



**CITY OF EMMETT  
HOME OCCUPATION APPLICATION**

**Home Occupation Fee: \$20.00**

**Applicant/Contact Information:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

\_\_\_\_\_

Phone: \_\_\_\_\_

E-Mail: \_\_\_\_\_

**Property Owner Information (if different than Applicant):**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Property Owner Signature: \_\_\_\_\_

**Business Name (if applicable):** \_\_\_\_\_

**Site Information (of Home Occupation):**

Township: \_\_\_\_\_ Range: \_\_\_\_\_ Section: \_\_\_\_\_ 1/4 Section: \_\_\_\_\_

Assessor Parcel #: \_\_\_\_\_

Total Acres: \_\_\_\_\_ Current Zoning: \_\_\_\_\_

Address (if different from mailing address): \_\_\_\_\_

**\*A City of Emmett Business License is required before final approval of a home occupation. A tentative approval will be issued contingent on a business license application being submitted to the Emmett City Clerk and approved. A copy of the license is required to be submitted to the Zoning Department for final approval.**

**Business License Fee: \$25.00**

**Yearly renewal fee is \$10.00 due by December 31<sup>st</sup> of each year.**

Certain limited business or professional uses may be conducted as a home occupation, subject to limitations established to maintain compatibility with a residential neighborhood. Examples of **permissible uses** include professional offices, home offices, daycare, handicrafts, graphic arts, beauty/hair salon or similar businesses.

Uses with the following characteristics are expressly **prohibited** as home occupations:

- Repair and/or servicing or painting automobiles, trucks, boats, RV's, motorcycles and ATV's
- Any use requiring sewage pre-treatment in accordance with Emmett City Code
- Any business creating external noise, odors, vibrations or other potential nuisance factors including high levels of customer traffic.

**The eight standards to qualify as a Home Occupation must be met:**

1. The home occupation must be clearly subordinate, both visually and with respect to space occupied, to the primary residential use. Not more than 1/3 of the floor area of the dwelling unit may be used in the conduct of the home occupation.
2. No outside storage of goods, equipment or materials related to the home occupation shall be permitted. This shall not apply to equipment used in the standard operation of a home daycare business.
3. No home occupation shall create a need for parking or traffic beyond that required for the primary single-family residential use, or create noise, dust, vibrations, odor, smoke, glare, electrical interference, fire hazard, or any other hazard or nuisance beyond that caused by typical single-family residential occupancy in a residential neighborhood..
4. There shall be no change in appearance that would alter the residential character of the neighborhood.
5. A permitted home occupation shall have no more than one full time employee equivalent who is not a family member on the premises.
6. A home occupation must be fully enclosed within the residence or an approved accessory building.
7. Home occupation daycares shall provide care to no more than 6 children at any time, including those requiring daycare and residing on the premises. A Special Use Permit is not required for home occupation daycares. However, a home occupation permit for daycares will not be issued without written verification that Idaho Department of Health and Welfare requirements have been met, including criminal background checks and fire inspections.
8. A home occupation is allowed 1 sign for advertising purposes, in conformance with the following requirements: a) the sign must be wall-mounted; no free-standing signs visible from a public right-of-way are permitted; b) the sign must be no larger than 6 square feet in size; c) no direct illumination of the sign is permitted and d) the sign must be of a color and design to compliment the wall on which it is mounted.

