth.

Public Works Main Operational Goals for FY 2025:

Goal 1: Replace the sewer line from 7th Street and McKinley to 7th Street and Wardwell.

Goal 2: Install the Water Tank at 12th Street below the Community Bible Church property.

Goal 3: Replace roadway on Boise Avenue between 12th and 4th Streets.

Expenditures requiring council authorization this fiscal year and the amount expended:

07/17/25 Core & Main, Neptune Software/Hardware - \$15,790.72

07/15/25 Keller Associates, Upper Pressure Zone 1 Storage - \$5,178.00

07/22/25 Sawtooth Land Survey, FY22 City Monuments - \$14,957.50

06/26/25 Mastertech Diesel Injection, PW62 - \$10,560.00

07/29/25 Core & Main LP, Registers - \$6,495.40

Major accomplishments since the last report:

None

Major tasks planned for the next thirty days:

Finish design for Wardwell/Mckinely Loop rehab 30%

Repair Army Corps Levy concerns

Working with City Attorney to require certificate of liability insurance and \$250 security deposit for public events.

SwiftComply backflow program installation is ongoing.

Correct billing for Shadow Butte Industrial Park

Continue construction on upper pressure zone tank on 12th St.

Continuing work on new city park located beside Dagger Falls.

Updating Cemetery fees

Training accomplished since the last report:

Attended Fire Hydrant Class, Two employee

Percent of budget expended since the last business day of last month:

Water- 49%

Sewer- 41%

**IT (Systems Administration),
Mike Knittel, Director**

Emmett's Strategic Pillars:

- Economically Vibrant and...
- Health-conscious city,
- Legally compliant with all state and federal laws,
- Performing its constitutional mission (protecting people and property),
- With adequate infrastructure for growth.

IT Department's Main Operational Goals for FY 2025:

Goal 1: To complete current fiber-optic deployment projects by the end of the 2025 calendar year.

Goal 2: To work with Public Works to complete the 12th Street water storage tank by 2026.

Goal 3: To complete the installation of the standardized security access system on all city doors.

Expenditures requiring council authorization this fiscal year and the amount expended:

Major accomplishments [NMT 7] since the last report [show date accomplished]:

8-20-25

- GIS phase 3 and 4 Dagger Falls
- Zoom room panel software upgrade
- Idaho Regional Optical Network fiber cut issue
- TURN Network radio connection issue
- Assist Anthem Broadband with night maintenance
- Phone system portal programming and update
- Price quote for Highway 16 tower fiber build

Major tasks planned for the next thirty days [NMT 10]:

- **Create fiber IDs gem valley townhomes**
- **Fiber install 12th street church**
- **Dagger Falls easement conduit**
- **Fiber optic quote for downtown**
- **Dagger Falls phase 3 mainline cable**
- **Fiber install 12th street water tank**
- **Access control phase 2 approval and materials order**
- **Additional library cameras and HVAC extension**
- **Website ADA compliance changes**

Training accomplished since the last report [show date accomplished]:

Percent of budget expended since the last business day of last month:

86%

Emmett City Clerk's Office
Jake Sweeten, City Clerk

Emmett's Strategic Pillars:

- Economically Vibrant and...
- Health-conscious city,
- Legally compliant with all state and federal laws,
- Performing its constitutional mission (protecting people and property),
- With adequate infrastructure for growth.

Emmett City Clerk Main Operational Goals for FY 2025:

Goal 1: Divide Clerk/Treasurer/HR position/department to City Clerk/HR and Treasurer

Goal 2: To upgrade our system to allow digital processing for accounts payable.

Goal 3: To update applicable forms for customers to access, fill out, and submit from our website.

Expenditures requiring council authorization this fiscal year and the amount expended:

Replacing entry doors on City Hall Expended to Date: \$0.00

Major accomplishments since the last report:

1. Divided Clerk/Treasurer/HR position/department to City Clerk/HR & Treasurer
2. Cross-trained on Clerk's Office systems (UB, onboarding, etc.)
3. Onboarding of 4 new hires

Major tasks planned for the next thirty days:

- 1 Organization of system files into separate departments
- 2 Process Candidates for City Election
- 3 Help coordinate iiiA Wellness Clinic on September 10

Training accomplished since the last report [show date accomplished]:

Various Clerk's office duties – Ongoing

Percent of budget expended since the last business day of last month: %